



WOCSD SCHOOL COMMITTEE

MISSION STATEMENT

The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.

Page 26

MINUTES

The Wells-Ogunquit Community School District School Committee held a regular meeting on Wednesday, **December 4, 2019** in the Office of the Superintendent, 1460 Post Road, Wells, Maine.

School Committee members attending included: Helena Ackerson, Jason Vennard, Heather Sittig, Karen MacNeill, and Aneliya Georgieva-Petrov. Member Boriana Dolliver was absent. Student Representatives Franny Ramsdell and Ashleigh Bolduc were also absent.

Administrators in attendance included: Superintendent, Jim Daly; Director of Instruction/Spec Svcs, Stacey Schatzabel; Director of Operations, Jay Moore; Director of Technology, Michael Richards; Director of Athletics 6-12, Pierce Cole; Director of Adult Ed, Chris Chessie; Director of Nutrition Services, Chris Pasternak; WJHS Principal, AJ Dufort; WJHS Asst. Principal, Doug Perley; WES Principal, April Noble and WES Asst. Principal, Theresa Curran.

Also attending were Maryanne Foley and Kathy Mitchell.

1. **Call to Order/ Mission Statement**

- Chair Ackerson called the meeting to order at 6:00 pm.
- Chair Ackerson read the Mission Statement.

2. **Pledge of Allegiance**

- Chair Ackerson led the group in the Pledge of Allegiance

3. **Adjustments to Agenda**

There were no adjustments to the agenda.

4. **Recognition, education, and/or school presentations**

A. **School Presentation**

i. WHS Baseball Trip to Enfield, CT – April 2020

- Pierce Cole, Dir of Athletics 6-12, presented a request on behalf of the WHS Baseball team to travel overnight to Enfield, CT in April 2020, in order to play several pre-season games against competitive out-of-state teams. This trip will also provide opportunities for team bonding. Anticipated costs will be covered by fundraising.

Motion to approve the Wells High School Baseball team trip to Enfield, CT as presented.

Moved: *MacNeill*

Seconded: *Vennard*

Vote: 5-0
(Dolliver was absent)

5. **Public Comment**

There was no public comment.

6. **Consideration and approval of minutes of the School Committee meeting held on:**

A. November 13, 2019

Motion to approve the WOCSD School Committee meeting minutes of November 13, 2019 as written.

Moved: *Vennard*

Seconded: *Georgieva-Petrov*

Vote: 5-0
(Dolliver was absent)

7. **Superintendent's Report**

A. Items for Information

i. Superintendent's Update –

- Supt. Daly began by thanking the people involved in taking care of the buildings and school grounds during the recent snow storm that caused the cancellation of school for two days. Due to the timing of the storm and the weather forecasts received, Supt. Daly was able to make the cancellation calls early providing people with ample time to prepare. With the safety of students being the number one priority, he will try to make any future calls early if he is able.
- Supt. Daly complimented the staff and students at all three schools for the tremendous community outreach that took place over the Thanksgiving holiday with their time and donations. Their efforts benefited the community and many local families in need.
- Supt. Daly shared that the FY '21 budget process is in full swing with District level leaders working hard. Meetings between administrators and the Central Office are scheduled for December 17th – 19th.

ii. Board & Administrator – October 2019, November 2019

- included in packet

iii. *MSBA Update* – November/December 2019

- included in packet

B. School Calendars – December 2019

- December calendars from each building were shared with the School Committee.

C. Notification of Retirement

i. WJHS Grade 7 Science

- Supt. Daly shared that Saul Lindauer, WJHS Grade 7 Science teacher, will retire at the end of the 2019-2020 school year. He thanked Mr. Lindauer for his 38 years of service to the District.

D. Notification of Transfer

i. WJHS Grade 6 Math – One year only

- Supt. Daly notified the Committee that Christina Binette, WJHS Literacy/Math Interventionist, has transferred to fill a Grade 6 Math position for the remainder of this school year.

E. District Reports

WES Principal's Report – A. Noble

- Principal Noble reported on the Backpack Initiative that WES is involved with. WES staff member Kathy Mitchell joined Principal Noble in explaining the history and workings of the program.
 - The program is a collaborative effort between the WES PTSA, WES staff and students, along with community businesses and organizations
 - Currently provides backpacks to 17 WES families filled with food for the weekend and sent home with the children each Friday
 - Non-perishable food items are collected through food drives and monetary donations, while the WES Bridge's students bake items weekly that are also included in the backpacks.
- Principal Noble shared news that she was contacted in the last week by three more community businesses interested in becoming involved with the program.
- Several of the School Committee members asked questions regarding the logistics of the program and if there were plans to establish similar programs at WHS and WJHS. They complimented Ms. Noble and Ms. Mitchell, and all involved, on such a wonderful and outstanding initiative.

Director of Nutrition Services – C. Pasternak

- Dir. Pasternak presented an update of his goals to integrate more fresh fruits and vegetables, as well as higher quality ingredients, into the menus in the District. He shared information on the following:
 - *Spiller Connection*- the District is reaping the benefits of a partnership with Spiller Farm which has yielded thousands of pounds of fresh produce for the lunch program
 - *State of Maine Produce Fund*- reimburses the District for money spent on fresh produce and has yielded \$2,000 in funds.
 - *Department of Defense Fresh Produce Program* – the District receives weekly deliveries of high quality fresh produce through this program
 - *WES Breakfast Cart*- Centrally locating the breakfast cart has led to improved traffic flow of the students and has yielded enormous growth in the breakfast program
 - *Decreasing food waste in the schools – The National School Lunch Program* requires students to take at least one half cup of fruit or vegetables with lunch. Often this produce is unwanted by the student and wasted. To remedy this waste, “share tables” have been set up at WHS and WJHS to capture whole and undamaged fruit from students. The collected fruit is available to staff and students throughout the week and any leftover fruit is donated to St. Mary's Food Pantry at week's end.
- Dir. Pasternak also shared that the District is part of a purchasing co-op comprised of 30 schools which provides the District with best pricing and buying power.
- Several of the School Committee members asked questions regarding details about the breakfast cart and food waste, and complimented Dir. Pasternak on the fresh produce initiatives he has put in place.

Director of Instruction – S. Schatzabel

- Dir. Schatzabel updated the Committee on the status of the Special Education audit, which was completed on 11/26. The Maine DOE has also indicated that it will be visiting the District in mid-January.
- Dir Schatzabel reminded parents of special needs students to please fill out the survey that will be forthcoming. This will help greatly with the audit.

Director of Finance/HR – E. McDonough

-Dir McDonough was absent

Director of Operations – J. Moore

-Dir. Moore shared that the state mandated Chemical Hygiene Plan is being updated.

An inventory will be done on chemical storage and signage. Proper disposal of any expired chemicals will be handled by Maine LabPack.

-Dir. Moore reported that WHS passed a state mandated “Stormwater Management” inspection which audits drainage and vegetation. Certification will be sent to the state.

-Gas and electricity usage is on track.

Director of Technology – M. Richards

-Dir. Richards reported that next week will be the annual “Hour of Code” and there will be several activities throughout the District designed to expose students to more computer science.

-Dir. Richards also shared that Samantha Hamlyn, Computer Tech at WES, has created charts which outline step-by-step directions to assist people using technology at WES after hours. These have proven to be very useful and similar charts will be created for WJHS and WHS.

Director of Athletics 6-12 – P. Cole

-Dir. Cole reported that the winter sports season will be opening this weekend. Athletic schedules can be found on the WHS and WJHS websites as well as the RankOne Public app.

8. New Business

A. 1st Reading of Policies GCFB – Recruiting And Hiring Of Administrative Staff and GCFB-R – Recruiting And Hiring Of Administrative Staff - Procedures.

-Revised and updated language per the Maine School Management Association

B. 1st Reading of Policy KJ – Advertising In The Schools

-Revised and updated language per the Maine School Management Association

C. 1st Reading of LCC Plan - Revisions

- State mandated revisions for how teachers are certified and credentialed

D. Consideration and approval of new hires

i. WHS Varsity Boys Lacrosse Coach

-Supt. Daly recommended Matthew Petrie for this position.

Motion to approve Matthew Petrie as the Wells High School Varsity Boys Lacrosse coach as recommended by Supt. Daly.

Moved: *Vennard*

Seconded: *MacNeill*

Vote: 5-0
(Dolliver was absent)

- ii. WHS Junior Varsity Boys Lacrosse Coach
-Supt. Daly recommended Matthew Kaszubinski for this position.

Motion to approve Matthew Kaszubinski as the Wells High School Junior Varsity Boys Lacrosse Coach.

Moved: *MacNeill*

Seconded: *Georgieva-Petrov*

Vote: 5-0
(Dolliver was absent)

9. Old Business

A. Consideration and approval of Policy JLCDA – Medical Marijuana In Schools

Motion to approve Policy JLCDA – Medical Marijuana In Schools as presented.

Moved: *Vennard*

Seconded: *MacNeill*

Vote: 5-0
(Dolliver was absent)

B. Consideration and approval of Policy JLFA – Child Sexual Abuse Prevention and Response

Motion to approve Policy JLFA – Child Sexual Abuse Prevention and Response as presented.

Moved: *MacNeill*

Seconded: *Sittig*

Vote: 5-0
(Dolliver was absent)

C. Consideration and approval of LAU Plan – Revisions

Motion to approve the revisions for the LAU Plan as presented.

Moved: *Vennard*

Seconded: *Georgieva-Petrov*

Vote: 5-0
(Dolliver was absent)

10. Adjournment

- Chair Ackerson asked for a motion to adjourn the meeting.

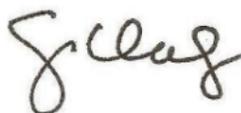
Motion to adjourn this meeting of the WOCSD School Committee at 6:45 pm.

Moved: *Vennard*

Seconded: *MacNeill*

Vote: 5-0
(Dolliver was absent)

Respectfully submitted,



James P. Daly, Secretary
Wells-Ogunquit CSD School Committee