



# WOCSD SCHOOL COMMITTEE

## MISSION STATEMENT

*The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.*

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## MINUTES

The Wells-Ogunquit C.S.D. School Committee held a regular meeting on Wednesday, **December 5, 2018** beginning in the Ward Gymnasium of the Wells Junior High School. After recognition presentations, the meeting relocated to the Office of the Superintendent.

School Committee members attending included: Helena Ackerson, Jason Vennard, Karen MacNeill, Heather Sittig, Borianna Dolliver and Aneliya Georgieva-Petrov. Student Representative Hailey Smith was also in attendance. Student Representative Franny Ramsdell was not present due to a school commitment.

Administrators in attendance included: Superintendent, Jim Daly; Director of Instruction/Spec Svcs, Stacey Schatzabel; Director of Operations, Jay Moore; Director of Technology, Michael Richards; Director of Athletics 6-12, Pierce Cole; Director of Adult Education, Chris Chessie; WHS Principal, Eileen Sheehy; WHS Asst. Principal, Joshua Gould; WJHS Principal, AJ Dufort; WJHS Asst. Principal, Doug Perley; WES Principal, April Noble, and WES Asst. Principal, Theresa Curran.

Also attending were Color Guard Coach Bailey Smith; the WHS Football team coaches, players, and their families; and other WHS students being recognized.

### 1. Call to Order/ Mission Statement

- Chair Ackerson called the meeting to order at 6:30 pm.
- Chair Ackerson read the Mission Statement.

### 2. Pledge of Allegiance

- Chair Ackerson led the group in the Pledge of Allegiance

### 3. Adjustments to Agenda

**DELETE:** Section 10: Adjournment

**ADD:** Section 10- Executive Session: A. To discuss the labor contracts pursuant to  
1 M.R.S.A. § 405 (6) (D)

**ADD:** Section 11: Adjournment

### 4. Recognition, education, and/or school presentations

#### A. Recognitions

- NSDC Academic Leadership Award – Katherine Reidy and Matthew Chase were recognized as recipients of the National School Development Council's Award for Academic Growth and Student Leadership in Learning. They were selected based on their admirable character, numerous accomplishments, and positive contributions to the school community. SC Chair Ackerson and Supt. Daly presented each student with a certificate of recognition.

- ii. WHS Color Guard Members – participants in Macy’s Thanksgiving Day Parade – Coach Bailey Smith was congratulated for being named as an Instructor for the Macy’s Thanksgiving Day Parade Dance Team and for her leadership and commitment as the WHS Color Guard Team Coach. Student Grace Stevens was recognized for her participation in the Flag Line. They were each were presented with a certificate of recognition by Chairman Ackerson and Supt. Daly. Student participants Annabelle Breton and Emma Keniston were absent.
- iii. WHS Football Team – Class D State Champions – Head Coach Tim Roche was recognized for being named the National Federation of High School Coaches Association *State Football Coach of the Year*. In addition, Coach Roche, along with coaches Mark Lewia, Kevin Fox, Carmen Perri, Rob Berry, and John Bucci were recognized for their leadership and commitment in winning three consecutive state titles. Coaches Shane Daly and Chad Daly were absent. Members of the championship football team recognized were: Nathan Coleman, Brayden Fazzina, Brady Fox, Daniel Marquis, Aaron Patnaude, Dan Swanick, Mike Thiffault, Jonathan Brown, Evan Cash, Craig Chase, Connor Lavigne, Jonah Potter, Devin Chace, Evan Leach, Payton MacKay, Braeden MacNeill, Joshua Martinez, Matt Ouellette, Brian Roberts, Jacob Scott, Zach Steere, Henry Thiffault, Matt Tufts, Gary Andrews, Tyler Bridge, Nate Curtis, Matt Sherburne, Morgan Welch-Thompson, and Dylan Whitney. Absent were: Trevor Bickford, Colby Bolduc, Pierce George, Trent Gibson, Ethan Kenney, Jacob Marshall, Dasani Orben, James Wirths, Zachary Bourque, Mason Jones, Lucas Randall, Kai Rosenberg, Sam Strange and Kyle Bourque.

*(At 6:50pm, the meeting relocated to the Office of the Superintendent Conference Room for continuation)*

## 5. Public Comment

There was no public comment.

## 6. Consideration and approval of minutes of the School Committee meeting held on:

A. November 7, 2018

**Motion to approve the School Committee meeting minutes from November 7, 2018 as written.**

**Moved:** *Vennard*

**Seconded:** *Sittig*

**Vote:** 5-0

(1 Abstention: Dolliver)

## 7. Superintendent’s Report

### A. Items for Information

#### i. Superintendent’s Update –

- In the absence of the Director of Finance, Supt. Daly reported on the budget process
  - Current budget is tracking well
  - Second year in a row that the District has met its debt service obligation
  - The Food Service Director Chris Pasternak reports that there is a positive balance through October.

- Supt. Daly shared that Winter Concerts are being held at all three schools. They are well attended and everyone does a great job.
- Supt. Daly reported that Winter athletics are up and running and encouraged all to come out and support the athletes.

B. School Calendars –December 2018

- December calendars from each building were shared with the School Committee.

C. Notification of Long-term Replacement

- Supt. Daly reported that John Covino has been chosen as the long-term replacement for the WJHS Grade 7 Social Studies position.

D. Notification of Volunteers

-Supt. Daly reported that the following six people have been chosen as Volunteer Assistants for the WHS Cheerleading Team: Olivia Welch, Casey Bernhardt, Hana Austin, Alyssa Hedio, Fionnula Duggan and Bryanna Welch.

E. District Reports

Student Representative Report – H. Smith

Student Representative Smith shared that November was a busy month at WHS:

- Annual Red Cross Blood Drive was successful with 30 units collected
- Thanksgiving Baskets were distributed to 55 people representing 8 families.
- Christmas Baskets are in the works and students will be preparing the food.
- Student Council members visited the Ronald McDonald House and the Preble Street Shelter. In giving back to their community, the students served 300 meals and got a first-hand view of homelessness in Maine.

WES Principal – A. Noble

Principal Noble reported on Flex Grouping for Literacy

- Currently for Kindergarten and First Grade
- Letter was mailed to families in September explaining the program
- Purpose is to group students across grade level to deliver specific instruction and maximize growth within the regular educational setting.
- Data is reviewed every six to eight weeks to monitor student progress and adjust grouping as needed.
- Student to teacher ratio is small with a teacher, literacy specialist and Ed Techs in each classroom during the literacy time.
- Incorporates sensory motor skills- looking at the whole child

Director of Instruction – S. Schatzabel

Dir. Schatzabel reported on “Family Engagement Night”

- Organized by the Title Team
- An informational night focusing on Pre-literacy, Literacy and Math for Pre-schoolers
- Helping parents understand what they can be doing at home with their children
- Looking to expand the event to all parents of elementary aged children
- Working on finalizing the event date

Director of Operations – J. Moore

Director Moore reported:

- The budget process is in full swing
  - Met with building administrators to discuss building level budgets and solicit capital improvement needs
  - Will meet with the Central Office to review
- Have experienced two snow events to date
  - Things went well and we are ready for the next one
- Electricity and Natural gas usage and numbers continue to track well

Director of Technology – M. Richards

Director Richards reported:

- District involvement in Computer Science Education Week *Hour of Code*
  - Coding is needed for the future
  - Teaches students how to troubleshoot and think creatively
  - WJHS held activities relating to coding after school
  - WES had activities during the school day
- Current Windows machines are still going strong after 5 years
  - We continue to update hard drive space and keep them in good working order
- Attended a Drummond and Woodsum Technology and Law workshop

Director of Athletics 6-12 – P. Cole

- Winter sports are underway
  - Girls and Boys Basketball season opening games on Friday night
  - Wrestling season opens on Saturday
- Several WHS students are competing through Co-op programs with other towns
  - Five players on the Kennebunk/Wells Boys Ice Hockey Team
  - Four players on the Biddeford/TA/Wells Girls Ice Hockey Team
  - Five swimmers and one diver on the Kennebunk Swim Team
  - Skiers participating on the Kennebunk Ski Team

**8. New Business**

A. 1<sup>st</sup> Reading of Policies JLCCB-Life Threatening Allergies and JLCCB-R- Life Threatening Allergies Administrative Procedures-

- Supt. Daly reported that this is a new policy for the District regarding allergies. The goal of this policy is to create an Allergy Aware District and provide guidance with procedures in the event of an anaphylactic reaction. *Policy JLCCB-R* details in words and pictures the administrative procedures for life threatening allergies and suspected anaphylaxis. The school nurses contributed input to the policies.

**9. Old Business**

A. Consideration and approval of updates to *Policy KG – Community Use of School Buildings and Facilities*.

**Motion to approve the updates to Policy KG – Community Use of School Buildings and Facilities as presented.**

**Moved:** MacNeill

**Seconded:** Vennard

**Vote:** 6-0

10. **Executive Session**

A. To discuss labor contracts pursuant to 1 M.R.S.A. § 405 (6) (D)

**Motion to enter Executive Session to discuss labor contracts pursuant to 1 M.R.S.A. § 405 (6) (D).**

**Moved:** *Vennard*

**Seconded:** *MacNeill*

**Vote:** 6-0

The Committee entered Executive Session at 7:28pm and returned at 8:06 pm.

11. **Adjournment**

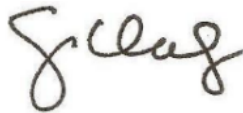
**Motion to adjourn this meeting of the WOCSD School Committee at 8:07pm.**

**Moved:** *Ackerson*

**Seconded:** *MacNeill*

**Vote:** 6-0

Respectfully submitted,



James P. Daly, Secretary  
Wells-Ogunquit CSD School Committee