



WOCSD SCHOOL COMMITTEE

MISSION STATEMENT

The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.

Page 101

MINUTES

The Wells-Ogunquit C.S.D. School Committee held their regular meeting on Wednesday, **June 7, 2017** in the Office of the Superintendent, 1460 Post Road, Wells, Maine, immediately following the Annual Budget Meeting.

School Committee members attending included: Helena Ackerson, Jason Vennard, Miranda Pollard, Karen MacNeill, Boriana Dolliver and Les LaFond. Student Representatives, Michael Wrigley and Taryn Lambert were not required to attend due to school sports commitments.

Administrators in attendance included: Superintendent, James Daly; Dir. of Finance, Ed McDonough; Dir. of Operations, Jay Moore; Dir. of Special Services, Ryan Fairchild; Dir. of Instruction, Stacey Schatzabel; Director of Technology, Michael Richards; Dir. of Adult Education, Chris Chessie; WHS Principal, Eileen Sheehy; WJHS Principal, Robert Griffin; WJHS Asst. Principal, AJ Dufort; WES Principal, Chris Roche; and WES Asst. Principal, Ken Spinney.

Others attending were: Maryanne Foley, Tim Roche, and Cindy Roche.

1. Call to Order/ Mission Statement

- Chair Ackerson called the meeting to order at 7:10 pm.
- due to the lateness of the hour, the Mission Statement was not read

2. Adjustments to Agenda

ADD – Section 5- Notice of Resignations – Item Bii – WES Principal

ADD – Section 6 – New Business –

- Item D-vi – Approval to hire WES Ed Tech III
- Item D-vii – Approval to hire WHS Ed Tech II (2 positions)
- Item D-viii – Approval to hire Payroll Specialist
- Item D-vix – Approval to hire Adm Asst/Finance Clerk
- Item I – Approval of request to attend – WHS Football Camp

3. Consideration and approval of minutes of the School Committee meeting held on:

A. May 3, 2017

Motion to approve the School Committee meeting minutes from May 3, 2017 as written.

Moved: Pollard

Seconded: Vennard

Vote: 6-0

4. Public Comment

-Wells Elementary School Principal, Chris Roche, addressed the group. He stated that due to on-going family issues, he has decided to resign from his position effective June 30, 2017. Principal Roche expressed his appreciation for the support he has received during his year in the WOCSD.

5. Superintendent's Report

A. Items for Information

i. *Board & Administrator* – May 2017

-articles of interest for the Committee

ii. Superintendent's Update

In his update, Supt. Daly shared the following:

- Schools are busy!
 - WHS LAX team won their first-ever playoff game today
 - WHS Baseball and Softball are also in the playoffs
 - WHS Boys 4x100 Relay team won the State title on Saturday
 - WHS Class of 2017 Graduation will take place on Sunday, June 11th at 1pm
 - WES Grade 4 Starz 4 Broadway will perform on June 13th and 14th at the WHS Olenn Performing Arts Center

B. Notification of Resignations

i. WHS Ed Tech II

- Supt. Daly shared that he had received a letter from WHS Ed Tech II, Bailey Smith, indicating her intent to resign from her position effective at the end of the 2016-2017 school year. He thanked Ms. Smith for her five (5) years with the District. He stated that she will continue as coach of the Color Guard and Winter Guard teams.

ii. WOCSD Director of Special Services

-Supt. Daly notified the Committee that Dir. of Special Services, Ryan Fairchild, has submitted a letter of resignation effective June 30, 2017. He thanked Dir. Fairchild for his five (5) years of service in the WOCSD and wished him well in his new position in Auburn.

iii. WES Principal

-Supt. Daly noted that Principal Roche had submitted a letter of resignation effective June 30, 2017 due to family issues. He commented that Principal Roche had done a great job this year as principal of the elementary school.

C. Notification of Retirement

i. Food Service Specialist – WHS

-Supt. Daly shared that he had received a letter from WHS Food Service Specialist, Rose Lambert, indicating her intent to retire at the end of the 2016-2017 school year. He thanked Ms. Lambert for her 16 years with the District.

D. School Calendars

- June calendars from each building were shared with the School Committee.

E. District Reports

-Director of Instruction – *S. Schatzabel*

Dir. Schatzabel reported that:

- The Wellness Committee met last week for the first time since 2012.

- The Committee has received a \$1,000 grant from the 5-2-1-0 *Let's Go!* State nutrition program.
- If anyone would like to join the Committee, please contact her.

-Director of Special Services – R. Fairchild

Dir. Fairchild shared:

- he has enjoyed his last five years in the WOCSD and expressed his appreciation for the support of administration and staff

-Director of Finance/HR – E. McDonough

Director McDonough relayed:

- his congratulations to the Committee for passing the 2017-2018 school budget
- the current budget is tracking well
- met with AC Dudley regarding issues with the high school gym floor- will hold back payment until corrected
- Food Service reports a +\$70,000 balance to date

Supt. Daly commented that presenting the preliminary budget to each town select board in early spring allows for any concerns to be answered prior to the June vote. He thanked Dir. McDonough for his diligence in putting together this year's budget.

-Director of Operations – J. Moore

Dir. Moore informed the group that:

- Following playoff games, sports equipment will be stored and fields prepped for summer

-Director of Technology – M. Richards

Director Richards relayed that:

- Summer is still a busy time for the IT Department. Techs will be inventorying, repairing, and organizing equipment

8. New Business

A. Consideration, approval and signing of 2017-2018 Tax Assessment Warrant

-the 2017-2018 Tax Assessment Warrant approved at the prior Budget Meeting

Motion to approve and sign the 2017-2018 Tax Assessment Warrant as written.

Moved: *Vennard*

Seconded: *LaFond*

Vote: 6-0

B. Consideration and approval of B & C Schedules for 2017-2108

- Supt. Daly recommended nominees as listed and included in their packet.

Motion to approve the recommendations for B & C Schedule positions for 2017- 2018 as recommended by Supt. Daly.

Moved: *Vennard*

Seconded: *Pollard*

Vote: 6-0

C. Consideration and approval of nominations for additional 2017 Extended Year Services personnel

-Supt. Daly recommended the following for additional ESY personnel:

- JANET PARENT– BCBA (*Board Certified Behavior Analyst*)
- NANCY COTTY– Teacher
- SHANE DALY– Ed Tech III
- ZACHARY BEISSWANGER – Ed Tech III
- RYAN LANE – Ed Tech II
- LEO CRIPPEN – Van Driver

Motion to approve the nominations for Extended Year Services personnel as recommended by Supt. Daly.

Moved: *Pollard*

Seconded: *LaFond*

Vote: 6-0

D. Consideration and approval of 2017-2018 new hires

i. Wells Elementary Grade 1 Teacher

-Supt. Daly recommended Jody Demmons as WES Grade 1 Teacher

Motion to approve the hire of Jody Demmons as WES Grade 1 Teacher.

Moved: *LaFond*

Seconded: *Vennard*

Vote: 6-0

ii. Wells Junior High School Foreign Language Teacher

-Supt. Daly recommended Leah LePage as Foreign Language Teacher at WJHS.

Motion to approve the hire of Leah LePage as WJHS Foreign Language Teacher

Moved: *Pollard*

Seconded: *Vennard*

Vote: 6-0

iii. Wells Junior High School ELA/Social Studies Teacher

-Supt. Daly recommended Elaina Yeomelakis as ELA/Social Studies Teacher at WJHS

Motion to approve the hire of Elaina Yeomelakis as WJHS ELA/Social Studies Teacher

Moved: *LaFond*

Seconded: *Vennard*

Vote: 6-0

iv. Wells High School Physical Science Teacher

-Supt. Daly recommended Rachel Graceffa as Physical Science Teacher at WHS

Motion to approve the hire of Rachel Graceffa as WHS Physical Science Teacher

Moved: *Vennard*

Seconded: *Pollard*

Vote: 6-0

v. Wells High School Social Studies Teacher

-Supt. Daly recommended Matthew McKeown as Social Studies Teacher at WHS

Motion to approve the hire of Matthew McKeown as WHS Social Studies Teacher

Moved: *Pollard*

Seconded: *Vennard*

Vote: 6-0

vi. Wells Elementary School Ed Tech III

-Supt. Daly recommend Emily Lewia as Ed Tech III at WES

Motion to approve the hire of Emily Lewia as WES Ed Tech III

Moved: *Pollard*

Seconded: *Vennard*

Vote: 6-0

vii. Wells High School Ed Tech II (2 positions)

-Supt. Daly recommended Ryan Lane and Gillian Ramsdell for the two WHS Ed Tech II positions.

Motion to approve the hire of Ryan Lane and Gillian Ramsdell each as WHS Ed Tech II.

Moved: *LaFond*

Seconded: *Vennard*

Vote: 6-0

viii. WOCSD Payroll Specialist

-Supt. Daly recommended Heather Reale as WOCSD Payroll Specialist

Motion to approve the hire of Heather Reale as WOCSD Payroll Specialist

Moved: *Pollard*

Seconded: *Vennard*

Vote: 6-0

- vix. WOCSD Adm Asst/Finance Clerk
-Supt. Daly recommended Karen Ward for this position

Motion to approve the hire of Karen Ward as WOCSD Adm Asst/Finance Clerk.

Moved: *Pollard* **Seconded:** *MacNeill* **Vote:** 6-0

- E. Consideration and approval of Job Description/Title Change
-Supt. Daly explained the need to create a new job description of WOCSD Athletic Director. This position would oversee the athletic programs at the junior high and high school levels providing a centralized and consistent focus in managing the numerous facets involved.

Motion to approve a job description/title change for the position of WOCSD Athletic Director.

Moved: *Vennard* **Seconded:** *LaFond* **Vote:** 6-0

- F. Consideration and authorization for the Superintendent of Schools to hire staff during the summer months.

Motion to approve the authorization for the Superintendent of Schools to hire staff during the summer months.

Moved: *Pollard* **Seconded:** *MacNeill* **Vote:** 6-0

- G. 1st Reading of revisions to Policy IKF – Graduation Requirements
-Supt. Daly explained that with the implementation of Maine’s Learning Results and phasing in of a proficiency-based diploma, the District’s current policy must be updated to reflect the new requirements and language.

- H. Determination of date for School Committee Retreat in August

Motion to set the date of August 30, 2017 as a tentative date for the School Committee Retreat.

Moved: *Vennard* **Seconded:** *Pollard* **Vote:** 6-0

I. Consideration and approval of WHS Football Team request to attend Football Camp in Moultonboro NH – August 20-23, 2017

-WHS Head Football Coach, Tim Roche, addressed the Committee explaining the purpose of the Camp was to build team comradery and skills prior to the regular season. There is no cost to the District as fees are paid personally be attendees.

Motion to allow the Wells High School Football Team to attend football camp at Camp Winaukee in Moultonboro, NH from August 20-23, 2017.

Moved: *LaFond*

Seconded: *MacNeill*

Vote: 6-0

At this time, Chair Ackerson and Supt. Daly presented SC Member, Les LaFond with a certificate of appreciation thanking him for his service in filling the Ogunquit SC seat since February. Mr. LaFond expressed that it had been a pleasure to serve, albeit briefly.

9. Executive Session

A. To discuss a personnel matter pursuant to 1 M.R.S.A. § 405 (6) (A)

Motion to enter Executive Session to discuss a personnel matter pursuant to 1 M.R.S.A. § 405 (6) (A).

Moved: *Vennard*

Seconded: *Pollard*

Vote: 6-0

The Committee entered Executive Session at 7:46pm and returned at 8:42 pm.

11. Adjournment

- Chair Ackerson asked for a motion to adjourn the meeting.

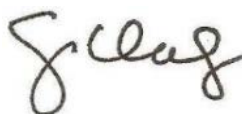
Motion to adjourn this meeting of the WOCSD School Committee at 8:43 pm.

Moved: *MacNeill*

Seconded: *Vennard*

Vote: 6-0

Respectfully submitted,



James P. Daly, Secretary
Wells-Ogunquit CSD School Committee