



WOCSD SCHOOL COMMITTEE

MISSION STATEMENT

The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.

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MINUTES

The Wells-Ogunquit C.S.D. School Committee held their regular meeting on **Wednesday, June 1, 2016** at 6:30pm in the Office of the Superintendent, 1460 Post Road, Wells, Maine.

School Committee members attending included: Helena Ackerson, Jason Vennard, Miranda Pollard, Stillman Bradish, Karen MacNeill, and Boriana Dolliver. Student Representatives, Anna Furness and Taryn Lambert were absent.

Administrators in attendance included: Superintendent, James Daly; Interim Dir. of Finance, Jay Moore; Dir. of Special Services, Ryan Fairchild; Dir. of Instruction, Stacey Schatzabel; Dir. of Technology, Michael Richards; WHS Principal, Eileen Sheehy; WHS Asst. Principal, Josh Gould; WJHS Asst. Principal, Robert Griffin; WES Principal, Marianne Horne, and WES Asst. Principal, Ken Spinney

Others attending were: Maryanne Foley, Tim Roche, Cindy Roche, Lynn Mercier, Larry Downing, Bailey Smith, Richard Patnaude, Jessica Bacon, Kayla Looper, Bella White, Clarisse Goncalves, and Justin Titcomb.

1. **Call to Order/ Mission Statement**

- Chair Ackerson called the meeting to order at 6:30 pm.
- Chair Ackerson read the District Mission Statement.

2. **Pledge of Allegiance**

- Chair Ackerson led the group in the Pledge of Allegiance

3. **Adjustments to Agenda**

- Under #4A – Recognition, education, and/or school presentation
ADD – iii. Student CNA Achievement – Clarisse Goncalves
- Under #7E – Notification of Resignations
ADD – iv. Erin Bartlett – WJHS Spanish Teacher

- Under #8 New Business, Item “A” Employment
 - ADD** – vii. Consideration and approval of WES Gr 1 Teacher (1 yr)
 - viii. Consideration and approval of WES Gr 2 Teacher (looping)
 - ix. Consideration and approval of WES Gr 4 Teacher
 - x. Consideration and approval of WHS Gr 10 Math Teacher
- **ADD** – Item E – Consideration and approval of authorization for the Superintendent of Schools to hire staff during the summer months
- **DELETE-** #10 Adjournment
CHANGE to “#10-Notification of Transfers”
- **ADD** – “#11 – Adjournment”

4. Recognition, education, and/or school presentations:

A. Recognitions-

i. Student Safety - Tim Roche

-WHS Ed Tech and coach, Tim Roche, was recognized for coming to the aid of a student in distress in the cafeteria. He noticed a student obviously choking on food and administered the Heimlich maneuver. Mr. Roche was able to dislodge the food item and the student began breathing normally. Supt. Daly applauded Mr. Roche’s quick action in such an emergent situation.

ii. Student School Committee Members – Anna Furness and Taryn Lambert

-Chair Ackerson and Supt. Daly thanked the two student SC members for their service this year.

iii. Student CNA Achievement – Clarisse Goncalves

-Chair Ackerson and Supt. Daly recognized WHS Senior, Clarisse Goncalves, for passing her State CNA exams and holding a CNA certificate as a high school student. She accomplished this through her studies at Sanford Regional Technical Center.

B. Presentations-

i. WHS Football Camp 2016 – T. Roche

-Tim Roche, Varsity Football Coach, explained the purpose of this annual team trip. He noted that a week of being “unplugged” creates an extreme

team-bonding experience that cannot be replicated in a regular practice setting.

Motion to approve the WHS Football Team to attend Camp Winaukee in Moultonboro NH from August 21-24, 2016.

Moved: *McNeil* **Seconded:** *Bradish* **Vote:** 6-0

ii. WHS Girls Basketball Summer Camp – J. Gould

-WHS Asst. Principal, Josh Gould (in Coach Abbott's absence) explained the request for the WHS Girls Basketball team to attend a summer tournament, team building event in July 2016. Team members will compete with teams outside their regular league. White-water rafting will also be available as a team-building experience.

Motion to approve the WHS Girls Basketball team to attend a summer tournament/white-water rafting event from July 29-31, 2016 in Dexter, Maine.

Moved: *Bradish* **Seconded:** *Vennard* **Vote:** 6-0

iii. WHS Softball Spring Training 2017 – T. Roche

-In Coach Fox's absence, Mr. Roche explained the WHS Softball Team's request to participate in the Disney 2017 Softball Spring Training camp next April. The Team has historically organized these trips every 3 years – allowing time for fundraising events to supplement the trip expenses.

Motion to approve the WHS Softball Team to participate in the Disney 2017 Softball Spring Training camp from April 13-20, 2017 in Orlando, Florida.

Moved: *Vennard* **Seconded:** *Bradish* **Vote:** 6-0

iii. WHS Warrior Marching Band and WHS Chorus Trip 2017 – L. Downing

-Mr. Downing addressed the Committee sharing details of the Band's involvement with the "Music in the Parks" competitions. The Band has organized these trips every 3 years since 1993. The group holds many fundraising events to supplement the trip expenses. Students, Richard Patnaude, Bella White, Kayla Looper, and Jessica Bacon also spoke about

how attending this event challenges their skills and offers a team-building experience.

Motion to approve the WHS Warrior Marching Band and Chorus to participate in the 2017 “Music in the Parks” competitions at Hershey Park from May 4-7, 2017 in Hershey, PA.

Moved: *Vennard*

Seconded: *Bradish*

Vote: 6-0

5. Public Comment

-none

6. Consideration and approval of minutes of the School Committee meeting held on:

A. May 4, 2016

Motion to approve the School Committee minutes from the May 4, 2016 meeting as written.

Moved: *Bradish*

Seconded: *Pollard*

Vote: 6-0

7. Superintendent’s Report

A. Reminder of Meetings

i. Supt. Daly reminder the members of the upcoming WOCSD Budget Meeting on June 8, 2016 that will be held at the Wells Elementary School in the Cafeteria beginning at 6:30pm.

ii. Supt. Daly stated the Budget Validation Referendum will take place during the municipal elections on Tuesday, June 14th, at Wells Junior High and the Dunaway Center.

B. Items for Information

i. Supt. Daly shared that an article from the MSMA, entitled, “ Title IX and Transgender Students in Schools”, was included in the SC packet as information.

ii. Supt. Daly noted that a notice from the MSSA relative to “2017 Superintendent of the Year, Asst. Superintendent of the Year, Principal of the Year, and Asst. Principal of the Year” was included in the SC packet as information.

C. School Calendars

- Event calendars for the month of June from each building were shared with the Committee.

D. *Board & Administrator* – May 2016

-articles of interest for the Committee

E. Notification of Resignations

-Supt. Daly shared that he has received letters of resignations from the following staff:

- Meghan Elwood Hubacz – WHS Math Teacher
- Tyler Goodwin – WOCSO Nutrition Services Director
- Elizabeth Bell – WHS English Teacher
- Erin Bartlett – WJHS Spanish Teacher

F. Superintendent's Update

-In his update, Supt. Daly thanked Wells resident, Matthew Chase, for the donation of a back stop to the athletic department. He noted Mr. Chase's continual support of our students and the District's appreciation of this generous gift.

G. District Reports

Director of Instruction

Director Schatzabel reported that:

- The Professional Development days on June 20th and 21st are being planned.
- ITLs and Administrators will attend a Professional Learning Communities (PLC) training.
- NWEA training will take place for teachers in grades K-8.
- Math, career and Education, Visual and Performing Arts, and World Language Standards have been approved by the Curriculum Coordinating Council.
- Eureka Math program has been approved by the CCC.
- Final observations have been completed for Teacher Evaluation and Supervision (PEPG)
- Professional Growth Plans will be open after June 10th so teachers may set goals for next school year.

Interim Director of Finance/HR

-SC Vice-Chair, Jason Vennard, commented that this was Mr. Moore's last time addressing the Committee in his position as interim director. Supt. Daly thanked Mr. Moore for his hard work and dedication.

Mr. Moore reported:

- 80% of the WHS Building Construction funds have been spent thus far.
- FY 17 Budget Meeting will be held on June 8, 2016.
- A fourth van has been purchased for use in the District. (Equipment no longer needed was sold with the proceeds used to purchase the vehicle.)
- A check-list is being developed to help monitor vehicle usage.
- Currently compiling an inventory of fixed assets in the District.
- A five-year contract for new photocopiers for the District has been signed.
- Continue to monitor FY 16 accounts to prepare for state reports

Director of Special Services

Director Fairchild reported that:

- Special Olympic events went very well. One of our WHS seniors was chosen to be the torch bearer for the event.
- Several WES students participated in a "pre-Special Olympics" event held for elementary age students in the area.
- A Letter of Findings has been received from the State DOE as a result of the recent audit. Minor errors were noted. Professional Development times will be used to address and correct these areas.

Director of Technology

Director Richards shared:

- Live-streaming of WOCSD sporting events is in a trial phase. Hopefully, will be fully functional for next school year.
- *ePortfolios* is being introduced as a means for students to document their work using Google applications
- Seventh and eighth grade students will be turning in their devices next week – new devices will arrive this summer.
- Summer work will include installation of technology in the new WHS Performing Arts Center

WHS Building Committee

Committee Chairman, Josh Gould, reported that

- Larger number of workers are on site than in previous weeks.
- Work on the gym, cafeteria, and grounds will commence after school is out
- Performing Arts Center – continually progressing – walls in place
- Art Suite work has begun.

8. New Business**A. Employment****i. Consideration and approval of WHS Biology teacher**

-Supt. Daly recommended Krystal Trull be hired as a Biology teacher at Wells High School.

Motion to approve the superintendent's recommendation to hire Krystal Trull as a Biology teacher at Wells High School.

Moved: *Vennard*

Seconded: *Bradish*

Vote: 5-0
(MacNeill absent)

ii. Consideration and approval of nominations for Extended Year Services personnel

- Janet Parent – BCBA
- Darcy Ramsdell – Speech Language Pathologist

Motion to approve the superintendent's recommendation of the individuals named as Extended School Year Services personnel.

Moved: *Bradish*

Seconded: *Vennard*

Vote: 5-0
(MacNeill absent)

iii. Consideration and approval to hire WJHS Spanish teacher

- Supt. Daly recommended the hiring of Emilio Casaneuva as WJHS Spanish Teacher

Motion to approve the superintendent's recommendation to hire Emilio Casaneuva as a Spanish teacher at Wells Junior High School.

Moved: *Pollard*

Seconded: *Bradish*

Vote: 5-0
(MacNeill absent)

iv. Consideration and approval of WHS Ed Tech III

-Supt. Daly recommended Zachary Beisswanger be hired as an Ed Tech III at Wells High School.

Motion to approve the superintendent's recommendation to hire Zachary Beisswanger as an Ed Tech III at Wells High School.

Moved: *Vennard*

Seconded: *Pollard*

Vote: 6-0

v. Consideration and approval of B & C Schedule positions for the 2016-2017 school year.

-Supt. Daly recommended the hiring of all individuals listed on the B & C Schedules for 2016-2017 school year. (*the list was provided to the Committee but not read aloud due to its length*).

Motion to approve the B & C Schedule positions for the 2016-2017 school year as recommended.

Moved: *Vennard*

Seconded: *Bradish*

Vote: 6-0

vi. Consideration and approval of a collective bargaining agreement between the Wells-Ogunquit Community School District School Committee and the Wells-Ogunquit Teachers Association for the period beginning September 1, 2016 and ending August 31, 2109.

-Chair Ackerson asked for a motion to approve the Agreement.

Motion to approve a collective bargaining agreement between the Wells-Ogunquit Community School District School Committee and the Wells-Ogunquit Teachers Association for the period beginning September 1, 2016 and ending August 31, 2109.

Moved: *Pollard*

Seconded: *Bradish*

Vote: 6-0

vii. Consideration and approval to hire WES Grade 1 teacher

- Supt. Daly recommended the hiring of Katherine Sevigney as WES Grade 1 teacher (one-year position).

Motion to approve the superintendent's recommendation to hire Katherine Sevigney as a Grade 1 teacher at Wells Elementary School for a one-year position.

Moved: *Vennard*

Seconded: *MacNeill*

Vote: 6-0

- viii. Consideration and approval to hire WES Grade 2 (looping) teacher
- Supt. Daly recommended the hiring of Alison Clark as WES Grade 2 (looping) teacher.

Motion to approve the superintendent's recommendation to hire Alison Clark as a Grade 2 (looping) teacher at Wells Elementary School.

Moved: *Pollard*

Seconded: *Bradish*

Vote: 6-0

- ix. Consideration and approval to hire WES Grade 4 teacher
- Supt. Daly recommended the hiring of Trevor Hopwood as a WES Grade 4 teacher.

Motion to approve the superintendent's recommendation to hire Trevor Hopwood as a Grade 4 teacher at Wells Elementary School.

Moved: *Vennard*

Seconded: *Bradish*

Vote: 6-0

- x. Consideration and approval to hire WHS Grade 10 Math teacher
- Supt. Daly recommended the hiring of Davis Mercier as WHS Grade 10 Math teacher.

Motion to approve the superintendent's recommendation to hire Davis Mercier as a Grade 10 Math teacher at Wells High School.

Moved: *MacNeill*

Seconded: *Bradish*

Vote: 6-0

- B. Consideration and approval of Wells High School Unified Basketball Team

-Principal, Eileen Sheehy explained the importance of instituting a Unified Basketball Team at the school. The Team would combine special needs

students and regular ed students in a designated basketball league allowing for wider inclusion of the special needs population in a sports program.

Director Fairchild commented that these teams are prevalent in many school districts across the state and have proven successful.

Initial funding of the program would be through a grant.

Motion to approve the development of a Unified Basketball Team at Wells High School.

Moved: *Vennard*

Seconded: *Bradish*

Vote: 6-0

C. Consideration and approval of the Eureka Math Program

-Chair Ackerson asked for a motion to approve the Eureka Math Program as recommended by the Curriculum Coordinating Council.

Motion to approve the adoption of the Eureka Math Program for WOCSD curriculum.

Moved: *MacNeill*

Seconded: *Vennard*

Vote: 6-0

D. Consideration and approval of Graduation Standards for Math, Career and Education, Visual and Performing Arts, and World Languages

-Chair Ackerson asked for a motion to approve the Graduation Standards as recommended by the Curriculum Coordinating Council.

Motion to approve the Graduation Standards for Math, Career and Education, Visual and Performing Arts, and World Languages as recommended.

Moved: *Pollard*

Seconded: *Bradish*

Vote: 6-0

E. Consideration and approval of authorization for the Superintendent of Schools to hire staff during the summer months.

-Chair Ackerson recommended approval of this item.

Motion to authorize the Superintendent of Schools to hire staff during the summer months.

Moved: *Bradish*

Seconded: *Pollard*

Vote: 6-0

9. Executive Session

Chair Ackerson requested a motion to move into Executive Session to discuss personnel matters.

Motion to move to Executive Session to discuss personnel matters pursuant to 1 M.R.S.A. § 405 (6) (A).

Moved: *Vennard*

Seconded: *Bradish*

Vote: 6-0

The Committee moved into Executive Session at 7:28 pm.
The Committee returned from Executive Session at 8:40 pm.

As a result of the session-

-Chair Ackerson made a recommendation to except internal transfer requests.

Motion to approve internal transfer requests for:

- **Chris Chessie** – from WJHS Principal to WOCSD Adult Ed Director
- **Celeste Beaulieu** – from WES Title I Math Specialist to Grade 2 teacher

Moved: *Vennard*

Seconded: *Bradish*

Vote: 6-0

10. Adjournment

-Chair Ackerson asked for a motion to adjourn the meeting.

Motion to adjourn the meeting at 8:55 pm.

Moved: *Vennard*

Seconded: *Pollard*

Vote: 6-0

Respectfully submitted,

James P. Daly, Secretary
Wells-Ogunquit CSD School Committee