



WOCSD SCHOOL COMMITTEE

MISSION STATEMENT

The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.

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MINUTES

The Wells-Ogunquit C.S.D. School Committee held a regular meeting on Wednesday, **October 3, 2018** in the Office of the Superintendent, 1460 Post Road, Wells, Maine.

School Committee members attending included: Helena Ackerson, Jason Vennard, Karen MacNeill, Heather Sittig, and Aneliya Georgieva-Petrov. Boriana Dolliver was absent. Student Representative Franny Ramsdell was also in attendance. Student Representative Hailey Smith was not present due to a school commitment.

Administrators in attendance included: Superintendent, Jim Daly; Director of Instruction/Spec Svcs, Stacey Schatzabel; Director of Operations, Jay Moore; Director of Technology, Michael Richards; Director of Athletics 6-12, Pierce Cole; Director of Adult Education, Chris Chessie; WHS Principal, Eileen Sheehy; WHS Asst. Principal, Joshua Gould; WJHS Principal, AJ Dufort; WJHS Asst. Principal, Doug Perley; and WES Principal, April Noble.

Others in attendance were: Cindy Roche, Tim Roche, Mark Lewia, Kevin Fox, Rob Berry, John Bucci, and Troy Brown.

1. **Call to Order/ Mission Statement**

-Chair Ackerson called the meeting to order at 6:30 pm.

2. **Pledge of Allegiance**

-Chair Ackerson led the group in the Pledge of Allegiance

3. **Adjustments to Agenda**

ADD - Section 4B- Item ii - Consideration and approval of WHS Boys Basketball Trip to Keene, NH

ADD - Section 7D- Item ii - Notification of Resignation – WJHS Grade 7 Co-Team Leader

ADD - Section 7E- Notification of Volunteer Coach-WHS Assistant Cheering

ADD - Section 8A- Item iii. - Consideration and approval of new hires- WHS Food Service Specialist

CHANGE WORDING - Section 8A-Item ii - Change "Assistant" to "Secretary"

4. **Recognition, education, and/or school presentations**

A. **Recognition**

i. **Military Appreciation Night – WHS Football**

Chair Ackerson and Supt. Daly presented certificates to Cindy Roche, and members of the WHS Football coaching staff, Tim Roche, Mark Lewia, Kevin Fox, Rob Berry, and John Bucci, for their part in planning and organizing the annual Military Appreciation Night held during the home football game on September 28, 2018. (Also honored, but not in attendance, were coaches Carmen Perri, Shane Daly, and Chad Daly.)

Supt. Daly noted that the event, which honored both active and veteran military personnel, was tremendous and provides life lessons for students and community.

B. School Presentation(s)

i. Consideration and approval of WHS Interact Club NYC/UN Trip

-Kevin Fox, WHS Student Council Co-Advisor, presented a description of and the itinerary for an overnight trip to New York City and the United Nations for two senior students representing the WHS Interact Club. This trip is organized by the Rotary Club and will be funded by the Wells and Ogunquit Rotary Clubs as well as the WHS Student Council. The trip will provide leadership training and learning opportunities for the two WHS students attending.

Motion to approve the Wells High School overnight Interact Club Trip to New York City and the United Nations as presented.

Moved: *Vennard*

Seconded: *Sittig*

Vote: 5-0
(Dolliver was absent)

ii. Consideration and approval of WHS Boys Basketball trip to Keene NH

-Coach Troy Brown addressed the group with his request to allow the WHS Boys Basketball team to participate in a tournament at Keene State College in Keene, NH in December 2018. He noted that this is a good team bonding experience and that all costs for the trip will be fundraised. He will request to use district vans for travel.

Motion to approve the WHS Boys Basketball overnight trip to Keene, NH, as presented.

Moved: *Vennard*

Seconded: *MacNeill*

Vote: 5-0
(Dolliver was absent)

At this point, Superintendent Daly welcomed Franny Ramsdell as one of the two Wells High School Student Representatives to the School Committee.

5. Public Comment

There was no public comment.

6. Consideration and approval of minutes, as amended, of the School Committee meeting held on:

A. September 5, 2018

Motion to approve the WOCSD School Committee meeting amended minutes of September 5, 2018 as written.

Moved: *Vennard*

Seconded: *MacNeill*

Vote: 5-0
(Dolliver was absent)

7. Superintendent's Report

A. Items for Information

i. Superintendent's Update –

- October 1st enrollment: Superintendent Daly reported that the current district enrollment is 1379 students.
 - WES has 540 students
 - WJHS has 410 students
 - WHS has 429 students.
 - Of that 1379, 1316 students reside in Wells, 49 students are from Ogunquit and 14 students are on Superintendent Agreements from other districts.

ii. *Maine School Boards Association Update- September 2018*

- included in packet

iii. Maine School Boards Association proposed Constitution and Bylaws change

- included in packet

iv. Maine School Boards Association Fall Conference Registration Information

- included in packet

- Chair Ackerson commented that this conference might be informational to any first or second year Board member.

v. York county Superintendent's Association Candidates' Education Forum

- included in packet

B. School Calendars - October 2018

- October calendars from each building were shared with the School Committee.

- Superintendent Daly commented that the Fall is a busy time with Open Houses that were recently held, playoffs, and an upcoming NEASC visit to WHS. He reminded everyone that there is no school on Friday, October 5th. This day is in alignment with calendar of the Sanford Regional Technical Center, where many WHS students attend, as well as a scheduled "comp" day for teachers to account for the upcoming Parent-Teacher Conferences to be held after school and in the evening. Supt. Daly discussed the topic of inclement winter weather and the potential for late start days. He plans to discuss with his Administrators and School Committee in the near future his recommendation of adopting a regular day schedule should a late start occur on an Early Release Wednesday.

C. District Reports

WHS Principal – E. Sheehy

Principal Sheehy shared information regarding the preparation work that has been done in anticipation of the NEASC pre-visit scheduled for October 22nd and 23rd, as well as the NEASC on-site accreditation visit scheduled for Fall of 2020.

Principal Sheehy reported:

- Completed self-study in less than one school year
- Conducted parent, student and faculty NEASC survey on strengths and weaknesses
- Combined faculty vote to accept standards 190-1
- Conversated with students, parents, community members and staff to identify skills needed for the Graduate of the 21st Century.
- Unanimously adopted *Vision of the Graduate* document which outlines the WHS belief of what students are learning and what they will be able to do upon graduation, in addition to academics. NEASC will review this.

Principal Sheehy explained work will now focus on the following items for NEASC:

- Measuring the *Vision of the Graduate*
 - Articulating how to clearly measure the vision
 - Holding ourselves accountable to the document
- Adding the following two columns to the curriculum as required by NEASC:
 - Teaching Strategies
 - Assessment
- Looking at assessment data
 - Improving our instruction
 - Assessment using formats other than traditional testing

Director of Instruction – *S. Schatzabel*

Dir. Schatzabel presented information on the following subject areas:

- Reading
 - Currently focusing on instruction, intervention, reading disabilities and dyslexia
 - Bonnie Esty and Nancy Colley are teaching a WOCSD District course on reading instruction and intervention within the classroom
 - Kindergarten through First grade is working on targeted instruction based on student needs
 - Title staff is planning parent events around literacy and attempting to target families and students before Kindergarten: Birth- age 5
- Funded Projects
 - Title IV STEM funding at WJHS and WHS has been approved
 - International Save a Life Tour
 - Alcohol awareness and impaired driving presentation and simulator
 - Day-long event for students to be held October 19th at WHS

Director of Finance/HR – *E. McDonough*

In Director McDonough's absence, Supt. Daly reported:

- This year the District does not need a Tax Anticipation Note to manage cash flow
- August Audit
 - Puts us in good position for capital improvement and capital reserve as we head into next year's budget

Director of Operations – *J. Moore*

Director Moore reported:

- Natural gas and electricity use on track for July-September
- Met with Competitive Energy Services broker
 - District is due to negotiate new contract in November 2018
 - Anticipating 5-10% increase due to cost of natural gas infrastructure
- Increase was accounted for in budget
- State Transportation Reports are due October 15th - this includes transportation of homeless students, SRTC, Out of District Placement students and the buses through Ledgemere.

- School Facilities usage reminder
 - Access registration through “School Facilities Usage” bar on District webpage
 - Reserve through *SchoolDude* program

Director Moore shared that Avita student volunteers from WHS and WJHS are now able to access Avita through a repurposed gate installed near the concession stand at Forbes Field. This enables students to avoid walking on Route 109 to reach Avita.

Chair Ackerson asked about the homeless student population in WOCSD. Supt. Daly and Dir. Moore explained that the district numbers are consistent with last year but that all districts have seen an increase in displaced students and families in the past several years. The surrounding school districts work together to try to keep the student in their home district by sharing costs of transportation. Supt. Daly emphasized that the goal is to try to keep the life of the student consistent by enabling them to stay in school.

Director of Technology – M. Richards

Director Richards reported that our district is fortunate to be able to supply teachers with the resources they request. At the same time, the technology plan is to help students and teachers build capacity in order to use technology in more creative and innovative ways.

Dir. Richards also reported the following:

- There is now an Enrollment Tab on the District website. This will be updated monthly.
- The State Supreme Court will be holding a live hearing at WHS on October 25th. The technology team is working on satisfying the many technology requests and needs involved with this event.
- Ed Techs have been provided with Chromebooks enabling them to access technology and enhance their ability to meet their job requirements.

Director of Athletics 6-12 – P. Cole

- Fall sports season is going well and the regular season is wrapping up
 - There has been a home game every day school has been in session in the month of September
 - The Football team is currently the number one seed.
 - The Volleyball team is in playoff contention
 - There is good participation this fall
- Military Appreciation Night a success
 - Veterans and community members look forward to it
 - It is one of the best days of his job to be able to see Veterans who are not necessarily related to the WOCSD receive accolades and to see the joy on their faces that an event like this can bring.

D. Notification of Resignation

-Supt. Daly notified the Committee of recent resignations:

- i. Corey Leach – WHS JV Baseball
- ii. Bruce Peloquin – Grade 7 Co-Team Leader

E. Notification of Volunteer Coach

-Supt. Daly notified the Committee of his approval of Mariah Lampron as WHS Volunteer Assistant Cheering Coach.

8. New BusinessA. Consideration and approval of New Hires-

i. School Psychologist-

- Supt. Daly recommended Kathleen Voter be hired as the School Psychologist.

Motion to approve the hire of Kathleen Voter as School Psychologist as recommended by Supt. Daly.

Moved: MacNeill

Seconded: Sittig

Vote: 5-0
(Dolliver was absent)

ii. WES Administrative Secretary-

- Supt. Daly recommended Miranda Booth be hired as the WES Administrative Secretary.

Motion to approve the hire of Miranda Booth as WES Administrative Secretary as recommended by Supt. Daly.

Moved: MacNeill

Seconded: Vennard

Vote: 5-0
(Dolliver was absent)

iii. WHS Food Service Specialist

- Supt. Daly recommended Alicia Davis be hired as WHS Food Service Specialist.

Motion to approve the hire of Alicia Davis as WHS Food Service Specialist as recommended by Supt. Daly.

Moved: Vennard

Seconded: MacNeill

Vote: 5-0
(Dolliver was absent)

B. Consideration and approval of WJHS Intramural Advisors for 1st Trimester

ADVISOR	INTRAMURAL	GRADE(S)
Lynn Mercier	Guided Library	5-8
Bonnie Dill	Little House on the Prairie	5-8
Anne Gallo	Bridge Club	5-8
Dianne Hussey	Frisbee/Disc Golf	5-8
Morey Hallett	Dungeons & Dragons Club	5-8
Alyse Trainor	Chess/Games Club	5-8
Morey Hallett	Magic the Gathering Club	5-8
Ellen Rodman	Movement Club	5-8
Larisa Guerin	American Sign Language	5-8

Motion to approve advisors for Trimester One WJHS Intramural offering as recommended by Supt. Daly.

Moved: MacNeill

Seconded: Sittig

Vote: 5-0
(Dolliver was absent)

C. Consideration and approval of WJHS Stipend Positions

- Supt. Daly recommended the following individuals for WJHS Stipend Positions:

<i>NAME</i>	<i>POSITION</i>
Lauren Rivera	Fall Drama Assistant
Lauren Rivera	Spring Drama Assistant
Bonnie Dill	Grade 6 Co-Team Leader
Marilyn Zotos	Grade 6 Co-Team Leader
Anne Gallo	Grade 8 Co-Team Leader
Rachel Stockwell	Grade 8 Co-Team Leader
Danielle Adams	Grade 7 Team Leader

Motion to approve the individuals for WJHS Stipend Positions as recommended by Supt. Daly.

Moved: MacNeill

Seconded: Vennard

Vote: 5-0
(Dolliver was absent)

D. Consideration and approval of School Committee sub-committee chairs/members

-Supt. Daly recommended the approval of the proposed sub-committee assignments:

Sub-Committees

Sick Bank (Support Staff).....Sittig (chair) - Dolliver (mbr)
Policy.....Georgieva-Petrov (chair) - Vennard (mbr)
Finance.....Vennard (chair) - Ackerson (mbr)
Curriculum.....MacNeill (chair) - Dolliver (mbr)
Facilities.....Vennard (chair) - Ackerson (mbr)
Food.....Dolliver (chair) - Sittig (mbr)
Sanford Voc.....Daly (to provide updates)

Ad Hoc Sub-Committees

Negotiators/Teachers (6/30/19).....Ackerson, MacNeill
Negotiators/Support Staff (6/30/19).....Ackerson, MacNeill
Negotiators/Administrators (6/30/19).....Ackerson, Dolliver

Motion to approve selection of sub-committee members as reflected by committee vote.

Moved: MacNeill

Seconded: Sittig

Vote: 5-0
(Dolliver was absent)

8. Adjournment

- Chair Ackerson asked for a motion to adjourn the meeting.

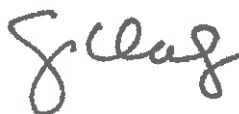
Motion to adjourn this meeting of the WOCSD School Committee at 7:20 pm.

Moved: *MacNeill*

Seconded: *Vennard*

Vote: 5-0
(Dolliver was absent)

Respectfully submitted,

A handwritten signature in black ink, appearing to read "J. Daly".

James P. Daly, Secretary
Wells-Ogunquit CSD School Committee