

December 1, 2010

Dear Karen NH Ropes,

The Maine Department of Education (MDOE), Office of Special Services General Supervision System Team (GSST) would like to commend you and your staff for the high level of performance demonstrated in your data and records. The MDOE has reviewed data from the 2008-2009 and 2009-2010 school years. Based upon these data, the MDOE has determined that your local educational agency (LEA) has received the designation of **Meets Requirements** for the Federal Fiscal Year 2008 in implementing the requirements of Individuals with Disabilities Education Act (IDEA).

IDEA, Section 616, requires all states to make determinations on the performance of each LEA with regard to the provision of special education and related services. Attached is a performance report developed by the MDOE to assess the factors used in the determination of LEA compliance. Three sets of factors were considered: (1) performance to compliance indicators in the State Performance Plan, (2) compliance to required reporting timelines, and (3) adherence to regulatory requirements. Data for the measures were compiled from child find data, the Continuous Improvement Monitoring Process (CIMP), the Improvement and Corrective Action Plan (ICAP) records, local entitlement application records, and program review files. Please review the performance report for your LEA as these elements will continue to be important factors in monitoring LEA performance.

We invite you to participate in a teleconference meeting to review the determination requirements and measurement criteria on December 13, 2010 at 2:30 PM or December 14, 2010 at 9:00 AM. The teleconference will present strategies you can use to continue to meet requirements. Based upon your LEA's determination, no further action is required at this time.

MDOE is sensitive to the fact that these data are new to you and have the potential for interpretation differences. If you have questions about the data presented in the attached report, please contact Dana Duncan ([dana.duncan@maine.gov](mailto:dana.duncan@maine.gov)) to discuss the details of your performance data.

Debra Hannigan,  
Birth to 20 General Supervision Team Leader/CDS State Director

Cc: Superintendent  
David Noble Stockford, Policy Director and Team Leader, Special Services

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