



WOCSD SCHOOL COMMITTEE

MISSION STATEMENT

The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.

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MINUTES

The Wells-Ogunquit C.S.D. School Committee held a regular meeting on Wednesday, **May 6, 2020** via **ZOOM** (click [Remote Board Meeting](#) for more information).

School Committee members attending included: Chair Helena Ackerson, Vice-Chair Jason Vennard, Boriana Dolliver, Aneliya Georgieva-Petrov, and Heather Sittig.

Administrators in attendance included: Superintendent, Jim Daly; Director of Instruction/Spec Svcs, Stacey Schatzabel; Director of Finance and Operations, Jay Moore; Director of Technology, Michael Richards; Director of Athletics 6-12, Pierce Cole; Instructional Strategist/IEP Coordinator, Karen Tufts; WHS Principal, Eileen Sheehy; WHS Director of Student Activities, Jack Molloy; WJHS Principal, AJ Dufort; WJHS Asst. Principal, Doug Perley; WES Principal April Noble; and WES Asst. Principal, Theresa Curran.

Tim Roche and Bill Washburn were also in attendance.

1. Call to Order/ Mission Statement

- Chair Ackerson called the meeting to order at 6:00 pm.
- Chair Ackerson read the Mission Statement.
- Chair Ackerson noted that the meeting was being conducted via ZOOM, a web-based conferencing tool, under 1 M.R.S.A. § 403-A, which authorizes the District to hold remote meetings during the state of emergency declared by Maine Governor Janet Mills due to the outbreak of COVID-19.
- Chair Ackerson conducted a verbal roll call of the School Committee members.

2. Pledge of Allegiance

3. Adjustments to the Agenda

- There were no adjustments to the Agenda

4. Public Comment

- There was no public comment

5. Consideration and approval of minutes of the School Committee meeting held on:

- A. April 1, 2020

Motion to approve the WOCSD School Committee Meeting Minutes of April 1, 2020 as written.

Moved: *Vennard*

Seconded: *Sittig*

Vote: 5-0

6. Superintendent's Report

A. Reminder of Meetings

- i. School Budget meeting and School Committee meeting on July 8, 2020
- ii. School Budget Validation Referendum on July 14, 2020
 - Supt. Daly reminded the Committee and the audience of the upcoming meetings related to the school budget which were rescheduled due to Governor Mills' COVID-19 State of Emergency edict.

➤ **DISTRICT BUDGET MEETING**

Wednesday, July 8, 2020

WJHS Gymnasium, 6:00 pm

➤ **SCHOOL BUDGET VALIDATION REFERENDUM**

Tuesday, July 14, 2020

B. Items for Information

i. Superintendent's Update

- Supt. Daly thanked Karen MacNeill, who recently stepped down as a member of the School Committee, for her five years of service to the Committee and the WOCSD.
- Supt. Daly shared that the building principals have been busy hiring new personnel to fill open positions and have worked hard accomplishing this via ZOOM and other non-traditional ways.
- Principal Sheehy and Assistant Principal Gould have been working with Senior Class advisors Tim and Cindy Roche to plan for alternative graduation celebrations for the Class of 2020 in the midst of the constantly evolving Covid-19 restrictions. As of now, a parade through the town is being planned for what was to be Graduation Day, June 7th. A traditional graduation ceremony will hopefully take place in August if possible.
- This week is Teacher Appreciation week and Supt. Daly thanked teachers and staff for their dedication and for going far and above expectations during this time of Distance Learning. Teachers have been working around the clock and weekends answering emails, conducting ZOOM meetings and working to meet the academic, social and emotional needs of students.
- This week is also School Nurse week and Supt. Daly thanked our school nurses for the great job they have done and continue to do as they answer the multitude of questions from families and staff.
- Supt. Daly shared that food service Director Chris Pasternak and members of his staff have been working hard to provide breakfast and lunch to students in need. To date, over 2300 meals have been prepared and delivered and their efforts will continue throughout the summer months.

ii. Notes of appreciation/donation

-Supt. Daly shared that the District has received many donations from companies and individuals and he thanked the community for continuing to be generous and helping those in need.

C. Notification of Transfer

i. WES Grade 2 Teacher to WES Literacy Specialist

-Supt. Daly shared that Clarissa Sweeney will be transferring from her position as Wells Elementary School Grade 2 teacher to the Wells Elementary School Literacy Specialist, effective at the start of the 2020-2021 school year.

7. New Business

A. Consideration and approval of new hires

i. WHS Band/Music Teacher

-Supt. Daly recommended Chad Dickerson be hired for this position.

Motion to hire Chad Dickerson as the Wells High School Band/Music Teacher as recommended by Supt. Daly.

Moved: *Vennard*

Seconded: *Dolliver*

Vote: 5-0

ii. WES Grade 2 Teacher

-Supt. Daly recommended Karly Moulton be hired for this position

Motion to hire Karly Moulton as the Wells Elementary School Grade 2 Teacher as recommended by Supt. Daly.

Moved: *Sittig*

Seconded: *Georgieva-Petrov*

Vote: 5-0

iii. WHS Guidance Counselor

-Supt. Daly recommended Matthew Howard be hired for this position

Motion to hire Matthew Howard as the Wells High School Guidance Counselor as recommended by Supt. Daly.

Moved: *Georgieva-Petrov*

Seconded: *Vennard*

Vote: 5-0

iv. WES Kindergarten Teacher

-Supt. Daly recommended Morgan Austin be hired for this position

Motion to hire Morgan Austin as the Wells Elementary School Kindergarten Teacher as recommended by Supt. Daly.

Moved: *Vennard*

Seconded: *Georgieva-Petrov*

Vote: 5-0

v. WES Title I Teacher

-Supt. Daly recommended Jamie Theriault be hired for this position

Motion to hire Jamie Theriault as the Wells Elementary School Title I Teacher as recommended by Supt. Daly.

Moved: *Sittig*

Seconded: *Georgieva-Petrov*

Vote: 5-0

vi. WJHS Science Teacher

-Supt. Daly recommended Rebecca Carbin be hired for this position

Motion to hire Rebecca Carbin as the Wells Junior High School Science Teacher as recommended by Supt. Daly.

Moved: *Georgieva-Petrov*

Seconded: *Vennard*

Vote: 5-0

vii. WJHS Grade 6 Teacher

-Supt. Daly recommended Julie Howell be hired for this position

Motion to hire Julie Howell as the Wells Junior High School Grade 6 Teacher as recommended by Supt. Daly.

Moved: *Vennard*

Seconded: *Georgieva-Petrov*

Vote: 5-0

viii. WES Ed Tech II

- Supt. Daly recommended Ann Spaulding be hired for this position.

Motion to hire Ann Spaulding as the Wells Elementary School Ed Tech II as recommended by Supt. Daly.

Moved: *Dolliver*

Seconded: *Georgieva-Petrov*

Vote: 5-0

B. Consideration and approval of last day of school for students and staff with regards to COVID-19 and distance learning.

-Supt. Daly recommended that Friday, May 29th be the last day of school for students this year and Wednesday, June 10th the last day for teachers. These dates will hopefully motivate students to stay engaged with their school work and will provide teachers the opportunity to return to their classrooms for cleanup and to spend time preparing for future distant learning if it is needed.

-Building Principals Sheehy, Dufort and Noble shared their thoughts as well as some of the feedback they have received from parents.

- All three principals agreed with Supt. Daly's recommendation.

- Principal Sheehy shared that the students are engaged and doing a great job but that both students and their parents, who may be juggling the school work of multiple children, are ready to see the "light at the end of the tunnel."

- Principal Dufort shared that WJHS staff is working hours well beyond those of a regular school day as students are engaged at all hours of the day and often into the evening.

- Principal Noble agreed that student participation has been great but has noticed that teachers are having to reach out more often to keep the students connected.

- Supt. Daly explained that although the cold and rainy weather during the distance learning has helped, there will be less participation by students as the weather gets nicer. The WOCSD was able to begin distance learning immediately due to our preparation, but he worries about the wear and tear on families juggling school work for multiple children, along with the demands of work and maintaining their households.
- Vice-chair Vennard echoed Supt. Daly's points and commended the leadership and work of the Administrators that enabled the District to hit the ground running with the distant learning.
- Member Georgieva-Petrov asked how this aligned with the modified calendars of other local school districts. Supt. Daly shared that Noble has adopted May 29th as their last day of school; Sanford, no new learning after May 29th; Kennebunk has decided on June 5th. He noted that the last week of school is usually taken up with final exams and the Maine Dept. of Education has decided that no final exams are to be given this year. He also noted that a day was made up on April 17th, a previously scheduled comp day which was used instead for make-up work by students and teachers.
- Member Dolliver asked about students falling behind in their learning this year. Supt. Daly agreed that no matter what teachers and the District might do, when students return in the fall, there will undoubtedly be a gap in knowledge and there will need to be a time of reteaching and extensive review. This is a problem that will be faced statewide as well as nationally.
- Member Sittig asked if there has been any thought about testing in the fall to determine where students are in their knowledge. Supt. Daly shared that the NWEA tests taken every fall will provide a good idea of where we are and what needs to be reviewed or retaught.
- Supt. Daly explained that each student will be different depending on their level of motivation and/or family support. During this time of distant learning, teachers are currently providing differentiation of instruction for students and will be working at the end of this school year on thoughtful and methodical ways to navigate the first 3-4 weeks of school when it resumes in the fall. The MDOE will provide guidance as to the date and method of safely returning to the classroom.
- Chair Ackerson thanked everyone for their input and asked for a motion.

Motion to approve the last day of school for WOCSD students for the 2019-2020 school year as Friday, May 29th and the last teacher day as Wednesday, June 10th as recommended by Supt. Daly.

Moved: *Vennard*

Seconded: *Sittig*

Vote: 4-1
(Dolliver abstained)

C. Consideration and reaffirmation of the District's technology policies

Motion to reaffirm the District's technology policies.

Moved: *Vennard*

Seconded: *Georgieva-Petrov*

Vote: 5-0

D. Consideration and approval of authorizing budget line transfers.

Motion to approve authorizing the Superintendent or his designee to initiate line item transfers between cost centers in an amount not to exceed 5% of the total appropriation for any cost center or among other cost centers as necessary for FY'20.

Moved: *Vennard*

Seconded: *Sittig*

Vote: 5-0

E. Consideration and approval of signing the warrant for the FY'21 proposed budget.

Motion to approve signing the warrant for the FY'21 proposed budget.

Moved: *Sittig*

Seconded: *Georgieva-Petrov*

Vote: 5-0

F. Consideration and approval of signing the District Warrant and Budget Meeting Approval, notice of Election for the District Budget Validation Referendum Approval, and Notice of Amounts Adopted at the Budget Meeting.

Motion to approve signing the District Warrant and Budget Meeting Approval, Notice of Election for the District Budget Validation Referendum Approval and Notice of Amounts Adopted at the Budget Meeting.

Moved: *Vennard*

Seconded: *Georgieva-Petrov*

Vote: 5-0

G. Consideration and approval of signing the Warrant and Notice of Election calling Wells-Ogunquit Community School District #18 Budget Validation referendum for both Wells and Ogunquit.

Motion to approve signing the Warrant and Notice of Election calling Wells-Ogunquit Community School District #18 Budget Validation Referendum for both Wells and Ogunquit.

Moved: *Georgieva-Petrov*

Seconded: *Dolliver*

Vote: 5-0

H. Consideration and approval authorizing Superintendent Daly to post the Notice of Amounts Adopted at Budget Meeting.

Motion to approve authorizing Superintendent Daly to post the Notice of Amounts Adopted at Budget Meeting.

Moved: *Dolliver*

Seconded: *Georgieva-Petrov*

Vote: 5-0

8. Executive Session

A. To discuss a personnel matter pursuant to 1 M.R.S.A. § 405 (6) (A)

Motion to enter Executive Session to discuss a personnel matter pursuant to 1 M.R.S.A. § 405 (6) (A).

Moved: *Vennard*

Seconded: *Georgieva-Petrov*

Vote: 5-0

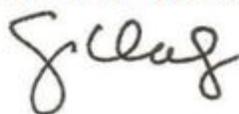
The Committee entered Executive Session at 6:40 pm.

The Committee returned from Executive Session at 7:34 pm.

9. Adjournment

- Chair Ackerson made a motion to adjourn the meeting at 7:34 p.m.
- Jason Vennard seconded
- Vote passed 5-0

Respectfully submitted,

A handwritten signature in black ink, appearing to read "J. Daly". The signature is written in a cursive, flowing style.

James P. Daly, Secretary
Wells-Ogunquit CSD School Committee