



# WOCSD SCHOOL COMMITTEE

## MISSION STATEMENT

The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.

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## MINUTES

The Wells-Ogunquit C.S.D. School Committee held a regular meeting on Wednesday, **March 8, 2017** beginning in the Wells Junior High School gymnasium.

School Committee members attending included: Helena Ackerson, Jason Vennard, Boriana Dolliver, Karen MacNeill, Miranda Pollard and Les LaFond. (*Mr. LaFond was appointed to fill the Ogunquit position made vacant by the resignation of Stillman Bradish*). Student Representatives, Michael Wrigley and Taryn Lambert, were absent due to high school activities. (Member Dolliver only attended the Recognition portion of the meeting).

District administrators in attendance included: Supt. Jim Daly; Dir. of Instruction, Stacey Schatzabel; Dir. of Finance/HR, Ed McDonough; Dir. of Operations, Jay Moore; Dir. of Special Services, Ryan Fairchild; and, Dir. of Technology, Michael Richards.

Building administrators attending were: WHS Principal, Eileen Sheehy; WHS Asst. Principal, Josh Gould; WJHS Principal, Bob Griffin; WJHS Asst. Principal, AJ Dufort; WES Principal, Chris Roche; WES Asst. Principal, Ken Spinney.

Others present included: Maryanne Foley, Becca Redman, and Lily Eremita. Also, present only for the recognition portion of the meeting -the WHS Wrestling Team, WHS Boys Basketball Team, Bailey Marsh, David Ouellette, Andrew Mott, Natalie Hanagan, Jaiden Greaves, and several parents.

1. **Call to Order/ Mission Statement**

- Chair Ackerson called the meeting to order at 6:15 pm.
- Chair Ackerson read the District Mission Statement.

2. **Pledge of Allegiance**

- Chair Ackerson led the group in the Pledge of Allegiance

3. **Adjustments to Agenda**

- **ADD**–Section 4–School Presentations–Item B–*WHS Fems/STEM Trip Request*
- **ADD**–Section 9–Old Business–Item C–*Consideration and approval of LAU Plan Revisions*

4. **Recognition, education, and/or school presentations**

A. **Recognition**

i. **WHS Wrestling Team – Class B State Title Champions**

- Supt. Daly congratulated the athletes and their coaches on this outstanding achievement. He noted this is the first time in 21 years that WHS has had a State title in this sport. Supt. Daly also noted that Coach Lewia had been chosen as “Coach of the Year” in the Mid-State League for the 2<sup>nd</sup> consecutive year.

-Chair Ackerson and Supt. Daly presented Certificates of Recognition to: Caleb Chase, Cullen Cummings, Brendan Dean, Caden Gibson, Aaron Maynard, Sean McCormack-Kuhman, Parker McDermott, Ryan Norton, Ben Orozco, Drew Peters, Nolan Potter, Spencer Poulin, Michael Wrigley, and coaches, Scott Lewia and Jim Worthing. (Team members Devin Bickford, Josh Burgess, and Nathan Curtis were unable to attend).

ii. WHS Boys Basketball Team – 2017 Class B Regional Champions

-Supt. Daly congratulated the athletes and their coaches on this tremendous achievement. He noted this is the first time in over 30 years that WHS Basketball has competed in a State title competition.

-Chair Ackerson and Supt. Daly presented Certificates of Recognition to: Liam Bell, Owen Berry, Tyler Bridge, Cameren Cousins, Riley Dempsey, Tyler Dewey, Keegan Reidy, Katie Reidy (Mgr.), Christian Saulnier, Matt Sherburne, Olivia Talevi (Mgr.), Channing Wang, Dylan Whitney, Deandre Woods, coaches Rob Berry, AJ Dufort, and Tim Roche. (Coaches Troy Brown and Nick Charles were unable to attend).

iii. WHS 2017 Class B State Title Diving Champion

-Supt. Daly announced that WHS Senior, Nathaniel Hayward, won the Class B State Title in Diving for the 2<sup>nd</sup> consecutive year. Nathaniel was unable to attend as he was participating in the Kennebunk-Wells Swim Team sports night with his teammates.

iv. WHS 2017 Maine Regional Scholastic Arts Award Recipients

-Supt. Daly announced the Wells High School students recognized for their award-winning artwork in the Maine Regional Scholastic Arts Competition. WHS Art Teacher, Vanessa White-Capelluti, represented the group stating the students were at the State House in Augusta advocating for arts programs in schools. Students recognized were: Wansley Demos, Lauren Dow, Elana Fortin, Sam Livingston, Alyssa Loukola, Savannah Martin, Nick Maynard, Emma Mercier, Sydney Sayward, Olivia Sciulli, and Blair Tweed.

v. WHS Western Maine Conference Citizenship Award Recipients

-Chair Ackerson and Supt. Daly presented Certificates of Recognition to WHS Seniors, Bailey Marsh and David Ouellette. The WMC Citizenship award is based on academics, involvement in school activities, and commitment to community service.

vi. WJHS Spelling Bee and Geography Bee Champions

-A Certificate of Recognition was presented to Andrew Mott for placing 1<sup>st</sup> in the WJHS Spelling Bee and 4<sup>th</sup> in the York County Bee. It was noted that Garner Holdsworth placed 2<sup>nd</sup> in the WJHS Bee and 9<sup>th</sup> in the York County Bee. (Garner was unable to attend).

-Also receiving Certificates of Recognition were Natalie Hanagan for placing 1<sup>st</sup> in the WJHS Geography Bee (she has also qualified for the State competition) and Jaiden Greaves for being 2<sup>nd</sup> place winner of the WJHS Geography Bee.

*(AT THIS POINT IN THE MEETING, THE GROUP TRANSITIONED TO THE OFFICE OF THE SUPT. FOR THE REMAINDER OF THE EVENING.)*

B. School Presentation

i. Consideration and approval of WHS Fems/STEMS Trip to Bangor

-WHS teacher, Becca Redman, and WHS student, Lily Eremita, addressed the group with information relative to a request allowing students to attend an overnight trip to the Maine Science Festival from March 17-18, 2017 in Bangor, Maine. Admission is free – accommodations will be paid by students.

**Motion to approve the WHS Fems/STEMS students to attend the Maine Science Festival staying overnight in Bangor from March 17-18, 2017.**

**Moved:** *Vennard*

**Seconded:** *LaFond*

**Vote:** 5-0  
(*Dolliver absent*)

5. Public Comment

-there was no public comment

6. Consideration and Approval of minutes of the School Committee workshop and regular meeting held on:

A. February 1, 2017

**Motion to approve the School Committee workshop and regular meeting minutes from February 1, 2017 as written.**

**Moved:** *Pollard*

**Seconded:** *Vennard*

**Vote:** 5-0  
(*Dolliver absent*)

7. Superintendent Updates

A. Items for Information

- i. *Board and Administrator* – February 2017 included in SC packet
- ii. *MSBA Update* – January 2017 included in SC packet
- iii. Superintendent's Update

-In his report to the Committee, Supt. Daly:

- Noted receipt of a thank you note from former SC Student Representative, Anna Furness.
- Reiterated the number of students that were recognized for achievement this evening and how great it was that so many students are excelling. He noted that it was wonderful to see the K-12 and community involvement.
- Reminded the audience of Parent Conferences at Wells High School on March 23<sup>rd</sup> and the Wells Junior High on April 6<sup>th</sup> and 13<sup>th</sup>.
- Encouraged everyone to attend the upcoming spring musical productions:
  - *Alice in Wonderland* at WJHS from March 23-25
  - *Mary Poppins* at WHS from April 5-8
- Acknowledged the number of Snow Days used this year and stated plans are in progress to reduce that number. He will share the final school end date in an upcoming *Supt. Update*.

## B. District Reports

- Wells Junior High School – *Robert Griffin*
  - Principal Griffin reported that:
    - New intramural offering – Volleyball – 16 members – students are enjoying this activity.
    - Area Rotarians and WHS students recently shared reading time with Grade 5 students. He thanked Mary Anne Foley for organizing the event.
    - WJHS has partnered with their new neighbors, the AVITA Assisted Living Facility. Students have assisted by serving lunches and by sharing time with McGee, the WJHS Therapy Dog. Also, residents have been invited to attend a performance of the spring musical.
    - The 7<sup>th</sup> Grade Team recognizes students through their *iCARE* “Student of the Month” awards. The *iCARE* principles are: ***I**ntegrity, **C**uriosity for Learning, **A**ccountability, **R**esiliency, and **E**xcellence in Education.*
    - The WJHS spring musical, *Alice in Wonderland*, will perform on March 23-24 at 7pm and on Saturday, March 25 at 2pm.
  
- Director of Instruction – *Stacey Schatzabel*
  - Dir. Schatzabel reported that:
    - Junior high and high school ELA teachers met together to discuss summaries, student work, and instructional practice.
    - Math teachers met to discuss the new Eureka math curriculum – positive feedback
    - Several Physical Education teachers will be attending a national conference in Boston later this month.
    - The Curriculum Coordinating Council will be requesting the School Committee to approve adoption of a new Spanish textbook for Spanish 3 and to approve the Kindergarten Jump Start Early Literacy Program.
    - Title audit is in full compliance.
    - MEA (Math and ELA) testing window – 3/20 – 4/7. SAT testing will be on 4/5 – Science testing in April and writing testing in May.
  
- Director of Special Services – *Ryan Fairchild*
  - Director Fairchild commented that:
    - Several staff members of the Special Services department attended a two-day training session on the reading program, “Seeing Stars” through *Lindamood-Bell*. It is hoped the addition of this reading program will provide greater consistency in approach, more accountability, and give a clear picture of level of student progress.
  
- Director of Finance – *Ed McDonough*
  - Director McDonough shared the following:
    - *WHS Building Project* - \$200,245 paid this month to AC Dudley, Gen’l Contr. \$160,344 is being held in retainage

- *General Fund* – tracking as expected - positive balances YTD
- *Food Service* – total expenses \$323,561.82 YTD  
total receipts \$361,076.98 YTD  
+ 37,515.18 YTD
- An overview of the proposed FY'18 Budget was presented.  
Dir. McDonough explained:
  - Anticipated revenue sources total \$24,521,935.83
  - Expected additional State subsidy \$ 1,126,279.04 *+\$160,000 above current*
  - Unassigned funds \$ 125,000.00
  - TOTAL \$25,773,214.87

It should be noted that, while the budget increase is \$708,869 or 2.83%, due to the additional funds, the net impact or increase to taxpayers is only 2.14%.

- Anticipated Tax Impact
  - Ogunquit

|   |        |
|---|--------|
| 2017 Tax Rate (actual)                        | \$3.99 |
| 2018 Tax Rate (estimated)                     | \$3.98 |
| <b>Decrease = (-\$0.01)</b>                   |        |
| <b>Impact on a \$300,000 home = (-\$3.00)</b> |        |
  - Wells

|   |        |
|---|--------|
| 2017 Tax Rate (actual)                    | \$6.17 |
| 2018 Tax Rate (estimated)                 | \$6.32 |
| <b>Increase = \$0.15</b>                  |        |
| <b>Impact on \$300,000 home = \$45.00</b> |        |
- A Public Hearing on the proposed FY'18 budget will be held on Wednesday, March 29<sup>th</sup>.

- Director of Operations – *Jay Moore*

-Director Moore noted that:

- Custodial work during February vacation included:
  - painting, sanitizing desks, electrical, plumbing, heating & ventilation, flooring, and bleacher maintenance
- Snow removal was completed to gain back parking spaces impacted by accumulated snowfall
- Fluctuating room temperatures in high school classrooms still an issue. Clerk-of-the-Works, Goodale is working with Seimens to determine a solution.
- School nurses at each school have provided *Bloodborne Pathogens* training to custodians. Upcoming training for van drivers.
- Each van is now equipped with 1<sup>st</sup> aid and biohazard spill kits in case of emergencies.

- Recent van usage: WHS Boys Basketball to Boston College; WHS Arts field trip to Portland; WJHS field trip to Avita; Music Boosters textile drive; WHS Wrestling to New England's in Providence, RI
- Director of Technology – Michael Richards  
-Director Richards shared that:
  - data collection projects include:
    - eRate (*phone and WiFi subsidy*)
    - Civil Rights Data Collection (*mandate from federal DOE/Ofc of Civil Rights bi-annually*)
    - eMPowerME (*matching rosters, classes, and test administrators for MEA testing*)
    - April 1<sup>st</sup> EPS Report (*subsidy reporting*)
    - Preparing schools for 2017-2018 (*calendars, schedules, student data*)

Supt. Daly took a moment to thank Maryanne Foley, Volunteer Coordinator, for her work in gathering volunteers and organizing the “Day of Reading” event held on March 3<sup>rd</sup>. It was a rewarding experience for students and guest readers, alike.

#### C. Notice of Retirement

##### i. WOCSD Payroll Specialist

-Supt. Daly shared that he had received a letter from Sharon Crippen, WOCSD Payroll Specialist, indicating her intent to retire effective June 30, 2017. He thanked Ms. Crippen for her 12 years of service with the District.

#### D. Notification of Volunteer Positions

##### i. WJHS Volunteer Wrestling Coach

- Supt. Daly noted that Mr. Robert Walker has been accepted as a volunteer coach for the WJHS Wrestling team. Mr. Walker comes to the Team with many years of coaching experience.

#### E. School Calendars

- March 2017 school event calendars were provided

### 8. New Business –

#### A. Consideration and approval of stipend positions

- i. WHS Girls Varsity Outdoor Track and Field Coach
- ii. WJHS Softball Coach

Supt. Daly recommended Cynthia McDonnell as WHS Girls Varsity Outdoor Track and Field coach and Heidi Mitchell as WJHS Softball coach.

**Motion to approve the hire of Cynthia McDonnell as WHS Girls Varsity Outdoor Track and Field Coach and Heidi Mitchell as WJHS Softball coach for the 2017 spring sports season.**

**Moved:** Vennard

**Seconded:** LaFond

**Vote:** 5-0  
(Dolliver absent)

9. **Old Business** –

A. Consideration and approval of *Policy JICK-E4 – Bullying Reporting, Investigation and Intervention/Resolution Process*

**Motion to approve Policy JICK-E4 – Bullying Reporting, Investigation and Intervention/Resolution Process.**

**Moved:** *Pollard*

**Seconded:** *MacNeill*

**Vote:** *5-0*  
*(Dolliver absent)*

B. Consideration and approval of *LAU Plan Revisions*

**Motion to approve revisions to the WOCSD LAU Plan as presented.**

**Moved:** *Vennard*

**Seconded:** *Pollard*

**Vote:** *5-0*  
*(Dolliver absent)*

10. **Adjournment**

-Chair Ackerson requested a motion to adjourn the meeting.

**Motion to adjourn this meeting of the Wells-Ogunquit Community School District School Committee.**

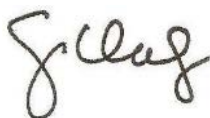
**Moved:** *Pollard*

**Seconded:** *Vennard*

**Vote:** *5-0*  
*(Dolliver absent)*

The meeting was adjourned at 7:30 pm.

Respectfully submitted,



James P. Daly, Secretary  
Wells-Ogunquit CSD School Committee