



WOCSD SCHOOL COMMITTEE

MISSION STATEMENT

The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.

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MINUTES

The Wells-Ogunquit C.S.D. School Committee held a regular meeting on Wednesday, **October 2, 2019** in the Office of the Superintendent, 1460 Post Road, Wells, Maine.

School Committee members attending included: Helena Ackerson, Jason Vennard, Heather Sittig, Boriana Dolliver and Aneliya Georgieva-Petrov. Karen MacNeill was absent. Student Representative Franny Ramsdell was also in attendance. Student Representative Ashley Bolduc was not present due to a school commitment.

Administrators in attendance included: Superintendent, Jim Daly; Director of Instruction/Spec Svcs, Stacey Schatzabel; Director of Operations, Jay Moore; Director of Technology, Michael Richards; Director of Athletics 6-12, Pierce Cole; Director of Adult Education, Chris Chessie; WHS Principal, Eileen Sheehy; WJHS Principal, AJ Dufort; WJHS Asst. Principal, Doug Perley; and WES Principal, April Noble.

Others in attendance included: Cindy Roche, Tim Roche, Mark Lewia, Kevin Fox, Rob Berry, John Bucci, Maryanne Foley, Don Abbott, Cheryl Turner, Darcy Ramsdell, Troy Brown and several members of the WHS Girls Basketball Team.

1. Call to Order/ Mission Statement

- Chair Ackerson called the meeting to order at 6:00 pm.
- Chair Ackerson read the District Mission Statement

2. Pledge of Allegiance

- Chair Ackerson led the group in the Pledge of Allegiance

3. Adjustments to Agenda

- There were no adjustments to the Agenda

4. Recognition, education, and/or school presentations

A. Recognition

i. Military Appreciation Night – WHS Football

Chair Ackerson and Supt. Daly presented certificates of recognition to Cindy Roche, and members of the WHS Football coaching staff, Tim Roche, Mark Lewia, Kevin Fox, Rob Berry, and John Bucci, for their part in planning and organizing the annual Military Appreciation Night held during the home football game on September 20, 2019. (Also honored, but not in attendance, were Coaches Carmen Perri, Shane Daly, and Chad Daly.)

Supt. Daly noted that the event, which honored both active and veteran military personnel, (including sailors from the USS Santa Fe) was tremendous and provides life lessons for students and community. This year's Military Appreciation Night was combined with the WHS Homecoming which adopted the theme "Homecoming For U.S." Supt. Daly also recognized Student Council Advisor Rachel Graceffa, who along

with Co-Advisor Kevin Fox, supervised Student Council members as they decorated Warrior Memorial Field for the event. He noted that the night is always special and has become a great tradition for the District and community.

ii. WHS Girls Basketball Shootin' For A Cure Dedication

Chair Ackerson and Supt. Daly presented certificates of recognition to WHS Girls Basketball Coaches Don Abbott and Kevin Fox, along with members of the *Shootin' For A Cure Committee* Pierce Cole, Darcy Ramsdell and Cheryl Turner, for their dedication to the Wells Girls Basketball Program. (Also honored but not in attendance were members Karen Tufts, Judy Moody and Marty Webb).

Supt. Daly noted that York Hospital recently dedicated their newly renovated Breast Care Center in Wells to the Wells Girls Basketball Program in recognition of their fundraising efforts over the last 10 years through their annual *Shootin' For A Cure* events. To date, the Program has raised over \$270,000 for the Living Well With Cancer Fund. He thanked all those involved for their tremendous efforts and contribution.

B. School Presentation(s)

i. Consideration and approval of WHS Interact Club NYC/UN Trip

-Kevin Fox, WHS Student Council Co-Advisor, presented a description of and the itinerary for an overnight trip to New York City and the United Nations for two senior students representing the WHS Interact Club. This trip is organized by the Rotary Club and will be funded by the Wells and Ogunquit Rotary Clubs as well as the WHS Student Council. The trip will provide leadership training and learning opportunities for the two WHS students attending. The trip is chaperoned by Rotary Club members.

Motion to approve the Wells High School overnight Interact Club Trip to New York City and the United Nations as presented.

Moved: *Vennard*

Seconded: *Sittig*

Vote: 5-0
(MacNeill was absent)

ii. Consideration and approval of WHS Boys Basketball trip to Keene NH

-Coach Troy Brown addressed the group with his request to allow the WHS Boys Basketball team to participate in a tournament at Keene State College in Keene, NH in December 2019. He noted that this is a good team bonding experience and allows the team the opportunity to play against teams from other states. Coach Brown noted that other than the tournament fee, all costs for the trip will be fundraised. He and Coach AJ Dufort plan to use district vans for travel.

Motion to approve the WHS Boys Basketball overnight trip to Keene, NH, as presented.

Moved: *Vennard*

Seconded: *Sitting*

Vote: 5-0
(MacNeill was absent)

5. **Public Comment**

There was no public comment.

6. **Consideration and approval of minutes of the School Committee meeting held on:**

A. September 4, 2019

Motion to approve the WOCSD School Committee meeting minutes of September 4, 2019 as written.

Moved: *Sittig*

Seconded: *Georgieva-Petrov*

Vote: 4-0

(Dolliver abstained and MacNeill was absent)

7. **Superintendent's Report**

A. **Items for Information**

i. Superintendent's Update –

- Supt. Daly introduced School Committee Student member Franny Ramsdell and asked her to present her Student Report to the Committee:
 - Ms. Ramsdell reported that Wells High School is off to a great start this fall.
 - A New Student Orientation Lunch was recently hosted for 18 new students to help them become acclimated to their new school.
 - She reported that the WHS Girls Basketball team was honored by York Hospital for their Shootin' For A Cure fundraising efforts.
 - Homecoming was great and there was a large turnout by the community
 - The Fall production of "Our Town" will be performed in November
- Supt. Daly thanked Ms. Ramsdell for her report.

- October 1st enrollment:
 - Superintendent Daly reported that the current district enrollment is 1392 students.
 - Of that 1392, 1328 students reside in Wells, 47 students are from Ogunquit and 17 students attend under Superintendent Agreements with other districts.
 - That is an increase of 13 students over last year at this time

- Supt. Daly reported that the school year is off to a great start. All three buildings have held their Open Houses which were very well attended. Students and teachers are all doing a great job.

ii. *Maine School Boards Association Update- September 2019*

- included in packet

iii. MSMA Fall conference Information

- included in packet

iv. Notes of Appreciation –

- Supt. Daly shared there is a note of appreciation included in the S.C. packet

B. **School Calendars** - October 2019

- October calendars from each building were shared with the School Committee.

C. Notification of Volunteer(s)i. WHS Girls Soccer

- Supt. Daly notified the Committee that Dan and Martha Webb have been approved as volunteers for the WHS Girls Soccer team

D. District ReportsWHS Principal – E. Sheehy

- Principal Sheehy shared information about the results of the AP Exams taken by Juniors last spring at WHS.

- The College Board informs the school where they stand compared with other schools in the state as well as nationally.
- WHS students scored far ahead at both the state and national level
- This is a credit to our students who choose rigorous courses and the teachers who prepare the students so well

-Principal Sheehy distributed a copy of *The Vision of the Graduate* to Committee members

- She reviewed the process the WHS staff went through last year to create the document in anticipation of next year's NEASC accreditation process
- WHS Staff is now working during their Early Release Wednesday Professional Development time on how best to measure each item included in *The Vision of the Graduate*
- Need to show each item is a vetted "Best Practice" with well designed assessments

-Ms. Sheehy also joined the Committee and Supt. Daly in congratulating all people involved in organizing the Military Appreciation Night. She read aloud a letter that she had received from a community member who complimented the many aspects and success of the night.

Director of Instruction – S. Schatzabel

- Dir. Schatzabel noted that many of the WOCS D teachers are scheduled to attend national conferences throughout the school year. These are funded by Title II grants.

- Dir. Schatzabel reported on the work being done in preparation for the Special Education audit that will take place this fall:

- Teachers are doing a self-assessment
- All parents of students receiving Special Services in the District will be asked to fill out a survey assessing the services their student is receiving. This will help meet the needs of all of the students.
- There are currently 163 students receiving Special Services in the WOCS D

Director of Finance/HR – E. McDonough

In Director McDonough's absence, Supt. Daly reported:

- The District is in great financial shape heading into the second quarter
- All three building administrators are working on the recommendations made as a result of the recent audit, mostly regarding the closing of inactive activity accounts

Director of Operations – J. Moore

- Director Moore reported the following:

- Two new safety gates have been installed by Anchor Fence at WES where the buses pick up and unload students.
 - In response to the flooding in the WJHS gym this past spring, the sprinkler heads in all of the gyms were assessed:
 - The most cost effective measure was to install 20 new very sturdy “halos” around sprinkler heads in both the WHS PE and Competition gyms
 - We are looking into a net that could be installed in the WJHS gym
 - In light of the EEE threat reported in York County by the CDC, extra applications of the mosquito control have been done throughout all campuses
 - Van update
 - Another van has been added to the fleet due to increased use for athletic teams and more out of district placements bringing the total up to six
 - The van use has saved the District money and provides more flexibility in transporting students
- Supt. Daly noted that the Adult Education program also makes use of the vans for some of the excursions offered throughout the year. Most recently, a trip was made to the Fryeburg Fair and he received a call the next day from a participant who expressed how wonderful the trip was for her.
- Dir. Chessie of Adult Ed added that this particular trip is so popular that an additional van was needed. He noted that these trips provide community members a chance to develop friendships and a vital network outside of the classes offered through A.E.

Director of Technology – M. Richards

- Director Richards reported on the following:

- This year is a MLTI Bridge year
 - The state of Maine has exercised an option to do a buyout.
 - We will hold onto the devices for another year
- Currently working on state reports including October 1st Enrollment
- There is a link to the current enrollment numbers on the District website

-Supt. Daly noted that the class size numbers in the District are moderate and we are able to maintain a good teacher to student ratio

Director of Athletics 6-12 – P. Cole

- Director Cole reported on the National Athletic Trainers’ Association’s Safe Sports School Award

- WHS named a 1st Team Recipient for 2019
- One of only three schools recognized this year for this award
- NATA reviews many categories for this award such as
 - Procedures and protocols
 - Use of resources
 - Concussion management
 - Preventative measures
- A congratulatory letter from Senator Bob Foley is included in the packet

- Chair Ackerson commented that she had the opportunity to use the new *Rank 1 App* and has found it to be very useful and thanked Dir. Cole for implementing it.
- Dir. Cole said it has been very well received and enables information to be available instantaneously to coaches and parents

8. New Business

A. 1st Reading of Policies GCSA – Employee Computer/Device and Internet Use and GCSA-R – Employee Computer/Device and Internet Use Rules

- Supt. Daly reported that the wording of these policies has been updated to reflect the suggestions of Drummond Woodsum, our District lawyers. The word “Devices” has also been added to wherever the word “Computers” had been.

B. Consideration and approval of WJHS Stipend Positions

- Supt. Daly recommended the following individuals for WJHS Stipend Positions:

<i>NAME</i>	<i>POSITION</i>
Fionnula Duggan	Cheerleading Coach
Jason McCann	Grade 7 Boys Soccer Coach
Susan Dugovic	Yearbook Co-Advisor
Dawn Valente	Yearbook Co-Advisor

Motion to approve the individuals for Wells Junior High Stipend Positions as recommended by Supt. Daly.

Moved: *Sittig*

Seconded: *Georgieva-Petrov*

Vote: 5-0
(MacNeill was absent)

C. Consideration and approval of new hires

i. WJHS Grade 8 Girls Soccer Coach

- Supt. Daly recommended Kayla Schneider for this position

Motion to approve the hire of Kayla Schneider as Grade 8 Girls Soccer Coach at Wells Junior High School as recommended by Supt. Daly.

Moved: *Vennard*

Seconded: *Sittig*

Vote: 5-0
(MacNeill was absent)

ii. WJHS Grade 7 Girls Soccer Coach

- Supt. Daly recommended Luke Leighton for this position

Motion to approve the hire of Luke Leighton as Grade 7 Girls Soccer Coach at Wells Junior High School as recommended by Supt. Daly.

Moved: *Sittig*

Seconded: *Georgieva-Petrov*

Vote: 5-0
(MacNeill was absent)

D. Consideration and approval of WJHS Intramural Advisors for 1st Trimester

<i>ADVISOR</i>	<i>INTRAMURAL</i>	<i>GRADE(S)</i>
Lynn Mercier	Guided Study	5-8
Lynn Mercier	Maker Space	5-8
Bonnie Dill	Little House on the Prairie	5-8
Anne Gallo	Bridge Club	5-8
Dianne Hussey	Frisbee/Disc Golf & Ping Pong	5-8
Tasha Potter	Broadcast Media	5-8

Motion to approve Advisors for Trimester One WJHS Intramural offering as recommended by Supt. Daly.

Moved: *Vennard*

Seconded: *Georgieva-Petrov*

Vote: 5-0
(MacNeill was absent)

8. Adjournment

- Chair Ackerson asked for a motion to adjourn the meeting.

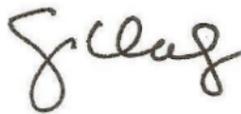
Motion to adjourn this meeting of the WOCSD School Committee at 6:45 pm.

Moved: *Vennard*

Seconded: *Sittig*

Vote: 5-0
(MacNeill was absent)

Respectfully submitted,



James P. Daly, Secretary
Wells-Ogunquit CSD School Committee