



## WOCSD SCHOOL COMMITTEE

### MISSION STATEMENT

*The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.*

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### MINUTES

The Wells-Ogunquit C.S.D. School Committee held a regular meeting on Wednesday, **January 6, 2021**, remotely via ZOOM. The meeting was originally scheduled to be held at the Wells High School Performing Arts Center but was moved to the remote location (ZOOM) out of abundance of caution due to the rise in COVID-19 cases in the community.

School Committee members attending included: Chair Helena Ackerson, Vice-Chair Jason Vennard, Heather Sittig, and Jeff Sullivan. Members Borianna Dolliver and Aneliya Georgieva-Petrov were absent.

Administrators in attendance included: Superintendent, Jim Daly; Director of Instruction/Spec Svcs, Stacey Schatzabel; Director of Finance/HR/Operations, Jay Moore; Director of Technology, Michael Richards; Director of Athletics 6-12, Pierce Cole; WHS Principal, Eileen Sheehy; WHS Asst. Principal, Kevin Jackson; WHS Director of Student Activities, Jack Molloy; WJHS Principal, Josh Gould; WJHS Asst. Principal, Doug Perley; WES Principal, April Noble; and WES Asst. Principal, Theresa Curran.

Community Resource Coordinator Maryanne Foley was also in attendance.

#### **1. Call to Order/ Mission Statement**

- Chair Ackerson called the meeting to order at 6:02 pm.
- Chair Ackerson noted that the meeting was being conducted via ZOOM, a web-based conferencing tool, under 1 M.R.S.A. § 403-A, which authorizes the District to hold remote meetings during the state of emergency declared by Maine Governor Janet Mills due to the outbreak of COVID-19.
- Chair Ackerson conducted a verbal roll call of the School Committee members.

#### **2. Pledge of Allegiance**

#### **3. Adjustments to the Agenda**

- There were no adjustments to the Agenda

#### **4. Public Comment**

- There was no public comment

## 5. Consideration and approval of minutes of the School Committee meeting held on:

### A. December 2, 2020

**Motion to approve the WOCSD School Committee Meeting Minutes of December 2, 2020 as written.**

**Moved:** *Sittig*

**Seconded:** *Vennard*

**Vote:** *4-0*

(Dolliver & Georgieva-Petrov were absent)

## 6. Superintendent's Report

### A. Items for Information

#### i. National School Committee Recognition Month - January 2021

- Supt. Daly recognized the members of the WOCSD School Committee and thanked each of them for their dedication and support to the District which contributes directly to success of the WOCSD. Supt. Daly noted the current year of service that each member is completing as follows:

Chair, Helena Ackerson - 8th year  
 Vice-Chair, Jason Vennard - 7th year  
 Boriana Dolliver - 6th year  
 Heather Sittig - 4th year  
 Aneliya Georgieva-Petrov - 3rd year  
 Jeff Sullivan - 1st year

#### ii. Superintendent's Update

- Supt. Daly noted that the two day extension of the recent holiday break was proactive against the Coronavirus and also provided support for the staff and boosted their morale.
- Supt. Daly reported that the District is now seeing more COVID-19 cases among the staff but thankfully we have substitutes to backfill the positions. Supt. Daly thanked the many WHS graduates and college age students who have been hired to substitute for teachers in the classroom and as Ed Techs and custodians. Their help, combined with the help of our other dedicated substitutes, has enabled us to remain open and in school five days a week so far this school year, despite the widespread COVID cases surrounding the community. He noted this is a tremendous accomplishment which has provided consistency and a feeling of "normalcy" for our students. Classroom coverage plans are in place throughout the District to enable exposed but asymptomatic teachers to teach their classes remotely while their students remain in school and are supervised in person.
- Supt. Daly reported that the District has received more COVID Relief Funds from the state bringing the total reimbursement amount received to \$1,400,000. The MDOE has indicated that it anticipates more funds will be made available but there has been no official vote on this as of yet. Increased funding would be helpful as our payroll has increased by \$25,000-35,000 each pay period In order to meet the COVID requirements of smaller classes, five feet spacing, etc.

- The FY'22 Budget is being worked on and Supt. Daly anticipates that it will be ready for presentation to the School Committee at the beginning of February. Preliminary calculations show an estimated 2.4 - 2.8% increase over last year.

iii. Board & Administrator - December 2020

-articles of interest for the Committee

B. School Calendars - January 2021

-January calendars from each building were shared with the School Committee

C. Notification of Retirement

i. WES Ed Tech II

-Supt. Daly shared that Wells Elementary School Ed Tech II, Carol Gilblair, has retired effective December 31, 2020. He thanked Ms. Gilblair for her 21 years of service to the District.

ii. WJHS Social Worker

-Supt. Daly shared that Wells Junior High School Social Worker, Sharon Audet, will retire at the end of the 2020-2021 school year. He thanked Ms. Audet for her 20 years of service to the District.

iii. Director of Instruction and Special Services

-Supt. Daly shared that WOCSD Director of Instruction and Special Services, Stacey Schatzabel, will retire at the end of the 2020-2021 school year. He thanked Ms. Schatzabel for her six years of service to the District.

D. District Reports

WHS Principal's Update - E. Sheehy

Principal Sheehy thanked the School Committee for their work and support which serves to strengthen our schools. Principal Sheehy provided the following update:

- WHS Senior Kate Pinette has been chosen as the recipient for this year's Maine Principals Association Award
- WHS School Nurse Pat Endsley has been awarded her PhD in Nursing
- The school play is underway and will be performed virtually this year. The date is yet to be set.
- Members of NEASC, the organization that provides accreditation for the high school, are scheduled to visit the high school February 7th - 10th. This will complete the three year process which happens every ten years.

WJHS Principal's Update - J. Gould

Principal Gould thanked the School Committee and Supt. Daly for their consistent support in the first four months of his new job as WJHS Principal. Principal Gould provided the following update:

- "Normalcy" has been the focus as students have returned from their holiday break. Teachers have done a fantastic job transitioning students back to school.
- WJHS has been working to create activities that students can be involved in and excited about by running many clubs virtually. Also, a new initiative was launched called "Warrior of the Week" which recognizes people at WJHS who are doing ordinary things that help us as a District and school to be great.

- Lila Sprauge and Paul Stair were announced as student winners for the Patriot Pen contest and students Elana Vennard, Pieper Shead, and Hayden Meffert will be participating in “Girls Day” at the State House.
- Member Sittig asked what the overall sentiment is of the students regarding being back in school.
  - Supt. Daly noted that as he walks the hallways of each school building, students are excited and grateful to be in school. He has received more notes from students this year than in previous years, thanking him and the District for enabling them to be in school every day. He also noted that the 140 plus remote students and their parents have expressed appreciation for the quality of education that is being provided and they remain positive in their remote learning decision.
  - Principals Sheehy, Gould and Noble agreed that morale has been high and that students are thankful and appreciative for the work their teachers have done.
- Vice-Chair Vennard added that he wants teachers know how proud the Committee is of them and all they have done during this pandemic.
  - Supt. Daly noted that teachers and staff also receive positive reinforcement from the building principals. He added that staff members in the District are scheduled for a monthly “Wellness Day” which is designed to recognize their efforts and to give them time to take care of themselves.

#### WES Principal's Report - A. Noble

Principal Noble thanked the Committee for their support which has made a hard job easier. Principal Noble provided the following update:

- Staff and teachers worked hard in the month of December to create unique ways to celebrate the holidays, which may become new traditions in the future.
  - Quarterly based report cards will be issued January 29th. She noted that time was taken at the beginning of the school year for teachers to reteach some curriculum.
  - Several currently remote and/or homeschool students have chosen to return to in-person learning beginning January 25th.
  - Teachers who need to quarantine but are asymptomatic are able to continue to teach remotely and offer support to their students. Students who need to quarantine remain in their cohort and if feeling well, are able to join their class remotely working asynchronously at home but also given the opportunity to join core classes synchronously.
- Chair Ackerson asked if WHS and WJHS had similar quarantining procedures for asymptomatic teachers and students.
  - Supt. Daly noted that all three buildings were being flexible and making determinations on a case-by-case basis.
  - Principal Sheehy reported that they have had success at WHS coordinating a virtual situation for both students and teachers.
  - Principal Gould reported that WJHS is similar to WES in that the student remains in the cohort they are in and is given support. Teachers customize a learning plan for the student and both synchronous and asynchronous learning takes place.

Director of Finance/HR/Operations - J. Moore

Dir. Moore reported:

- We are close to the half-way point of the fiscal year, with approximately 60% of the budget remaining
- The District did a thorough cleaning and disinfecting of each building over the holiday break
- Clean up for the snow storm on December 17th went very well

Director of Instruction/Spec. Svcs. - S. Schatzabel

Dir. Schatzabel reported:

- As of 12/16/20, the Special Ed department had received thirteen new student referrals which is a large number for this point in the school year.
- Budgets for both departments have been submitted

Director of Technology - M. Richards

Dir. Richards reported:

- In addition to normal technology troubleshooting tasks, December was spent processing Chromebooks for distribution at WHS.
- *Computer Science* week for students was December 7-13 and many wonderful activities were provided to students by the technology teachers.

Director of Athletics 6-12 - P. Cole

Dir. Cole reported:

- Due to our “yellow” safety status, athletics are in a holding pattern.
- Being designated “Yellow” means athletes are not able to participate in sports at all and we are waiting for the next update from the MDOE.

**7. New Business**

A. Consideration and approval of additional stipend positions

i. WJHS Green Team Co-Leaders

-Supt. Daly recommended Samuel Burne and Rebecca Carbin for these positions.

**Motion to approve Samuel Burne and Rebecca Carbin as Co-Leaders for the Wells Junior High School Green Team as recommended by Supt. Daly.**

**Moved:** *Vennard***Seconded:** *Sittig***Vote:** 4-0

(Dolliver &amp; Georgieva-Petrov were absent)

ii. WJHS Fall and Spring Theater Director

-Supt. Daly recommended Josie Perkins for this position.

**Motion to approve Josie Perkins as the Wells Junior High School Fall and Spring Theater Director as recommended by Supt. Daly.**

**Moved:** *Sittig***Seconded:** *Vennard***Vote:** 4-0

(Dolliver &amp; Georgieva-Petrov were absent)

iii. WJHS Fall Theater Assistant Director  
-Supt. Daly recommended Amber Meagher for this position.

**Motion to approve Amber Meagher as the Wells Junior High School Fall Theater Assistant Director as recommended by Supt. Daly.**

**Moved:** *Vennard*

**Seconded:** *Sullivan*

**Vote:** 4-0

(Dolliver & Georgieva-Petrov were absent)

iv. WJHS Spring Theater Assistant Director  
-Supt. Daly recommended Jeffrey Patnaude for this position.

**Motion to approve Jeffrey Patnaude as the Wells Junior High School Spring Theater Assistant Director as recommended by Supt. Daly.**

**Moved:** *Vennard*

**Seconded:** *Sittig*

**Vote:** 4-0

(Dolliver & Georgieva-Petrov were absent)

v. WJHS Special Education Team Leader  
-Supt. Daly recommended Paula Brayson Cole for this position.

**Motion to approve Paula Brayson Cole as the Wells Junior High School Special Education Team Leader as recommended by Supt. Daly.**

**Moved:** *Sittig*

**Seconded:** *Sullivan*

**Vote:** 4-0

(Dolliver & Georgieva-Petrov were absent)

B. Consideration and approval of new hire

i. WES Ed Tech II

-Supt. Daly recommended that Holly Rousseau be hired for this position.

**Motion to approve that Holly Rousseau be hired for the Wells Elementary School Ed Tech II position as recommended by Supt. Daly.**

**Moved:** *Vennard*

**Seconded:** *Sittig*

**Vote:** 4-0

(Dolliver & Georgieva-Petrov were absent)

## **8. Old Business**

A. Consideration and approval of LAU Plan Revisions

**Motion to approve the LAU Plan Revisions as written.**

**Moved:** *Vennard*

**Seconded:** *Sullivan*

**Vote:** 4-0

(Dolliver & Georgieva-Petrov were absent)

**9. Adjournment**

-Chair Ackerson asked for a motion to adjourn

**Motion to adjourn this meeting of the WOCSD School Committee at 7:01 p.m.**

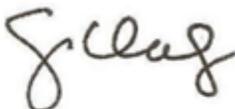
**Moved:** *Vennard*

**Seconded:** *Sittig*

**Vote:** *4-0*

(Dolliver & Georgieva-Petrov were absent)

Respectfully submitted,

A handwritten signature in black ink, appearing to read "J. Daly". The signature is written in a cursive style with a large initial "J" and a long, sweeping underline.

James P. Daly, Secretary  
Wells-Ogunquit CSD School Committee