



WOCSD SCHOOL COMMITTEE

MISSION STATEMENT

The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.

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MINUTES

The Wells-Ogunquit C.S.D. School Committee held a regular meeting on Wednesday, **April 1, 2020** via **ZOOM** (click <https://bit.ly/wocsd-virtual> for directions).

School Committee members attending included: Chair Helena Ackerson, Vice-Chair Jason Vennard, Boriana Dolliver, Aneliya Georgieva-Petrov, and Heather Sittig. Karen MacNeill was absent.

Administrators in attendance included: Superintendent, Jim Daly; Director of Instruction/Spec Svcs, Stacey Schatzabel; Director of Finance and Operations, Jay Moore; Director of Technology, Michael Richards; Director of Athletics 6-12, Pierce Cole; Director of Adult Education, Chris Chessie; WHS Principal, Eileen Sheehy; WHS Asst. Principal, Josh Gould; WHS Director of Student Activities, Jack Molloy; WJHS Principal, AJ Dufort; WJHS Asst. Principal, Doug Perley, WES Principal April Noble, and WES Asst. Principal, Theresa Curran.

1. Call to Order/ Mission Statement

-Chair Ackerson called the meeting to order at 6:00 pm.

-Chair Ackerson read the Mission Statement.

-Chair Ackerson noted that the meeting was being conducted via ZOOM, a web-based conferencing tool, under 1 M.R.S.A. § 403-A, which authorizes the District to hold remote meetings during the state of emergency declared by Maine Governor Janet Mills due to the outbreak of COVID-19.

-Chair Ackerson conducted a verbal roll call of the School Committee members.

2. Pledge of Allegiance

3. Adjustments to the Agenda

ADD: Section 7 I – Consideration and approval of WOCSD distance learning plans for students

OMIT: Section 4. Public Comment

-4. Public Comment

- Supt. Daly shared that no public comments had been received prior to the meeting

5. Consideration and approval of minutes of the School Committee meeting held on:

A. February 5, 2020

Motion to approve the WOCSD School Committee Meeting Minutes of February 5, 2020 as written.

Moved: *Vennard*

Seconded: *Dolliver*

Vote: 5-0
(MacNeill was absent)

6. Superintendent's Report

A. Items for Information

- Supt. Daly expressed his thanks to everyone for the tremendous help and support received by his family at the recent passing of his father.
- Supt. Daly thanked the District families and students for their great job in dealing with the changes brought about by COVID-19. He has received positive feedback and commended the teachers for their hard work and creativity. He also thanked the staff members who have been working hard behind the scenes; preparing and delivering meals to families and students, remotely working one-on-one with individual students, and continuing the daily work that needs to be done to keep the District running.
- Supt. Daly also thanked the members of the School Committee for their support and communication as information remains fluid and is changing daily. He communicates new information to families as he receives it and will continue to publish a weekly update.
- Vice-Chair Vennard commended Supt. Daly and the District staff for doing a great job and for being so well prepared for the distance learning piece. He added that the level of communication and information provided by the Principals and teachers has been extremely helpful. Chair Ackerson agreed with Vice-Chair Vennard's comments and support of Supt. Daly and the District staff.
- Supt. Daly encouraged parents to communicate any questions or concerns directly with the classroom teachers. He emphasized that every student's experience will be different and that the teachers are providing the necessary framework and activities to help each student. He reminded families that Fridays can be used to catch up on school work and encouraged everyone to be sure to tend to the emotional and social needs of students and families.

B. Notification of Retirement

i. WJHS Custodian

- Supt. Daly shared the Wells Junior High School Custodian Carroll Crouch will be retiring at the end of the 2019-2020 school year. He thanked Mr. Crouch for his 14 years of service to the District.

- ii. Adult Education Evening Coordinator
 - Supt. Daly shared that Adult Education Evening Coordinator, Mary Angelini, will retire at the end of the 2019-2020 school year. He thanked Ms. Angelini for her 22 years of service to the District.
- iii. WHS Music Teacher
 - Supt. Daly reported that Wells High School Music teacher, Larry Downing, will retire at the end of the 2019-2020 school year. He thanked Mr. Downing for his 41 years of service to the District.
- iv. Director of Adult Education
 - Supt. Daly reported that the Director of Adult Education, Christopher Chessie, will be retiring at the end of the 2019-2020 school year. He thanked Mr. Chessie for his 16 years of service to the District.
- v. WES .5 Title 1 Teacher
 - Supt. Daly shared that Wells Elementary School .5 Title 1 teacher, Brenda Brown, will retire at the end of the 2019-2020 school year. He thanked Ms. Brown for her 20 years of service to the District.

7. **New Business**

- A. Consideration and approval of proposed textbook *Environmental Science for the AP Course, 3rd ed.* for AP Environmental Science curriculum.

Move to approve the proposed textbook *Environmental Science For the AP Course, 3rd ed.*, for the AP Environmental Science curriculum.

Moved: *Vennard*

Seconded: *Dolliver*

Vote: 5-0

(MacNeill was absent)

- B. Consideration and approval of proposed textbooks *Abriendo paso – Temas y lecturas* and *AP Spanish Preparing for the Language and Culture Examination* for AP Spanish Language and Culture curriculum.

Move to approve the proposed textbook *Abriendo paso – Temas y lecturas* and *AP Spanish Preparing for the Language and Culture Examination* for AP Spanish Language and Culture curriculum.

Moved: *Vennard*

Seconded: *Dolliver*

Vote: 5-0

(MacNeill was absent)

- C. Consideration and approval of new hire

- i. WHS Varsity Baseball Coach

-Supt. Daly recommended David Fazzina be hired as the Wells High School Varsity Baseball Coach

Move to approve the hire of David Fazzina as the Wells High School Varsity Baseball Coach as recommended by Supt. Daly.

Moved: *Vennard*

Seconded: *Sittig*

Vote: 5-0
(MacNeill was absent)

D. Consideration and approval of stipend positions

i. WHS Spring Musical Choreographer

- Supt. Daly recommended that Andrea Hernandez be hired as the Wells High School Spring Musical Choreographer.

Move to approve the hire of Andrea Hernandez as the Wells High School Spring Musical Choreographer as recommended by Supt. Daly.

Moved: *Vennard*

Seconded: *Sittig*

Vote: 5-0
(MacNeill was absent)

ii. WJHS Track and Field Coach

-Supt. Daly recommended that Allison Le be hired as the Wells Junior High School Track and Field Coach for the 2019-2020 season.

Move to approve the hire of Allison Le as the Wells Junior High School Track and Field Coach for the 2019-2020 season as recommended by Supt. Daly.

Moved: *Sittig*

Seconded: *Dolliver*

Vote: 5-0
(MacNeill was absent)

E. Consideration and approval of nominees for 2nd year probationary, 3rd year probationary and continuing contracts for the 2020-2021 school year.

-Supt. Daly nominated the following:

2020-2021 Contracts	2 nd Year Probationary	3 rd Year Probationary	Continuing Contract
<i>Wells High School</i>	Kira LaCoss Jaclyn Nakos Meredith Radford	Michelle Andre	Chad McCormack Rachel Graceffa Andrea Hernandez

2020-2021 Contracts	2 nd Year Probationary	3 rd Year Probationary	Continuing Contract
<i>Wells Jr High School</i>	Christina Binette Sarah Downs Ann Guiney Allison Le	Samuel Burne Ryan Danley Shannon Petrie	Leah LePage Elaina Yeomelakis
<i>Wells Elementary School</i>	Alyssa Block Fionnula Duggan Kathy Hodge	Kyle Burnell Kathleen Hnatow Catherine Finch Jenna Larochelle-Parry Kathleen Mitchell	Jody Lagasse Emily Lewia
<i>Special Education</i>	Rebecca Page Gillian Ramsdell	Taylor Picard -WES	Melissa McCormack -WHS

Move to approve the nominees for the 2nd year probationary, 3rd year probationary and continuing contract for the 2020-2021 school year as recommended by Supt. Daly.

Moved: *Vennard*

Seconded: *Sittig*

Vote: 5-0
(MacNeill was absent)

- F. Consideration and approval of extension of administrative contracts
-Supt. Daly recommended the following:

Administrators	
Wells High School	Eileen Sheehy, Principal
	Joshua Gould, Assistant Principal
	Jack Molloy, Director of Student Activities
Wells Junior High School	AJ Dufort, Principal
	Douglas Perley, Assistant Principal

Administrators	
Wells Elementary School	April Noble , Principal
	Theresa Curran , Assistant Principal
District	Pierce Cole , Director of Athletics 6-12
	Chris Pasternak , Director of Nutritional Services
Directors, non-classified	Jay Moore , Director of Finance and Operations
	Michael Richards , Director of Technology
	Stacey Schatzabel , Director of Instruction/Special Services
Others	Karen Tufts , Instructional Strategist/IEP Coordinator
	Kathleen Voter , School Psychologist

Move to approve the extension of administrative contracts for the 2020-2021 school year as recommended.

Moved: *Sittig*

Seconded: *Georgieva-Petrov*

Vote: 5-0
(MacNeill was absent)

G. Consideration and approval and adoption of the FY 2021 regular operating budget total.

- Supt. Daly explained that normally the budget numbers are shared in March at the Public Budget Meeting but due to COVID-19 that meeting was cancelled. The FY 2021 Budget Presentation, which has been shared with the town managers of Wells and Ogunquit and which is also posted on our website, reflects a proposed 2.61% increase over last year. This incorporates the 3% salary increases for staff approved last year as well as a 6% increase in health insurance costs.

Move to approve the adoption of the FY 2021 proposed regular operating budget total in the amount of \$27,742,429.

Moved: *Vennard*

Seconded: *Dolliver*

Vote: 5-0
(MacNeill was absent)

H. Consideration and approval of the FY2021 proposed Adult Community Education budget total.

Move to approve adoption of the FY 2021 Adult Community Education budget total in the amount of \$296,602.

Moved: *Sittig*

Seconded: *Vennard*

Vote: 5-0
(MacNeill was absent)

I. Consideration and approval of WOCSD distance learning plans for students

-Supt. Daly explained that the District had developed and put in place a distance learning plan which provides remote learning for our students. The plan is scalable and gradable, which will be determined by the teachers and principals, and in the event of a longer cessation of classroom instruction, will either replace classroom instruction on a short term basis or permanently for the 2019-2020 school year.

Move to approve the WOCSD distance learning plan for students.

Moved: *Georgieva-Petrov*

Seconded: *Vennard*

Vote: 5-0
(MacNeill was absent)

8. **Old Business**

A. Consideration and approval of 2020-2021 District School Calendar

Move to approve the 2020-2021 WOCSD District School Calendar as presented.

Moved: *Vennard*

Seconded: *Georgieva-Petrov*

Vote: 5-0
(MacNeill was absent)

9. **Organizational Meeting**

A. Election of Secretary

- Chair Ackerson called for nominations for the position of School Committee Secretary
- Aneliya Georgiva-Petrov nominated James Daly.

Move to elect James Daly as WOCSD School Committee Secretary.

Moved: *Vennard*

Seconded: *Sittig*

Vote: 5-0
(MacNeill was absent)

B. Election of Warrant Officers - Wells

- Chair Ackerson called for nominations for the position of Warrant Officers - Wells
- Jason Vennard nominated Marianne Goodine and Michele Noble

Move to elect Marianne Goodine and Michele Noble as Warrant Officers - Wells.

Moved: *Sittig*

Seconded: *Vennard*

Vote: 5-0
(MacNeill was absent)

C. Election of Warrant Officer - Ogunquit

- Chair Ackerson called for nominations for Warrant Officer - Ogunquit
- Aneliya Georgieva-Petrov nominated Sharma Damren

Move to elect Sharma Damren as Warrant Officer - Ogunquit.

Moved: *Vennard*

Seconded: *Georgieva-Petrov*

Vote: 5-0
(MacNeill was absent)

D. Election of Registration Officer

- Chair Ackerson called for nominations for Registration Officer
- Aneliya Georgieva-Petrov nominated Diane Norton

Move to elect Diane Norton as Registration Officer

Moved: *Sittig*

Seconded: *Vennard*

Vote: 5-0
(MacNeill was absent)

E. Election of School Physician

- Chair Ackerson called for nominations for School Physician
- Jason Vennard nominated Dr. Jeffrey Cote

Move to elect Dr. Jeffrey Cote as School Physician for the 2020-2021 school year.

Moved: *Georgieva-Petrov*

Seconded: *Sittig*

Vote: 5-0
(MacNeill was absent)

F. Election of Attendance Officers

- Chair Ackerson called for nominations for Attendance Officers
- Heather Sittig nominated Joshua Gould, Douglas Perley and Theresa Curran

Move to elect Joshua Gould, Douglas Perley and Theresa Curran as Attendance Officers.

Moved: *Vennard*

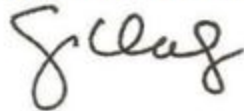
Seconded: *Georgieva-Petrov*

Vote: 5-0
(MacNeill was absent)

10. Adjournment

- Chair Ackerson made a motion to adjourn the meeting at 6:36 p.m.
- Jason Vennard seconded
- Vote passed 5-0

Respectfully submitted,

A handwritten signature in black ink, appearing to read "J. Daly". The signature is written in a cursive, flowing style.

James P. Daly, Secretary
Wells-Ogunquit CSD School Committee