



## WOCSD SCHOOL COMMITTEE

### MISSION STATEMENT

*The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.*

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### MINUTES

The Wells-Ogunquit C.S.D. School Committee held a regular meeting on Wednesday, **December 2, 2020**, at the Wells High School Performing Arts Center, 200 Sanford Rd., Wells, ME,

School Committee members attending included: Chair Helena Ackerson, Vice-Chair Jason Vennard, Aneliya Georgieva-Petrov, Heather Sittig, Boriana Dolliver, and Jeff Sullivan.

Administrators in attendance included: Superintendent, Jim Daly; Director of Instruction/Spec Svcs, Stacey Schatzabel; Director of Finance/HR/Operations, Jay Moore; Director of Technology, Michael Richards; Director of Athletics 6-12, Pierce Cole; K-12 Instructional Strategist/IEP Coordinator, Karen Tufts; WHS Principal, Eileen Sheehy; WHS Asst. Principal, Kevin Jackson; WHS Director of Student Activities, Jack Molloy; WJHS Principal, Josh Gould; WJHS Asst. Principal, Doug Perley; WES Principal, April Noble; WES Asst. Principal, Theresa Curran; and Director of Adult Education, Chris Chessie.

Community Resource Coordinator Maryanne Foley was also in attendance.

#### 1. Call to Order/ Mission Statement

- Chair Ackerson called the meeting to order at 6:00 pm.
- Chair Ackerson read the Mission Statement.

#### 2. Pledge of Allegiance

- Chair Ackerson led the group in the Pledge of Allegiance

#### 3. Adjustments to the Agenda

**ADD:** Section 7. New Business Item B. Consideration and approval of 2020-2021 School Calendar modification.

**DELETE:** Section 9. Adjournment

**ADD:** Section 9. Executive Session Item A. To consult with the WOCSD attorney pursuant to 1 M.R.S.A. § 405 (6) (E)

**ADD:** Section 10. Adjournment

**4. Public Comment**

-There was no public comment

**5. Consideration and approval of minutes of the School Committee meeting held on:**

A. November 4, 2020

**Motion to approve the WOCSD School Committee Meeting Minutes of November 4, 2020 as written.**

**Moved:** *Vennard*

**Seconded:** *Dolliver*

**Vote:** 6-0

**6. Superintendent's Report**A. Items for Information

## i. Superintendent's Update

- Supt. Daly welcomed everyone and thanked students, staff and the administrators for working so hard to enable the WOCSD to still be in school five days a week.
- Supt. Daly shared that the protocols currently being followed by the District go above and beyond those recommended by the CDC. In addition to following the rules regarding primary contacts, those students and staff considered to be secondary contacts are also being told to stay home to quarantine and be tested. Administrators are working hard to balance staff and substitutes to cover those who are needing to quarantine due to possible exposure to the virus. Families have been extremely helpful as the District continues to err on the side of caution.
- Supt. Daly reported that the District has received a check from the state for \$725,000 representing a partial reimbursement of the initial round of COVID Relief Funds. In preparation for the reopening and continued operation of schools during this pandemic, the District has spent approximately \$1,400,000 on PPE, computers, desks, and hiring extra staff necessary to meet the increased needs in each building. After successfully filing the enormous amount of required paperwork, the District is waiting for the remainder of funds pledged by the state. The COVID Relief Funds are due to run out on December 30th.
- Supt. Daly addressed the continued spikes in the COVID-19 case numbers within York County and noted that many districts surrounding us have been forced to go to remote learning. In an effort to give our buildings a chance to air out for a full two weeks and to promote health and boost morale among the students and staff, Supt. Daly recommended to the Committee that the current 2020-2021 School Calendar be modified to accommodate an extended Holiday Recess. Mr. Daly suggested that Monday, December 21st and Tuesday, December 22nd be incorporated into the Holiday Recess, making Friday, December 18th the last day of school before vacation. He noted that there tends to be a high absenteeism rate during these shortened weeks before vacation and that it would be prudent to make this change for the health and wellbeing of families and staff.

- Supt. Daly reported that due to the continued rise in the COVID rate, the secondary contact protocol in place, and the current travel quarantine restrictions for Maine, the District may have to hire additional teachers in the near future to provide needed coverage in the schools.

-Member Georgieva-Petrov asked a question regarding the travel restrictions.

-Supt. Daly noted that the District follows the CDC and MDOE fourteen (14) day quarantine rule and, in addition, asks any secondary contacts to quarantine. Students can be set up remotely to attend school while they quarantine and have no symptoms. This is stricter than the CDC requirements but keeps everyone as safe as possible.

#### B. School Calendars - December 2020

-December calendars from each building were shared with the School Committee

#### C. Notification of Retirement

##### i. WHS Social Worker

-Supt. Daly shared that Wells High School Social Worker, Tim Ericson, will retire at the end of the 2020-2021 school year. He thanked Mr. Ericson for his 32 years of service to the District.

#### D. District Reports

##### WHS Principal's Update - E. Sheehy

Principal Sheehy provided the following update:

- Staff and students remain positive and the protocols put in place are paying off. Teaching and learning has been outstanding and Trimester 1 will close on Friday.
- Auditions were held virtually for the winter play which will be a virtual production this February.
- Parent/Teacher conferences were held virtually this year and the feedback from parents and teachers has been very positive.

##### WJHS Principal's Update - J. Gould

Principal Gould provided the following update:

- WJHS students have been very responsive and parents very understanding to the frequent changes necessitated by COVID-19.
- WJHS has been working to bring activities and enrichment opportunities to interested students. The Yearbook, Math Team and WJHS Press are all running virtually and entries to the DAR Essay Contest were recently completed by students.
- The annual Thanksgiving Dinner for Seniors sponsored by the eighth grade was held as a drive-thru this year at Congdon's Restaurant. A total of 357 meals were distributed. Additionally, over 500 pounds of food was collected through a WJHS food drive and students were able to deliver much needed food baskets to families throughout the community.

WES Principal's Report - A. Noble

Principal Noble reported:

- Students and teachers are working hard and things around WES look “normal”.
- Parent/Teacher conferences were held virtually with a parent participation rate of close to 98%.
- Some remote students have returned to in-person learning and are glad to be back. At the same time, some students have opted to become remote learners, keeping the numbers balanced.
- Teachers and staff are thinking “outside of the box” for new and creative ways to celebrate students and maintain traditions:
  - A virtual visit was arranged for the 3rd and 4th graders with Astronaut and Maine native, Chris Cassidy.
  - The Breakfast of Champions celebration was held virtually with teachers pre-recording tributes to their student nominees.
  - The traditional Veteran’s Day celebration took place in each classroom this year.

Director of Finance/HR/Operations - J. Moore

Dir. Moore reported:

- The Business Office staff has been working on completing next year’s budget. A review is scheduled for next week with presentations by administrators due before the holiday break.
- The District is still waiting on the remainder of the reimbursement of COVID Relief Funds due from the state.

Director of Instruction/Spec. Svcs. - S. Schatzabel

Dir. Schatzabel reported:

- In order to meet federal requirements, the LAU plan has been revamped and rewritten with feedback from the Maine Department of Education.
- The Maine DOE has received a waiver from the federal government and will not be giving the Math and ELA spring assessments this year for grades three through eight, nor the SAT tests for high school juniors.

-Supt. Daly added that the District will be offering the SAT to juniors but the test will not count for Maine testing purposes.

Director of Technology - M. Richards

Dir. Richards reported:

- Work was done in November restructuring wireless feeds and adjusting access points to improve coverage for WES and WJHS.
- A tutorial was provided to new teachers on inputting grades into Infinite Campus as Trimester 1 closes this week.

Director of Athletics 6-12 - P. Cole

Dir. Cole reported:

- It is remarkable that given the COVID climate we are in, we have been so successful as a District in keeping our students in school five days a week. It has provided a tremendous amount of value to students and staff.
- Winter sports are in limbo at the moment due to our “Yellow” status. We are hoping to be able to offer sports to our athletes sometime this winter.

-Vice-Chair Vennard asked about the feasibility of having winter sports inside the buildings.

-Supt. Daly shared that Dir. Cole has developed plans to create practice space in each of the buildings should we be changed to a “Green” status. Any practices or competitions would require extra cleaning by the custodial staff. Supt. Daly noted that they have been doing a tremendous job with the increased cleaning required for all of the safety protocols in place.

**7. New Business**

A. First Reading of LAU Plan revisions

B. Consideration and approval of 2020-2021 School Calendar modification

**Motion to approve the modifications to the 2020-2021 School Calendar as recommended by Supt. Daly.**

**Moved:** *Vennard*

**Seconded:** *Dolliver*

**Vote:** 6-0

**8. Old Business**

A. Consideration and approval of *Policy GBEBB - Staff Conduct With Students*

-Supt. Daly noted that there was a change of code for this policy since the first reading.

**Motion to approve *Policy GBEBB - Staff Conduct With Students* as written.**

**Moved:** *Georgieva-Petrov*

**Seconded:** *Sullivan*

**Vote:** 6-0

B. Consideration and approval of *Policy GCSB - Use of Social Media by School Employees*

**Motion to approve *Policy GCSB - Use of Social Media by School Employees* as written.**

**Moved:** *Georgieva-Petrov*

**Seconded:** *Vennard*

**Vote:** 6-0

**9. Executive Session**

A.To consult with the WOCSD attorney pursuant to 1 M.R.S.A. § 405 (6) (E)

**Motion to enter Executive Session to consult with the WOCSD attorney pursuant to 1 M.R.S.A. § 405 (6) (E).**

**Moved:** *Vennard*

**Seconded:** *Dolliver*

**Vote:** 6-0

-The Committee entered Executive Session at 6:42 p.m. and returned at 7:40 p.m.

**10. Adjournment**

-Chair Ackerson asked for a motion to adjourn

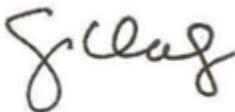
**Motion to adjourn this meeting of the WOCSD School Committee at 7:41 p.m.**

**Moved:** *Vennard*

**Seconded:** *Georgieva-Petrov*

**Vote:** 6-0

Respectfully submitted,



James P. Daly, Secretary  
Wells-Ogunquit CSD School Committee