



# WOCSD SCHOOL COMMITTEE

## MISSION STATEMENT

The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.

Page 41

## MINUTES

The Wells-Ogunquit C.S.D. School Committee held a regular meeting on Thursday, **February 8, 2018** in the Office of the Superintendent, 1460 Post Road, Wells, Maine. (Meeting date re-scheduled from February 7<sup>th</sup> due to weather).

School Committee members attending included: Helena Ackerson, Jason Vennard, Miranda (Pollard) Booth, Boriana Dolliver, Heather Sittig and Karen MacNeill. Student Representatives, Michael Wrigley and Hailey Smith, were not present due to a school commitments.

Administrators in attendance included: Superintendent, Jim Daly; Director of Operations, Jay Moore; Director of Technology, Michael Richards; Director of Adult Education, Chris Chessie; WHS Principal, Eileen Sheehy; WJHS Principal, Robert Griffin; WES Principal, April Noble, and WES Asst. Principal, Theresa Curran. Stacey Schatzabel, Dir. Instr/SPED; Pierce Cole, Dir. Athletics 6-12; Josh Gould, WHS Asst. Principal; and AJ Dufort, WJHS Asst Principal were absent.

Also attending were Maryanne Foley, Rick Coyne, Lauren Riveria, Jaqui Myers, Chad McCormack, and Jonah Killam.

### 1. Call to Order/ Mission Statement

- Chair Ackerson called the meeting to order at 6:30 pm.
- Chair Ackerson read the Mission Statement.

### 2. Pledge of Allegiance

- Chair Ackerson led the group in the Pledge of Allegiance

### 3. Adjustments to the Agenda

**ADD:** Section 7, Item G–District Reports – WHS Principal Report – *E. Sheehy*

### 4. Recognition, education, and/or school presentations

#### A. School presentation

##### i. WJHS "Random Acts of Kindness" – *L. Rivera and J. Myers*

-Ms. Rivera shared information regarding a new initiative through the WJHS SPED Self-Contained classroom, "Random Acts of Kindness", wherein students perform acts of kindness towards other students, staff, and community members. This might involve doing good deeds, offering a kind word, or the giving of gift cards (donated by local businesses). Currently, the group is collecting new stuffed animals that will be donated to the Wells Police Dept. and used to comfort children in serious situations. Ms. Rivera and Ms. Myers wish to thank the Wells-Ogunquit communities for their support of the students' efforts.

5. **Public Comment**

There was no public comment.

6. **Consideration and approval of minutes of the School Committee meeting held on:**

A. January 3, 2018

**Motion to approve the School Committee meeting minutes from January 3, 2018 as written.**

**Moved:** *Booth*

**Seconded:** *Vennard*

**Vote:** 6-0

7. **Superintendent's Report**

A. Items for Information

i. Board and Administrator – January 2018

- articles of interest for the Committee

ii. Superintendent's Update –

• Snow Day/No School Notifications

-Supt. Daly relayed that to date, the District has incurred 5 Snow Days /4 Two-Hour Delays /1 Early Release related to weather issues. He explained that many variables are considered before issuing a No School or Delay notice. The safety of students and staff is his top priority.

- in order to recoup days – Early Release Wednesdays will be discontinued for the remainder of the year beginning February 28, 2018.

• Proposed 2018-2019 District School Calendar

-Supt. Daly shared a 1<sup>st</sup> Draft of the proposed 2018-2019 District school calendar. This draft incorporates an end of school date of June 13th.

B. School Calendars –February 2018

- January calendars from each building were shared with the School Committee.

C. Notification of Retirements

i. WES Art Teacher

- Supt. Daly shared that WES Art teacher, Sandy Brennan, will retire effective at the end of the 2017-2018 school year. He thanked her for her 44 years of service to the District.

ii. WES Science Teacher

- Supt. Daly shared that WES Science teacher, Henry Ingwerson, will retire effective at the end of the 2017-2018 school year. He thanked him for his 20 years of service to the District.

## iii. WES School Nurse

- Supt. Daly shared that WES School Nurse, Adrienne Zwetsloot, will retire effective at the end of the 2017-2018 school year. He thanked her for her 23 years of service to the District.

D. Notification of Resignationi. WES SPED Teacher

- Supt. Daly shared that WES SPED teacher, Victoria Boulger, had submitted her resignation notice to be effective January 12, 2018.

E. Notification of Volunteers

## i. WJHS Drama Program

- Supt. Daly noted the following had been approved as volunteers in the WJHS Drama program:

Amber Lee Meagher

George Perkins

Jerry Bazata

Jo-Ann Gorlo-Bazata

Catheryn Letellier

Camile Noldan

F. Notification of additional WJHS 2<sup>nd</sup> Trimester Intramural Advisor

- Supt. Daly notified the Committee of an additional WJHS 2<sup>nd</sup> Trimester Intramural Advisor:

- o Alison Graichen – Drama Skills

G. District ReportsMascot Advisory Committee – R. Coyne

- Chairperson, Rick Coyne, addressed the group stating that nine members of the Maine Indigenous People Panel had attended the Mascot Advisory Committee on January 31st. The Panel members shared stories and background relative to the use of Native American imagery as mascots.

- Chairperson Coyne shared that the person who submitted the original complaint in October 2017 retracted her allegations – stating she had acted on “emotions”.

- a survey will be disseminated to WHS students to gather views on the issue

- the next meeting will be held on Wed., Feb. 14<sup>th</sup>

- Supt. Daly reiterated that it this is a Wells/Ogunquit community issue and it’s good to take the time to follow the process

- Supt. Daly stated a recommendation regarding the Mascot would be submitted to the School Committee in the spring

Wells High School – E. Sheehy

- Principal Sheehy shared that the winter sports season was nearing its end.

She noted:

- o Boys Basketball Coach, Troy Brown, had been chosen as Class B “Coach of the Year” through the Maine Association of Basketball Coaches.
- o Boys Basketball Team raised \$1,320 to benefit W/O Outreach Programs

- Girls Basketball – “Shootin’ for a Cure” raised \$25,000 for the York Hospital’s “Living Well with Cancer” programs. As a gesture of gratitude of many years of fundraising, York Hospital is naming a room in recognition of Coach Abbott and the Team.
- Cheers from the Heart – raised over \$13,000 for local charities
- Indoor Track team – raised \$2,065 for the Maine Chapter of Alzheimers
- Wrestling Team – ongoing fundraiser to benefit research of Sanfilippo syndrome

-Principal Sheehy relayed that the school is undergoing a self-audit in preparation of the upcoming NEASC review

-Principal Sheehy introduced Chad McCormack, WHS Teacher, and Jonah Killam, student. Mr. McCormack shared a presentation with regard to a new elective class at the high school – STEM Guitar – in which students hand-build an electric guitar from design to finished product. The nation-wide program incorporates STEM proponents as part of the process.

-Jonah Killam shared that he was excited about being involved in this program – looks forward to class every day! He displayed a sample of a completed instrument.

Public Information Officer – *R. Bennett*

-absent – no report

Director of Instruction/Spec Svcs – *S. Schatzabel*

-absent – no report

Director of Finance/HR – *E. McDonough*

Director McDonough reported:

- every five years, the District is required to bid transportation services
  - several vendors were encouraged – only one bid (Ledgemere) was received with two bid options – 3 yr or 5yr
- Vice-Chair Vennard and Supt. Daly met with auditors recently
  - WHS Construction budget has been closed
  - \$279, 000 under budget for FY’18
  - recommend reviewing/purging Student Activity accounts
  - DOE subsidy – estimated \$233,000 additional funds

Director of Operations – *J. Moore*

Director Moore noted:

- Dir. Moore thanked all the custodians for their diligence in clearing snow/ice at each building.
- Met with representatives of Master Library – a facilities scheduling program
  - Less costly than current program (School Dude)
  - Integrates multiple areas
  - Possible involvement with Lawson Products for bulk purchases of custodial products –offers government rates
  - Van usage continues - reduces costs for small/local trips

Director of Technology – M. Richards

Director Richards shared:

- WiFi upgrade near completion at Central Office, WJHS, and WES
  - connection more stable
  - outside ports to be connected in near future
- *Gameification* – a future trend of integrating technology into the classroom environment using terms from video games

Director of Athletics 6-12 – P. Cole

- *absent* – no report

**8. New Business****A. Consideration and approval of Transportation Bid**

-a bid from Ledgemere Transportation was presented for consideration with a 3-yr (6.5% increase/yr) and a 5-yr (4.5% increase/yr) option. Supt. Daly recommended the 5-yr option.

**Motion to approve the Transportation Bid – 5-yr Option as recommended by Supt. Daly.**

**Moved:** *Vennard*

**Seconded:** *Booth*

**Vote:** 6-0

**B. Consideration and approval of establishing an advisory committee**

-a Nutrition Advisory committee was proposed in November 2017  
-new members are encouraged to join

**Motion to approve establishing a Nutrition Advisory committee as recommended by Supt. Daly.**

**Moved:** *McNeill*

**Seconded:** *Vennard*

**Vote:** 6-0

**C. 1<sup>st</sup> Reading of Policy IKF-R – WHS Community Service Graduation Requirement**

-revisions/updates include:

- change of submission date of June 10<sup>th</sup> to June 1<sup>st</sup>
- delete wording –“This requirement will be phased in so that the Class of 2009 need only complete 10 hours of service, 20 hours for the Class of 2010 and 30 hours for the class of 2011.”

**D. 1<sup>st</sup> Reading of Policy JLA- Student Wellness**

-updates/revisions to align with State of Maine requirements

**E. 1<sup>st</sup> Reading of 2018-2019 District School Calendar**

-Draft calendar for review – last day of school June 13<sup>th</sup>

**9. Executive Session****A. To discuss the Superintendent’s evaluation pursuant to 1 M.R.S.A. § 405 (6) (A)**

**Motion to enter Executive Session to discuss the Superintendent’s evaluation pursuant to 1 M.R.S.A. § 405 (6) (A).**

**Moved:** Vennard

**Seconded:** Booth

**Vote:** 6-0

The Committee entered Executive Session at 7:32pm and returned at 8:06 pm.

**10. Adjournment**

- Chair Ackerson asked for a motion to adjourn the meeting.

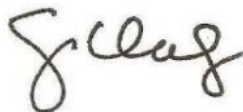
**Motion to adjourn this meeting of the WOCSD School Committee at 8:08 pm.**

**Moved:** *Vennard*

**Seconded:** *Booth*

**Vote:** 6-0

Respectfully submitted,

A handwritten signature in black ink, appearing to read "J. Daly".

James P. Daly, Secretary  
Wells-Ogunquit CSD School Committee