



WOCSD SCHOOL COMMITTEE

MISSION STATEMENT

The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.

Page 73

MINUTES

The Wells-Ogunquit C.S.D. School Committee held a regular meeting on Wednesday, **June 3, 2020** via **ZOOM** (click [Remote Board Meeting](#) for more information).

School Committee members attending included: Chair Helena Ackerson, Vice-Chair Jason Vennard, Boriana Dolliver, Aneliya Georgieva-Petrov, and Heather Sittig.

Administrators in attendance included: Superintendent, Jim Daly; Director of Instruction/Spec Svcs, Stacey Schatzabel; Director of Finance and Operations, Jay Moore; Director of Technology, Michael Richards; WHS Principal, Eileen Sheehy; WHS Asst. Principal, Josh Gould; WHS Director of Student Activities, Jack Molloy; WJHS Principal, AJ Dufort; WJHS Asst. Principal, Doug Perley; WES Principal April Noble; and WES Asst. Principal, Theresa Curran.

Maryanne Foley, Cindy Roche and Linda Stapolous were also in attendance.

1. Call to Order/ Mission Statement

- Chair Ackerson called the meeting to order at 6:08 pm.
- Chair Ackerson read the Mission Statement.
- Chair Ackerson noted that the meeting was being conducted via ZOOM, a web-based conferencing tool, under 1 M.R.S.A. § 403-A, which authorizes the District to hold remote meetings during the state of emergency declared by Maine Governor Janet Mills due to the outbreak of COVID-19.
- Chair Ackerson conducted a verbal roll call of the School Committee members.

2. Pledge of Allegiance

3. Adjustments to the Agenda

- ADD:** Section 6E. Notification of Retirement
- Item i. WJHS Science Teacher
 - Item ii. WJHS School Nurse

4. Public Comment

- There was no public comment

5. Consideration and approval of minutes of the School Committee meeting held on:

- A. May 6, 2020

Motion to approve the WOCSD School Committee Meeting Minutes of May 6, 2020 as written.

Moved: *Vennard*

Seconded: *Sittig*

Vote: 5-0

6. Superintendent's Report

A. Reminder of Meetings

- i. School Budget meeting and School Committee meeting on July 8, 2020
- ii. School Budget Validation Referendum on July 14, 2020
 - Supt. Daly reminded the Committee and the audience of the upcoming meetings related to the school budget which were rescheduled due to Governor Mills' COVID-19 State of Emergency edict. They are scheduled as follows:

➤ **DISTRICT BUDGET MEETING**

Wednesday, July 8, 2020
WJHS Gymnasium, 5:00 pm

➤ **SCHOOL BUDGET VALIDATION REFERENDUM**

Tuesday, July 14, 2020
-Wells Junior High School Gymnasium
-Dunaway Center in Ogunquit

B. Items for Information

i. Superintendent's Update

- Supt. Daly thanked the staff, students and community for all of their efforts and support during this Distant Learning time brought on by COVID-19. He also thanked the building administrators for their work arranging for students and staff to pick up their belongings from the school buildings.
- Supt. Daly reported that preparations are underway for staff to be able to safely return to work in the buildings. Necessary PPE is being ordered and the Central Office is being prepared for staff to return from remote work and for summer hours. Custodians are preparing the school buildings for a safe return to work, ensuring that all CDC and MDOE guidelines will be followed. Every effort is being made to restore some level of normalcy back to the WOCSD even if it is on a limited basis.
- In anticipation of a return to school in the Fall, the District is busy ordering PPE and all supplies necessary to keep everyone safe. Surveys have been sent out to the parents and guardians of students in all three buildings in order to generate feedback regarding the Distant Learning experience this year. The information will help inform the decisions made for student education plans for the upcoming school year. We are also awaiting guidance from Governor Mills' office in conjunction with the MDOE.
- Supt. Daly noted that he and Director of Finance Jay Moore have been working with District legal counsel Drummond Woodsum on the plan for the District Budget Meeting scheduled for Wednesday, July 8th at the Wells Junior High School. Guidelines issued by Governor Mills' office as well as those from the CDC will be adhered to at all times during the meeting.

- In terms of the FY'21 Budget, Supt. Daly shared that he is hoping to utilize carryover money from past budgets and apply it to the FY'21 Budget. This would reduce the proposed tax increase for both Wells and Ogunquit to 1%, as opposed to the original estimated increase of 2.61%. Supt. Daly acknowledged the difficult financial times experienced by the communities of Wells and Ogunquit as a result of the COVID-19 State of Emergency shutdowns and sees this use of District funds as a way to reduce the tax burden and demonstrate that "we are all on the same team".
- Supt. Daly noted that end-of-the year events and celebration plans are on the District Website and FaceBook pages and encouraged everyone to partake in the planned events. He noted that everyone has had to adjust this year to the necessary changes and the Senior Class in particular has given up so much of what they look forward to during their entire high school career. Not only has the Graduation Ceremony been altered this year, but also athletic seasons, the Prom, the spring musical, concerts, and Senior week activities have been sacrificed due to the pandemic. Every effort has been made to celebrate student achievements in the best and safest way possible and he thanked the WHS Administration, Class Advisors and Class Officers for their creativity and hard work.

C. Notification of Resignation

- Supt. Daly shared that Wells Junior High School Principal AJ Dufort had tendered his resignation effective July 1, 2020. Mr. Daly thanked Mr. Dufort for his service to the WOCSD and added that he and his positivity and great work with staff, students and families will be missed.

D. District Reports

WHS Principals Report - E. Sheehy

- Principal Sheehy reported that grades have closed and teachers are working on curriculum for next year in small groups and by departments and grade level.
- Ms. Sheehy shared that a survey has been sent to all parents to gather information regarding the Distant Learning experience and the platforms that were most useful to students and families.
- Senior Week festivities will commence with the Senior Parade on Sunday, June 7th at 1:00 pm, beginning in the parking lot of Messiah Church and continuing down Route 1 in Wells and into Ogunquit. Virtual celebrations are planned for each day throughout the following week culminating with the previously recorded Graduation Ceremony. The Ceremony will be viewed collectively by the senior class and their families at the Saco Drive-in Theater on Thursday, June 11th at 9:00 pm.
- Ms. Sheehy thanked Supt. Daly and the School Committee members for their leadership and support during this time and also noted that Director of Technology, Michael Richards, played a key role in the success of the Distant Learning with his timely and effective responses to any technology problems District wide.

WJHS Principal's Report - AJ Dufort

- Principal Dufort shared that the resiliency of the staff, students and families greatly impacted the success of Distant Learning. Teachers and parents reaching out to each other and working together was key. Mr. Dufort added that the parent survey sent out will provide information on which platforms and practices worked best and where there are opportunities for improvement.

- Principal Dufort described the plan for the Grade 8 Celebration this year which will be held on June 5th. It will include Grade 8 families driving on the access road from the Jr. High to the Wells High School campus, symbolizing their pathway forward to high school. At 8:00 pm a virtual Recognition Night will be released online, recognizing each 8th grade student for their achievements and contributions to WJHS.
- Principal Dufort thanked the School Committee and Supt. Daly for their consistent leadership through this time and for the opportunities given him during his time at WJHS. He also thanked his fellow administrators and staff throughout the District for their support and collaboration.

WES Principal's Report - A. Noble

- Principal Noble reported that teachers are working on completing student grades and placements for next year. Also, Summer Academy is virtual this year with one-on-one ZOOM sessions between teachers and students. Feedback from parents has been positive.
- Principal Noble shared that a Colors Day video was released yesterday online and that there was good participation. This took the place of the traditional field day celebration that happens each year at WES.
- A "Reverse Parade" is planned for June 7th for students and faculty to say goodbye for the summer months. The parade will incorporate all 3 campuses and provide an opportunity for students to see their teachers standing and waving along the parade route as students drive by with their parents. All social distance guidelines will be adhered to throughout the parade.
- Principal Noble noted that upon receiving survey results from WES parents, the trend that stood out most was the gratitude expressed by parents to the S.C. members and Supt. Daly for instituting the "no-new-work on Friday's" policy during Distant Learning. Parents found this to be extremely helpful and provided flexibility in their family life and student learning.

Director of Instruction and Special Services - S. Schatzabel

- Dir. Schatzabel reported that the Special Ed Department continues to be busy with their daily routine making sure there is no lapse in services to students. The Extended School Year Services will be Distant Learning this year, running from July 7-July 30.
- In terms of curriculum and instruction, Dir. Schatzabel shared that the various platforms used during Distant Learning will be reviewed to gauge which ones were helpful and what methods worked well. Teacher certification is continuing and the Administrators are completing their staff evaluations.

Director of Finance and Operations - J. Moore

- Dir. Moore reported that the current budget is in good shape.
- Food service to needy families will continue throughout the summer months and will be delivered to families by van.
- Dir. Moore shared that he and Supt. Daly have been able to view a template providing guidance for returning to school in the Fall and the necessary supplies of PPE and appropriate signage to have available. Custodians are conducting an inventory of current supplies and disinfectants and will be placing any necessary orders now to ensure receipt by the Fall.
- Capital improvement projects have been put on hold due to the potential budget impact from COVID-19. A grant from FEMA has been applied for and the funds will help pay for some District expenses incurred as a result of the pandemic.

Director of Technology - M. Richards

-Dir. Richards thanked his IT staff members for their hard work and team approach. They perform weekly checks for technology needs for all District staff members as well as work on answering student and parent questions and needs.

-Dir. Richards also thanked Dir. of Nutrition Services Chris Pasternak for his collaboration with the IT staff to serve as a drop-off point for problem chromebooks from students and parents and also as a pick up point for updated and serviced devices. This system has enabled the IT staff to continue to provide students with well running computers for Distant Learning.

-At this time, Vice-Chair Vennard publicly thanked Supt. Daly for his leadership and his readiness and willingness to address and tackle the difficult issues resulting from the COVID-19 pandemic as well as providing daily updates to the School Committee members. Mr. Vennard applauded the efforts of Principal Sheehy and Asst. Principal Gould for their efforts surrounding this year's much altered graduation plans. He also thanked the teachers for their amazing dedication to their students.

-Chair Ackerson agreed with Mr. Vennard's comments and commended the leadership of all of the District Administrators for their work on the many issues and difficulties faced with Distant Learning.

E. Notification of Retirement

i. WJHS Science Teacher

-Supt. Daly shared that Kerry Georgitis, Wells Junior High School Science Teacher, will be retiring at the close of the 2019-2020 school year. He thanked Ms. Georgitis for her eleven years of service to the District.

ii. WJHS School Nurse

-Supt. Daly shared that Charlotte Collins, Wells Junior High School Nurse, will retire at the end of the 2019-2020 school year. Supt. Daly thanked Ms. Collins for her thirty-five years of service to the District.

7. New Business

A. Consideration and approval of authorization for the Superintendent of Schools to hire staff during the summer months

Motion to approve the authorization for the Superintendent of Schools to hire staff during the summer months

Moved: *Vennard*

Seconded: *Georgieva-Petrov*

Vote: 5-0

B. Consideration and approval nominations for Extended Year Services director and staff

-Supt. Daly recommended the following personnel:

*Karen Tufts - Director
 Paula Brayson - Teacher
 Nancy Cotty - Teacher
 Marcus Desveaux - Teacher
 Elizabeth Goodwin - Teacher
 Eric Hopkins - Teacher
 Melissa McCormack - Teacher
 Kim McDonough - Teacher
 Kathleen Mitchell - Teacher
 Rebecca Page - Teacher
 Taylor Picard - Teacher
 Gillian Ramsdell - Teacher
 Cindy Roche - Teacher
 Emily True - Teacher
 Janet Mayo - BCBA*

*Nancy Beisswanger - Ed Tech II
 Gale Bernard - Ed Tech II
 Laura Cameron - Ed Tech II
 Judi Dion - Ed Tech II
 Margaret Grady - Ed Tech II
 Elizabeth Huri - Ed Tech II
 Ryan Lane - Ed Tech II
 Kaleigh Moore - Ed Tech II
 Larisa Guerin - Ed Tech III
 Gail Moulton - Ed Tech III
 Heidi Knight - Ed Tech III
 Kayla Billings - OT
 Julie Moore - PT
 Darcy Ramsdell - Speech Pathologist*

Motion to approve the nominations for Extended School Year Services Personnel as recommended by Supt. Daly.

Moved: *Georgieva-Petrov*

Seconded: *Vennard*

Vote: 5-0

8. Executive Session

A. To discuss a personnel matter pursuant to 1 M.R.S.A. § 405 (6) (A)

Motion to enter Executive Session to discuss a personnel matter pursuant to 1 M.R.S.A. § 405 (6) (A).

Moved: *Vennard*

Seconded: *Georgieva-Petrov*

Vote: 5-0

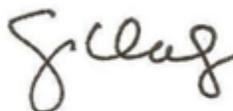
The Committee entered Executive Session at 6:57 pm.

The Committee returned from Executive Session at 7:19 pm.

9. Adjournment

- Chair Ackerson made a motion to adjourn the meeting at 7:19 p.m.
- Aneliya Georgieva-Petrov seconded
- Vote passed 5-0

Respectfully submitted,



James P. Daly, Secretary
 Wells-Ogunquit CSD School Committee