



WOCSD SCHOOL COMMITTEE

MISSION STATEMENT

The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.

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MINUTES

The Wells-Ogunquit C.S.D. School Committee held a regular meeting on Wednesday, **December 7, 2016**. The meeting began in the Wells Junior High Gymnasium and moved to the Office of the Superintendent following completion of recognition presentations.

School Committee members attending included: Helena Ackerson, Jason Vennard, Stillman Bradish, Miranda Pollard, Boriana Dolliver, Karen MacNeill and Student Representative, Michael Wrigley. Student Representative, Taryn Lambert, was absent.

District administrators in attendance included: Supt. Jim Daly; Dir. of Instruction, Stacey Schatzabel; Dir. of Finance/HR, Ed McDonough; Dir. of Operations, Jay Moore; Dir. of Special Services, Ryan Fairchild; Dir. of Technology, Michael Richards and Dir. Nutrition Services, Lisa Currie.

Building administrators attending were: WHS Principal, Eileen Sheehy; WHS Asst. Principal, Josh Gould; WHS Dir. Student Activities, Jack Molloy; WJHS Principal, Bob Griffin; WJHS Asst. Principal, AJ Dufort; WES Principal, Chris Roche; WES Asst. Principal, Ken Spinney.

Others present were: Pam Lear, WES Grade 4 students, Hayden Meffert and Alex Finn (with parents).

Those attending for presentations included: Vicki Aldridge, Lou Macellaro, Bailey Smith, Bella White, Jessica Bacon, Mallory Cashman, Cameron Barker, Owen Berry, Cody Brassard, Tyler Bridge, Josh Burgess, Sam Chaplin, Caleb Chase, Cullen Cummings, Brendan Dean, Brody Dempsey, Riley Dempsey, Chad Fitzpatrick, Nick Hansen, Evan Leach, Joshua Martinez, Sean McCormack-Kuhman, Bryce McMinis, David Ouellette, Matt Ouellette, Drew Peters, Nolan Potter, Keegan Reidy, Brian Roberts, Christian Saulnier, Jacob Scott, Alex Staples, Zach Steere, Sam Strange, Jack Talevi, Matt Tufts, Evan Whitten, Deandre Woods, Michael Wrigley, Tim Roche, Mark Lewia, Kevin Fox, Josh Gould, Shane Daly, Chad Daly, Rob Berry, Carmen Perri, John Bucci, Joe Kewley, Walt Wilson, and several team parents.

1. **Call to Order/ Mission Statement**

- Chair Ackerson called the meeting to order at 6:30 pm.
- Chair Ackerson read the District Mission Statement.

2. **Pledge of Allegiance**

- Chair Ackerson led the group in the Pledge of Allegiance

3. **Adjustments to Agenda**

- **ADD-** Section 7, Item Aiii – *Town of Wells Thank You Letter*
- **ADD** – Section 7, Item Ai – *Board & Administrator – December 2016*

4. Recognition, Education, and/or School Presentations

A. Recognitions –

- i. WJHS Greenhouse Project
 - Chair Ackerson and Supt. Daly presented certificates of recognition to Volunteer, Lou Macellaro, and WJHS Administrative Secretary, Vicki Aldridge, for their efforts in reviving the Jr. High Greenhouse project and facilitating it's completion.
- ii. WHS Football Team –Class C State Champions
 - Supt. Daly and WOCSD School Committee members recognized the WHS Football team and their coaches for their accomplishment of becoming the 2016 Class C State Champions. The Team ended their season with an 11-1 record, defeating Mt. Desert HS for the championship.
- iii. WHS Color Guard –Macy Thanksgiving Day Parade
 - Supt. Daly and Chair Ackerson presented certificates of recognition to Bella White, Jessica Bacon, and Mallory Cashman, WHS Color Guard members who participated in the 2016 Macy's Thanksgiving Day Parade in New York City. Coach, Bailey Smith, was also recognized. This marks the third consecutive year that Wells/Ogunquit has been represented in this national event.

(Award recipients left the meeting following presentations.

The remainder of attendees transitioned to the Superintendent's Office Conference Room).

5. Public Comment

-there was no public comment

6. Consideration and Approval of minutes of the School Committee meeting held on:

- A. November 2, 2016
- B. November 16, 2016 - Workshop

Motion to approve the School Committee minutes from November 2, 2016 and November 16, 2016 workshop as written.

Moved: *Vennard*

Seconded: *Bradish*

Vote: 6-0

(Student Rep votes not counted)

7. Superintendent Updates

A. Items for Information

- i. *Board & Administrator's* November and December publications in SC packet.
- ii. MSBA Update – October 2016 in SC packet including article pertaining to State enrollment trends.
- iii. Superintendent's Update
 - In his report to the Committee, Supt. Daly:
 - noted he had received a letter from Jackson Labs in Bar Harbor, Maine, referencing Lee McGlashan, WHS Science teacher and STEM instruction.
 - relayed a thank you letter that was received from the Patriot Riders organization thanking Wells Elementary for the donations received from their Veterans' Day assembly.

- shared the NESDEC Enrollment Report indicating projected enrollment for the District.
- highlighted the VFC Biennial Site Compliance Review from the Maine CDC to all sites administering the flu vaccine. WOCS D was in full compliance.
- stated he had received a note from the Wells Town Clerk's office in appreciation of closing school on National Election Day.
- noted that over 550 dinners were served at the recent Thanksgiving Dinner for Seniors given by Grade 8 students at WJHS . He commented that high school students, faculty and staff, and community members also contributed in making the event a success.
- complimented the students and staff of Wells Elementary School for their annual Veteran's Day assembly. He thanked Principal Roche and Asst. Principal Spinney for their part in organizing this annual event to honor veterans in our communities.
- noted that he had met with the Wells Select Board on Tuesday, Dec. 6th to present information relative to the FY 17-18 school budget. He was joined by WES Principal, Chris Roche, who spoke about the new PBIS initiative, and by Asst. Principal, Josh Gould, who reported on the final steps of the WHS Construction Project.

B. School Calendars

-December school event calendars were provided.

C. Notice of Transfer

-Supt. Daly informed the group that Mary Raso, Food Service Specialist, was transferred to the elementary school from the junior high school, effective 11/17/16.

D. Notice of Resignation

-Supt. Daly reported that he had received and accepted the resignation of Sarah Blevins, Administrative Secretary at Wells Elementary School, effective 11/30/16.

E. District Reports

• Student Reps – *Michael Wrigley*

-Mr. Wrigley shared that:

- In Academics –
 - 1st Trimester had ended with a decrease in failure grades overall. He thanked the teachers and members of the Warrior Lab for their support.
- In Activities –
 - the Football Pep Rally was tremendous. The Team was proud to visit the elementary school students prior to the championship game.
 - members of the Color Guard had travelled to New York City to participate in the Macy's Thanksgiving Day parade.
 - winter sports are now underway.
 - the Band and Color Guard are participating in holiday parades in Exeter, Rochester, Ogunquit and Wells.
 - the fall play, *A Christmas Carol*, was a huge success in the new Olenn Performing Arts Center.
 - student community service projects include - 10 food baskets to area families, establishing a "giving tree", and helping to decorate Ogunquit Village.

- Wells Elementary School – *Christopher Roche*
 - Principal Roche began by introducing Pam Lear, WES teacher, and two fourth grade students, Alex Finn and Hayden Meffert, who spoke about the new Student Leadership Team. The students explained that the group meets once per month and develops ideas on how to make the school great. The students voted to hold a bake sale with proceeds to benefit charity, and a “Flashlight Friday” as a School Spirit event.
 - he shared the school’s new vision statement – “*Every Student, Every Day – Inspire, Empower, Achieve!*”
 - he explained their new initiative, PBIS – Positive Behavior Intervention Support, and noted that discipline referrals had decreased from 125 in Dec. 2015 to zero as of this date.
 - thanked music teacher, Karen Taylor, for creating a school song that students have learned to sing.
 - spoke about the Core Value Awards program, now known as “Breakfast of Champions”, and how it recognizes students for their intangible gestures of kindness, compassion, and politeness.
 - thanked the WHS Football Team for visiting the school prior to the big game – students were excited to share in the Team’s success.

- Director of Nutrition Services – *Lisa Currie*
 - Dir. Currie shared a photo of the WES field trip to Spiller Farms where students harvested vegetables to be used in school lunches.
 - spoke of the Food Service staff’s involvement with the WJHS Thanksgiving Dinner
 - noted that they have created new breakfast items – breakfast counts were 502+ in October.
 - reported that all Food Service Managers have become members of the Maine School Nutrition Association.

- Director of Instruction – *Stacey Schatzabel*
 - Dir. Schatzabel reported that:
 - she attended the ER Wed professional development on Literacy Training at WES
 - two teachers will be attending a workshop on the new SAT and PSAT’s
 - the Maine Assessment & Accountability Reporting System (MAARS) will provide interactive access to student assessment data (MEAs). The Public Reporting module will be available 12/7/16.
 - Gifted and Talented Renewal Application has received State approval.

- Director of Finance/HR – *Ed McDonough*
 - five months into the current fiscal year with 42% spent – right on track
 - attended a construction meeting on Monday. We are in the final steps of the project. Payments will be released by end of week. Mr. McDonough thanked Supt. Daly for his constant attention to detail throughout the Project.
 - a few small equipment items had been disposed of per District policy resulting in a net gain of \$700.

- Director of Operations – *Jay Moore*
 - budget preparations ongoing
 - met with all head custodians relative to potential projects
 - developing a 5-year Capital Improvement list to focus on facilities, grounds, transportation, and equipment.
 - researching purchase of gymnasium floor covers to protect the wood floors from damage when used for non-athletic events
 - fall athletic and grounds equipment has been stored for the winter
 - winter equipment has been tested in preparation of snow removal needs
 - the Honda van has been repaired and will be kept for local transportation
- Director of Special Services – *Ryan Fairchild*
 - has met with all buildings relative to SPED budget and staffing needs
 - we will receive a list sometime in December of potential students entering the District next year who currently receive special education services from Child Developmental Services (CDS).
- Director of Technology – *Michael Richards*
 - he and AJ Dufort attended training provided by Drummond & Woodsum - “School, Technology, and the Law”. As a result, several technology-related policies were reviewed and will be brought to the Policy Committee for further action.
 - the District has entered into a partnership with the Town of Wells in utilizing a security software notification system – “COPSync”. This program will allow 2-way communication between the school campuses and the police department in the event of a lockdown situation.

8. New Business –

A. Consideration and approval of stipend positions

-Supt. Daly recommended the following:

- WJHS Wrestling Coach – Chris Marquis
- WJHS Cheering Coaches – Jennifer Mayo and Jessie Araujo
- WHS Volunteer Cheering Coach – Jessie Araujo
- WHS 1st Team Boys Basketball Volunteer Coach – Chuck Tufts
- WHS JV Baseball Coach – Corey Leach

Motion to approve stipend positions as listed and recommended by Supt. Daly.

Moved: *Pollard*

Seconded: *Vennard*

Vote: 6-0

(Student Rep votes not counted)

9. Old Business

A. Consideration and approval of revisions to *Policy DN – School Properties Disposition*

Motion to approve revisions to Policy DN – School Properties Disposition as presented.

Moved: *Vennard*

Seconded: *Bradish*

Vote: 6-0

(Student Rep votes not counted)

10. Executive Session

-Chair Ackerson requested a motion to enter into Executive Session to discuss a personnel matter pursuant to 1 M.R.S.A. § 405 (6) (A).

Motion to enter Executive Session to discuss a personnel matter pursuant to 1 M.R.S.A. § 405 (6) (A).

Moved: *Vennard*

Seconded: *Pollard*

Vote: 6-0
(Student Rep votes not counted)

-The Committee entered Executive Session at 7:47pm.

-The Committee returned from Executive Session at 8:01pm.

11. Adjournment

-Chair Ackerson requested a motion to adjourn the meeting.

Motion to adjourn this meeting of the Wells-Ogunquit Community School District School Committee.

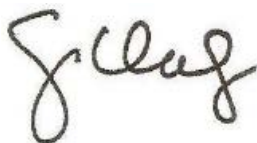
Moved: *Bradish*

Seconded: *Dolliver*

Vote: 6-0
(Student Rep not present)

The meeting was adjourned at 8:02 pm.

Respectfully submitted,



James P. Daly, Secretary
Wells-Ogunquit CSD School Committee