



# WOCSD SCHOOL COMMITTEE

## MISSION STATEMENT

*The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.*

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## MINUTES

The Wells-Ogunquit C.S.D. School Committee held a regular meeting on Wednesday, **December 6, 2017** beginning in the Ward Gymnasium of the Wells Junior High School. After recognition presentations, the meeting relocated to the Office of the Superintendent.

School Committee members attending included: Helena Ackerson, Jason Vennard, Miranda (Pollard) Booth, Karen MacNeill, and Boriana Dolliver. Heather Sittig was absent. Student Representatives, Michael Wrigley and Hailey Smith, were not present due to a school commitments.

Administrators in attendance included: Superintendent, Jim Daly; Director of Instruction/Spec Svcs, Stacey Schatzabel; Director of Operations, Jay Moore; Director of Technology, Michael Richards; Director of Athletics 6-12, Pierce Cole; Director of Adult Education, Chris Chessie; Director of Nutrition Services, Lisa Currie; WHS Principal, Eileen Sheehy; WHS Asst. Principal, Joshua Gould; WHS Director of Activities, Jack Molloy; WJHS Principal, Robert Griffin; and WJHS Asst. Principal, AJ Dufort; WES Principal, April Noble, and WES Asst. Principal, Theresa Curran.

Also attending were WHS School Nurse, Pat Endsley; the WHS Football team coaches, players, and their families; and other WHS students being recognized.

### 1. Call to Order/ Mission Statement

- Chair Ackerson called the meeting to order at 6:32 pm.
- Chair Ackerson read the Mission Statement.

### 2. Pledge of Allegiance

- Chair Ackerson led the group in the Pledge of Allegiance

***(CHANGE IN ORDER -Section 3 – Adjustments were read after Section 4 – Recognitions)***

### 4. Recognition, education, and/or school presentations

#### A. Recognitions

- NSDC Academic Leadership Award – Kylie Belanger and Oliva Durfee were recognized as recipients of the National School Development Council's Award for Academic Growth and Student Leadership in Learning. They were selected based on their admirable character, numerous accomplishments, and positive contributions to the school community. SC Chair Ackerson and Supt. Daly presented each student with a certificate of recognition.
- NASN Endowment Fund Scholarship – WHS School Nurse, Pat Endsley, was recognized as recipient of a 2017 National Association of School Nurses Endowment Fund Scholarship in the amount of \$2,500. Nurse Endsley is pursuing her PhD in nursing.
- WHS Girls Soccer – All-State Team – WHS Junior, Hannah Cottis, was recognized as being named to the All-State Girls Soccer team.

- iv. IT & Gaming Competition Winners – WHS students, Charlie Clough, Eric Sousa, Shawn Ouellette, Noah Boucher, and Kolby Howes, were recognized for their accomplishment of winning the 3<sup>rd</sup> Annual IT & Gaming Competition held recently at Thomas College in Waterville. The team competed against hundreds of other high school students from across the state.
- v. WHS Football Team – Class D State Champions – Head Coach, Tim Roche (absent), Coaches Kevin Fox, Mark Lewia, Josh Gould, Carmen Perri, Rob Berry, John Bucci, Shane Daly, and Chad Daly, were recognized for their leadership and commitment in winning two consecutive state titles. Members of the championship football team recognized were: Connor Lavigne, Garner Holdsworth, Jonathan Brown, Braeden MacNeill, Evan Cash, Zach Steere, Tyler Bridge, Josh Burgess, Craig Chase, Jacob Scott, Jamison Lakin-Clawson, Devin Chace, Jonah Potter, Matt Tufts, Sam Strange, Bryce McMinis, Evan Leach, Nate Curtis, Zachary Bourque, Morgan Welch-Thompson, Mason Jones, Brian Roberts, and Lucas Randall. Senior players recognized were: Christian Saulnier, Nolan Potter, Drew Peters, and Sean McCormack-Kuhman. Absent were: Alex Szczapa, Henry Thiffault, Payton MacKay, Dylan Whitney, Sean Swanick, Joshua Martinez, Kai Rosenberg, John harris, Cameron Barker, Devin Bickford, Matt Ouellette, Jack Talevi,, Michael Wrigley, Chad Fitzpatrick, Brendan Dean, and Ethan Marsh.

*(At 6:50pm, the meeting relocated to the Office of the Superintendent Conference Room for continuation)*

### 3. Adjustments to Agenda

**ADD:** Section 4- Recognitions, Item iv – *WHS Girls Soccer- All-State Team*

**ADD:** Section 4- Recognitions, Item v – *IT & Gaming Competition Winners – WHS Team*

**ADD:** Section 8B- New Business, Item i – *WJHS Cheering Coach*

Item ii – *WJHS Spring Drama Asst. Director*

**CHANGE:** Section 7C- Notification of Resignation – change to *Notification of Retirement*

### 5. Public Comment

There was no public comment.

### 6. Consideration and approval of minutes of the School Committee workshops/meetings held on:

A. November 2, 2017

**Motion to approve the School Committee meeting minutes from November 2, 2017 as written.**

**Moved:** *Booth*

**Seconded:** *Vennard*

**Vote:** 5-0  
*(Sittig absent)*

### 7. Superintendent's Report

#### A. Items for Information

i. *Board and Administrator* – November 2017

- articles of interest for the Committee

ii. *MSBA Update* – September/October 2017

- articles of interest for the Committee

iii. Superintendent's Update –

- Supt. Daly reported that members of the Mascot Advisory Committee had been selected. Of the multitude of requests received from the community, 25 had been chosen. He appreciated everyone's interest and support.
- Supt. Daly shared that this is a busy time of year throughout the schools. He encouraged everyone to attend the many upcoming concerts and other holiday events.
- Supt. Daly noted that the FY '19 budget process is proceeding in a timely manner. Building administrators are to submit their budget requests by December 8<sup>th</sup>.

B. School Calendars –December 2017

- December calendars from each building were shared with the School Committee.

C. Notification of Retirement

- Supt. Daly shared that WES Librarian, Karen Westerberg, will retire effective at the end of the 2017-2018 school year. He thanked her for her 14 years of service to the District.

D. Notification of Long-term Sub

-Supt. Daly reported that Bailey Smith has been chosen as a long-term sub for the choral music position at WJHS beginning in March 2018.

E. District Reports

WES Principal – A. Noble

Principal Noble shared that:

- The PBIS (Positive Behavior Intervention Support) program, a new initiative last year by the previous administration, is currently being refined and expanded.
  - Behavior expectations are rewarded with award stickers, wearing of hats, and issuance of "hoot loot" – a school currency that may be used in the school store.
  - Core Values – students demonstrating the core values of honesty, trustworthy, compassion, responsibility, and respect are recognized at a "Breakfast of Champions" event.

Director of Nutrition Services – L. Currie

Director Currie reported that:

- Seventh-grade students travelled to Spiller Farms, Wells, where they harvested 350 pounds of green beans and 175 pounds of carrots
- During Maine Harvest Week (Sept. 19, 2017) students prepared the vegetables for a lunch that was shared with members of the Wells Police Dept.
- Taste testing has been conducted in several 4<sup>th</sup> grade classrooms
- On November 19<sup>th</sup>, the Nutrition Services department assisted in the 8<sup>th</sup> Grade's annual Thanksgiving Dinner for Senior Citizens. More than 400 meals were served.
- Recently underwent a state review – results of the audit still pending

- Dir. Currie has been attending the School Wellness & School Nutrition Committee meetings
- Managers will attend the Maine School Nutrition Association conference in January.
- Surveys will be distributed to students/families for input as to new menus, etc.

#### Director of Instruction – S. Schatzabel

Dir. Schatzabel reported that:

- Curriculum Coordinating Council met on 11/7/17. Discussion revolved around proficiency tracking.
- ESSA grant and Local Entitlement grants have been approved
- Performance reports for the 2016-2017 school year have been submitted
- Gifted and Talented Program Renewal Application has been approved

#### Director of Finance/HR – E. McDonough

Director McDonough reported:

- To date, cash flow has been favorable, resulting in no need to borrow from the Tax and Revenue Anticipation Note
- District auditors will have a draft ready for the School Committee's Finance Committee's review in early December.

#### Director of Operations – J. Moore

Director Moore noted:

- He and Supt. Daly met with members of the Ogunquit Select Board on Dec. 5<sup>th</sup> relative to the FY'19 Budget
- Budget meetings with building administrators/directors have taken place with budget entry for O&M to begin shortly
- Capital Improvement Projects (CIP's) have been identified for each school and are being reviewed
- Vehicles, equipment, and grounds have been prepared for the winter months

#### Director of Technology – M. Richards

Director Richards shared:

- He is attending a class to gain knowledge of creating a Chromebook repair team. Students would be in charge of repairs to the equipment and would provide them with invaluable experience.
- Updated wireless access points will be installed in the junior high and at Forbes Field to keep pace with the high school's technology.

#### Director of Athletics 6-12 – P. Cole

- Fall football season ended on a high note-
  - WHS Football – named Class D State Champions
    - Five players recognized as Campbell Conference All-Stars
- Winter season has begun –
  - Over 133 student athletes
  - Many offerings-wrestling, boys and girls basketball, cheerleading, indoor track & field, girls ice hockey (w/Biddeford/TA), boys ice hockey (with Kennebunk) and swimming/diving (w/ Kennebunk)
- All winter season coaching positions have been filled

**8. New Business****A. Consideration and approval of volunteer positions****i. WHS Boys Basketball Volunteer Asst. Coach**

-Supt. Daly recommended Marcus Darby be approved as WHS Boys Basketball volunteer assistant coach.

**Motion to approve Marcus Darby as Volunteer Assistant Coach for Boys Basketball at Wells High School as recommended by Supt. Daly.**

**Moved:** *Vennard*

**Seconded:** *Booth*

**Vote:** 5-0  
(Sittig absent)

**ii. WJHS Girls Basketball Volunteer Asst. Coach**

-Supt. Daly recommended Katherine Sevigney be approved as a Volunteer Asst. Coach for WJHS Girls Basketball.

**Motion to approve Katherine Sevigney as Volunteer Assistant Coach for Girls Basketball at Wells Junior High School as recommended by Supt. Daly.**

**Moved:** *Booth*

**Seconded:** *MacNeill*

**Vote:** 5-0  
(Sittig absent)

**B. Consideration and approval of stipend positions****i. WJHS Cheering Coach**

-Supt. Daly recommended Emily Lewia be hired as WJHS Cheering coach.

**Motion to approve the hire of Emily Lewia as WJHS Cheering coach as recommended by Supt. Daly.**

**Moved:** *MacNeill*

**Seconded:** *Vennard*

**Vote:** 5-0  
(Sittig absent)

**ii. WJHS Spring Drama Asst. Director**

- Supt. Daly recommended Chris Milliken to be hired as Spring Drama Asst. Director at WJHS

**Motion to approve the hire of Chris Milliken as WJHS Spring Drama Asst. Director as recommended by Supt. Daly.**

**Moved:** *Booth*

**Seconded:** *Dolliver*

**Vote:** 5-0  
(Sittig absent)

**10. Executive Session****A. To discuss a personnel matter pursuant to 1 M.R.S.A. § 405 (6) (A)**

**Motion to enter Executive Session to discuss a personnel matter pursuant to 1 M.R.S.A. § 405 (6) (A).**

**Moved:** *MacNeill*

**Seconded:** *Vennard*

**Vote:** 5-0  
(Sittig absent)

The Committee entered Executive Session at 7:29pm and returned at 8:01 pm.

11. **Adjournment**

- Chair Ackerson asked for a motion to adjourn the meeting.

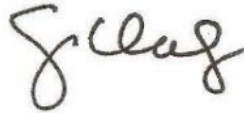
**Motion to adjourn this meeting of the WOCSD School Committee at 8:02 pm.**

**Moved:** *Booth*

**Seconded:** *MacNeill*

**Vote:** *5-0*  
*(Sittig absent)*

Respectfully submitted,

A handwritten signature in black ink, appearing to read "J. Daly". The signature is written in a cursive style with a large initial "J" and a long, sweeping underline.

James P. Daly, Secretary  
Wells-Ogunquit CSD School Committee