



# WOCSD SCHOOL COMMITTEE

## MISSION STATEMENT

*The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.*

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## MINUTES

The Wells-Ogunquit C.S.D. School Committee held a regular meeting on Wednesday, **February 5, 2020**, in the Office of the Superintendent, 1460 Post Road, Wells, Maine.

School Committee members attending included: Helena Ackerson, Jason Vennard, Boriana Dolliver, Aneliya Georgieva-Petrov, Karen MacNeill, and Student Representative Ashleigh Bolduc. School Committee member Heather Sittig and Student Representative Franny Ramsdell were absent.

Administrators in attendance included: Superintendent, Jim Daly; Director of Operations/Finance, Jay Moore; Director of Technology, Michael Richards; Director of Instruction/Special Services, Stacey Schatzabel; Director of Adult Education, Chris Chessie; WHS Principal, Eileen Sheehy; WHS Asst. Principal, Joshua Gould; WJHS Asst. Principal, Doug Perley; and WES Asst. Principal, Theresa Curran.

Maryanne Foley, Linda Stathoplos, and students Samuel Coleman and Jacob Ouellet, along with members of their families, were also in attendance.

1. **Call to Order/ Mission Statement**

- Chair Ackerson called the meeting to order at 6:00 pm.
- Chair Ackerson read the Mission Statement.

2. **Pledge of Allegiance**

- Chair Ackerson led the group in the Pledge of Allegiance

3. **Adjustments to the Agenda**

- ADD:** Section 7D – Notification of Resignation – Item iii. WHS Varsity Baseball Coach

4. **Recognition, education, and/or school presentations**

A. **Recognition**

i. **WJHS Spelling Bee First and Second Place Winners**

- Supt. Daly and Chair Ackerson recognized Grade 8 student Sam Coleman on his first place finish and Grade 6 student Jacob Ouellet on his second place finish at the WJHS Spelling Bee. Sam was also one of the top 5 finishers at the York County Bee. Both students were awarded Certificates of Recognition.

5. **Public Comment**

- Linda Stathoplos, a volunteer at WES, commended the WES Kindergarten teachers for doing a great job and for providing an inclusive student environment.

**6. Consideration and approval of minutes of the School Committee meeting held on:**

A. January 8, 2020

**Motion to approve the WOCSD School Committee meeting minutes of January 8, 2020, as written.**

**Moved:** *Vennard*

**Seconded:** *MacNeill*

**Vote:** 5-0  
(Sittig was absent)

**7. Superintendent's Report**

A. Items for Information

i. Superintendent's Update

- Review Budget Timeline  
-Supt. Daly reported that the FY'21 Budget is currently tracking at an increase of between 2.2% and 2.5%. This includes \$104,000 more in state subsidy money awarded the District but does not include final insurance numbers which are due to be received in March.
- Snow days  
-Supt. Daly reported that the District has used 4 snow days to date. At this time, there is no plan to take away PD (early release) Wednesdays even if all the snow days are used. The decision will be made in March, if needed, as to how to make up any snow days.
- Proposed 2020-2021 District School Calendar  
-A copy of the proposed 2020-2021 calendar was provided to the School Committee. Supt. Daly shared that the WOCSD School Calendar is required by the MDOE to align with the Sanford Regional Technical Center (SRTC) calendar. Given that we are only allowed to have 5 dissimilar days with SRTC, Friday, October 9<sup>th</sup> is the scheduled teacher comp day as provided for in the contract.

B. School Calendars – February 2020

- February calendars from each building were shared with the School Committee.

C. Notification of Retirement

i. WES Kindergarten Teacher

- Supt. Daly shared that WES Kindergarten teacher, Marcia Millian, will retire effective at the end of the 2019-2020 school year. He thanked Ms. Millian for her 24 years of service to the District.

ii. WES Title 1 Literacy Teacher

- Supt. Daly shared that WES Title 1 Literacy teacher, Karen Valliere, will retire effective at the end of the 2019-2020 school year. He thanked Ms. Valliere for her 36 years of service to the District.

D. Notification of Resignation

i. WJHS Track Coach

- Supt. Daly reported that he had received a letter of resignation from WJHS Track Coach Kristen Viviere, effective immediately.

ii. WHS Guidance Counselor

-Supt. Daly reported that he had received a letter of resignation from WHS Guidance Counselor Noel Curcio, effective at the end of the 2019-2020 school year.

iii. WHS Varsity Baseball Coach

-Supt. Daly shared that he had received a letter of resignation from WHS Varsity Baseball Coach Todd Day, effective immediately.

E. Notification of additional WJHS 2<sup>nd</sup> Trimester Intramural Advisor

i. Volleyball

- Supt. Daly notified the Committee of an additional WJHS 2nd Trimester Intramural Advisor:

- o Dan MacLeod – Volleyball

F. Notification of updated LCC Plan – Appendix C

- A copy of the updated LCC Plan "Appendix C" was shared with the Committee

G. District Reports

WHS Principal Report – E. Sheehy

-Principal Sheehy reported that School Committee Student Representative Ashleigh Bolduc was chosen as this year's recipient of the Maine Principals Award and that Representative Franny Ramsdell had received the Western Maine Conference Citizenship Award.

-Principal Sheehy reviewed the NEASC Accreditation process and reported that teachers Ann Bechan and Bob Gilpatric are the co-chairs of the Steering Committee for WHS. Ms. Sheehy also thanked Assistant Principal Josh Gould for his work organizing all of the necessary data for the NEASC process.

Director of Instruction/Special Services – S. Schatzabel

-Dir Schatzabel reviewed the feedback she had received regarding the Title 1 audit. Ms. Schatzabel also reported that the January MDOE Special Ed audit, which was cancelled due to snow, has been rescheduled for March.

Director of Operations/Finance – J. Moore

-Dir. Moore reported that electricity and gas costs for 2019-20 are currently under budget. These will continue to be monitored.

-Mr. Moore also reported the following regarding District operations and facilities:

- the new bathroom sinks have been installed at WJHS
- a new batting cage will be installed in the WJHS gymnasium over February break
- the installation of new parking lot lights has been completed at WHS
- inspection of the WJHS library roof revealed it still has a 2-3 year life span and will not need replacing at this time
- District vans continue to be in steady use by teams and programs at all 3 schools

Director of Technology – M. Richards

-Dir. Richards provided his written report to the Committee but due to conflicting schedules he was unable to present the report.

Director of Athletics 6-12 – Pierce Cole

-In Dir. Cole's absence, Supt. Daly and Co-Chair Vennard shared that the live streaming service with NHFS is now up and running at WHS. People can subscribe to this online service and watch events taking place at the WHS gymnasium and at other venues across the nation that also have this technology.

- At this time, Student Representative Ashleigh Bolduc reported the following:

- The Student Council and Interact Club members recently volunteered at the Ronald McDonald House and Preble Street Shelter in Portland, where they helped with meal preparation and serving.
- Unified Basketball is going strong and she is very excited to be a part of it
- The WHS Wrestling team has raised \$20,000 for the Sanfillipo Syndrome Fund so far this year. Rep. Bolduc congratulated the team on their efforts.

**8. New Business****A. 1<sup>st</sup> Reading of 2020-2021 District School Calendar****B. 1<sup>st</sup> Reading of Policy IHBGB – Supplemental Statement of Rights For Private School Students With Disabilities****C. 1<sup>st</sup> Reading of Policy IMB – Teaching About Controversial/Sensitive Issues**

- Supt. Daly shared that these two policies have been updated for revised language

**D. 1<sup>st</sup> Reading of Policy GBIA – Staff Participation in Political Activities**

- Supt. Daly explained that this is a new policy recommended to school districts by the Maine School Management Association

**E. Consideration and approval of new hire****i. WJHS Girls Lacrosse Coach**

- Supt. Daly recommended Kayla Schneider for this position

**Motion to approve the hire of Kayla Schneider as the Wells Junior High School Girls Lacrosse Coach as recommended by Supt. Daly.**

**Moved: MacNeill**

**Seconded: Georgieva-Petrov**

**Vote: 5-0**  
(Sittig was absent)

**ii. WJHS Boys Lacrosse Coach**

- Supt. Daly recommended Lucas Sevigney for this position

**Motion to approve the hire of Lucas Sevigney as the Wells Junior High School Boys Lacrosse Coach as recommended by Supt. Daly.**

**Moved: Vennard**

**Seconded: MacNeill**

**Vote: 5-0**  
(Sittig was absent)

9. **Old Business**

A. **Consideration and approval of revisions to Policy GBK/KGC – Smoking On School Premises**

**Motion to approve revisions to Policy GBK/KGC – Smoking On School Premises as written.**

**Moved:** MacNeill

**Seconded:** Georgieva-Petrov

**Vote:** 5-0  
(Sittig was absent)

B. **Consideration and approval of revisions to Policy ADC – Tobacco/Electronic Smoking Devices Use and Possession**

**Motion to approve revisions to Policy ADC – Tobacco/Electronic Smoking Device Use and Possession as written.**

**Moved:** Vennard

**Seconded:** MacNeill

**Vote:** 5-0  
(Sittig was absent)

C. **Consideration and approval of revisions to Policy JFCH – Student Drug, Alcohol And Tobacco/Electronic Smoking Devices Use**

**Motion to approve revisions to Policy JFCH – Student Drug, Alcohol And Tobacco/Electronic Smoking Devices Use as written.**

**Moved:** MacNeill

**Seconded:** Georgieva-Petrov

**Vote:** 5-0  
(Sittig was absent)

D. **Consideration and approval of revisions to Policy GCFB-R – Recruiting And Hiring Of Administrative Staff - Procedures**

**Motion to approve revisions to Policy GCFB-R – Recruiting And Hiring Of Administrative Staff – Procedures as written.**

**Moved:** Vennard

**Seconded:** MacNeill

**Vote:** 5-0  
(Sittig was absent)

10. **Executive Session**

A. To discuss the Superintendent's evaluation pursuant to 1 M.R.S.A. § 405 (6) (A)

**Motion to enter into Executive Session to discuss the Superintendent's Evaluation pursuant to 1 M.R.S.A. § 405 (6) (A).**

**Moved:** MacNeill

**Seconded:** Vennard

**Vote:** 5-0  
(Sittig was absent)

-The Committee entered Executive Session at 6:30 p.m. and returned at 7:01 p.m.

☞ The Committee voted to approve an extension to the Superintendent's contract.

11. **Adjournment**

- Chair Ackerson made a motion to adjourn the meeting.

**Motion to adjourn this meeting of the WOCSD School Committee at 7:02 p.m.**

**Moved:** *Ackerson*

**Seconded:** *Vennard*

**Vote:** 5-0  
(Sittig was absent)

Respectfully submitted,



James P. Daly, Secretary  
Wells-Ogunquit CSD School Committee