



# WOCSD SCHOOL COMMITTEE

## MISSION STATEMENT

The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.

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## MINUTES

The Wells-Ogunquit C.S.D. School Committee held a regular meeting on Wednesday, **November 7, 2018** in the Office of the Superintendent, 1460 Post Road, Wells, Maine.

School Committee members attending included: Helena Ackerson, Jason Vennard, Heather Sittig, and Aneliya Georgieva-Petrov. Boriana Dolliver and Karen MacNeill were absent. Student Representatives Hailey Smith and Franny Ramsdell were also in attendance.

Administrators in attendance included: Superintendent, Jim Daly; Director of Instruction/Spec Svcs, Stacey Schatzabel; Director of Operations, Jay Moore; Director of Technology, Michael Richards; Director of Athletics 6-12, Pierce Cole; WHS Principal, Eileen Sheehy; WHS Asst. Principal, Joshua Gould; WJHS Principal, AJ Dufort; WJHS Asst. Principal, Doug Perley; WES Principal, April Noble and WES Asst. Principal, Theresa Curran.

Also attending were Cindy Roche, Maryanne Foley, Bailey Smith, Sarah Jarry, Lily Drake, Colton Harding, Chris Chase, Barb Chase, Robert Dominguez, Lynn Dominguez, Tina Harding, Zak Harding, Heather Drake, Robert Winn, and the members of the WHS Cross Country Teams and their families.

### 1. Call to Order/ Mission Statement

- Chair Ackerson called the meeting to order at 6:30 pm.
- Chair Ackerson read the Mission Statement.

### 2. Pledge of Allegiance

- Chair Ackerson led the group in the Pledge of Allegiance

### 3. Adjustments to Agenda

**ADD:** Section 7- Superintendent's Report- Item C- Notification of Resignation:

- iv. - *WJHS Special Education Team Leader*
- v. - *WJHS Spring Drama Assistant*
- vi. - *WHS Fitness Center Supervisor (fall)*

**ADD:** Section 8- New Business-Item B. Consideration and approval of stipend positions

- i. - *WHS Fitness Center Supervisor (fall)*
- ii. - *WJHS Grade 8 Boys Basketball Coach*

**ADD:** Section 8-New Business-Item C.-Consideration and approval of new hire

- i. - *WHS Winter Cheering Coach*

#### 4. Recognition, education, and/or school presentations

##### A. Recognition

- i. WHS Cross Country Teams – 2018 Western Maine Conference Champions  
Chair Ackerson and Supt. Daly congratulated Coach Bob Winn and the WHS Cross Country Teams for being named 2018 Western Maine Conference Champions. Team members Charlotte Allaire, Griffin Allaire, Liam Arel, Grace Bradish, Graham Bridges, Matt Chase, Lauren Dow, Covy Dufort, Heidi Fortin, Bailey Hayden, Jack Kaszubinski, Chaya Lord-Rozeff, Guss Madsen, Noah McAvoy, Olivia Michaud, Kristina Moody, Brian Niznik, Kate Pinette, Spencer Poulin, Natalie Robinson, Ryan Robinson, Summer Sayward, and Tyler Stapleton were recognized for this achievement. Coach Winn was also recognized for his leadership as coach. This is the fourth title for the Boy's Cross Country Team and the first title for the Girl's Cross Country team.

##### B. School Presentation(s)

- i. WHS Color Guard participation in Macy's Thanksgiving Day Parade in New York City  
Bailey Smith, WHS Color Guard Coach, addressed the Committee to gather permission for select members of the Color Guard to participate in the Macy's Thanksgiving Day Parade in New York City. The three students and chaperones will depart on Friday, November 16<sup>th</sup>, returning on Friday, November 23<sup>rd</sup>. All expenses for the trip are paid by students' families.

**Motion to approve selected members of the Wells High School Color Guard to participate in the Macy's Thanksgiving Parade in New York City from 11/16 to 11/23.**

**Moved:** *Vennard*

**Seconded:** *Sittig*

**Vote:** 4-0

(Dolliver and MacNeill were absent)

#### 5. Public Comment

There was no public comment.

#### 6. Consideration and approval of minutes of the School Committee meeting held on:

- A. October 3, 2018

**Motion to approve the WOCSD School Committee meeting minutes of October 3, 2018 as written.**

**Moved:** *Sittig*

**Seconded:** *Vennard*

**Vote:** 4-0

(Dolliver and MacNeill were absent)

#### 7. Superintendent's Report

##### A. Items for Information

- i. Superintendent's Update –

- Supt. Daly noted that the FY'20 Budget Timeline was included in the Committee's packet. He also noted that the District has managed money well, helping to minimize the tax impact.

- Supt. Daly shared that schools are in the midst of Parent Conferences. WES on 11/6 and 11/15 – WJHS on 11/1 and 11/8- WHS on 10/25 and 11/1. He noted that teachers are working hard and there has been good parent involvement.
- Supt. Daly congratulated those involved in the WJHS' production of *"Horror Movie 101: Failing Can Be Deadly"*. It was a tremendous performance with great attendance. WHS will perform their fall play, *"You Can't Take It With You"* from November 14<sup>th</sup> through November 17<sup>th</sup>.
- Supt. Daly reminded people of the upcoming Regional football game to be held on Friday, November 9<sup>th</sup> at WHS. He noted that Wells is a tremendous community with great coaches.

ii. *Board and Administrator – October 2018 and November 2018*

- included in packet

iii. *Maine School Boards Association Update – October 2018*

- included in packet

B. School Calendars - November 2018

- November calendars from each building were shared with the School Committee.

C. Notification of Resignation

- Supt. Daly notified the Committee of recent resignations:

- i. WJHS Grade 7 Social Studies Teacher – Bruce Peloquin
- ii. WHS Fall and Winter Cheering Coach – Melissa Vigue
- iii. WJHS Grade 8 Boys Basketball Coach – Bruce Peloquin
- iv. WJHS Special Education Team Leader – Eric Hopkins
- v. WJHS Spring Drama Assistant – Lauren Rivera
- vi. WHS Fitness Center Supervisor (fall) – Judi Dion

D. District Reports

Student Representative Report – *Franny Ramsdell and Hailey Smith*

- Representative Franny Ramsdell shared that the "International Save a Life Tour", a Safe Driving Awareness program, was recently hosted by WHS. There was a student assembly in the morning followed by an opportunity for students to interact throughout the day using an impaired driving simulator which helped the students experience driving while texting or otherwise distracted. Representative Ramsdell commented that using the simulator "makes it as real as you can get".

- Representative Hailey Smith shared that the Maine Supreme Court held three appeal trials in the Olenn Performing Arts Center at WHS in October. Students were given the opportunity to witness actual trials and judicial proceedings first hand, as well as participate in a question and answer session with lawyers at the conclusion of the trials. Representative Smith felt it was a good experience for the students.

WJHS Principal – *AJ Dufort*

- Principal Dufort opened by sharing that one of the things that WJHS is focusing on this year is Community Service and Grade 7 was the first group to get involved. Mr. Dufort then introduced three Grade 7 students to explain a local beach cleanup day that they and their classmates participated in as their community service project.

- Students Lily Drake, Colton Harding and Sarah Jarry presented a slideshow outlining the WJHS Grade 7 September 20<sup>th</sup> cleanup of Wells Beach, as well as Ogunquit, Drake's Island, Moody and Footbridge Beaches.
- In their presentation, the students outlined the various kinds of trash they found, from plastic bags to fishing nets and balloons. At first glance they said the beaches looked pretty clean but as they looked harder, they were surprised to see how much trash there actually was and how much still remains even after their efforts. They likened their experience to a "treasure hunt" in the sand. What they initially thought would be a boring experience turned out to be a lot of fun. The students said that being with their friends made it fun and that it felt good to have the chance to help their community.
- As a thank you for their help and time, all students in grade seven received a "Coastweek of 2018" award from the State of Maine Department of Marine Resources.

#### Director of Instruction – S. Schatzabel

- Dir. Schatzabel presented information on the Curriculum Council meeting that was recently held and of which she is the Chair. The Council, made up of School committee members, teachers, Administrators and community members, is held several times a year and is a great opportunity to share what is going on in the District and to celebrate kids and teachers. WHS teachers shared an update on the "Vision of the Graduate", as well as the recent NEASC visit and an internal website that they set up. Members of the Council were very impressed with what is going on in the WOCSD.
- Upcoming Council Work
  - Reviewing new textbooks for several courses
  - Writing curriculum with the Vertical Team for WES and WJHS
  - Reviewing Data
    - NEWA
    - MEA
    - Current Math program
  - Review Title Grants and goals

#### Director of Finance/HR – E. McDonough

In Director McDonough's absence, Supt. Daly reported:

- This year's budget is tracking well
- There is uncertainty regarding increases in the cost of Health Insurance for next year and we will not know the exact percentage increase until the end of March or beginning of April. As in years past, we plan to budget for a 9 or 10% increase.

#### Director of Operations – J. Moore

Director Moore reported:

- Fall sports are done and equipment has been put away for winter storage, with the exception of football equipment, as that team is still playing.
- The campuses are ready for winter after fall cleanup
- He met with the snow removal contractors and custodians to prepare for winter storms and cleanup.

Supt. Daly added in regards to winter weather that going forward, if the District has a late start on a Wednesday, it will not be an early release day. In order to maintain continuity and safety for students and staff, we will dispense with the early release only if there is a late start on a Wednesday.

Director of Technology – M. Richards

- Director Richards reported that after waiting all summer for the delivery of new Chromebooks, they were received in early October and rolled out for use in classrooms within two days. He thanked the technology staff for their hard work in implementing the 275 new Chromebooks so quickly for students and enabling teachers to integrate technology into their classrooms.
- Dir. Richards also shared that there is a new software system being used this year for Parent/Teacher conferences. The previous system proved to be too costly. The new software will be reviewed for cost effectiveness and effectiveness overall once the fall conferences are finished.

Director of Athletics 6-12 – P. Cole

- Dir. Cole reported that the fall sports teams are done with their seasons with the Exception of the football team. They have a 7:00 home game against Oak Hill on Friday, November 9<sup>th</sup>. Last weeks game was moved due to rain and the best interest of the players and facilities.
- Dir. Cole noted that Cross Country team member Griffin Allaire had qualified for the New England Cross Country Championships and would be competing on Saturday, November 10<sup>th</sup>.

**8. New Business**

**A. 1<sup>st</sup> Reading of Policy KG-Community Use of School Buildings and Facilities**

-Updates and revisions include:

- Wording to reflect the current Administrative titles in the WOCS
- A new fee schedule

**B. Consideration and approval of stipend positions**

**i. WHS Fitness Center Supervisor (fall)**

- Supt. Daly recommended Shane Daly for this position.

**Motion to approve Shane Daly as Wells High School fitness Center Supervisor for the remainder of the fall season as recommended by Supt. Daly.**

**Moved:** *Vennard*

**Seconded:** *Sittig*

**Vote:** 4-0

(Dolliver and MacNeill were absent)

**ii. WJHS Grade 8 Boys Basketball Coach**

- Supt. Daly recommended AJ Dufort for this position.

**Motion to approve AJ Dufort as Wells Junior High School Grade 8 Boys Basketball Coach as recommended by Supt. Daly.**

**Moved:** *Sittig*

**Seconded:** *Vennard*

**Vote:** 4-0

(Dolliver and MacNeill were absent)

- C. Consideration and approval of new hire
  - i. WHS Winter Cheering Coach
    - Supt. Daly recommended Lindsey Morton for this position

**Motion to approve Lindsey Morton as Wells High School Winter Cheering Coach as recommended by Supt. Daly.**

**Moved:** *Vennard*

**Seconded:** *Sittig*

**Vote:** 4-0  
(Dolliver and MacNeill were absent)

**9. Executive Session**

- A. To discuss a personnel matter pursuant to 1 M.R.S.A. § 405 (6) (A)

**Motion to enter Executive Session to discuss a personnel matter pursuant to 1 M.R.S.A. § 405 (6) (A).**

**Moved:** *Vennard*

**Seconded:** *Sittig*

**Vote:** 4-0  
(Dolliver and MacNeill were absent)

The Committee entered Executive Session at 7:00pm and returned at 7:39pm.

**10. Adjournment**

- Chair Ackerson asked for a motion to adjourn the meeting.

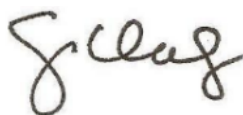
**Motion to adjourn this meeting of the WOCSD School Committee at 7:40 pm.**

**Moved:** *Sittig*

**Seconded:** *Vennard*

**Vote:** 4-0  
(Dolliver and MacNeill were absent)

Respectfully submitted,



James P. Daly, Secretary  
Wells-Ogunquit CSD School Committee