



## WOCSD SCHOOL COMMITTEE

### MISSION STATEMENT

*The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.*

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### MINUTES

The Wells-Ogunquit C.S.D. School Committee held a regular meeting on Wednesday, **November 4, 2020**, at the Wells High School Performing Arts Center, 200 Sanford Rd., Wells, ME,

School Committee members attending included: Chair Helena Ackerson, Vice-Chair Jason Vennard, Aneliya Georgieva-Petrov, Heather Sittig, Boriana Dolliver, and Jeff Sullivan.

Administrators in attendance included: Superintendent, Jim Daly; Director of Instruction/Spec Svcs, Stacey Schatzabel; Director of Finance/HR/Operations, Jay Moore; Director of Technology, Michael Richards; Director of Athletics 6-12, Pierce Cole; K-12 Instructional Strategist/IEP Coordinator, Karen Tufts; WHS Principal, Eileen Sheehy; WHS Director of Student Activities, Jack Molloy; WJHS Principal, Josh Gould; WJHS Asst. Principal, Doug Perley; WES Principal, April Noble; and WES Asst. Principal, Theresa Curran.

Community Resource Coordinator Maryanne Foley was also in attendance as were members of the Wells Energy Advisory Committee.

#### 1. Call to Order/ Mission Statement

- Vice-Chair Vennard called the meeting to order at 6:01 pm.
- Vice-Chair Vennard read the Mission Statement.

#### 2. Pledge of Allegiance

- Vice-Chair Vennard led the group in the Pledge of Allegiance

-At this time Supt. Daly welcomed new School Committee Member Jeff Sullivan who was appointed by the town of Wells to fulfill the remainder of the term of former member Karen MacNeill.

#### 3. Adjustments to the Agenda

**DELETE:** Section 8A: Consideration and approval of stipend position  
item ii. WHS Golf Assistant Coach  
item iii. WHS Field Hockey Assistant Coach

**ADD:** Section 7D: Notification of volunteer coaches

#### 4. Presentation

##### A. Wells Energy Advisory Committee Solar Project

-Wells Energy Advisory Committee members, Joe Hardy and John Dunster, presented an overview of a solar project they have been working on designed to reduce electricity costs to the WOCS D and town of Wells, while also reducing their carbon footprint. The Energy Advisory Committee would like to pursue a solar power purchasing agreement (PPA) on behalf of the town and District. After receiving approval from the town on 10/6/20, the Committee is seeking approval from the School Committee to move forward with a Request for Proposal (RFP) in order to find a solar developer who would best meet the needs of the town and School District. Pursuit of a PPA through a Request for Proposal presents no cost to the WOCS D.

**Motion to allow the Wells Energy Advisory Committee to pursue a formal RFP regarding this project.**

**Moved:** *Vennard*

**Seconded:** *Ackerson*

**Vote:** 6-0

Vice-Chair Vennard turned over control of the meeting to Chair Ackerson at this time.

#### 5. Public Comment

-There was no public comment

#### 6. Consideration and approval of minutes of the School Committee meeting held on:

##### A. October 7, 2020

**Motion to approve the WOCS D School Committee Meeting Minutes of October 7, 2020 as written.**

**Moved:** *Sittig*

**Seconded:** *Vennard*

**Vote:** 5-0  
(Dolliver abstained)

#### 7. Superintendent's Report

##### A. Items for Information

##### i. Superintendent's Update

- Supt. Daly welcomed everyone and thanked students, staff and the community for their continued support and diligence regarding symptom checks and precautions. Supt. Daly noted that COVID precautions implemented throughout the District so far have enabled us to remain in school five days a week.
- Supt. Daly thanked new School Committee member Jeff Sullivan for his willingness to fill the vacant seat representing the town of Wells.
- Supt. Daly reported that processing the paperwork for the reimbursement of COVID Relief Funds has been a full time job with no money having been received from the state yet. The District was fortunate to have money available to be able to pay for costs up front.
- Supt. Daly shared that because York County has been designated as "Green" by Governor Mills, our student athletes and coaches have been able to return to the fields and participate in some team competitions. The MPA is still deciding on winter sport guidelines.

- Supt. Daly noted that the tents being used for outside classrooms and mask breaks will be removed before Thanksgiving. In order to replace this outside space, each building is looking to create more space inside to continue to meet the safety requirements and the needs of students and teachers.

-Vice-Chair Vennard asked if more students were opting back to in-person learning and if so, can the buildings accommodate them safely.

-Supt. Daly responded that because the District remains “Green”, we have the capability and space to add a few more students to classrooms.

- Supt. Daly noted that a copy of the FY’22 Budget Timeline was included in the packet and that the same procedures will be followed as in past years. The budget is due to be finalized in December.
- Supt. Daly shared that Parent Conferences will be held virtually this year over the next three weeks. Some teachers will be conducting these from their classrooms while others will be conducting them from home.

#### B. School Calendars - November 2020

-November calendars from each building were shared with the School Committee

#### C. District Reports

##### WES Principal's Update - A. Noble

Principal Noble reported:

- To date, 13 remote students have requested to return to in-person learning at WES and there has been no increase in students choosing to go remote.
- WES worked collaboratively with the Wells High School art teacher and WHS art students to create an outdoor movement path for WES students. Allied Arts teachers have developed creative ways to hold their classes outside.
- Third and fourth grade students recently held a mock election and are currently studying government.

##### WHS Principal's Update - E. Sheehy

Principal Sheehy reported:

- SAT and PSAT tests were successfully administered at WHS to seniors and juniors with appropriate spacing and mask breaks.
- Teachers and staff are working on creative ways to safely return to some activities. The Math Team will hold a virtual meet, and the Quiz Show Team and theater production team are working on ways to hold their activities virtually.
- In response to questions asked by Chair Ackerson and Vice-Chair Vennard, Principal Sheehy reported that SRTC student numbers have remained steady this year as has WHS enrollment.

##### WJHS Principal's Report - J. Gould

Principal Gould reported:

- WJHS has three families that have requested to return from remote to in-person learning. There is enough space to accommodate them.

- November is a busy month with an electronic mock election that was held for students, Parent Conferences to be held via Zoom and enrichment activities for students such as the Patriot Pen Essay Contest, Operation Gratitude and the DAR essay contest. There is also a virtual Veteran's Day tribute in the works.
- This year's Annual Senior Citizen Thanksgiving Dinner hosted by the eighth grade will be a drive-through pick up at Congdon's Restaurant.

Director of Finance/HR/Operations - J. Moore

Dir. Moore reported:

- The Business Office staff has been working on completing financial reports required by the state as well as preparing documents for the upcoming audit.
- Dir. Moore has been visiting each school building daily and thanked the custodians for their hard work keeping everything clean, sanitized and safe for staff and students.

Director of Instruction/Spec. Svcs. - S. Schatzabel

Dir. Schatzabel reported:

- The SPED department has caught up on all testing and IEPs that were put on hold due to the COVID shutdown from March through September.
- A professional development workshop was held virtually for all Special Ed staff and paperwork is being completed for Title work and for the audits that were recently completed.

Director of Technology - M. Richards

Dir. Richards reported:

- The District has enough Chromebooks for students on hand should we be changed to "Red" or "Yellow" status.
- MLTI-2 options are currently being discussed by the state
- The tech team continues to fulfill the technology needs of the remote and in-school staff

Director of Athletics 6-12 - P. Cole

Dir. Cole reported:

- It is great to have the students and coaches back on the fields since we were designated as "Green". They have great energy and it is a wonderful outlet for the athletes.
- All fall teams have competed and 145 students are participating in fall sports
- Everyone is thankful for even a shortened season

D. Notification of volunteer coaches

-Supt. Daly notified the Committee that Steve Botti has been named the Wells High School Golf Assistant Volunteer Coach and that Deanna Gamache has been named the Wells High School Field Hockey Assistant Volunteer Coach.

**8. New Business**

- A. Consideration and approval of stipend position  
 i. Literary Achievement Awards Co-Chairs  
 -Supt. Daly recommended Alison Clark and Pamela Lear be hired for this position.

**Motion to approve Alison Clark and Pamela Lear as Literary Achievement Awards Co-Chairs for 2020-2021 as recommended by Supt. Daly.**

**Moved:** *Vennard*

**Seconded:** *Georgieva-Petrov*

**Vote:** 6-0

- B. First Reading of *Policy GBEB - Staff Conduct With Students*

- C. First Reading of *Policy GCSB - Use of Social Media by School Employees*

- D. 2020-2021 School Calendar modification discussion  
 -Supt. Daly noted that it is important to prepare for a potential modification of the school calendar due to possible future COVID related interruptions.  
 -Supt. Daly explained that snow days will now become “remote” days with packets of relevant information sent home with students ahead of time in case of a power outage. The state requires that lunch be provided to students for remote days and the details of that process are currently being worked out.

**9. Old Business**

- A. Consideration and approval of *Policy IKF - Graduation Requirements*

**Motion to approve *Policy IKF - Graduation Requirements* as written.**

**Moved:** *Sittig*

**Seconded:** *Dolliver*

**Vote:** 6-0

- B. Consideration and approval of *Policy GBIA - Staff Participation in Political Activities*

**Motion to approve *Policy GBIA - Staff Participation in Political Activities* as written.**

**Moved:** *Georgieva-Petrov*

**Seconded:** *Dolliver*

**Vote:** 6-0

- C. Consideration and approval of *Policy IHBGB - Supplemental Statement of Rights For Private School Students With Disabilities.*

**Motion to approve *Policy IHBGB - Supplemental Statement of Rights For Private School Students With Disabilities* as written.**

**Moved:** *Vennard*

**Seconded:** *Georgieva-Petrov*

**Vote:** 6-0

D. Consideration and approval of Policy IMB - Teaching About Controversial/Sensitive Issues.

**Motion to approve Policy IMB - Teaching About Controversial/Sensitive Issues as written.**

**Moved:** *Dolliver*

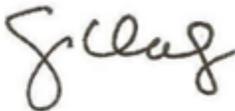
**Seconded:** *Georgieva-Petrov*

**Vote:** 6-0

**10. Adjournment**

- Chair Ackerson asked for a motion to adjourn
- Vice-Chair Vennard motioned to adjourn
- Member Georgieva-Petrov seconded the motion
- The motion passed 6-0
- The meeting was adjourned at 7:04 pm.

Respectfully submitted,



James P. Daly, Secretary  
Wells-Ogunquit CSD School Committee