



WOCSD SCHOOL COMMITTEE

MISSION STATEMENT

The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.

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MINUTES

The Wells-Ogunquit C.S.D. School Committee held a regular meeting on Wednesday, **January 2, 2019** in the Office of the Superintendent, 1460 Post Road, Wells, Maine.

School Committee members attending included: Helena Ackerson, Jason Vennard, Boriana Dolliver, and Aneliya Georgieva-Petrov. Heather Sittig and Karen MacNeill were absent. Student Representative Franny Ramsdell was also present. Representative Hailey Smith was absent due to a prior school commitment.

Administrators in attendance included: Superintendent, Jim Daly; Director of Operations, Jay Moore; Director of Technology, Michael Richards; Director of Adult Education, Chris Chessie; Director of Nutrition Services, Chris Pasternak; WHS Principal, Eileen Sheehy; WHS Asst. Principal, Joshua Gould; WHS Activities Director, Jack Molloy; WJHS Principal, AJ Dufort; WJHS Asst. Principal, Doug Perley; and WES Asst. Principal, Theresa Curran. Director of Instruction/Spec Svcs, Stacey Schatzabel, Director of Finance/HR, Ed McDonough, and Director of Athletics 6-12, Pierce Cole were absent.

Maryanne Foley was also in attendance.

1. **Call to Order/ Mission Statement**
 - Chair Ackerson called the meeting to order at 6:30 pm.
 - Chair Ackerson read the Mission Statement.
2. **Pledge of Allegiance**
 - Chair Ackerson led the group in the Pledge of Allegiance
3. **Adjustments to the Agenda**
 - DELETE:** Section 9: Adjournment
 - ADD:** Section 9: Executive Session: A. To discuss the labor contracts pursuant to 1 M.R.S.A. § 405 (6) (D)
 - ADD:** Section 10: Adjournment
4. **Public Comment**
 - There was no public comment.
5. **Consideration and approval of minutes of the School Committee meeting held on:**
 - A. December 5, 2018

Motion to approve the WOCSD School Committee meeting minutes of December 5, 2018 as written.

Moved: *Vennard*

Seconded: *Dolliver*

Vote: 4-0
(*MacNeill & Sittig absent*)

6. Superintendent's Report

A. Items for Information

i. National School Committee Recognition Month – January 2019

-Supt. Daly recognized members of the school committee and praised their commitment and dedication to the interests of all students in the WOCS. He presented each with a Certificate of Appreciation and noted years served as follows:

Chair, Helena Ackerson – 6 years
 Vice-Chair, Jason Vennard – 5 years
 Boriana Dolliver – 4 years
 Karen MacNeill – 4 years
 Heather Sittig – 2 years
 Aneliya Georgieva-Petrov – 1 year

ii. Board and Administrator –December 2018

- articles of interest for the Committee

iii. Superintendent's Update –

- FY'20 Budget Update

Supt. Daly commended the directors and building administrators for their diligent work on the budget. He said health insurance costs are still a variable to the overall budget. Preliminary reports predict a 2.6% increase. He anticipates that a final figure will be calculated in March.

- Contract Negotiations

Supt. Daly noted that work is proceeding with contract negotiations for the Administrative, Support and Teaching staff. He hopes to bring negotiations to the table in February.

- Snow Day/No School Notifications

With the snow season upon us, Supt. Daly mentioned that he endeavors to make the no-school notifications as early as possible. He speaks with various sources including the town, Ledgemere Transportation, and Superintendents in other districts when making the difficult decision to delay or cancel school. He must consider many factors, with safety his first priority.

B. School Calendars –January 2019

- January calendars from each building were shared with the School Committee.

C. Notification of Resignation

- Supt. Daly shared that WHS Junior Varsity Boys Basketball Coach, Matt McKeown, has submitted his resignation effective immediately.

D. Notification of Volunteer

- Supt. Daly shared that WHS alumni Cameren Cousins is volunteering as an Assistant for the WJHS Grade 8 Boys Basketball Team.

E. District Reports

Community Resource Coordinator- M. Foley

Ms. Foley noted that the Wells-Ogunquit School District is fortunate to have a dedicated core group of volunteers who assist teachers and staff on a daily basis. She highlighted several of the various volunteer opportunities that are ongoing throughout the District.

Among them are:

- Approximately 70 WJHS and WHS students volunteer one day a week after school to work with WES students.
- Acorns to Oaks Program- high school students mentoring 3rd and 4th grade students
- Celebration of Reading Day
 - Scheduled for 3/1 at WHS
 - Wells Rotary and School Committee members volunteer to read to the elementary students
- Literary Achievement Awards- March 1st entry submission deadline
- End of Year Volunteer Appreciation Event

Director of Nutrition Svcs – C. Pasternak

Dir. Pasternak shared some of the goals and initiatives of the Nutrition program this year. Among them are:

- Increase home cooked style food offerings
 - Increase fresh fruit and vegetable offerings while decreasing processed food items at each school
 - Farm to School program initiative
 - Dir. Pasternak is working with Bill Spiller of Spiller Farm to develop a plan to grow, harvest and serve more fresh vegetables for WOCS
 - Introduced “Scratch” Cooking Days
 - Implemented 3 days per month at each school
 - Dir. Pasternak is instructing kitchen staff on traditional cooking methods versus the customary “heat and serve” method of many schools. He plans to continue this next year incorporating more of the fresh produce from Spiller Farm.
- Keep parents informed
 - Facebook page created
 - Provides information about Nutrition Services programs and offerings
- Goal of increasing participation in the breakfast program district wide
 - Facebook page should help by providing program information
 - Working with 5-2-1-0 *Let’s Go Program* to develop more strategies to promote Nutrition Services programs

Director of Finance/HR – E. McDonough

In Director McDonough’s absence, Supt. Daly reported:

- Current budget is tracking well
- Audit report is due back in a month

Director of Operations – J. Moore

Director Moore noted:

- FY'20 Budget
 - Initial work completed before Christmas
 - Building Principals are working to provide updated numbers
 - Potential capital improvement ideas were discussed- costs to be determined
- The current budget (FY'19) is tracking well in the areas of electricity and natural gas
- He thanked the building custodians for their work over the Holiday Recess disinfecting classrooms and arranging for various building work that is best done during the recess.

Director of Technology – M. Richards

Director Richards shared:

- *Students Using Technology* survey is due earlier this year per the state
- Fifth Grade Media Team
 - Directed by teachers Donny Abbott and Tasha Potter
 - Students are using their Chromebooks creatively
 - Three stations throughout the WJHS building are up and running

Director of Athletics 6-12 – Pierce Cole

In Director Cole's absence, Supt. Daly reported:

- WHS Senior Tyler Bridge has been named a finalist for the 48th James J. Fitzpatrick Trophy. Winner to be announced on January 20th.
- Winter teams are doing well

7. New Business**A. Consideration and approval of WJHS Advisors for 2nd Trimester**

-Supt. Daly recommended the following individuals as advisors for the WJHS Trimester Two Intramural Offerings:

ADVISOR	INTRAMURAL
LYNN MERCIER	-GUIDED STUDY
BONNIE DILL	-LITTLE HOUSE ON THE PRAIRIE
ANNE GALLO	-BRIDGE CLUB
DIANNE HUSSEY	-FRISBEE/DISC GOLF
MOREY HALLETT	-DUNGEONS & DRAGONS CLUB
MOREY HALLETT	-MAGIC THE GATHERING CLUB
ELLEN RODMAN	-WALKING CLUB
LYNN MERCIER	-MAKER SPACE ACTIVITIES
DAN MacLEOD	-GIRLS VOLLEYBALL
BETH GOODWIN	-HOUR OF CODE CLUB
RENEE SAVAGE	-AVITA
RENEE SAVAGE	-INDOOR SOCCER

Motion to approve Advisors for Trimester Two WJHS Intramural Offerings as presented by Supt. Daly.

Moved: Vennard**Seconded:** Georgieva-Petrov**Vote:** 4-0
(MacNeill & Sittig absent)

8. Old Business

A. Consideration and approval of Policy JLCCB – Life Threatening Allergies and Policy JLCCB-R – Life Threatening Allergies Administrative Procedures

Motion to approve Policy JLCCB – Life Threatening Allergies and Policy JLCCB-R – Life Threatening Allergies Administrative Procedures as presented.

Moved: *Vennard*

Seconded: *Dolliver*

Vote: 4-0
(MacNeill & Sittig absent)

-At this point in the meeting and before moving on to the next Agenda item, Supt. Daly asked Student Representative Franny Ramsdell to share her report with the Committee.

- Representative Ramsdell shared:

- WHS students have been very involved in charitable giving
 - Christmas baskets were distributed to 8 families
 - National Honor Society organized donations to the Alfred Homeless Shelter
 - *Shootin' For A Cure* is scheduled for 1/19/19
- WHS Unified Basketball Season will open with a home game on 1/22/19

9. Executive Session

A. To discuss the labor contracts pursuant to 1 M.R.S.A. § 405 (6) (D)

Motion to move into Executive Session to discuss the labor contracts pursuant to 1 M.R.S.A. § 405 (6) (D).

Moved: *Vennard*

Seconded: *Georgieva-Petrov*

Vote: 4-0
(MacNeill & Sittig absent)

The Committee entered Executive Session at 6:54 pm and returned at 7:20 pm.

10. Adjournment

- Chair Ackerson asked for a motion to adjourn the meeting.

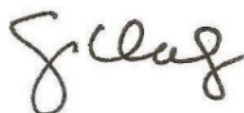
Motion to adjourn this meeting of the WOCSD School Committee at 7:20 pm.

Moved: *Vennard*

Seconded: *Dolliver*

Vote: 4-0
(MacNeill & Sittig absent)

Respectfully submitted,



James P. Daly, Secretary
Wells-Ogunquit CSD School Committee