



WOCSD SCHOOL COMMITTEE

MISSION STATEMENT

The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.

Page 18

MINUTES

The Wells-Ogunquit C.S.D. School Committee held a regular meeting on Wednesday, **November 13, 2019** in the Office of the Superintendent, 1460 Post Road, Wells, Maine.

School Committee members attending included: Helena Ackerson, Jason Vennard, Heather Sittig, Karen MacNeill, Aneliya Georgieva-Petrov, and Boriana Dolliver. Student Representatives Franny Ramsdell and Ashleigh Bolduc were also in attendance.

Administrators in attendance included: Superintendent, Jim Daly; Director of Instruction/Spec Svcs, Stacey Schatzabel; Director of Operations, Jay Moore; Director of Technology, Michael Richards; Director of Athletics 6-12, Pierce Cole; Director of Adult Ed, Chris Chessie; WHS Principal, Eileen Sheehy; WHS Asst. Principal, Joshua Gould; WHS Director of Activities, Jack Molloy; WJHS Principal, AJ Dufort; WJHS Asst. Principal, Doug Perley; WES Principal, April Noble and WES Asst. Principal, Theresa Curran.

Also attending were Maryanne Foley, Covy Dufort, and WJHS student presenters Owen Bourque, Kayla Bolton, Catie Kaszubinski, Sarah Jarry, and Emily Mills, along with members of their families.

1. Call to Order/ Mission Statement

- Vice-Chair Vennard called the meeting to order at 6:00 pm.
- Vice-Chair Vennard read the Mission Statement.

2. Pledge of Allegiance

- Vice-Chair Vennard led the group in the Pledge of Allegiance

3. Adjustments to Agenda

DELETE: Section 9. Adjournment

ADD: Section 7C – Notification of Long-term Substitute – *Item iv. WES Ed Tech*

ADD: Section 7D – Notification of Retirement – *Item iii. WJHS Math Teacher*

ADD: Section 7F – Notification of Resignation – *WES Grade 2 Team Leader/Science ITL*

ADD: Section 8D – Consideration and approval of stipend positions – *Item iv. WES Grade 2 Team Leader/Science ITL*

ADD: Section 10. Executive Session – *Item A. To discuss a personnel matter pursuant to 1 M.R.S.A. § 405 (6)(A)*

ADD: Section 11. Adjournment

4. Recognition, education, and/or school presentations

A. NSDC Academic Leadership Award Recipients – Supt. Daly and Vice-Chair Vennard presented a Certificate of Recognition to WHS Senior Covy Dufort, a 2019 recipient of the National School Development Council Award for Academic Growth and Student Leadership in Learning. Covy and fellow senior Sarah Webb, who was unable to attend the School Committee Meeting, were chosen by WHS Principal Sheehy for this award for their admirable character, numerous accomplishments and positive contributions to the school community.

5. **Public Comment**

There was no public comment.

6. **Consideration and approval of minutes of the School Committee meeting held on:**

A. October 2, 2019

Motion to approve the WOCSD School Committee meeting minutes of October 2, 2019 as written.

Moved: *Sittig*

Seconded: *Georgieva-Petrov*

Vote: 5-0
(*Ackerson was absent*)

7. **Superintendent's Report**

A. **Items for Information**

i. **Superintendent's Update** –

- Supt. Daly began by thanking the community for their patience and understanding yesterday, Tuesday, November 12th, when the schools went into a soft lockdown due to an attempted armed robbery at a nearby business that occurred just before student dismissal time. Notification was received by Supt. Daly that the armed suspect had fled the scene on foot. With the safety of students being the top priority, Supt. Daly notified parents that dismissal procedures would be modified and afternoon activities were cancelled. Supt. Daly noted that everyone did a great job and parents were supportive.

- **FY'21 Budget Timeline**

Supt. Daly noted that the FY'21 Budget process timeline was included in the Committee packets and that the District is in the midst of compiling the budget for next year.

- **Parent Conferences**

Supt. Daly reviewed the schedule for the Parent/Teacher Conferences held this fall at all three schools.

- WES - due to the cancellation of activities yesterday, the first WES scheduled Parent/Teacher Conference was cancelled. WES will hold a Conference on 11/14.
- WJHS - due to the "storm day" called in October, the WJHS 10/17 conference was rescheduled and will be held on 11/21
- WHS – held their conferences on 10/24 and 11/7

- **WJHS and WHS Fall Drama productions**

Supt. Daly congratulated those involved in the WJHS production of "The Super Non-Heroes", held October 24th through October 26th. WHS will perform their play, "Our Town", November 19th through November 22nd. He encouraged people to come out and support the students.

- **Memorial donation appreciation notes**

Supt. Daly shared that there were several notes of appreciation for memorial donations that had been made by the District.

ii. **MSBA Update** –October 2019

- included in packet

B. **School Calendars** - November 2019

- November calendars from each building were shared with the School Committee.

C. Notification of Long-term Substitute

- Supt. Daly notified the Committee of recent Long-term substitute appointments for the following positions:
 - i. WES Kindergarten Teacher – Lindsey Jenkins
 - ii. WJHS P.E. Teacher – Cynthia McDonnell
 - iii. WES Grade 1 Teacher – Michelle Greve
 - iv. WES Ed Tech – Carrie Thomas

D. Notification of Retirement

- i. WES Ed Tech II
 - Supt. Daly shared that Debra Erskine, an Ed Tech II at WES, will retire effective December 31, 2019. He thanked Ms. Erskine for her 34 years of service to the District.
- ii. WOCSD Director of Finance and Human Resources
 - Supt. Daly reported that Ed McDonough, Director of Finance and Human Resources for the District, will retire effective December 19, 2019. He thanked Mr. McDonough for his more than 27 years of service to the District which, in addition to his current position, included working as a teacher, head football coach, Principal, Assistant Superintendent and Superintendent of Schools. Supt. Daly noted that Mr. McDonough has done tremendous work for our District.
- iii. WJHS Math Teacher
 - Supt. Daly shared that Linda Gaidimas, a WJHS Grade 6 Math Teacher, will retire effective at the close of the 2019-2020 school year. Ms. Gaidimas has served the District for 40 years.

E. District Reports

WJHS Principal's Report – AJ Dufort

- Principal Dufort reported that all students at WJHS participate in a community service project designed to help others, from beach cleanup to the annual Thanksgiving meal for the senior citizens in the Wells-Ogunquit community. He invited several Grade 8 students to share about the program that pairs 8th graders to with Grade 5 students during lunch.
- Grade 8 students Owen Bourque, Kayla Bolton, Catie Kaszubinski, Sarah Jarry, and Emily Mills shared about how they make connections with 5th graders who are sitting alone in the cafeteria during lunch:
 - they start conversations with the younger students
 - they help the 5th graders feel more comfortable and more involved
 - they help them make friends and feel less intimidated transitioning to a new school

The eighth graders have found that being a positive leader through this program can help impact others around them by brightening their mood and helping them through tough times.
- Principal Dufort thanked and congratulated the students for the great job they do at Wells Junior High.
- Vice-Chair Vennard added his congratulations to those junior high students and their coaches, who as part of the WOYFCA Junior High Warrior football team, recently took home the Gold Ball for the Mountain Division.

Director of Instruction – S. Schatzabel

- Dir. Schatzabel shared that this year the District is undergoing an audit for Title and Special Education services. The Title audit has been completed and she thanked the many people that worked on it.
- Also, Performance Reports for grants and title were completed and sent to the DOE.

Director of Finance/HR – E. McDonough

- Dir McDonough was absent

Supt. Daly asked the student representatives to present their reports as this time.

- Representative Franny Ramsdell shared that the Wells Players will perform the play “*Our Town*” next week with four shows. She also reported that the Student Council recently held a very successful blood drive with a lot of student involvement.
- Representative Ashleigh Bolduc described a recent field trip taken by three WHS Advanced Placement classes to view the “Body World” exhibit at the Boston Museum of Science. She also reported that WHS hosted a guest speaker who was very impactful as she shared about personal loss from a car accident and helped students understand the importance of safe driving.

Director of Operations – J. Moore

- Dir. Moore shared that state reports pertaining to District bus transportation have been submitted and thanked Lauren Clark from Ledgemere Transportation for her help in providing necessary information.
- Dir. Moore added that the custodians are working hard preparing for winter weather and that the budget process is well underway.

Director of Technology – M. Richards

- Dir. Richards reported that in regards to MLTI, the state has decided to not exercise the continuation of the lease. Starting in July they will provide us with the devices for grades 7 and 8 and we will pay a minimal amount for the teacher devices. This will keep all staff on the same cycle.
- Dir. Richards also shared that new Raptor scanners have been purchased to incorporate the two-sided scanning component of the program as well as speed up the scanning process.

Director of Athletics 6-12 – P. Cole

- Dir. Cole reported that junior high basketball tryouts have been in full swing. Also, athletic schedules for all sports are available to the public through the RankOne App.

Vice-Chair Vennard turned control of the meeting over to Chair Ackerson at this time.

8. New Business

A. 1st Reading of Policy JLCDA – Medical Marijuana In Schools

- A new policy that provides guidelines for possession and administration of medical marijuana in schools and is in compliance with Maine Law LD 557.

B. 1st Reading of Policy JLFA – Child Sexual Abuse Prevention and Response

- A new policy that addresses child sexual abuse prevention education and response and is in compliance with Maine Law LD 1180.

C. 1st Reading of LAU Plan - Revisions

- State mandated revisions

D. Consideration and approval of stipend positions

i. WJHS Math Team Co-Advisor

- Supt. Daly recommended Christina Binette for this position.

Motion to approve Christina Binette as Wells Junior High School Math Team Co-Advisor as recommended by Supt. Daly

Moved: *Vennard*

Seconded: *MacNeill*

Vote: 6-0

ii. WJHS Grade 7 Boys Basketball Coach

- Supt. Daly recommended Bailey Hett for this position.

Motion to approve Bailey Hett as Wells Junior High School Grade 7 Boys Basketball Coach as recommended by Supt. Daly.

Moved: *Vennard*

Seconded: *MacNeill*

Vote: 6-0

iii. WHS Certification Committee – Support Staff

- Supt. Daly recommended Pat Casey for this position.

Motion to approve Pat Casey as the Wells High School Support Staff Representative on the Certification Committee as recommended by Supt. Daly.

Moved: *Vennard*

Seconded: *Sittig*

Vote: 6-0

iv. WES Grade 2 Team Leader/Science ITL

- Supt. Daly recommended Clarissa Sweeney for this position.

Motion to approve Clarissa Sweeney as the Wells Elementary School Grade 2 Team Leader/Science Instructional Team Leader as recommended by Supt. Daly.

Moved: *Sittig*

Seconded: *MacNeill*

Vote: 6-0

E. Consideration and approval of new hire

i. WJHS Grade 8 Boys Basketball Coach

- Supt. Daly recommended Mark MacGlashing for this position.

Motion to approve the hire of Mark MacGlashing as the Wells Junior High School Grade 8 Boys Basketball Coach as recommended by Supt. Daly.

Moved: *Vennard*

Seconded: *MacNeill*

Vote: 6-0

9. Old Business

A. Consideration and approval of updates to *Policies GCSA – Employee Computer/Device And Internet Use* and *GCSA-R – Employee Computer/Device and Internet Use Rules*

Motion to approve the updates to Policies GCSA – Employee Computer/Device And Internet Use and GCSA-R – Employee Computer/Device and Internet Use Rules.

Moved: *Vennard*

Seconded: *Sittig*

Vote: 6-0

10. Executive Session

A. To discuss a personnel matter pursuant to 1 M.R.S.A. § 405 (6) (A)

Motion to enter Executive Session to discuss a personnel matter pursuant to 1 M.R.S.A. § 405 (6) (A).

Moved: *Vennard*

Seconded: *Sittig*

Vote: 6-0

The Committee entered Executive Session at 6:33 pm and returned at 6:59 pm.

10. Adjournment

- Chair Ackerson asked for a motion to adjourn the meeting.

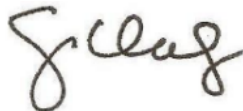
Motion to adjourn this meeting of the WOCSD School Committee at 7:00 pm.

Moved: *Vennard*

Seconded: *MacNeill*

Vote: 6-0

Respectfully submitted,



James P. Daly, Secretary
Wells-Ogunquit CSD School Committee