



# WOCSD SCHOOL COMMITTEE

## MISSION STATEMENT

The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.

Page 3

## MINUTES (Amended)

The Wells-Ogunquit C.S.D. School Committee held a regular meeting on Wednesday, **September 5, 2018** in the Office of the Superintendent, 1460 Post Road, Wells, Maine.

School Committee members attending included: Helena Ackerson, Jason Vennard, Karen MacNeill, Boriana Dolliver, Heather Sittig and Aneliya Georgieva-Petrov.

Administrators in attendance included: Superintendent, Jim Daly; Director of Instruction/Spec Svcs, Stacey Schatzabel; Director of Operations, Jay Moore; Director of Technology, Michael Richards; Director of Athletics 6-12, Pierce Cole; WHS Principal, Eileen Sheehy; WHS Asst. Principal, Joshua Gould; WJHS Principal, AJ Dufort; WJHS Asst. Principal, Douglas Perley; WES Principal, April Noble, and WES Asst. Principal, Theresa Curran.

Volunteer Coordinator, Maryanne Foley, was also in attendance.

1. **Call to Order/ Mission Statement**

- Chair Ackerson called the meeting to order at 6:31 pm.
- Chair Ackerson read the Mission Statement.

2. **Pledge of Allegiance**

- Chair Ackerson led the group in the Pledge of Allegiance

3. **Adjustments to Agenda**

**ADD:** -Section 6 – Superintendent’s Report – *Board & Administrator* – September 2018

**ADD:** -Section 7 – New Business – Additional new program proposals: *Step Up To Writing and Number Worlds*

**ADD:** -Section 7 – New Business – C. Consideration and approval of K-12 District School Psychologist position.

**ADD:** -Section 7 – New Business –D. Consideration and approval of sale of old Warrior chairs and other replaced Warrior-branded items.

4. **Public Comment**

-none

5. **Consideration and approval of minutes of the School Committee meeting held on:**

A. June 13, 2018

**Motion to approve the minutes of the School Committee meeting from June 13, 2018 as written.**

**Moved:** Vennard

**Seconded:** Sittig

**Vote:** 5-0, 1 abstention

## 6. Superintendent's Report

### A. Items for Information

#### i. Superintendent's Update –

- Supt. Daly welcomed Aneliya Georgieva-Petrov as the new School Committee member from Ogunquit, replacing the seat vacated by Miranda Booth.
- Supt. Daly reported that the first day of school (9/4/18) was a great day! The students were excited at Wells Elementary School. The school wide assembly at the Wells Junior High was welcoming and the students were attentive, learning about the "Warrior Way" from Principal Dufort. Freshmen orientation at Wells High School was held Tuesday with grades 10-12 joining them on Wednesday.
- Supt. Daly noted that for the first time in district history there are three School Resource Officers (SRO's) in place. Officer Scott Long from the Ogunquit Police Department is at Wells Elementary School, Officer Stephanie Guillemette from the Wells P.D. is at Wells Junior High School, and Officer John Riegel, also from the Wells P.D., is at Wells High School.
- Supt. Daly noted that new pavers had been placed at base of the clock at Wells Elementary School and all stairwell treads had been replaced at the junior high over the summer. Sod has been replaced as needed throughout the district fields and the entrance to the Central Office has been updated with plantings. He thanked Jay Moore, Dir. of Operations, and all the District custodians for their hard work over the summer months to prepare the buildings for the school year.
- Supt. Daly shared that the district had received many requests for Superintendent Agreements over the summer. Many of these requests were denied due to the increased enrollment numbers, especially at Wells Elementary School. The needs of the students and what is best for them drives the decision.
- Supt. Daly reported that there were several staff retirements and resignations over the summer:
  - WES
    - Debra Springfield, School Social Worker
    - Amy Blais, School Nurse
    - Cathy Lawrence, Administrative Secretary (effective end of Sept.)
    - Mirna Davila, Education Technician II
  - WJHS
    - Christopher Milliken, Art Teacher
    - Susie Dugovic, Grade 8 Team Leader
    - Saul Lindauer, Grade 7 Team Leader
    - Rhonda Falconer, Math Teacher (retiring)
- Supt. Daly reported that positions filled over the summer months included:
  - Central Office
    - Karen Tufts, K-12 IEP Coordinator/Instructional Strategist
    - Christian Pasternak, Director of Nutritional Services
    - Karen Quint, Administrative Assistant

- WES
  - Mark Kafkas, STEM (Science) Teacher, transfer from Gr.3
  - Roni Johnson, Grade 1 Teacher, transfer from Gr. 2
  - Alison Clark, Grade 4 Teacher, transfer from Gr. 1
  - Kyle Burnell, Grade 3 Teacher
  - Kathleen Hnatow, Grade 2 Teacher
  - Taylor Picard, Special Education Resource Room Teacher
  - Jenna LaRochelle-Parry, Art Teacher
  - Ivy Demos, Librarian
  - Catherine Finch, School Nurse
  - Kathleen Mitchell, School Social Worker
  - Fionnula Duggan, Education Technician II
- WJHS
  - AJ Dufort, Interim Principal
  - Douglas Perley, Interim Assistant Principal from Cape Elizabeth
  - Samuel Burne, Science Teacher
  - Ryan Danley, Grade 6/7 Math Teacher
  - Anne Gallo, Grade 8 Math Teacher
  - Shannon Petrie, Art Teacher
  - Larisa Guerin, Education Technician II, also an interpreter
  - Sandra Hewitt, Education Technician II, transfer from WHS
  - Bailey Smith, ~~Grade 4 and 5 Music Teacher~~  
**AMENDED: Chorus 5-8 Long Term Substitute**
  - Christian Trocchi, Second Shift Custodian
- WHS
  - Michelle Andre, .5 English, .5 Career Prep/Science Teacher
  - Erin Sanborn, Guidance Secretary
  - Jodie Lawlor, Part-time Guidance Secretary
  - Karen Ward, Front Office Secretary, transfer from C.O.

- Supt. Daly shared that copies of several letters of appreciation (memorial donations, etc.), were included in the Committee's packets.
- Supt. Daly shared that the School Committee retreat is scheduled for Wednesday, September 19<sup>th</sup>, from 4:30-6:30 pm. This will consist of goal setting, open dialogue and will set the tone for the upcoming school year.
- Supt. Daly shared that copies of *Board and Administrator*, September 2018 were included in the Committee's packets.

B. School Calendars – September 2018

- September calendars from each building were shared with the School Committee.

C. District Reports

Director of Instruction – S. Schatzabel

Dir. Schatzabel reported that:

- New Teacher Orientation was a success. The District welcomed 11 new teachers to the District.
- Title I and II Local Entitlement Grants have been approved.
- There are two proposals for special education curriculum- one for math and one for writing, and a new program proposal for phonics for the elementary school that are being considered.
- We have a new IEP Coordinator, Karen Tufts, who will be a tremendous asset to the team.
- The Extended School Year program was a success. A big thank you to program director Paula Brayson and her entire staff.

Director of Operations – J. Moore

Director Moore reported that several Capital Improvement projects were completed over the summer:

- The playground project at WES with new pavers and mulch was completed
- New stairwell treads at WJHS were installed

Director Moore thanked the District Head Custodians, Steve Sevigney, Mike Provencher, and Jere Pierce, along with their staff, for their excellent work preparing each building for the first day of school. The staff was taken out to lunch at Mike's Clam Shack in appreciation of their hard work.

Director Moore reported that the fields are lined and look outstanding.

School Committee member Borianna Dolliver asked a question regarding playground poles at WES and the potential danger they represented. Director Moore assured her he would look into it and have them removed right away.

Director of Technology – M. Richards

Director Richards presented a power point slide show and reported that:

- Over the summer the technology staff went through inventory and prepared new devices for students in grades 3 and 4.
- There are 50 new devices at WHS.
- Devices are being moved down to Grade 2 making them 1:1
- Ed Techs at WHS and WES were provided with new Chromebooks.
- Set up for new students and staff was completed
- New digital signage was installed at WES

Director of Athletics 6-12 – P. Cole

Director Cole reported that:

- The fields are in great shape as the regular season starts.
- 166 fall athletes are competing for WHS this season.

Director Cole detailed the progress with the Warrior Mascot rebranding project:

- In June a list was compiled for each school building isolating changes that were needed.
- In July the logo was redesigned by Art teacher Emily Knight and finalized. He showed the new logo to the School Committee. He noted it is simple and basic and is "our own".
- New banners, chairs and flags were ordered and signage was replaced.
- The old mascot symbol was removed from the WJHS gym wall and the walking track at WHS.

Supt. Daly noted that the warrior head mascot has been removed (as well as the feather) from any mascot symbols other than the WHS gymnasium floor which would be too expensive to remove. The Warrior Head Mascot will be retired to the Hall of Fame in 2018. He reported that the District has done everything it said it would do in addressing the mascot rebranding and that it is time to let the kids play.

School Committee Chair Helena Ackerson asked about uniform replacement due to the mascot rebranding. Director Cole replied that the only uniform not yet replaced are the shorts for the Boys Lacrosse team which will be replaced in the spring.

Director of Finance – E. McDonough  
-absent – no report

## 7. New Business

### A. Consideration and approval of new program proposals

-Supt. Daly noted that these three proposals for the elementary school curriculum previously went through the initial approval process in June. He recommended that the three proposals be given final approval.

**Motion to approve the new program proposals for the Wells Elementary School- K1 Phonics/Word Study "Fountas and Pinnell Phonics, Spelling, and Word Study System for Grade 1 and 2", "Step Up To Writing" and "Number Worlds".**

**Moved: MacNeill**

**Seconded: Sittig**

**Vote: 5-0 with 1 abstention**

### B. Consideration and approval to enter into a lease purchase agreement of computer equipment.

-After review of six bids for the 250 Chromebooks to be used at Wells Elementary School, Supt. Daly recommended awarding the bid to Gorham Leasing Group.

**Motion to approve the Chromebook purchase/lease agreement be awarded to Gorham Leasing Group as recommended.**

**Moved: MacNeill**

**Seconded: Vennard**

**Vote: 5-0 with 1 abstention**

C. Consideration and approval of K-12 District School Psychologist position.

-Supt. Daly explained that we currently contract three psychologist positions on a part-time basis who bill us for hours worked. Hiring one full-time Psychologist for the District would meet the needs of all three buildings at significant cost savings. He recommended approving the position.

School Committee member Heather Sittig asked about the work load of one person versus the three contracted now. Supt. Daly explained that there may be occasions when we need to contract out for a specific duty but that hiring a District School Psychologist would provide more services for less money and this person would be available whenever we need them for any of the three buildings.

**Motion to approve the hiring of one full-time School Psychologist and retain the other two contracted positions on an as-needed basis as recommended.**

**Moved:** *Vennard*

**Seconded:** *MacNeill*

**Vote:** 6-0

D. Consideration and approval of sale of old Warrior chairs and other replaced Warrior-branded items.

-Supt. Daly explained that after the retirement of the mascot, there are many items still within the district reflecting the old Warrior head and feathered "W" designs. Several requests have been received from people interested in purchasing these and the sale of these items could be a fundraiser with proceeds donated to the District's general fund or to a specific cause or person. Supt. Daly noted that this is a great and supportive community. Community members rally around those in need with the idea that "once a Warrior, always a Warrior". He reiterated that we are lucky to be a part of such a great community.

**Motion to approve sale of old Warrior chairs and other replaced Warrior-branded items.**

**Moved:** *Vennard*

**Seconded:** *MacNeill*

**Vote:** 6-0

8. Adjournment

- Chair Ackerson asked for a motion to adjourn the meeting.

**Motion to adjourn this meeting of the WOCSD School Committee at 7:16 pm.**

**Moved:** *Vennard*

**Seconded:** *MacNeill*

**Vote:** 6-0

Respectfully submitted,



James P. Daly, Secretary  
Wells-Ogunquit CSD School Committee