



# WOCSD SCHOOL COMMITTEE

## MISSION STATEMENT

The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.

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## MINUTES

The Wells-Ogunquit C.S.D. School Committee held a regular meeting on Wednesday, **September 4, 2019** in the Office of the Superintendent, 1460 Post Road, Wells, Maine.

School Committee members attending included: Helena Ackerson, Jason Vennard, and Heather Sittig. Members Karen MacNeill, Borianna Dolliver, and Aneliya Georgieva-Petrov were absent.

Administrators in attendance included: Superintendent, Jim Daly; Director of Instruction/Spec Svcs, Stacey Schatzabel; Director of Operations, Jay Moore; Director of Technology, Michael Richards; Director of Athletics 6-12, Pierce Cole; Director of Adult Ed, Chris Chessie; WHS Principal, Eileen Sheehy; WHS Asst. Principal, Joshua Gould; WHS Director of Activities, Jack Molloy; WJHS Principal, AJ Dufort; WJHS Asst. Principal, Douglas Perley; WES Principal, April Noble, and WES Asst. Principal, Theresa Curran.

Volunteer Coordinator, Maryanne Foley, was also in attendance.

1. **Call to Order/ Mission Statement**

- Chair Ackerson called the meeting to order at 6:30 pm.
- Chair Ackerson read the Mission Statement.

2. **Pledge of Allegiance**

- Chair Ackerson led the group in the Pledge of Allegiance

3. **Adjustments to Agenda**

**ADD:** -Section 6A – Items for Information – Item ii –add wording “, September 2019”

**ADD:** -Section 6A – Superintendent’s Update – Item iii – *MSBA Annual Delegate Assembly information*

**ADD:** -Section 6C – Notification of Resignation – Item iv. – WJHS Ed Tech II

4. **Public Comment**

There was no public comment

5. **Consideration and approval of minutes of the School Committee meeting held on:**

A. June 12, 2019

**Motion to approve the minutes of the School Committee meeting from June 12, 2019 as written.**

**Moved:** *Sittig*

**Seconded:** *Vennard*

**Vote:** 3-0

(Members Dolliver, Georgieva-Petrov & MacNeill absent)

## 6. Superintendent's Report

### A. Items for Information

#### i. *Maine School Boards Association Update* – May/June 2019

- shared with the Committee

#### ii. *Board & Administrator* – July & August 2019, September 2019

- articles of interest for the Committee

#### iii. Superintendent's Update

- Supt. Daly reported that the first day of school (9/3/19) was a tremendous day at all three school buildings! He congratulated the building principals, assistant principals, staff and students on a great start to the new year.
- Supt. Daly noted that beginning enrollment for the District is up from last year at this time with a current total of 1396 students.
- Supt. Daly updated the Committee on the many projects that were completed over the summer including new playground mulch and new sound system at WES, and new bathroom tile in the WJHS 5<sup>th</sup> and 6<sup>th</sup> grade wings. Also, the WJHS gym floor, damaged by water in the spring, has been completely replaced and was ready to go on the first day of school. Supt. Daly thanked all of the custodians along with Directors Moore and Cole for their hard work over the summer months to prepare the buildings for the new school year.
- Supt. Daly shared that the District had received many requests for Superintendent Agreements over the summer and that WOCSD currently has 24 agreements in place, with 18 students attending the WOCSD from other districts. The District receives many requests from non-resident families to attend our schools that are denied. Ultimately the needs of the students and what is best for them drives the decision.
- Supt. Daly reported that this was a very busy summer for hiring with a multitude of new staff joining the District. The following positions were filled over the summer months:
  - WES
    - Alyssa Block, Kindergarten Teacher
    - Laura Cameron, Educational Technician (Ed Tech) II
    - Elizabeth Huri, Ed Tech II
    - Mark Kafkas, STEM Teacher (previously a one year only position)
  - WJHS
    - Christina Binette, Literacy/Math Interventionist
    - Bonnie Dill, Grade 6 Team Leader
    - Sarah Downs, Grade 6 English Language Arts Teacher
    - Heather Fenderson, Transfer from Ed Tech II to Ed Tech III
    - Ann Guiney, Chorus Teacher (half-time)
    - Marci Haynes, Special Ed Tech III, Transfer from WES
    - Bailey Hett, Ed Tech III, one year only position
    - Jason McCann, Special Ed Tech II
    - David McDonough, Custodian 2<sup>nd</sup> shift
    - Kaleigh Moore, Special Ed Tech II

- WHS
  - Nick Boudreau, Ed Tech III, Transfer from WJHS
  - Katie Chadbourne, Ed Tech II
  - Gabriel Doss, Ed Tech II
  - Dan Bothwell, Assistant Wrestling Coach
  - Cynthia McDonnell, JV Girls Soccer Coach
  - Kaitlyn Schott, JV Volleyball Coach
  - Benjamin Bell, Varsity Golf Co-coach
  - Charles LaFlamme, Varsity Golf Co-coach
- Supt. Daly shared that copies of several letters of appreciation (memorial donations, etc.), were included in the Committee's packets.
- Supt. Daly reported that in August the District held a Diversity Training workshop for the Administrators through the Center for Equity Education, a federally funded organization. Nyla Bell, M.S.Ed, traveled from Maryland to conduct the training. It was well received and this training will be incorporated every month for our teachers over the coming school year during the Early Release Wednesdays. Supt. Daly noted that this training will provide staff with a new and exciting tool that will reap many benefits for our District. In addition, he also noted that the state of Maine is now considering making this type of training mandatory for school districts.
- Supt. Daly shared that the *Niche* ranking of the top schools in Maine released its report card last week and the WOCS D has been ranked #8 in the state and #1 in York County. This is a tremendous achievement for the District and Supt. Daly thanked the School Committee for its support and congratulated all of the staff in the WOCS D for this great accolade!

B. School Calendars – September 2019

- September calendars from each building were shared with the School Committee.

C. Notification of Resignation

i. WHS Ed Tech II

- Supt. Daly noted that he had received a letter of resignation from Barbara Provencher.

ii. WJHS Ed Tech III

- Supt. Daly noted that he had received a letter of resignation from Morey Hallett, effective for the 2019-20 school year.

iii. WJHS Grade 7 Boys Soccer Coach

- Supt. Daly noted that he had received a letter of resignation from Morey Hallett, also effective for the 2019-20 school year.

iv. WJHS Ed Tech II

- Supt. Daly shared that he had received a letter of resignation from Heidi Mitchell, effective for the 2019-2020 school year.

#### D. District Reports

##### Director of Finance/HR – Ed McDonough

-In Dir. McDonough's absence, Supt. Daly shared:

- The general budget for the District is in great shape
- Audit work was done over the summer
- Reviews have been done on state and federal grants

##### Director of Instruction – S. Schatzabel

-Dir. Schatzabel reviewed Title Funds and Grants

- The District receives funds through Title 1A, Title II and Title IV
- The applications and performance reports are available to the public
- Currently we are funding a Title 1 Math Teacher and the new Interventionist at WJHS
- All grants have been approved

-Dir. Schatzabel also reported that the ESY program this summer was very successful. She thanked Karen Tufts who directed the program and the many teachers and Ed Techs who worked hard to make it a success and fun for the students involved.

##### Director of Operations – J. Moore

- Dir. Moore thanked the District Custodians for their excellent work preparing each building for the first day of school. The buildings look very impressive inside and outside.

-Director Moore reported that the WJHS gym floor was replaced and looks amazing. He also noted that all of the planned capital improvement projects were completed over the summer.

-Dir. Moore reported that the fields are lined and look outstanding and rested. He also noted that based on a needs assessment conducted, the parking lots at each building were spruced up with new lines, crosswalks and signage. Not only does this look nice but the updated work also provides safety in the parking lots for students.

-Supt. Daly noted that the CDC sent out a notice to school districts regarding the EEE virus and the preventative measures to protect against it. A message was sent out to all District parents and staff outlining those measures. In addition, he reported that the playing fields, which are normally treated monthly for bugs, would now be treated every weeks until the EEE threat was deemed over.

##### Director of Technology – M. Richards

-Dir. Richards thanked his team of computer technicians for the tremendous work they did over the summer to prepare for teachers and students. They worked as a cohesive team to accomplish the projects outlined in his report.

##### Director of Athletics 6-12 – P. Cole

-Director Cole reported on the new *Rank 1* system roll out

- *Rank 1* is a mechanism for coaches and parents to view sports schedules and can be downloaded as an App on phones
- It also consolidates paperwork such as participation and emergency forms, as well as contacts and the athletic handbook.
- It is a great tool for coaches and enables them to get immediate information
- It was rolled out for the high school and is in process for WJHS
- There is a public app for parents and an app for coaches

-Supt. Daly added that our District, like many districts around us, is having difficulty finding enough coaches for all of our teams. We also have openings for substitute teachers. He encouraged people to apply for these positions.

-Vice-Chair Vennard commented that one of his favorite days of the year is the "Opening Day" gathering for teachers when he is able to welcome teachers, administrators and staff back to a new school year. He noted that this year was energizing and motivating and he thanked Supt. Daly for the work he and the entire staff does on a daily basis.

-Supt. Daly thanked him for the support and noted that the WOCS D has great teachers, staff, administrators, parents and also tremendous students.

## 7. Adjournment

- Chair Ackerson asked for a motion to adjourn the meeting.

**Motion to adjourn this meeting of the WOCS D School Committee at 7:02 pm.**

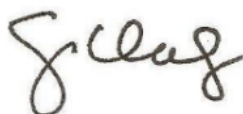
**Moved:** *Sittig*

**Seconded:** *Vennard*

**Vote:** 3-0

(Members Dolliver, Georgieva-Petrov & MacNeill absent)

Respectfully submitted,



James P. Daly, Secretary  
Wells-Ogunquit CSD School Committee