



# WOCSD SCHOOL COMMITTEE

## MISSION STATEMENT

The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.

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## MINUTES

The Wells-Ogunquit C.S.D. School Committee held a regular meeting on Wednesday, **January 3, 2018** in the Office of the Superintendent, 1460 Post Road, Wells, Maine.

School Committee members attending included: Helena Ackerson, Jason Vennard, Miranda (Pollard) Booth, Boriana Dolliver, and Heather Sittig. Karen MacNeill was absent. Student Representatives, Michael Wrigley and Hailey Smith, were not present due to a school commitments.

Administrators in attendance included: Superintendent, Jim Daly; Director of Instruction/Spec Svcs, Stacey Schatzabel; Director of Operations, Jay Moore; Director of Technology, Michael Richards; Director of Adult Education, Chris Chessie; WHS Principal, Eileen Sheehy; WHS Asst. Principal, Joshua Gould; WJHS Principal, Robert Griffin; WJHS Asst. Principal, AJ Dufort; WES Principal, April Noble, and WES Asst. Principal, Theresa Curran. Director of Athletics 6-12, Pierce Cole was absent.

Also attending were Maryanne Foley, Rick Coyne, and Karen Tufts.

1. **Call to Order/ Mission Statement**

- Chair Ackerson called the meeting to order at 6:30 pm.
- Chair Ackerson read the Mission Statement.

2. **Pledge of Allegiance**

- Chair Ackerson led the group in the Pledge of Allegiance

3. **Adjustments to the Agenda**

- ADD:** Section 6, Item F – Notification of Volunteer Asst. Coach
- Section 6, Item G – Notification of Long-term Sub

4. **Public Comment**

There was no public comment.

5. **Consideration and approval of minutes of the School Committee meeting held on:**

- A. December 6, 2017

**Motion to approve the School Committee meeting minutes from December 6, 2017 as written.**

**Moved:** Booth

**Seconded:** Vennard

**Vote:** 5-0  
(MacNeill absent)

## 6. Superintendent's Report

### A. Items for Information

#### i. National School Committee Recognition Month – January 2018

Supt. Daly recognized members of the school committee and praised their commitment and dedication to the interests of all students in the WOCSD. He presented each with a Certification of Appreciation that noted years served as follows:

Chair, Helena Ackerson – 5 years  
 Vice-Chair, Jason Vennard – 4 years  
 Miranda (Pollard) Booth – 3 years  
 Boriana Dolliver – 3 years  
 Karen MacNeill – 3 years  
 Heather Sittig – 1 year

#### ii. Board and Administrator –December 2017

- articles of interest for the Committee

#### iii. Superintendent's Update –

- FY'19 Budget Update

Supt. Daly commended the directors and building administrators for their diligence in collaborating with staff to produce realistic budget requests. He also publically thanked Diane Norton, HR Specialist and Heather Reale', Payroll Specialist, for their assistance in the process. He said many variables are factored in to the overall budget total, such as health insurance and increases in enrollment. Preliminary reports predict a 2.6% - 2.8% increase. A final figure should be complete by mid-March.

- Snow Day/No School Notifications

With the anticipated snow for the following day, (Jan. 4<sup>th</sup>), Supt. Daly mentioned that he endeavors to make the no-school notifications as early as possible. He must consider many factors, with safety his first priority. He appreciates everyone's patience at these times.

#### B. School Calendars –January 2018

- January calendars from each building were shared with the School Committee.

#### C. Notification of Retirement

- Supt. Daly shared that WJHS Science teacher, Bruce Fearon, will retire effective at the end of the 2017-2018 school year. He thanked him for his 37 years of service to the District.

#### D. Notification of WJHS 2<sup>nd</sup> Trimester Intramural Advisors

-Supt. Daly notified the Committee of WJHS 2<sup>nd</sup> Trimester Intramural Advisors as listed:

ANNE GALLO	-BRIDGE CLUB – Gr 5-8
GALE BERNARD	-FUN WITH COOKING –Gr 5/6
GALE BERNARD	-FUN WITH COOKING – Gr 7/8
DAN MacLEOD	-VOLLEYBALL
LYNN MERCIER	-GUIDED STUDY
LYNN MERCIER	-FUN FRIDAYS
HEATHER McATAVEY	-ARTS & CRAFTS – Gr 5/6
HEATHER McATAVEY	-ARTS & CRAFTS – Gr 7/8
LAUREN RIVERA	-GAMES CLUB
MOREY HALLETT	-D & D CLUB
ALYSE TRAINOR	-CHESS CLUB
RACHEL STOCKWELL	-COOL TO BE KIND

## E. District Reports

### Community Resource Coordinator- M. Foley

Ms. Foley shared a presentation reflecting the various volunteer opportunities that are ongoing throughout the District. Among them are:

- Approx. 68 junior high students working with WES students
- Acorns to Oaks Program- high school students mentoring elementary students
- YCCC volunteers
- Community volunteers

### Director of Instruction/Spec Svcs – S. Schatzabel

Dir. Schatzabel reported that:

- Budgets for both areas (Instr & Spec Svcs) have been presented to Supt. Daly
- Early Release Wednesdays (ERW's) continue to be used effectively for Professional Development sessions
- ESSA (Title I and II) Performance Report has been approved
- Food Services survey sent to all district parents by the Wellness Committee. Results forthcoming.
- Special Services Fiscal Corrective Action Plan was submitted to the DOE

### Director of Finance/HR – E. McDonough

Director McDonough reported:

- To date, we are tracking at 53% of the current budget at the mid-year mark
- Nutrition Services received high marks during their recent audit. Three years until next audit.
- Financial auditors will be visiting the District on 1/22/18.

Dir. McDonough commented that the upcoming FY19 budget should show no more than a 3% increase from last year. He praised Supt. Daly for his diligence and creativity in managing funds.

### Director of Operations – J. Moore

Director Moore noted:

- Small adjustments have been made to the FY 19 budget
- The current budget (FY18) is tracking well in the areas of electricity and natural gas
- He and Supt. Daly met with building head custodians in preparation of the upcoming storm (Jan. 4<sup>th</sup>). He thanked them for their commitment to keeping the buildings clear and safe during storm days.

### Director of Technology – M. Richards

Director Richards shared:

- *BrightBytes* program –results from last spring's survey were shared with the Committee
- Professional Development opportunities will be offered on integrating technology with assessment and becoming Google certified

### Director of Athletics 6-12 – P. Cole

- *absent* – no report

Mascot Advisory Committee – R. Coyne/K. Tufts

- Chairperson, Rick Coyne, addressed the group stating that the Mascot Advisory Committee had been formed as a result of issues surrounding the current mascot and nickname. A complaint had been vocalized from an out-of-town football parent regarding the use of Native American imagery as a mascot symbol.
- Chair Coyne noted that the Committee is comprised of 25 members including educators, community members, WOCSD administration, and students.
- The Maine Native American Council has been invited to attend the next meeting on 1/17/18.
- A community forum is tentatively planned for March 2018.
- Spokesperson, Karen Tufts, noted that the Mascot Advisory Committee will report its ongoing progress to the School Committee each month

F. Notification of Volunteer Assistant Cheerleading Coach – WJHS

- Supt. Daly shared that Fionnula Duggan has been accepted as a Volunteer Assistant Cheerleading coach at Wells Junior High School.

G. Notification of Long-term Sub

- Supt. Daly reported that Susan Grant has been chosen as a long-term sub beginning mid-January 2018 to cover an Ed Tech II position at WJHS.

10. Adjournment

- Chair Ackerson asked for a motion to adjourn the meeting.

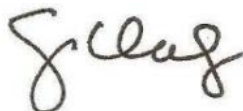
**Motion to adjourn this meeting of the WOCSD School Committee at 7:06 pm.**

**Moved:** *Vennard*

**Seconded:** *Booth*

**Vote:** 5-0  
*(MacNeill absent)*

Respectfully submitted,



James P. Daly, Secretary  
Wells-Ogunquit CSD School Committee