



WOCSD SCHOOL COMMITTEE

MISSION STATEMENT

The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.

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MINUTES

The Wells-Ogunquit C.S.D. School Committee held a regular meeting on Wednesday, **January 4, 2017.**

School Committee members attending included: Helena Ackerson, Jason Vennard, Stillman Bradish, Boriana Dolliver, and Karen MacNeill. SC Member, Miranda Pollard and Student Representatives, Michael Wrigley and Taryn Lambert, were absent.

District administrators in attendance included: Supt. Jim Daly; Dir. of Instruction, Stacey Schatzabel; Dir. of Finance/HR, Ed McDonough; Dir. of Operations, Jay Moore; and Dir. of Technology, Michael Richards.

Building administrators attending were: WHS Principal, Eileen Sheehy; WHS Asst. Principal, Josh Gould; WJHS Principal, Bob Griffin; WJHS Asst. Principal, AJ Dufort; WES Principal, Chris Roche; WES Asst. Principal, Ken Spinney.

WOCSD Community Resource Coordinator, Maryanne Foley, was also present.

1. **Call to Order/ Mission Statement**

- Chair Ackerson called the meeting to order at 6:32 pm.
- Chair Ackerson read the District Mission Statement.

2. **Pledge of Allegiance**

- Chair Ackerson led the group in the Pledge of Allegiance

3. **Adjustments to Agenda**

- **ADD**- Section 6D Notification of Retirement , Item ii – WJHS Gr 5 Teacher
- **ADD** – Section 7 New Business, Item ii - WHS Unified Basketball Co-Coaches
Section 7 New Business, Item iii – WJHS SPED Team Leader
- **DELETE** – Section 8 Executive Session – Item A – to discuss the Superintendent’s evaluation pursuant to 1 M.R.S.A. § 405 (6) (A)
(THIS ITEM WAS POSTPONED TO THE JANUARY WORKSHOP MEETING DUE TO THE ABSENCE OF COMM. MEMBER POLLARD THIS EVENING)

4. **Public Comment**

- there was no public comment

5. **Consideration and Approval of minutes of the School Committee meeting held on:**

A. December 7, 2016

Motion to approve the School Committee minutes from December 7, 2016 as written.

Moved: *Vennard*

Seconded: *Bradish*

Vote: 5-0

(Pollard absent)

(Student Reps absent)

6. **Superintendent Updates**

A. Items for Information

i. Superintendent's Update

-Before beginning his report, Supt. Daly announced that he and the Committee had received and accepted the resignation of SC Member, Stillman Bradish, effective January 15, 2017. Supt. Daly thanked Mr. Bradish for his commitment to the District over the past two years.

-In his report to the Committee, Supt. Daly:

- shared that he had received a note from the Goodwin's Mills Firefighters Relief Association in appreciation of a memorial donation made by the WOCSA on behalf of a staff members husband.
- noted that January is National School Committee Recognition Month. He recognized each member and, on behalf of the District, expressed his appreciation for their dedication. Each member was presented a certificate in recognition of their service over the past year.

B. School Calendars

-January 2017 school event calendars were provided.

C. Notice of Resignation

i. Supt. Daly reported that he had received and accepted the resignation of Michelle Murphy, Foreign Language teacher at Wells High School, effective 12/16/16. Mrs. Murphy has been employed by the District for the past ten years.

ii. Supt. Daly reported that he had received and accepted the resignation of Chuck Auger, WJHS Grade 8 Boys Basketball Coach, effective 12/19/16.

iii. Supt. Daly reported that he had received and accepted the resignation of Erin Mansfield in her capacity of WJHS SPED Team Leader, effective 12/16/16.

D. Notification of Retirement

i. Supt. Daly shared that he had received a letter from Cathy Abbot, WJHS Literacy Specialist, indicating her intent to retire at the effective at the end of the 2016-17 school year. He thanked Mrs. Abbott for her 22 years of service with the District.

- ii. Supt. Daly noted that he had also received a letter from Alice Meader, WJHS Grade 5 teacher, indicating her intent to retire at the end of the 2016-17 school year. He expressed his appreciation for Ms. Meader's **40 years** of service and dedication to the students of the WOCS.

E. Notification of WJHS 2nd Trimester Intramural Advisors

-Supt. Daly announced the selection of WJHS 2nd Trimester Advisors, as follows:

ADVISOR	ACTIVITY
<i>Linda Gaidimas</i>	<i>Sewing Club</i>
<i>Bonnie Dill</i>	<i>Little House on the Prairie</i>
<i>Lynn Mercier</i>	<i>Fun Fridays in the Library</i>
<i>Dianne Hussey</i>	<i>Guided Study/Work Time</i>
<i>Lynn Mercier</i>	<i>Guided Study/Work Time</i>
<i>Gale Bernard</i>	<i>Fun with Cooking 5/6</i>
<i>Gale Bernard</i>	<i>Fun with Cooking 7/8</i>
<i>Kerry Georgitis</i>	<i>STEM Club</i>
<i>Anne Gallo</i>	<i>Bridge Club</i>
<i>Ellen Rodman</i>	<i>Walking/Yoga Club</i>
<i>Dan MacLeod</i>	<i>Girls Volleyball</i>
<i>Renee Savage</i>	<i>Therapy Time @ Avita w/McGee and Students</i>
<i>Dianne Hussey</i>	<i>Dances through the Decades</i>
<i>Susie Dugovic</i>	<i>Dances through the Decades</i>

F. District Reports

- Student Reps – *Michael Wrigley and Taryn Lambert*
No report as both student representatives were absent.
- Community Resource Coordinator – *Maryanne Foley*
-Mrs. Foley began by noting:
 - many volunteers assist with projects throughout the District. Some of these projects include: JumpStart Kindergarten, Kindergarten Screening day, Picture Day, and the new PBIS School Store.
 - Currently, there are over 60 junior high student volunteers that help out one day per week in classrooms. Also, the *Acorns to Oaks* program blends 3rd and 4th graders with high school students one day per week. The high school students are able to receive community service credit for their time.
 - The annual Literacy Achievement Awards program is in full swing. The deadline for entries is March 3rd.
 - March 3rd will be a *Celebration of Reading Day* in the District. Guest readers are needed. If interested, please contact Mrs. Foley at Wells Elementary School.

- Director of Instruction – *Stacey Schatzabel*
 - Dir. Schatzabel reported that:
 - Michael Richards, WOCSD Tech Dir., is offering a district course on Google Tools to all staff
 - Nineteen (19) teachers are taking the assessment course offered by Henry Ingwersen and Charlene Kohn.
 - Vertical Teams from all three schools continue to work together monthly
 - Professional Learning Group (PLG) facilitators will meet at the end of the month to discuss and plan professional development needs for next year
 - The next Curriculum Coordinating Council meeting will be on February 7th.

- Director of Finance/HR – *Ed McDonough*
 - Dir. McDonough stated that:
 - payments had been made this month to WHS Building Project general contractor, AC Dudley, totaling \$413,039, leaving \$346,826 remaining to pay on the contract. The project is essentially complete with the exception of punch list items needing correction - \$322,231 of the remaining amount is retained and will be released after these items are addressed.
 - General Fund monies are on target with 53% remaining.
 - budget meetings with all administrators have been completed
 - coordination with the district's auditing firm continues and the FY 16 audit is expected to be ready for the Finance Sub-Committee's review at its meeting on 1/23/17.

- Director of Operations – *Jay Moore*
 - In his report, Dir. Moore shared:
 - FY18 Budgets and 5-year Capital Improvement Plans have been received from all building administrators. He plans to present these to the Finance Committee on 1/23/17.
 - Kennebunk/Kennebunkport, Wells Water District tested each building's water supply for copper and lead – results forthcoming. There was no charge for this analysis.
 - Bus Safety and Training Report, Form EFT-21, has been submitted to the State through the NEO reporting system.
 - During the holiday break, custodians in all buildings accomplished painting, waxing floors, and needed repairs.
 - Van usage has included: WHS Boys Basketball to Keene State and weekly usage by the WHS and WJHS Bridges Programs.

- Director of Special Services – *Ryan Fairchild*
 - no report in Dir. Fairchild's absence.

- Director of Technology – *Michael Richards*
 - Dir. Richards noted that:
 - December was "Coding Month" – Marty Cryer and Beth Goodwin taught these computer skills to their students
 - He will be teaching a 10-week class to staff on the G Suite of Apps and how to incorporate it in their classrooms

8. New Business –

A. Consideration and approval of stipend positions

-Supt. Daly recommended the following:

- i. WJHS Grade 8 Boys Basketball Coach – *Bruce Peloquin*
- ii. WHS Unified Basketball Co-Coaches – *Tim Roche and Cindy Roche*
- iii. WJHS SPED Team Leader – *Eric Hopkins*

Motion to approve stipend positions as listed and recommended by Supt. Daly.

Moved: *MacNeill*

Seconded: *Bradish*

Vote: 5-0

(Pollard absent)
(Student Reps absent)

B. Consideration and approval of Graduation Standards and Performance Indicators in English, Science, Social Studies, and Health/PE

Motion to approve Graduation Standards and Performance Indicators in English, Science, Social Studies, and Health/PE

Moved: *MacNeill*

Seconded: *Vennard*

Vote: 5-0

(Pollard absent)
(Student Reps absent)

11. Adjournment

-before adjourning, Supt. Daly commented on the Snow Day/School Cancellation procedures stating that he strives to have notification calls go out by 5 am. Please contact your school or the District office if no call has been received.

-Chair Ackerson requested a motion to adjourn the meeting.

Motion to adjourn this meeting of the Wells-Ogunquit Community School District School Committee.

Moved: *Vennard*

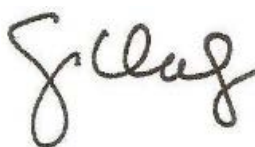
Seconded: *Bradish*

Vote: 5-0

(Pollard absent)
(Student Reps absent)

The meeting was adjourned at 7:32 pm.

Respectfully submitted,



James P. Daly, Secretary
Wells-Ogunquit CSD School Committee