



WOCSD SCHOOL COMMITTEE

MISSION STATEMENT

The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.

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MINUTES

The Wells-Ogunquit C.S.D. School Committee held a regular meeting on Wednesday, **October 4, 2017** in the Office of the Superintendent, 1460 Post Road, Wells, Maine.

School Committee members attending included: Helena Ackerson, Miranda Pollard, Boriana Dolliver, and Heather Sittig. Jason Vennard and Karen MacNeill were absent. Student Representatives, Michael Wrigley and Hailey Smith, were not present due to a school commitments.

Administrators in attendance included: Superintendent, Jim Daly; Director of Instruction/Spec Svcs, Stacey Schatzabel; Director of Finance/HR, Ed McDonough; Director of Operations, Jay Moore; Director of Technology, Michael Richards; Director of Athletics 6-12, Pierce Cole; Director of Adult Education, Chris Chessie; WHS Principal, Eileen Sheehy; WHS Asst. Principal, Joshua Gould; WJHS Principal, Robert Griffin; WJHS Asst. Principal, AJ Dufort; WES Principal, April Noble, and WES Asst. Principal, Theresa Curran.

Others in attendance were: Maryanne Foley, Cindy Roche, Tim Roche, Mark Lewia, Chris Milliken, Troy Brown, Bailey Smith, Kylie Belanger, Lee Rollins (and family), and Lou Macellaro.

1. **Call to Order/ Mission Statement**

-Chair Ackerson called the meeting to order at 6:32 pm.

2. **Pledge of Allegiance**

-Chair Ackerson led the group in the Pledge of Allegiance

3. **Adjustments to Agenda**

ADD – Section 4B, Item iii – Consideration and approval – WHS Select A Capella Chorus trip to New York City
Section 7E, Item iii – Notification of Resignation – WES Ed Tech II

4. **Recognition, education, and/or school presentations**

A. **Recognition**

i. **Military Appreciation Night – WHS Football**

Chair Ackerson and Supt. Daly presented certificates to Cindy Roche, and members of the WHS Football coaching staff, Tim Roche, Mark Lewia, and Josh Gould for their part in planning and organizing the annual Military Appreciation Night held during the home football game on September 15, 2017. (Also honored, but not in attendance, were Rob Berry, Carmen Perri, Kevin Fox, Shane Daly, Chad Daly, and John Bucci).

Supt. Daly noted that the event, which honored both active and veteran military personnel, was extremely well-received by the community.

ii. **2017 New England Regional Poster Contest Winner**

Supt. Daly and Chair Ackerson recognized Lee Rollins, 3rd grader at Wells Elementary School, whose artwork was chosen as a 2017 state winner and NE regional winner in the Smokey Bear/Woodsy Owl Poster Contest sponsored by the Seacoast Garden Club.

B. School Presentation

- i. **Consideration and approval of WHS Boys Basketball o/n trip to Keene NH**
 -Coach Troy Brown addressed the group with his request to allow the WHS Boys Basketball team to participate in a tournament at Keene State College in Keene, NH in December 2017. All costs will be fundraised with the exception of admission fee of \$180. Will request to use district vans for travel

Motion to approve the WHS Boys Basketball attend a tournament in Keene NH from December 27-28, 2017.

Moved: *Pollard*

Seconded: *Dolliver*

Vote: 4-0

(Vennard and MacNeill absent)

- ii. **Consideration and approval of WJHS Grade 8 trip to Washington DC**

- WJHS Teacher, Chris Milliken, presented an explanation and brief itinerary of the proposed trip. Principal Griffin focused on the educational/cultural impact for students. The duration of the excursion would be April 9-12, 2018. Cost per student of \$792 will be fundraised through various community-based events.

Motion to approve the WJHS Grade 8 trip to Washington DC from April 9-12, 2018.

Moved: *Pollard*

Seconded: *Sittig*

Vote: 4-0

(Vennard and MacNeill absent)

- iii. **Consideration and approval of WHS Select A Capella Chorus trip to New York City in March 2018.**

-WHS Select A Capella Chorus Director, Bailey Smith, and student member, Kylie Belanger, explained that the Chorus had auditioned and been selected to participate in the highly prestigious "Total Vocal" acapella competition to be held at Lincoln Center in New York City.

The W/O Music Boosters have agreed to help fund the cost per student of \$1,400. Various fundraisers will be planned as well. Fourteen students and two chaperones will be attending from March 22 – 26, 2018.

Motion to approve the WHS Select A Capella Chorus trip to New York City in March 2018.

Moved: *Pollard*

Seconded: *Dolliver*

Vote: 4-0

(Vennard and MacNeill absent)

5 Public Comment

-none

6. Consideration and approval of minutes of the School Committee meeting held on:

A. September 6, 2017

Motion to approve the minutes of the School Committee meeting from September 6, 2017 as written.

Moved: *Pollard*

Seconded: *Sittig*

Vote: 4-0

(Vennard and MacNeill absent)

7. Superintendent's Report

A. Items for Information

i. Superintendent's Update –

- Supt. Daly shared that letter of appreciation for a memorial donation was included in the Committee's packets.

ii. *Board and Administrator* –September 2017

- articles of interest for the Committee

B. School Calendars –October 2017

- September calendars from each building were shared with the School Committee.

C. District Reports

WHS Principal – *E. Sheehy*

Principal Sheehy shared that it had been a busy beginning to the school year:

- Military Appreciation Night – Sept. 15th
- Homecoming/Spirit Week – Sept. 25-29th
- Fall Play, "The Crucible", to be presented in November

Ms. Sheehy recently attended a NEASC workshop in preparation of upcoming accreditation. An on-site visitation will take place in October 2020.

Director of Instruction – *S. Schatzabel*

Dir. Schatzabel presented information on recent MEA results:

- Local scores –
 - 48% - Math
 - 65% - English/Language Arts
 - 61% - Science

These scores meet or exceed the state averages.

Director of Finance/HR – *E. McDonough*

Director McDonough reported:

- Current budget is tracking well
- School Committee to approve a lease/purchase agreement for computers and a tax revenue note
- Nutrition Services will be undergoing a State audit on October 31, 2017
 - FY '17 final numbers show a net gain of +\$34,000

Director of Operations – *J. Moore*

Director Moore highlighted progress in his area of responsibility:

- Transportation reports -completed – will submit to the State by 10/15/17
- Capital Improvement Projects are nearing completion
- Vans are being utilized every day by various school groups – will be housed in new garage space
- Fields are in excellent shape heading into fall
- Exploring possible need for a second well to service WJH fields irrigation

Director of Technology – M. Richards

- New technology has been disseminated to some students
 - touchscreen Chromebooks at WES
- Changes at the State level have put technology plans on hold
 - will move forward with local plans in the meantime

Director of Athletics 6-12 – P. Cole

- Fall sports season winding down
 - boys/girls soccer, field hockey vying for playoffs
 - cross country to compete at WMC championships on 10/13
 - football – 5-0 record – to compete at Yarmouth on 10/6
 - golf – participated in state qualifying rounds on 10/4

D. Notification of Stipend Positions

-Supt. Daly notified the Committee that:

- i. Chad MacCormack was chosen to be the WHS Math Team Coach/Advisor
- ii. Rachel Stockwell has been accepted as the WJHS Cross Country Asst. Coach

E. Notification of Resignations

-Supt. Daly notified the Committee of recent resignations:

- i. Pierce Cole – WHS JV Girls Basketball
- ii. Nick Charles – WHS JV Boys Basketball
- iii. Deborah Howard – WES Ed Tech II
 - Supt. Daly thanked Ms. Howard for her 27 years of service with the District
 - effective 10/6/17

F. Notification of Transfer

-Supt. Daly shared that Food Service Specialist, Joyce Faskianos, will be transferred from WJHS to WES at her request. She will serve in the same capacity at the elementary school.

8. New BusinessA. Consideration and approval of 2017 Tax and Revenue Anticipation Note

- Dir. McDonough explained the Note would temporarily provide funds to cover debt expense pending anticipated from both towns.

Motion that the vote entitled, “Vote to Authorize Issuance of a \$500,000 Tax and Revenue Anticipation Note (Taxable Revolving Line of Credit)” be approved in the form presented to this meeting and the secretary file an attested copy of said vote with the minutes of this meeting.

Moved: Pollard

Seconded: Dolliver

Vote: 4-0

(Vennard and MacNeill absent)

B. Consideration and approval of Resolution to Authorize Lease Purchase of Computer Equipment

Motion that the resolution entitled, “Resolution to Authorize Lease Purchase of Computer Equipment in the principal amount of \$80,585” be adopted in the form presented at this meeting.

Moved: Pollard

Seconded: Sittig

Vote: 4-0

(Vennard and MacNeill absent)

- C. Consideration and approval of upcoming stipend position - WHS SPED ITL
 -Supt. Daly explained that approval of overlap for this position is necessary to allow ample training time prior to assuming duties on December 4, 2017.

Motion to approve Cindy Roche as WHS SPED ITL (Stipend Position) effective 12/4/17 as recommended by Supt. Daly.

Moved: *Pollard*

Seconded: *Sittig*

Vote: 4-0

(Vennard and MacNeill absent)

- D. Consideration and approval of WJHS Intramural Advisors for 1st Trimester

<i>ADVISOR</i>	<i>INTRAMURAL</i>	<i>GRADE(S)</i>
Anne Gallo	Bridge Club	5-8
Gale Bernard	Fun with Cooking	5/6
Gale Bernard	Fun with Cooking	7/8
Alyse Trainor	Chess Club	5-8
Ellen Rodman	Walking Club	5-8
Leah LePage	Language Club	7/8

Motion to approve advisors for Trimester One WJHS Intramural offering as recommended by Supt. Daly.

Moved: *Pollard*

Seconded: *Sittig*

Vote: 4-0

(Vennard and MacNeill absent)

- E. Selection of School Committee sub-committee chairs/members
 - due to time constraints, this item will be tabled to a later date

8. Adjournment

- Chair Ackerson asked for a motion to adjourn the meeting.

Motion to adjourn this meeting of the WOCSD School Committee at 7:28 pm.

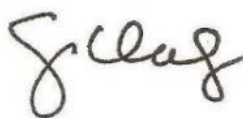
Moved: *Pollard*

Seconded: *Sittig*

Vote: 4-0

(Vennard and MacNeill absent)

Respectfully submitted,



James P. Daly, Secretary
 Wells-Ogunquit CSD School Committee