



WOCSD SCHOOL COMMITTEE

MISSION STATEMENT

The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.

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MINUTES

The Wells-Ogunquit C.S.D. School Committee held a regular meeting on Wednesday, **February 1, 2017**.

School Committee members attending included: Helena Ackerson, Jason Vennard, Boriana Dolliver, Karen MacNeill, and Miranda Pollard. Student Representatives, Michael Wrigley and Taryn Lambert, were absent.

District administrators in attendance included: Supt. Jim Daly; Dir. of Instruction, Stacey Schatzabel; Dir. of Finance/HR, Ed McDonough; Dir. of Operations, Jay Moore; Dir. of Special Services, Ryan Fairchild; Dir. of Technology, Michael Richards; and Dir. of Adult Ed, Chris Chessie.

Building administrators attending were: WHS Principal, Eileen Sheehy; WHS Asst. Principal, Josh Gould; WJHS Principal, Bob Griffin; WJHS Asst. Principal, AJ Dufort; WES Principal, Chris Roche; WES Asst. Principal, Ken Spinney.

Others present included: Stillman Bradish, Maryanne Foley, Reg Bennett, Alison Carignan, Paula Brayson, Dick Fillettaz, Larry Wicker, Raymond Farnham, Marty Cryer, David Hawk, Jason Hludik, and Chrys Demos. Also attending were WHS Students- Ryan Sousa, Lukas Hall, Connor Hood, Tim Martell, Josh McFarland, Charles Oliver, Blair Tweed, and Joshua Tweed, as well as, several of their parents.

1. **Call to Order/ Mission Statement**

- Chair Ackerson called the meeting to order at 6:30 pm.
- Chair Ackerson read the District Mission Statement.

2. **Pledge of Allegiance**

- Chair Ackerson led the group in the Pledge of Allegiance

3. **Adjustments to Agenda**

- **MODIFY**- Section 7 – Supts. Report- lettering sequence – “F-I”
- **ADD** – Section 7 – Supts. Report – add Item “I” – Notification of Volunteer Coaches
- **ADD** – Section 8 – New Business – Item C – 1st Reading of *LAU Plan Revisions*

4. **Recognition, education, and/or school presentations**

A. Recognition

i. WHS Engineering/Design Class – 2017 Samsung “Solve for Tomorrow” State winners

-Supt. Daly congratulated the students and their teachers on this tremendous achievement. He noted this is the second time that WHS had a State winning team in this competition.

-Chair Ackerson and Supt. Daly presented Certificates of Recognition to: Ryan Sousa, Lukas Hall, Connor Hood, Tim Martell, Josh McFarland, Charles Oliver, Blair Tweed, and

Joshua Tweed. (Students Courtland Austin and Marcus Tufts were unable to attend). Certificates were also given to the class instructors, Jason Hludik and Chryst Demos, as well as, Mr. David Hawk from the Portsmouth Naval Shipyard, who has been a mentor for the project from its inception.

-Mr. Hludik explained the contest entry was a “human-powered submarine”. As state winners, WHS will receive \$25,000 of technology equipment from Samsung. Also, the group chose the Rachel Carson National Wildlife Refuge as their non-profit partner. The Refuge will receive \$500.

Before the next presentation, Supt. Daly recognized former SC Member, Stillman Bradish, who was in the audience. Mr. Bradish has been dedicated to the WOCSD School Committee for many years, most recently since 2015. He was also a member of the SC Finance Committee offering invaluable advice during the WHS Building Project. Mr. Bradish recently resigned his post on the Committee. Supt. Daly expressed his appreciation for Mr. Bradish’s continued commitment to the District.

ii. Wells Elementary School/Marty Cryer – York VFW Post #6977

-on behalf of York VFW Post #6977, Veterans Larry Wicker, Raymond Farnham, and Dick Filliettaz, expressed their appreciation for the many collection events sponsored by Wells Elementary School. WES staff member, Marty Cryer, was presented a plaque denoting her extensive involvement in organizing care packages for deployed U.S. troops. Collected items have benefited troops at Walter Reed Hospital, active-duty service personnel, and, most recently, were donated to the local Patriot Riders to aid in veteran housing.

-Also recognized by the VFW, were Principal, Chris Roche, and Asst. Principal, Kenneth Spinney, for organizing and hosting an annual Veteran’s Day Assembly at Wells Elementary School. This event teaches students respect for our armed service personnel, both past and present.

B. School Presentation

i. Consideration and approval of WHS student trip to Spain – April 2018

-WHS Spanish teacher, Alison Carignan, and WHS Social Studies teacher, Paula Brayson, addressed the group with a request to allow students attend a group six-night trip to Spain during April vacation 2018. Ms. Carignan gave a presentation highlighting the proposed itinerary, and the following:

- students in good standing from Grades 10-12 will be accepted
- students/families are responsible for all financing
- cost of trip = approximately \$3,099
- mandatory parent/student meetings
- chaperone ratio 1:5

-Ms. Brayson shared that students are interested in forming a travel club in hopes of having organized group trips abroad annually.

-The School Committee approved this request by general consensus.

5. **Public Comment**

-there was no public comment

6. **Consideration and Approval of minutes of the School Committee meeting held on:**

A. January 4, 2017

Motion to approve the School Committee minutes from January 4, 2017 as written.

Moved: *Vennard*

Seconded: *Dolliver*

Vote: 5-0

7. **Superintendent Updates**

A. **Items for Information**

i. *Maine School Board Assoc. Update* newsletter included in SC packet

ii. Superintendent's Update

-In his report to the Committee, Supt. Daly:

- shared that he had received a note from the Alzheimer's Association in appreciation of a memorial donation made by the WOCSD on behalf of a staff member's parent
- announced that Parent Conferences will take place at the high school on Thursday, Feb 2nd and Thursday, Feb. 9th
- shared that he had attended the first Unified Basketball game today at the high school – it was wonderful to see the participant's excitement. Thanks to Darcy Ramsdell, Robin Reidy, Noel Curcio, Tim and Cindy Roche, Jack Molloy, Josh Gould, and Eileen Sheehy for their part in organizing and directing this program for special needs students.

B. **District Reports**

- **Student Reps** – *Michael Wrigley and Taryn Lambert*

No report as both student representatives were absent due to athletic commitments.

- **Public Information Officer** – *Reg Bennett*

Mr. Bennett began by noting-

- he has served in the capacity of Public Information Officer for the WOCSD since 2001
- goal of this position is to present the District in a positive light through press releases, briefs, photos, and slides sent to various local print media, television stations, and the District website
- he has submitted over 80 news articles to local media outlets during the past year
- is responsible for recording monthly WOCSD School Committee meetings
- also serves as a substitute van driver for the District

- **Director of Adult Education** – *Chris Chessie*

Director Chessie shared that:

- the Program had experienced tremendous fall activity

- new offering – *Wells-Ogunquit Walkers* – very popular - participants utilize the indoor track at WHS from 5:30-7:30pm on Mondays through Thursdays
- spring course brochure will be delivered to area residents by next week
- W/O Adult Ed will participate in the State Adult Ed conference held in the Hall of Flags at the State House in Augusta on March 16th
- He wishes to thank staff members Mary Angelini, Evening Coordinator, and Sue Cayford, Administrative Secretary, for their assistance
- Director of Instruction – *Stacey Schatzabel*
-Dir. Schatzabel reported that:
 - Instructional Team Leaders recently discussed successes with their Professional Learning Groups and are planning future professional development
 - Title audit complete. No on-site visit necessary. Findings will be received shortly. Thanks to Title Team members – Bonny Esty, Nancy Colley, Karen Valliere, Kim Richard, and Lucille Pisano for their hard work with the audit.
 - Curriculum Coordinating Council will meet on February 7th to discuss textbook and K-Jump Start consideration, an update on math program, and Proficiency-Based Diplomas
- Director of Special Services – *Ryan Fairchild*
-Director Fairchild commented that:
 - new Unified Basketball program at WHS offers a wonderful experience for both special ed and regular ed students – proves that inclusion works!
 - Extended School Year (ESY) program placements will begin by April
- Director of Finance – *Ed McDonough*
-Director McDonough shared the following:
 - *WHS Building Project* - \$346,826 remains to be paid
 - *General Fund* – tracking as expected - positive balances YTD
 - *Food Service* – total expenses \$264,969.89 / total receipts \$296,177.99 resulting in +31,208.10 for FY 16
- Director of Operations – *Jay Moore*
-Director Moore noted that:
 - building elevator inspections had been conducted- no issues
 - natural gas consumption remains below budget
 - electricity usage
 - » WHS being closely monitored - first year using entire building
 - » WES and WJHS on par with prior years' usage
 - proposed Capital Improvement Projects
 - » Repairing/repaving entrance pavers at WES

- » Repairing drainage issues at WJHS
- » Beautifying rear playground area at WJHS
- COPSync Training (active-intruder events) in progress –minor tech issues
- Van Usage –
 - » WES teachers to Univ Farmington
 - » WHS Guidance to USM
 - » Junior High Band to Noble HS
 - » Bridges program each Monday and Wednesday – local
- Director of Technology – *Michael Richards*
-Director Richards shared that:
 - training session for teachers on Google applications- 20 attending
 - virtual reality technology has become a valuable classroom asset
(*demo video shared*)

C. Notices of Resignation

- i. Supt. Daly reported that he had received and accepted the resignation of Amy Sevigny, WES Grade 2 (share) Teacher effective 6/30/17. Ms. Sevigny has been with the WOCS D for 4 years.
- ii. Supt. Daly reported that he had received and accepted the resignation of Alyse Trainor, WJHS Softball Coach – effective Nov. 2016.
- iii. Supt. Daly reported that he had received and accepted the resignation of Corey Leach, WHS JV Baseball Coach, effective 1/26/17.
- iv. Supt. Daly reported that he had received and accepted the resignation of Kevin Banks, WJHS Baseball Coach, effective 1/17/17.

D. Notification of Retirement

- i. Supt. Daly shared that he had received a letter from Robert Winn, WJHS Technology teacher, indicating his intent to retire at the end of the 2016-17 school year. He thanked Mr. Winn for his 34 years of service with the District.
- ii. Supt. Daly noted that he had received a letter from Jay Audet, WHS Math teacher, indicating his anticipated retirement effective with the end of the 2016-2017 school year. He thanked Mr. Audet for his dedication to the District for the past 34 years.
- iii. Supt. Daly reported that he had also received a letter from Paula Edmonds, WJHS Ed Tech, indicating her intent to retire at the end of the 2016-17 school year. He thanked Ms. Edmonds for her two years of service with the District.

E. Notification of New Hire

- Supt. Daly noted that Ms. Catherine Lawrence has been hired to fill the vacant position of WES Administrative Secretary on an interim basis until 6/30/17.

F. Notification of WJHS 2nd Trimester Intramural Advisors

-Supt. Daly announced the selection of Lauren Rivera as WJHS 2nd Trimester Spring Drama Leader.

G. Notification of Stipend Position

- i. Supt. Daly noted that Lisa White was chosen to fill the position of WJHS Spring Drama Assistant.
- ii. Supt. Daly reported that Jessica Prince was chosen to fill the position of Girls Varsity Lacrosse Coach at WHS.

H. School Calendars

- February 2017 school event calendars were provided

I. Notification of Volunteer Positions

-Supt. Daly shared that Jason Brickett, Daniel Bothwell, and Shane Maxon have been accepted as WJHS Volunteer Wrestling Coaches

8. New Business –

A. 1st Reading of Policy JICK-E4 – Bullying Reporting, Investigation and Intervention/Resolution Process

-this is a new policy regarding reporting procedures for bullying incidents within the schools. A draft copy was included in the Committee's packets.

B. 1st Reading of 2017-2018 District School Calendar

-a draft copy of the upcoming school year calendar was provided

C. 1st Reading of LAU Plan - Revisions

-State mandated revisions to the LAU Plan

11. Adjournment

-Chair Ackerson requested a motion to adjourn the meeting.

Motion to adjourn this meeting of the Wells-Ogunquit Community School District School Committee.

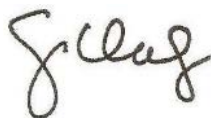
Moved: *Pollard*

Seconded: *MacNeill*

Vote: 5-0

The meeting was adjourned at 7:54 pm.

Respectfully submitted,



James P. Daly, Secretary
Wells-Ogunquit CSD School Committee