



WOCSD SCHOOL COMMITTEE

MISSION STATEMENT

The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.

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MINUTES

The Wells-Ogunquit C.S.D. School Committee held a regular meeting on Wednesday, September 7, 2016 in the Office of the Superintendent, 1460 Post Road, Wells, Maine.

School Committee members attending included: Helena Ackerson, Jason Vennard, Karen MacNeill, Stillman Bradish and Boriana Dolliver, as well as, Student Representatives, Taryn Lambert and Michael Wrigley. SC Member, Miranda Pollard was absent.

Administrators in attendance included: Supt. Jim Daly; Dir. of Instruction, Stacey Schatzabel; Dir. of Finance/HR, Ed McDonough; Dir. of Operations, Jay Moore; Dir. of Special Services, Ryan Fairchild; Dir. of Technology, Michael Richards; and Dir. Adult Education, Chris Chessie. Building administrators attending were: WHS Principal, Eileen Sheehy; WHS Asst. Principal, Josh Gould; WJHS Principal, Bob Griffin; WJHS Asst. Principal, AJ Dufort; WES Principal, Chris Roche; and WES Asst. Principal, Ken Spinney.

Others present were: Pat Endsley, Bailey Marsh, Judy Marsh, Katie Sevigney, and Maryanne Foley.

1. Call to Order/ Mission Statement

- Chair Ackerson called the meeting to order at 6:30 pm.
- Chair Ackerson read the District Mission Statement.

2. Pledge of Allegiance

- Chair Ackerson led the group in the Pledge of Allegiance

3. Adjustments to Agenda

The following item was added to the agenda:

- **Item #4Aii** – Recognitions – WHS Senior Recognition

-Chair Ackerson and Supt. Daly welcomed new Student Representative, Michael Wrigley. Michael is president of the Junior Class and is involved in many sports and activities at WHS.

4. Recognition, Education, and/or School Presentations

A. Recognitions –

i. WHS School Nurse

Patricia Endsley was congratulated and presented with a Certificate of Recognition for being named “Maine School Nurse of the Year” by the Maine Association of School Nurses. Mrs. Endsley has been the school nurse at Wells High School for the past eleven years. Supt. Daly commented that Mrs. Endsley is extremely deserving of this honor.

ii. WHS Senior Recognition

Chair Ackerson and Supt. Daly congratulated WHS Senior, Bailey Marsh, for being the first recipient of the “*Julia Clukey Courage Award*” – an award sponsored by Maine Olympian, Julia Clukey. It was noted that Bailey personifies the attributes of leadership, maturity, responsibility, and compassion.

5. Public Comment

-there was no public comment

6. Consideration and Approval of minutes of the School Committee meeting held on:

A. August 9, 2016

Motion to approve the School Committee minutes from August 9, 2016 as written.

Moved: *Vennard*

Seconded: *Bradish*

Vote: 5-0

(Pollard absent)

(Student Rep votes not counted)

7. Superintendent Updates

A. Items for Information

In his report to the Committee, Supt. Daly:

- stated the *Board and Administrator* publication was included in each SC member’s packet
- reported that the opening of school was very successful -
-positive energy evident from students and staff throughout
-all building administrators commended for their hard work over the summer.
- thanked Dir. of Instruction, Stacey Schatzabel, for an excellent job of coordinating professional development in all three buildings.
- welcomed new Dir. of Finance/HR, Ed McDonough, back to the District.
- welcomed back Jay Moore as the new Dir. of Operations. Supt. Daly thanked Mr. Moore for his efforts as Interim Dir. of Finance/HR last year.
- noted that a listing of Superintendent Agreements was included in the Committee’s packets.
- reported that summer hires are complete with the exception of a custodial position and a computer technician position at the elementary school.

B. District Reports

• Director of Instruction –

-the first Early Release Wednesday was today throughout the District. This early release of students provides an opportunity for professional development for faculty/staff.

-Instructional Team Leaders and Team Leaders have attended Professional Learning Group (PLG) training. They will lead professional learning on some of the Early Release Wednesdays.

-*Eureka Math* will be implemented as a new math curriculum for grades BK-12

-NWEA testing will take place during September.

-piloting a new data system, *Link It*, to track data to ensure we are meeting our District goals

-Kindergarten students will be instructed in an early literacy program – “*K Jump Start*”

- Director of Finance/HR

Dir. McDonough noted he is delighted to return to the WOCSD. He thanked all those who assisted in his transition.

-new Dir. of Nutrition Services, Lisa Currie, has 20 years’ experience in the food service industry. She most recently was the assistant director at RSU#57.

-FY16 audit is underway

-\$2.3 million remains on WHS Building Construction budget.

-FY17 General Fund is tracking as expected – currently at approximately 10%

-Finance sub-committee is scheduled to meet the last Monday of each month

- Director of Operations

-Dir. Moore began his report by thanking the entire District custodial staff for their diligence and hard work over the summer to ensure all buildings were in top shape for the opening of school.

He expressed his appreciation to: WHS Head Custodians, Jere’ Pierce, and Steve Seigney; WHS Custodians, John Murray, Donna Hammond, and Dan Stone; WHS Sub-Custodian, Chad Daly; WJHS Head Custodian, Mike Provencher; WJHS Custodians, Angela Norton, Carroll Crouch, and Steve Halasz; WJHS Sub-Custodian, Al Ramsdell; WES Head Custodian, Dave Boyd; WES Custodians, Dick Libby, Ron Messerle, and Jim Cumback; and, WES Sub-Custodians, Peter Hamlyn and Melinda Libby.

-Dir. Moore also thanked Supt. Daly for his continued support of the WOCSD and commented on his remarkable attention to detail – noting areas needing improvement during campus walks.

-Summer projects at each campus included:

Wells Elementary	Wells Jr High	Wells High School
-Repaired leaky pipes in bathrooms	-paved front parking lot	-paved/striped teacher and side parking lots
-installed new carpet in Music Rm	-striped parking lot and crosswalks	-planted Japanese maples along roadway
-replaced A/C lines	-installed speed bumps along side entrance road	-sodded/irrigated front entrance area
-installed new exhaust fan in kitchen	-washed/waxed all floors	-painted outside buildings same color red
-washed/waxed all floors	-replaced nine windows on 1 st floor	-installed new scoreboards at Warrior Mem’l Field and softball field
-seeded lawn	-painted all exterior doors/frames	-completed <i>Valjeane Olenn Garden</i> near main entrance
-purchased 20ft storage unit	-purchased 40ft storage unit	-installed new flag pole with lighting near front entrance

- Dir. of Special Services
In his report, Dir. Fairchild noted:
 - the IDEA Local Entitlement Grant has decreased this year by \$15,000.
 - an Ed Tech was hired at the junior high
 - the District is in collaboration with, *Connections for Kids*, an organization that provides behavioral assistance for students
 - District vans are being used to transport special needs students – a savings of approximately \$160,000 from outsourcing this service

 - Dir. of Technology
Dir. Richards reported:
 - inventory of equipment/devices completed
 - on July 18th, e-waste was recycled through the services of North Coast Solution at no cost to the District
 - administrators and secretarial staff computers were upgraded to Windows 10
 - MLTI did not provide a buy-out as in previous years -students and teachers were issued new MacBook Airs
 - Wells Elementary School Computer Tech, Gene Halpin, resigned in August. Mr. Halpin has agreed to work as needed until the position is filled.

 - WHS Construction Project
Building Comm. Chair, Josh Gould, shared several photos of the progress over the summer. He noted:
 - it has been a long, tough process but the end result is well worth it
 - entrance flags depicting “Warrior Country” have been installed at the main entrance. The flags were donated by the Class of 2013.
 - the new gym, practice gym, weight room, and aerobic/dance areas are now complete
 - classrooms and art suite now complete
 - Performing Arts Center scheduled to be complete by October
- C. Notice of Resignation
-Supt. Daly reported that Wells Elementary Computer Tech, Gene Halpin, resigned in August. Mr. Halpin has been a valued WOCSD employee for the past eight years. This position has not yet been filled.
- D. Notice of Volunteer Position
-It was noted that Mr. Walter Wilson has been accepted as a Volunteer Coach for the WHS Varsity Football team.

E. School Calendars

-September school event calendars were provided

8. New Business

A. Consideration and approval to execute and deliver a quitclaim deed to the Town of Wells

- *Background-* needed for Town Library expansion
 - includes parcel of land with red storage building
 - Town requested land – will share parking area
 - Town will absorb cost of storage building demolition

Motion to approve authorization to execute and deliver a Quitclaim Deed Without Covenant from the WOCSD as Grantor, to The Inhabitants of the Town of Wells, as Grantee, conveying a portion of the District’s property situated on Route One in Wells, Maine adjacent to the Wells Public Library to the Town, and such other documents as shall be required with respect to said transaction, following review and approval of the Deed and such other documents by the District’s attorneys (Drummond Woodsum & MacMahon)

Moved: *Vennard*

Seconded: *Bradish*

Vote: 5-0
(Pollard absent)
(Student Rep votes not counted)

B. Consideration and approval to hire 2nd Shift Custodian at Wells Junior High School

Motion to approve the hire of Brian Pabis as 2nd Shift Custodian at Wells Junior High School.

Moved: *Vennard*

Seconded: *MacNeill*

Vote: 5-0
(Pollard absent)
(Student Rep votes not counted)

9. Adjournment

-Chair Ackerson asked for a motion to adjourn the meeting.

Motion to adjourn the meeting at 7:22 pm.

Moved: *MacNeill*

Seconded: *Dolliver*

Vote: 5-0
(Pollard absent)
(Student Rep votes not counted)

Respectfully submitted,

James P. Daly, Secretary
Wells-Ogunquit CSD School Committee