



WOCSD SCHOOL COMMITTEE

MISSION STATEMENT

The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.

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MINUTES

The Wells-Ogunquit C.S.D. School Committee held a regular meeting on Wednesday, **April 4, 2018** in the Office of the Superintendent, 1460 Post Road, Wells, Maine.

School Committee members attending included: Helena Ackerson, Jason Vennard, Miranda (Pollard) Booth, and Karen MacNeill. Boriana Dolliver and Heather Sittig were absent. Student Representatives, Michael Wrigley and Hailey Smith, were not present due to a school commitments.

Administrators in attendance included: Superintendent, Jim Daly; Director of Instruction/Spec Svcs, Stacey Schatzabel; Director of Finance, Ed McDonough; Director of Operations, Jay Moore; Director of Technology, Michael Richards; Director of Adult Education, Chris Chessie; WHS Principal, Eileen Sheehy; WHS Asst. Principal, Josh Gould; WHS Dir. of Student Activities, Jack Molloy; WJHS Asst Principal, AJ Dufort; and WES Principal, April Noble. Dir. of Athletics 6-12, Pierce Cole, WJHS Principal Robert Griffin, and WES Asst. Principal, Theresa Curran were absent.

Also attending were Lynn Mercier and members of the WHS Wrestling team with their parents.

1. Call to Order/ Mission Statement

- Chair Ackerson called the meeting to order at 6:30 pm.
- Chair Ackerson read the Mission Statement.

2. Pledge of Allegiance

- Chair Ackerson led the group in the Pledge of Allegiance

3. Adjustments to the Agenda

ADD: Section 6, Item B – Public Hearing – 3/28/18

Section 7, Item Dii – Notification of Transfer–WES Gr 1/2 Loop to WES Gr 4

Item E – Notification of Resignation – WHS English Teacher

DELETE: Section 7, Item Aii – *Board & Administrator* – March 2018

Section 8, Item G – New Business – Consideration and approval of SPED stipends

Section 8, Item D – New Business – wording relative to FY 19 Nutrition Svcs budget

4. Recognition(s), education, and/or school presentations

A. Recognition(s)

i. WHS Wrestling Team – Class B State Champions 2018

Chair Ackerson and Supt. Daly presented certificates to members of the 2018 WHS Wrestling team and their coaches in recognition of the Team's second consecutive Class B State title. Those honored included: Devin Bickford, Jonathan Brown, Josh Burgess, Evan Cash, Devin Chace, Craig Chase, Nathan Curtis, Caden Gibson, Connor Lavigne, Aaron Maynard, Sean McCormack-Kuhman, Drew Peters, Jonah Potter, Nolan Potter, Spencer Poulin, Jacob Scott, Xander Trofatter, Morgan Welch-Thompson, Michael Wrigley and Coaches Scott Lewia and Jim Worthing.

5. **Public Comment**

There was no public comment.

6. **Consideration and approval of minutes of the School Committee meeting held on:**

A. March 28, 2018

B. Public Hearing – 3/28/18

Motion to approve the School Committee meeting minutes from March 28, 2018 and the Public Hearing minutes of March 28, 2018 as written.

Moved: *Booth*

Seconded: *Vennard*

Vote: 4-0
(*Dolliver & Sittig absent*)

7. **Superintendent's Report**

A. Items for Information

ii. Superintendent's Update –

- Supt. Daly shared that he, and Dir. of Operations, Jay Moore, had met with the Wells Town Select Board on 3/20/18 and the Ogunquit Town Select Board on 4/3/18 to present the proposed FY '19 Budget and to answer any questions about the addition of two (2) School Resource Officer (SRO) positions.

Funding for the new positions would be split between the WOCSD (50%), the Town of Wells (25%), and the Town of Ogunquit (25%). Having an additional two SROs would allow coverage for each building. If only one new position is approved, coverage would be shared.

- Supt. Daly noted that a tentative 9% increase for District health insurance costs had been incorporated into the proposed budget. However, actual figures reflect a 0% increase, thus decreasing the total. This dropped the overall budget increase to 2.5% (down from 2.88%).

Supt. Daly thanked everyone involved in the preparation process for their diligence and commitment in creating a fiscally sound budget.

- Supt. Daly shared that the current budget is in good shape. Projected enrollments are in an upward trend.
- Supt. Daly announced that Backgroundchecks.org has issued a school district ranking survey from by US News & World Report ranking the Wells-Ogunquit Community School District as 6th in the state of Maine. This ranking is based on academic achievement.

B. District Reports

Dir. Adult Education – C. Chessie

In his report, Dir. Chessie highlighted several facets of the Adult Ed program :

- “W-O-W” – *Wells-Ogunquit Walkers* – participants utilize the indoor track at Wells High School and areas on campus. This provides opportunities for exercise year round.

- *Transition Classes* – the WOACE currently services learners in High School Completion and High School Equivalency (HISSET), English Language Learning (ELL), and College Transition programs.
- *Workforce Preparation* – in cooperation with the Arthur Gary School of Real Estate courses have been offered in Real Estate Sales Agent licensing and Home Inspection certification.
- *Statehouse Day*– Staff of the WOACE have been invited to the State House in Augusta on April 10th to participate in an event to be held in the Hall of Flags. Speakers will include State Director of Adult Education, Gail Senese; Senator Brian Langley; Senator Nate Libby; and students from adult ed programs.

Dir. Instruction/SPED – S. Schatzabel

Dir. Schatzabel noted that-

- the District Wellness Committee had met to formulate revisions to the current district wellness policy. The Committee has also arranged for nationally-renowned keynote speaker, Mike Kuczala, to present to faculty relative to the importance of movement and learning.
- a Comprehensive Needs Assessment is currently being conducted that is required as part of the *Every Student Succeeds Act*. The resulting data will be used in the grant application for Title funds.
- CDS transition meetings for incoming BK/K students are set for May.
- An Autism training session was held at Wells High School on March 27th with presenter, Matt Brown. Over 75 staff, parents, and police and firefighters attended. Special thanks to staff member and parent, Nancy Beisswanger, for arranging this informative event.
- Students throughout the District plan to participate in this year's Special Olympics:
 - WJHS and WHS – Thursday, May 3rd
 - Wells Elem – Wednesday, May 9th

Dir. Finance/HR – E. McDonough

Dir. McDonough shared that:

- current budget (FY'18) is tracking well – final bond payment issued this week
- the CSD has been invited to join a newly formed coalition named, “Raise the Floor”. This group is seeking to have the State of Maine contribute a minimum of 15% of the cost of education for every child in the state, thereby raising the minimum contribution. If approved next year, the CSD could see an additional \$1,100,000 in state contribution.
- figures were shared relative to possible breakfast/lunch price increases of \$0.10, \$0.15, or \$0.25. Chair Ackerson asked for comparison figures from area districts. Dir. McDonough will provide this information to the Committee.

Dir. Operations – J. Moore

In his report, Dir. Moore commented that:

- overall, grounds are in good shape compared to last year at this time with no significant winter damage. Normal repairs will be completed this spring.
- electricity and natural gas expenditures are in line with budgeted amounts. Representatives from the New England Energy Program recently toured the high school to observe cost-saving, energy-efficient construction.
- weekly maintenance/cleaning schedules have been implemented for the five district vans to ensure they are kept in order.
- potential Capital Improvement projects include-
 - replacing worn stairwell treads at WJHS
 - repairing playground area at WES
 - upgrading network access at WJHS and WES
 These projects are part of a 5-year plan.

Dir. Technology – M. Richards

Dir. Richards shared an example of how technology and the arts may be integrated.

- “The Memory Project”, a video presentation highlighting WHS art students and students in Syria. The Project involved our students creating portraits of several Syrian students as a gesture of goodwill and compassion.

C. School Calendars – April 2018

- April calendars from each building were shared with the School Committee

D. Notification of Transfers

-Supt. Daly notified the Committee of two transfers taking place for the 2018-2019 school year:

- Mark Kafkas – from WES Grade 3 to WES STEM (1 yr only)
- Alison Clark – from WES Grade 1-2 Looping to WES Grade 4 teacher

E. Notification of Resignation

-Supt. Daly shared that WHS English teacher, Rebecca Redman, had submitted her resignation notice to be effective at the end of the 2017-2018 school year.

8. New BusinessA. Consideration and approval to hire WES Kindergarten teacher

-Supt. Daly recommended the hire of Emily Lewia to this position.

Motion to approve the hire of Emily Lewia as a Kindergarten teacher at Wells Elementary School as recommended by Supt. Daly.

Moved: *Vennard*

Seconded: *Booth*

Vote: *4-0*
(*Dolliver & Sittig absent*)

B. Consideration and approval of nominees for 2nd year probationary, 3rd year probationary and continuing contracts for the 2018-2019 school year.

-Superintendent Daly nominated the following:

| 2018-2019 Contracts | 2 nd Year Probationary | 3 rd Year Probationary | Continuing Contract |
|-------------------------|--|-----------------------------------|--|
| Wells High School | Matthew McKeown Chad McCormack Rachel Graceffa Andrea Hernandez | Davis Mercier Krystal Trull | Emily Knight |
| Wells Jr High School | Elaina Yeomelakis Leah LePage | ----- | Tasha Potter Emilio Casaneuva |
| Wells Elementary School | Jody Lagasse Emily Lewia | Alison Clark Trevor Hopwood | Kim Blanchard Cathy Fox Kathy Reeves |
| Special Education | Melissa McCormack -WHS Lauren Rivera- WJHS | ----- | Kim McDonough -WES Darcy Ramsdell - WHS |
| WOCSD | | Mary Noyes | ----- |

Motion to approve the nominees for 2nd year, 3rd year probationary and continuing contracts for the 2018-2019 school year as recommended by Supt. Daly.

Moved: *Vennard*

Seconded: *Booth*

Vote: 4-0
(Dolliver & Sittig absent)

C. Consideration and approval and approval of the FY 2019 propoed regular operating budget total

Motion to approve adoption of the FY 2019 proposed regular operating budget total in the amount of \$26,417,580.

Moved: *Booth*

Seconded: *Vennard*

Vote: 4-0
(Dolliver & Sittig absent)

D. Consideration and approval of the FY 2019 propoed Adult Community Education budget total

Motion to approve adoption of the FY 2019 proposed Adult Community Education budget total in the amount of \$276,502 as presented.

Moved: *Booth*

Seconded: *Vennard*

Vote: 4-0
(Dolliver & Sittig absent)

E. Consideration and approval of Wells Junior High School Intramural Advisors for 3rd Trimester

- Supt. Daly recommended the following:

| | |
|----------------|--------------------------------|
| ANNE GALLO | -BRIDGE CLUB |
| GALE BERNARD | -FUN WITH COOKING – GRDS 5 & 6 |
| GALE BERNARD | -FUN WITH COOKING – GRDS 7 & 8 |
| LYNN MERCIER | -FUN FRIDAYS IN THE LIBRARY |
| ALYSE TRAINOR | -CHESS CLUB |
| ELLEN RODMAN | -STRESS RELIEVER |
| MOREY HALLETT | -D & D CLUB |
| MOREY HALLETT | -MAGIC THE GATHERING CLUB |
| LAUREN RIVERA | -GAMES CLUB |
| HEIDI MITCHELL | -INTRAMURAL FIELD HOCKEY |

Motion to approve WJHS 3rd Trimester Intramural advisors as recommended by Supt. Daly.

Moved: Booth

Seconded: Vennard

Vote: 4-0
(Dolliver & Sittig absent)

F. Consideration and approval of extension of administrative contracts.
- Supt. Daly shared a list of current administrators with the Committee

Motion to approve the extension of administrative contracts for the 2018-2019 school year as recommended.

Moved: Vennard

Seconded: Booth

Vote: 4-0
(Dolliver & Sittig absent)

9. Organizational Meeting

A. Election of Chair –

- Chair Ackerson called for nominations for the position of School Committee Chairperson.
- Vice-Chair Vennard nominated Helena Ackerson. Ms. MacNeill seconded.
- Chair Ackerson closed nominations.
- **Vote to elect Helena Ackerson as SC Chairperson – 3-0** (Ackerson abstained)
(Dolliver & Sittig absent)

B. Election of Vice-Chair –

- Chair Ackerson called for nominations for the position of School Committee Vice-Chair
- Karen MacNeill nominated Jason Vennard. Ms. Booth seconded.
- Chair Ackerson closed nominations.
- **Vote to elect Jason Vennard as SC Vice-Chair – 3-0** (Vennard abstained)
(Dolliver & Sittig absent)

C. Election of Secretary –

- Chair Ackerson called for nominations for the position of School Committee Secretary
- Vice-Chair Vennard nominated James Daly. Ms. MacNeill seconded.
- Chair Ackerson closed nominations.
- **Vote to elect James Daly as SC Secretary – 4-0** (Dolliver & Sittig absent)

D. Election of Warrant Officers – Wells

- Chair Ackerson called for nominations for the position of Warrant Officers - Wells
 - Karen MacNeill nominated Marianne Goodine and Michele Noble. Mr. Vennard seconded.
 - Chair Ackerson closed nominations.
 - **Vote to elect Marianne Goodine & Michele Noble as Warrant Officers – Wells – 4-0**
(Dolliver & Sittig absent)

E. Election of Warrant Officer – Ogunquit

- Chair Ackerson called for nominations for the position of Warrant Officer - Ogunquit
 - Miranda Booth nominated Sharma Damren. Mr. Vennard seconded.
 - Chair Ackerson closed nominations.
 - **Vote to elect Sharma Damren as Warrant Officer–Ogunquit – 4-0** *(Dolliver & Sittig absent)*

F. Election of Registration Officer

- Chair Ackerson called for nominations for the position of Registration Officer
 - Vice-Chair Vennard nominated Diane Norton. Ms. MacNeill seconded.
 - Chair Ackerson closed nominations.
 - **Vote to elect Diane Norton as Registration Officer –4-0** *(Dolliver & Sittig absent)*

G. Election of School Physician

- Chair Ackerson called for nominations for the position of School Physician
 - Karen MacNeill nominated Jeffrey Cote, MD. Mr. Vennard seconded.
 - Chair Ackerson closed nominations.
 - **Vote to elect Jeffrey Cote, MD as School Physician – 4-0** *(Dolliver & Sittig absent)*

H. Election of Attendance Officers

- Chair Ackerson called for nominations for the position of Attendance Officers
 - Vice-Chair Vennard nominated Joshua Gould, AJ Dufort, and Theresa Curran. Ms. Booth seconded.
 - Chair Ackerson closed nominations.
 - **Vote to elect Joshua Gould, AJ Dufort, and Theresa Curran as Attendance Officers – 4-0** *(Dolliver & Sittig absent)*

10. Adjournment

- Chair Ackerson asked for a motion to adjourn the meeting.

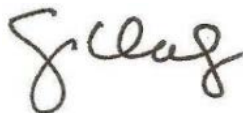
Motion to adjourn this meeting of the WOCSD School Committee at 7:24 pm.

Moved: *Vennard*

Seconded: *Booth*

Vote: *4-0*
(Dolliver & Sittig absent)

Respectfully submitted,



James P. Daly, Secretary
Wells-Ogunquit CSD School Committee