



WOCSD SCHOOL COMMITTEE

MISSION STATEMENT

The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.

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MINUTES

The Wells-Ogunquit C.S.D. School Committee held a regular meeting on Wednesday, **November 2, 2016** in the Office of the Superintendent, 1460 Post Road, Wells, Maine.

School Committee members attending included: Helena Ackerson, Jason Vennard, Stillman Bradish, Miranda Pollard, Borianna Dolliver, and Student Representatives, Taryn Lambert and Michael Wrigley. SC Member, Karen MacNeill, was absent.

Administrators in attendance included: Supt. Jim Daly; Dir. of Instruction, Stacey Schatzabel; Dir. of Finance/HR, Ed McDonough; Dir. of Operations, Jay Moore; Dir. of Special Services, Ryan Fairchild; Dir. of Technology, Michael Richards; and Dir. Adult Education, Chris Chessie.

Building administrators attending were: WHS Principal, Eileen Sheehy; WHS Asst. Principal, Josh Gould; WHS Dir. Student Activities, Jack Molloy; WJHS Principal, Bob Griffin; WJHS Asst. Principal, AJ Dufort; and WES Principal, Chris Roche.

Others present were: Susie Dugovic, Katie Pinette, Summer Sayward, Mitch Libby, Karen Libby, Brian McMahon, Susan McMahon, Brian Niznik, Griffin Allaire, Jason Allaire, Everette Allen, Leigh Ann Bauer, Mitchell Stapleton, Tyler Stapleton, Melissa Stapleton, Ben Madsen, Gus Madsen, Wes Moody, Amy Moody, Matt Chase, Sophia Chase, Noah McAvoy, Rick McAvoy, Bob Winn, and Maryanne Foley.

1. **Call to Order/ Mission Statement**

- Chair Ackerson called the meeting to order at 6:30 pm.
- Chair Ackerson read the District Mission Statement.

2. **Pledge of Allegiance**

- Chair Ackerson led the group in the Pledge of Allegiance

3. **Adjustments to Agenda**

- Section 7 – Superintendent's Update
ADD – Playground Map Project
- Section 8 – New Business – A. Consideration and approval of stipend positions
ADD – Item iv. - WJHS Grade 7 Boys Basketball Volunteer Coach

4. **Recognition, Education, and/or School Presentations**

A. Recognitions –

i. WHS Boys Cross Country Team – 2016 WMC Conference Champions

Chair Ackerson and Supt. Daly congratulated Coach Bob Winn and WHS Boys Cross Country team members for being named *2016 Western Maine Conference Champions*.

Team members, Matt Chase, Mitchell Stapleton, Brian McMahon, Mitch Libby, Tyler Stapleton, Noah McAvoy, Brian Niznik, Griffin Allaire, Everette Allen, Guss Madsen, Wes Moody, Matthew Buonanno, Quentin Curtiss, Jacob Jarman, Tyler Evans, and Tim Martell were recognized for this achievement. Coach Winn was also presented with a certificate for his coaching leadership. It was noted that the Team also won the WMC Championship title in 2015.

5. Public Comment

-there was no public comment

6. Consideration and Approval of minutes of the School Committee meeting held on:

A. October 5, 2016

Motion to approve the School Committee minutes from October 5, 2016 as written.

Moved: *Pollard*

Seconded: *Bradish*

Vote: 5-0

(MacNeill absent)

(Student Rep votes not counted)

7. Superintendent Updates

A. Items for Information

i. *Board & Administrator's* October publication in SC packet.

ii. Superintendent's Update

In his report to the Committee, Supt. Daly:

- noted that October 1st enrollment in the District has increased since last year. We now have 1312 students enrolled (13 new students). This is a 1% increase from last year's total of 1299.

Mr. Vennard commented that many potential homebuyers consider our community specifically for the quality schools.

- informed the Committee that work has begun on the FY'18 School Budget. A timeline has been developed (*in SC packet*). The budget will be discussed at the SC Workshop on November 16, 2016.
- shared that Parent Conferences are taking place in all three schools:
 - Wells High School –Thursday, Nov. 3rd – 3:30-7:30pm
 - Wells Junior High – Thursday, Nov. 3rd & Thursday, Nov. 10th – 3:00-6:30pm
 - Wells Elem – Mon, Nov. 7th –3:30-7:00 pm & Thurs. Nov. 10th –3:30- 6:30pm

He also noted that there will be no school on Tuesday, November 8th due to one of the schools being a polling site for the national elections. Also, there is no school on Friday, November 11th in observance of Veteran's Day.

- announced that the first production in the new WHS Performing Arts Center will be the high school's fall play, "A Christmas Carol". Performances will be held from Nov. 30th through Dec. 3rd.

- mentioned he had been approached by the Wells and Ogunquit Rotaries with a request to paint murals of a United States map on the playgrounds of the Wells Elementary and Wells Junior High Schools as a creative, educational tool. Supt. Daly has approved this project to be completed in late spring 2017 at no cost to the District.

B. School Calendars

-November school event calendars were provided.

C. Notice of Resignation

-Supt. Daly reported that he had received and accepted the resignation of David Boyd, Head Custodian at Wells Elementary School effective 11/7/16. Supt. Daly thanked Mr. Boyd for his seven years of service in the District.

D. District Reports

• Student Reps – *Taryn Lambert*

-Ms. Lambert spoke about the many activities and community service projects ongoing at WHS. A very successful fall sports season is winding down – volleyball participated in the playoffs for the first time ever; football will compete in their second playoff game this Friday against Fryeburg; and the Boys and Girls Cross Country teams have qualified for States. The Band and Color Guard won a Silver Medal at the MBDA State Finals. Several community service events include: the Interact Club donating time at the Ronald McDonald House in Portland and the football team helping to set up the recent “All-4-Kids” sale at the elementary school.

• Wells Junior High School – *Robert Griffin*

-Principal Griffin began by sharing the noticeable positive atmosphere throughout the junior high.

-a breakfast for new students was held on Nov. 1st to welcome over 25 pupils new to the school and community that have transferred from area towns, as well as, California, New York, South Carolina, and Thailand.

-shared that the junior high’s fall drama production, *The Bottom of the Lake*, was well received. New this year- the entire student body was able to attend a preview show during an afternoon assembly.

-WJHS Social Studies teacher, Susie Dugovic, along with students, Katie Pinette and Summer Sayward, addressed the group relative to the upcoming 22nd annual Thanksgiving Dinner for Seniors offered by Grade 8 students. The students shared that hosting the Dinner is part of their “Generations Project” curriculum unit. Also, as part of the Project, students have been collecting non-perishable items for area food pantries, conducting a coat drive, and assisting seniors with technology at local libraries. On Nov. 15th, students will travel to Sentry Hill to interview residents. They are looking forward to spending time with older community members and learning about their lives.

- Director of Instruction – *Stacey Schatzabel*
 - Dir. Schatzabel reported that the Early Release Wednesday professional development time is being utilized well. Teachers are entering into collegial conversations and appreciating this common time with colleagues.
 - Vertical Teams are now meeting on the last Wednesday of each month.
 - Graduation Standards for science, social studies, ELA, PE and health have been presented to the CCC committee.
 - a WOCSA assessment course has begun – it is being taught by WES faculty members, Henry Ingwerson and Charlene Kohn.
 - PSAT testing was administered to all sophomores and juniors on Oct. 19th.
 - The Curriculum Coordinating Council met on Nov. 1st and approved Graduation Standards.
 - Kindergarten Early Literacy program data shows successful results.
 - the new LINK IT data system has provided a District math analysis. Additional data points will be added.
- Director of Finance/HR – *Ed McDonough*
 - Auditors were on site from Oct. 11 – 13. A full report is expected in early December.
 - Administrators and select staff received training on budget preparation through ADS (financial software program).
 - WHS Building Construction funds shows \$700,478 remaining with recent payments of \$62,203 for school furnishings, AV equipment, and security items.
 - General Fund monies are tracking well with 69.25% remaining.
 - recently attended the Maine Business Officials Law Seminar on Affordable Care Act updates.
- Director of Operations – *Jay Moore*
 - brick pillars at the entrance to Warrior Memorial field are complete. Thank you to Bruce Stevens for his work on this. Anchor Fence will be installing a gate at the entrance.
 - several items of grounds equipment owned by the District are currently being assessed. Those items found to be no longer needed will be disposed of per District policy.
 - School Dude* is a usage/reservation program that is available to anyone wishing to use space in any of the schools. Currently, reports indicate that WES is utilized most frequently. All District events are posted on the website calendar.

-a new 2015 Ford multi-passenger van was recently purchased to transport students to Maplestone, Morrison Center, SRVC, and PATHS. This was funded through grant monies with no direct expense to the District.

- Director of Special Services – Ryan Fairchild
 - many great happenings occurring with special needs students
 - the new District van was purchased with carry-over funds from the IDEA grant
 - the recent State audit found no discrepancies in procedures
 - Professional Development segments on ERW's are allowing Related Service Providers to engage in a number of activities that are geared towards student needs
 - attended a webinar offered by Drummond & Woodsum relative to 504's
 - will attend a two-day MASDEC conference on 11/3 and 11/4 at which two WHS faculty, Cheryl Oakes and Paula Brayson, will present about the success of differentiated instruction at WHS.
- Director of Technology – Michael Richards
 - attended the ACTEM conference in Augusta. Four WOCSD staff members presented at the workshop: Becca Redman, Donna Longley, Marty Cryer, and Beth Goodwin.
 - WiFi has been installed providing internet access on the athletic fields. This will allow for live streaming of events such as football games, graduation, etc.
- WHS Building Construction – Josh Gould
 - entire building now occupied – including Performing Arts Center and Music Suite
 - photos were displayed showing recently completed areas
 - a Team Room is now available to athletic teams and PE classes as instructional space. This area will also be utilized for AP testing on site.
 - the elementary and junior high buildings will be able to utilize many of the new areas at the high school

8. New Business –

A. Consideration and approval of stipend positions

-A list of stipend positions was read by Supt. Daly:

WHS JV Boys Basketball Coach – **Nicholas Charles**

WHS JV Cheering Coach – **Brigitte Boston**

WJHS Grade 8 Girls Basketball Coach – **Sarah Quint**

WJHS Grade 7 Boys Basketball Volunteer Coach – **Heidi Fazzina**

Motion to approve stipend positions for the second trimester as listed and recommended by Supt. Daly.

Moved: *Vennard*

Seconded: *Bradish*

Vote: 5-0

(MacNeill absent)

(Student Rep votes not counted)

B. 1st Reading of revision to Policy DN – School Properties Disposition

Supt. Daly explained the current policy states “*materials or supplies of less than \$500 estimated value individually or as collections of items will be aggregated for the purpose of determining the charge for the aggregate*”. Considering inflation and the cost of advertising for sale of such properties, requesting the amount be increased to \$5,000.

9. Old Business

A. Consideration and approval of new policies – IJOC – School Volunteers and IJOC-E Volunteer Application

Motion to approve Policy IJOC-School Volunteers and IJOC-E- Volunteer Application as presented.

Moved: *Pollard*

Seconded: *Vennard*

Vote: 5-0

(MacNeill absent)

(Student Rep votes not counted)

10. Adjournment

Chair Ackerson requested a motion to adjourn the meeting.

Motion to adjourn this meeting of the Wells-Ogunquit Community School District School Committee.

Moved: *Pollard*

Seconded: *Vennard*

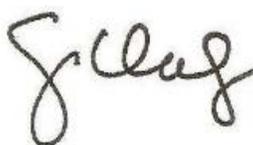
Vote: 5-0

(MacNeill absent)

(Student Rep votes not counted)

The meeting was adjourned at 7:52 pm.

Respectfully submitted,



James P. Daly, Secretary
Wells-Ogunquit CSD School Committee