



WOCSD SCHOOL COMMITTEE

MISSION STATEMENT

The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.

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MINUTES

The Wells-Ogunquit C.S.D. School Committee held a regular meeting on Tuesday, **April 2, 2019** in the Office of the Superintendent, 1460 Post Road, Wells, Maine.

School Committee members attending included: Chair Helena Ackerson, Vice-Chair Jason Vennard, Karen MacNeill, Boriana Dolliver and Aneliya Georgieva-Petrov. Heather Sittig was absent. Student Representatives, Hailey Smith and Franny Ramsdell, were not present due to school commitments.

Administrators in attendance included: Superintendent, Jim Daly; Director of Instruction/Spec Svcs, Stacey Schatzabel; Director of Operations, Jay Moore; Director of Technology, Michael Richards; Director of Adult Education, Chris Chessie; WHS Principal, Eileen Sheehy; WHS Asst. Principal, Josh Gould; WHS Dir. of Student Activities, Jack Molloy; WJHS Principal, AJ Dufort; WJHS Asst. Principal, Doug Perley, and WES Asst. Principal, Theresa Curran. Director of Finance, Ed McDonough, Dir. of Athletics 6-12, Pierce Cole, and WES Principal April Noble were absent.

1. Call to Order/ Mission Statement

- Chair Ackerson called the meeting to order at 6:00 pm.
- Chair Ackerson read the Mission Statement.

2. Pledge of Allegiance

- Chair Ackerson led the group in the Pledge of Allegiance

3. Adjustments to the Agenda

- ADD:** Section 6, Item Eiii – Notification of Volunteer Coaches – WHS Softball
- Section 6, Item Fi – Notification of Resignation – WHS Social Studies Teacher
- Item Fii– Notification of Resignation – WHS Girls Varsity Soccer Coach
- Item Fiii- Notification of Resignation – WJHS Special Education Teacher

4. Public Comment

There was no public comment.

5. Consideration and approval of minutes of the School Committee meeting held on:

- A. March 6, 2019
- B. Public Hearing – 3/27/19

Motion to approve the WOCSD School Committee meeting minutes of March 6, 2019 and the Public Hearing minutes of March 27, 2019 as written.

Moved: *Vennard*

Seconded: *MacNeill*

Vote: 5-0
(Sittig absent)

6. Superintendent's Report

A. Items for Information

i. Board and Administrator – March 2019

- articles of interest for the Committee

ii. Superintendent's Update –

- Supt. Daly shared that the Public Hearing was held on March 27, 2019 where the WOCSD Proposed Budget for FY '2020 was presented. There is a proposed 2.34% increase to the budget with a net increase of 1.66% to taxpayers after the state subsidy.
- Supt. Daly thanked everyone involved in preparing the budget for doing such a great job.
- Supt. Daly shared that he and Dir. of Operations Jay Moore were scheduled to present the Proposed FY'2020 Budget to the Wells Select Board at 7:00 pm. that night. Due to the time constraints presented by that meeting, the District Reports were not being presented but were included in the School Committee's information packet.

B. School Calendars – April 2019

- April calendars from each building were shared with the School Committee.

C. Notification of Long-term Replacement

i. WES Librarian

- Supt. Daly reported that Kathy Hodge has been named as the Long-term Replacement for the WES Librarian position for the remainder of the 2018-2019 school year.

D. Notification of New Hires

i. WHS Boys Junior Varsity Lacrosse Coach

- Supt. Daly notified the Committee that Matthew Kaszubinski has been hired as the WHS Boys Junior Varsity Lacrosse Coach

ii. WHS Girls Junior Varsity Lacrosse Coach

- Supt. Daly notified the Committee that Martha Webb has been hired as the WHS Girls Junior Varsity Lacrosse Coach

iii. WJHS Track Co-Coaches

- Supt. Daly notified the Committee that Katie Mercier and Kristen Vivier have been hired as WJHS Track Co-Coaches

E. Notification of Volunteer Coaches

i. WHS and WJHS Baseball

- Supt. Daly notified the Committee that Cole Morin has been accepted as the WHS and WJHS Volunteer Baseball Coach. Cole will split his time between the WHS and WJHS teams.

ii. WHS Outdoor Track

- Supt. Daly shared with the Committee that Jeffrey Patnaude has been chosen as the WHS Volunteer Outdoor Track Coach.

iii. WHS Softball

- Supt. Daly shared that former WHS Softball players Olivia Clay and Samantha Bogue will be volunteering with this year's WHS Softball team.

F. Notification of Resignationi. WHS Social Studies Teacher

- Supt. Daly shared that WHS Social Studies teacher Matthew McKeown had submitted his resignation, effective at the end of the 2018-2019 school year.

ii. WHS Girls Varsity Soccer Coach

- Supt. Daly reported that WHS Girls Varsity Soccer Coach Doug Cottis has submitted his resignation effective immediately.

iii. WJHS Special Education Teacher

- Supt. Daly shared that WJHS Special Education Teacher Lauren Rivera has submitted her resignation to be effective at the end of the 2018-2019 school year.

7. New BusinessA. Consideration and approval to hire WES Grade 3 teacher

- Supt. Daly recommended the hire of Kyle Burnell to this position.

Motion to approve the hire of Kyle Burnell as a third grade teacher at Wells Elementary School as recommended by Supt. Daly.

Moved: *Vennard*

Seconded: *MacNeill*

Vote: 5-0
(Sittig absent)

B. Consideration and approval of nominees for 2nd year probationary, 3rd year probationary and continuing contracts for the 2019-2020 school year.

- Superintendent Daly nominated the following:

2019-2020 Contracts	2 nd Year Probationary	3 rd Year Probationary	Continuing Contract
Wells High School	Michelle Andre	Chad McCormack Rachel Graceffa Andrea Hernandez	Davis Mercier Krystal (Trull) Arenstam
Wells Jr High School	Samuel Burne Ryan Danley Shannon Petrie	Leah LePage Elaina Yeomelakis	-----
Wells Elementary School	Kyle Burnell Kathleen Hnatow Catherine Finch Jenna Larochelle-Parry Kathleen Mitchell	Jody Lagasse Emily Lewia	Alison Clark Trevor Hopwood
Special Education	Taylor Picard - WES	Melissa McCormack -WHS	-----
WOCSD			Mary Noyes

Motion to approve the nominees for 2nd year probationary, 3rd year probationary and continuing contracts for the 2019-2020 school year as recommended by Supt. Daly.

Moved: *MacNeill*

Seconded: *Vennard*

Vote: 5-0
(*Sittig absent*)

C. Consideration and approval and adoption of the FY 2020 proposed regular operating budget total

Motion to approve adoption of the FY 2020 proposed regular operating budget total in the amount of \$27,035,512.

Moved: *Vennard*

Seconded: *MacNeill*

Vote: 5-0
(*Sittig absent*)

D. Consideration and approval of the FY 2020 proposed Adult Community Education budget total

Motion to approve adoption of the FY 2020 proposed Adult Community Education budget total in the amount of \$289,556.

Moved: *MacNeill*

Seconded: *Vennard*

Vote: 5-0
(*Sittig absent*)

**E. Consideration and approval of extension of administrative contracts
- Supt. Daly recommended the following:**

Administrators:	
- Wells High School	Eileen Sheehy , Principal
	Joshua Gould , Assistant Principal
	Jack Molloy , Director of Student Activities
- Wells Junior High School	A.J. Dufort , Principal
	Douglas Perley , Assistant Principal
- Wells Elementary School	April Noble , Principal
	Theresa Curran , Assistant Principal
- District	Pierce Cole , Director of Athletics 6-12
- Directors – Non Classified	Edward McDonough , Director of Finance/Human Resources
	Jay Moore , Director of Operations (Stipend position)
	Michael Richards , Director of Technology
	Stacey Schatzabel , Director of Special Services/Instruction
- Others – New in 2018-2019	Karen Tufts , Instructional Strategist/IEP Coordinator
	Kathleen Voter , School Psychologist

Motion to approve the extension of administrative contracts for the 2019-2020 school year as recommended.

Moved: Georgieva-Petrov

Seconded: MacNeill

Vote: 5-0
(Sittig absent)

F. Consideration and approval of WJHS Intramural Advisors for 3rd Trimester

- Supt. Daly recommended the following:

NAME	INTRAMURAL
Lynn Mercier	Guided Study
Bonnie Dill	Little House on the Prairie
Anne Gallo	Bridge Club
Dianne Hussey	Frisbee/Disc Golf/Ping Pong
Morey Hallett	Dungeons & Dragons Club
Morey Hallett	Magic the Gathering Club
Ellen Rodman	Walking Club
Lynn Mercier	Maker Space Activities
John Covino	Mock Trial Club
Beth Goodwin	Hour of Code Club

Motion to approve WJHS 3rd Trimester Intramural advisors as recommended by Supt. Daly.

Moved: MacNeill

Seconded: Vennard

Vote: 5-0
(Sittig absent)

G. Consideration and approval of Adult Community Education Evening Coordinator updated job description.

-Supt. Daly shared that the Adult Community Education Evening Coordinator job description has been updated to reflect the addition of several programs that are now being utilized by Adult Ed: HiSET, Accuplacer and eCASAS.

- Dir. of Adult Education Chessie explained that these are evaluation programs that are now used to establish a baseline for math, reading and writing.

Motion to approve the updates to the Adult Community Education Evening Coordinator position as written.

Moved: Georgieva-Petrov

Seconded: Vennard

Vote: 5-0
(Sittig absent)

9. Organizational Meeting

A. Election of Chair –

- Chair Ackerson called for nominations for the position of School Committee Chairperson.
 - Vice-Chair Vennard nominated Helena Ackerson. Ms. Dolliver seconded.
 - Chair Ackerson closed nominations.
 - **Vote to elect Helena Ackerson as SC Chairperson – 4-0** (Ackerson abstained)
(Sittig absent)

B. Election of Vice-Chair –

- Chair Ackerson called for nominations for the position of School Committee Vice-Chair
 - Karen MacNeill nominated Jason Vennard. Ms. Dolliver seconded.
 - Chair Ackerson closed nominations.
 - **Vote to elect Jason Vennard as SC Vice-Chair – 4-0** *(Vennard abstained)*
(Sittig absent)

C. Election of Secretary –

- Chair Ackerson called for nominations for the position of School Committee Secretary
- Vice-Chair Vennard nominated James Daly. Ms. MacNeill seconded.
- Chair Ackerson closed nominations.
- **Vote to elect James Daly as SC Secretary – 5-0** *(Sittig absent)*

D. Election of Warrant Officers – Wells

- Chair Ackerson called for nominations for the position of Warrant Officers - Wells
- Karen MacNeill nominated Marianne Goodine and Michele Noble. Mr. Vennard seconded.
- Chair Ackerson closed nominations.
- **Vote to elect Marianne Goodine & Michele Noble as Warrant Officers – Wells – 5-0** *(Sittig absent)*

E. Election of Warrant Officer – Ogunquit

- Chair Ackerson called for nominations for the position of Warrant Officer - Ogunquit
- Borianna Dolliver nominated Sharma Damren. Ms. Georgieva-Petrov seconded.
- Chair Ackerson closed nominations.
- **Vote to elect Sharma Damren as Warrant Officer–Ogunquit – 5-0** *(Sittig absent)*

F. Election of Registration Officer

- Chair Ackerson called for nominations for the position of Registration Officer
- Vice-Chair Vennard nominated Diane Norton. Ms. Georgieva-Petrov seconded.
- Chair Ackerson closed nominations.
- **Vote to elect Diane Norton as Registration Officer –5-0** *(Sittig absent)*

G. Election of School Physician

- Chair Ackerson called for nominations for the position of School Physician
- Karen MacNeill nominated Jeffrey Cote, MD. Mr. Vennard seconded.
- Chair Ackerson closed nominations.
- **Vote to elect Jeffrey Cote, MD as School Physician – 5-0** *(Sittig absent)*

H. Election of Attendance Officers

- Chair Ackerson called for nominations for the position of Attendance Officers
- Karen MacNeill nominated Joshua Gould, Douglas Perley, and Theresa Curran. Mr. Vennard seconded.
- Chair Ackerson closed nominations.
- **Vote to elect Joshua Gould, Douglas Perley, and Theresa Curran as Attendance Officers – 5-0** *(Sittig absent)*

10. Adjournment

- Chair Ackerson asked for a motion to adjourn the meeting.

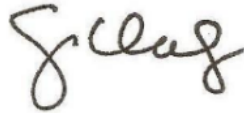
Motion to adjourn this meeting of the WOCSD School Committee at 6:15 pm.

Moved: *Vennard*

Seconded: *MacNeill*

Vote: 5-0
(Sittig absent)

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "J. Daly".

James P. Daly, Secretary
Wells-Ogunquit CSD School Committee