



WOCSD SCHOOL COMMITTEE

MISSION STATEMENT

The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.

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MINUTES

(Amended)

The Wells-Ogunquit C.S.D. School Committee held a regular meeting on Wednesday, **February 6, 2019** in the Office of the Superintendent, 1460 Post Road, Wells, Maine.

School Committee members attending included: Helena Ackerson, Jason Vennard, Boriana Dolliver, Heather Sittig, Karen MacNeill and Aneliya Georgieva-Petrov. Student Representatives Franny Ramsdell and Hailey Smith were not present due to school commitments.

Administrators in attendance included: Superintendent, Jim Daly; Director of Operations, Jay Moore; Director of Technology, Michael Richards; Director of Athletics 6-12, Pierce Cole; Director of Instr/SPED, Stacey Schatzabel; WHS Principal, Eileen Sheehy; WHS Assistant Principal, Josh Gould; WJHS Principal, AJ Dufort; WJHS Assistant Principal, Doug Perley; WES Principal, April Noble, and WES Assistant Principal, Theresa Curran. Director of Finance/HR, Ed McDonough, was absent.

Also attending were Maryanne Foley, Maryellen McEvoy, Tyler Bridge, Pam Bridge, Andy Bridge, David Patnaude, Jeffrey Patnaude and Mary Beth Patnaude.

1. Call to Order/ Mission Statement

- Chair Ackerson called the meeting to order at 6:30 pm.
- Chair Ackerson read the Mission Statement.

2. Pledge of Allegiance

- Chair Ackerson led the group in the Pledge of Allegiance

3. Adjustments to the Agenda

- Section 7- Superintendent's Report- Item A.ii. **ADD:** Proposed 2019-2020 District School Calendar
- Section 8- New Business-
 - ADD:** Item E. 1st Reading of 2019-2020 District School Calendar
 - ADD:** Item F. Consideration and approval of a collective bargaining agreement between the Wells-Ogunquit Community School District School Committee and the Wells-Ogunquit Teachers Association for the period beginning September 1, 2019 and ending August 31, 2022.
 - ADD:** Item G. Consideration and approval of a collective bargaining agreement between the Wells-Ogunquit Community School District School Committee and the Wells-Ogunquit Support Staff Association for the period beginning July 1, 2019 and ending June 30, 2022.
 - ADD:** Item H. Consideration and approval of a collective bargaining agreement between the Wells-Ogunquit Community School District School Committee and the Wells-Ogunquit Administrators Association for the period beginning July 1, 2019 and

4. **Recognition, education, and/or school presentations**

A. Recognition

i. James J. Fitzpatrick Trophy recipient

-Supt Daly and Chair Ackerson recognized senior Tyler Bridge for receiving the 48th annual James J. Fitzpatrick Trophy. Tyler was selected as the top senior in Maine high school football for his on-field achievements as well as his academic record and commitment to public service. Tyler is the first player from Wells High School as well as Class D Football to receive this award.

ii. WJHS Geography Bee First and Second Place Winners

-Supt Daly and Chair Ackerson recognized seventh grade student David Patnaude for earning First Place in this year's WJHS Geography Bee. Jackson Koh, also a seventh grader and the Runner- up for the Geography Bee, was unable to be present.

5. **Public Comment**

There was no public comment.

6. **Consideration and approval of minutes of the School Committee meeting held on:**

A. January 2, 2019

Motion to approve the School Committee meeting minutes from January 2, 2019 as written.

Moved: *Vennard*

Seconded: *Sittig*

Vote: 6-0

7. **Superintendent's Report**

A. Items for Information

i. Maine School Boards Association Update –November/December 2018

- articles of interest for the Committee

ii. Superintendent's Update –

- Review Budget Timeline

- Supt. Daly shared that the budget is being finalized and thanked everyone involved for doing such a great job. He met with the directors and principals in December and finalized their budgets in January. The final stage of meetings will be held with the School Committee before the budget is presented to the public. Although still waiting for the health benefit numbers, preliminary reports predict a 2.35% increase based on the fact that a 3% raise was given to the teachers, support staff and administrators.

- Set up individual budget meetings

- Supt. Daly and Chair Ackerson will set a date in late February or early March for individual budget meetings with the directors and administrators

- Proposed 2019-2020 District School Calendar

- Supt. Daly shared a 1st Draft of the proposed 2019-2020 District school calendar. This draft incorporates an end of school date of June 12th.

- Supt. Daly shared that although the winter sports season is winding down, many of the high school teams are involved in tournaments at the regional and state level. He noted that the spring musicals have started rehearsing. Supt Daly also commended the staff throughout the District for doing a great job.

B. School Calendars –February 2019

- February calendars from each building were shared with the School Committee.

C. Notification of Retirements

i. Art Teacher – Wells High School

- Supt. Daly shared that WHS Art teacher, Vanessa White-Capelluti, will retire effective at the end of the 2018-2019 school year. He thanked her for her 32 years of service to the District.

D. Notification of Resignation

i. Spring Track Coach – Wells Junior High School

- Supt. Daly shared that WJHS Spring Track Coach, Shannon Petrie, has submitted her resignation notice effective immediately.

E. Notification of Employment

i. Spring Drama Assistant – Wells Junior High School

- Supt. Daly shared that Jeffrey Patnaude has been hired as the Spring Drama Assistant for Wells Junior High School.

F. District Reports

Wells High School – E. Sheehy

- Principal Sheehy presented a synopsis of the updated report from the Collaborative Conference held with NEASC in October. The report from NEASC is still in draft form however Principal Sheehy highlighted the following positive findings by the NEASC Committee:

- WHS:
 - New WHS building promotes safety and emotional well-being of students
 - Technology is being used thoughtfully and appropriately in the classroom
 - Staff is reflective in their practice and committed to a continuous improvement model
 - *Early Release Wednesdays* were characterized as optimal in providing opportunity for teacher professional development and they were impressed with the work that is accomplished during that time
 - Felt there is an authentic and comprehensive approach to the care and services of our students including the SRO, Nurse, Guidance Counselors and Social Worker
 - Impressed with the “Vision of the Graduate” document and the quality and input from staff and students
- District
 - Very complimentary of the District
 - Outstanding district with a state-of-the-art building conducive to delivering curriculum and programs and services
 - Supportive of the Superintendent and the School Committee
 - District is dynamic in staffing levels for Special Ed
 - District is generous with its allocation of resources for professional collaboration and investigation of best practices

Director of Finance/HR – E. McDonough

-In Dir. McDonough's absence, Supt. Daly reported:

- The current budget is tracking well
- Draft form of the recent audit report was received and the final version will be shared at the next S.C. meeting. Draft shows District is in optimal position for school finances.

Director of Instruction/Spec Svcs – S. Schatzabel

- Dir. Schatzabel reported on the Unified Basketball program:

- Thanked and congratulated the coaches and staff for the great work they are doing with the team and program
- She publically thanked Janet Parent and the team for enabling a student from Sweetser to join the team and participate in the program
- WJHS is starting their own Unified Basketball Team

Director of Operations – J. Moore

-Director Moore noted:

- Effect of mild winter weather to date:
 - District is doing well with natural gas and electricity usage and expenses
 - The grounds of the three buildings also look good with fewer than normal weather related repairs needed
- WHS kitchen equipment replacement
 - Replacing an ice machine during the February Break
 - Steamer which is 40 years old will be replaced in April
- Van usage
 - Vans are being used for the Unified Team and other smaller sports teams
 - Proven to be a cost saving measure
 - Helpful given the shortage of school bus drivers

Director of Technology – M. Richards

-Director Richards reported on a future trend known as the "Internet of Things" (*IoT*)

- *IoT* is a network of devices that allows things to connect and share data ie: Echo, Google Home
- School examples would be "attendance swipe cards" and physical building security such as smart lighting and video surveillance
- Potential future use of any of this technology would need to be assessed based on safety, security, privacy and the benefits vs. the problems

Director of Athletics 6-12 – P. Cole

- Dir. Cole reported on the upcoming sports schedule:

- The bulk of the regular winter season for all teams ends this week
- Post-Season Tournament
 - During February Break
 - Boys and Girls Basketball will qualify
- Unified Basketball
 - Season coming to a close
 - Program is a great success
 - Implementing a team for WJHS

8. New Business**A. Consideration and approval of revision to *Policy GCED – Rate of Pay for Substitutes per legal mandate MRS Title 26, § 664: Minimum wage; overtime rate.***

-Supt. Daly reported that on January 1, 2019, the minimum wage in Maine was raised to \$11.00 per hour. The revision of *Policy GCED* will set the rate of pay for WOCSD substitutes at \$100 per day effective immediately. This would align the District with state law as well as make us competitive with other districts as the pool of substitutes continues to shrink in this strong economy.

Motion to approve the revision to *Policy GCED – Rate of Pay for Substitutes as written.*

Moved: MacNeill

Seconded: Sittig

Vote: 6-0

B. Consideration and approval of additional WJHS Intramural Advisor for 2nd Trimester.

-Given the high number of students participating in the AVITA Intramural at WJHS, Supt. Daly recommended that the program be continued for the months of February and March and that Heather Fenderson be named the additional AVITA Intramural Advisor.

Motion to approve Heather Fenderson as the additional WJHS AVITA Intramural Advisor for February and March as recommended by Supt. Daly.

Moved: Vennard

Seconded: MacNeill

Vote: 6-0

C. Consideration and approval of stipend position**i. WJHS Math Team Coach**

-Supt. Daly recommended fifth grade teacher Tasha Potter for the WJHS Math Team Coach.

Motion to approve Tasha Potter as the WJHS Math Team Coach as recommended by Supt. Daly.

Moved: MacNeill

Seconded: Vennard

Vote: 6-0

D. Consideration and approval of volunteer positions**i. WJHS Spring Drama program**

-Supt. Daly recommended the following people as volunteers for the WJHS Spring Drama Program:

Eric Chellis	Tech help
Amber Meagher	Backstage
Mary Martin-Plummer	Music
Cat Letellier	Hair and make-up
George Perkins	Tech and sound
Heather Sittig	Help with local support and media
Rebecca Coleman	Make-up and hair

Motion to approve volunteers for the WJHS Spring Drama Program as recommended.

Moved: Vennard

Seconded: MacNeill

Vote: 6-0

- E. 1st Reading of 2019-2020 District School Calendar
-Draft calendar for review – last day of school June 12th

- F. Consideration and approval of a collective bargaining agreement between the Wells-Ogunquit Community School District School Committee and the Wells-Ogunquit Teachers Association for the period beginning September 1, 2019 and ending August 31, 2022.

Motion to approve a collective bargaining agreement between the Wells-Ogunquit School District School Committee and the Wells-Ogunquit Teachers Association for the period beginning September 1, 2019 and ending August 31, 2022.

Moved: *Vennard* **Seconded:** *MacNeill* **Vote:** 6-0

- G. Consideration and approval of a collective bargaining agreement between the Wells-Ogunquit Community School District School Committee and the Wells-Ogunquit Support Staff Association for the period beginning July 1, 2019 and ending June 30, 2022.

Motion to approve a collective bargaining agreement between the Wells-Ogunquit School District School Committee and the Wells-Ogunquit Support Staff Association for the period beginning July 1, 2019 and ending ~~August 31, 2022.~~

Amended: June 30, 2022

Moved: *MacNeill* **Seconded:** *Vennard* **Vote:** 6-0

- H. Consideration and approval of a collective bargaining agreement between the Wells-Ogunquit Community School District School Committee and the Wells-Ogunquit Administrators Association for the period beginning July 1, 2019 and ending June 30, 2022.

Motion to approve a collective bargaining agreement between the Wells-Ogunquit Community School District School Committee and the Wells-Ogunquit Administrators Association for the period beginning July 1, 2019 and ending June 30, 2022.

Moved: *MacNeill* **Seconded:** *Vennard* **Vote:** 6-0

9. Executive Session

- A. To discuss the Superintendent's evaluation pursuant to 1 M.R.S.A. § 405 (6) (A)

Motion to enter Executive Session to discuss the Superintendent's evaluation pursuant to 1 M.R.S.A. § 405 (6) (A).

Moved: *Vennard* **Seconded:** *MacNeill* **Vote:** 6-0

The Committee entered Executive Session at 7:11 pm and returned at 7:30 pm.

10. Adjournment

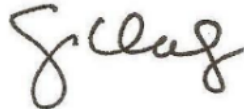
Motion to adjourn this meeting of the WOCSD School Committee at 7:41 pm.

Moved: *Ackerson*

Seconded: *Vennard*

Vote: 6-0

Respectfully submitted,

A handwritten signature in black ink, appearing to read "J. Daly". The signature is written in a cursive style with a large initial "J" and a long, sweeping tail.

James P. Daly, Secretary
Wells-Ogunquit CSD School Committee