



# WOCSD SCHOOL COMMITTEE

## MISSION STATEMENT

*The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.*

Page 76

## MINUTES

The Wells-Ogunquit C.S.D. School Committee held its regular meeting on Monday, February 1, 2016 at the Office of the Superintendent of Schools, 1460 Post Road, Wells.

School Committee members attending included: Helena Ackerson, Jason Vennard, Miranda Pollard, Stillman Bradish, Karen MacNeill, and Student Representative, Anna Furness. Student Representative, Taryn Lambert, was absent.

Administrators in attendance included: Superintendent, James Daly; Interim Dir. of Finance, Jay Moore; Dir. of Technology, Michael Richards; Dir. of Special Services, Ryan Fairchild; Dir. of Instruction, Stacey Schatzabel; WHS Principal, Eileen Sheehy; WHS Asst. Principal, Josh Gould; WJHS Principal, Chris Chessie; and Interim Adult Ed Director, Lisa Crothers.

Others attending were: Reg Bennett, Ron Lamarre, David Agan, Maryanne Foley, Herb Perry, Bailey Smith, Ashley Breton, Adrienne Perron, Ashley Green, Annabelle Breton, Lucy Breton, Sue Cayford, Mary Angelini, Sara Littlefield, Kaylei Ayer, Caeli Beecher, Casey Bernhardt, Sarah Boston, Brianna Crocker, Rose Fanning, Seana Grealey, Katelyn Greenwood, Kellie Haggerty, Devyn Harding, Olivia Holdsworth, Allyson Howard, Alayna Iriana, Caitlin LaChance, Madison Lavalley, Alana Moisan, Margaret Patterson, Jade Perkins, Gabrielle Peters, and Jasmine Webber.

### **1. Call to Order/Mission Statement**

- Chair Ackerson called the meeting to order at 6:30 pm.
- Chair Ackerson read the District Mission Statement.

### **2. Pledge of Allegiance**

- Chair Ackerson led the group in the Pledge of Allegiance.

### **3. Adjustments to the Agenda**

- none

#### 4. Recognition, education and/or school presentations-

##### A. Recognitions-

###### i. **WHS Cheerleaders – WMC Champions**

Coach Littlefield and members of the team were applauded for being named the 2016 Western Maine Conference Champions. Certificates of Recognition will be issued to the team at a later date.

###### ii. **WHS Girls Basketball – Lady Warriors - *Shootin' for a Cure 2016***

The Lady Warriors raised \$34,000 to benefit breast cancer awareness at their annual event. Supt. Daly praised the team for its efforts and support over the last seven years to raise money for this cause. Certificates of Recognition will be given team members and the coaches. The team and coaches were unable to attend the meeting due to a home game.

###### iii. **WOCSD Public Information Officer – Reg Bennett**

Mr. Bennett was recognized for his 14+ years of service as the District's Public Information Officer and for being penned as the "WOCSD Media Man" in a recent article in the *York County Coast Star*. Chair Ackerson presented Mr. Bennett with a Certificate of Recognition from the School Committee. Supt. Daly thanked Mr. Bennett for his dedication and service to the District.

##### B. Presentation

###### **Winter Guard – Fundraising/Trip**

Winter Guard members, Ashley Green and Adrienne Perron, addressed the Committee explaining the Team's need to raise \$35,000 in order to attend the World Competitions in Ohio this April. This is an extreme honor for this team having been in existence a mere six years. The Team is organizing a Textile Drive, in conjunction with the Epilepsy Foundation and Savers, by which they will receive 20 percent for each pound of goods donated. Members, Lucy and Annabelle Breton distributed collection bags to each Committee member. Collection sites are at each school, the Central Office, and various town locations.

#### 5. Public Comments

- none

**6. Consideration and approval of minutes of the School Committee meeting held on:**

A. January 6, 2016

**Motion to approve the minutes of January 6, 2016 as written:**

**Moved:** *Bradish*      **Seconded:** *Vennard*      **Vote:** *5-0*  
*(Student Rep votes not counted)*

**7. Superintendent's Report –**

In his report, Superintendent Daly shared the following:

**A. Notification of Retirement –**

- i. Marianne Horne – WES Principal  
 – effective end of 2015-2016 school year

**B. Items for Information**

- i. Regional Calendar Waiver Request Approval by DOE
  - meeting in Augusta with DOE Commissioner Beardsley, and other area Districts, to formulate congruent school-year calendars.
- ii. Correspondence –Letter of Appreciation – Equipment Donation
  - letter to Leslie Morrisette, founder of *Grahamtastic Connection* in Springvale for donation of robot to be used by home-bound students throughout the District.
- iii. FY'17 Budget Schedule
  - will meet with building administrators prior to February break to fine tune FY'17 requests
- iv. Superintendent's Update
  - the move into new high school building occurred Jan. 16-19<sup>th</sup>
  - thank you to custodians, administrators, and teachers for assistance with the transition and the communities for their support of the project
  - renovations still ongoing
  - commended students for their flexibility during the entire process

## **C. District Reports**

### **Public Information Officer**

Reg Bennett addressed the Committee with a synopsis of the various Public Information Officer duties accompanied by a presentation of photos and sample press releases. Mr. Bennett creates approximately 80 press releases per year that focus on District events.

### **Wells High School**

Principal Sheehy's report highlighted the recent move into the new high school building. Photos were provided of students in the new common areas and classrooms and new technology throughout the building. She thanked Michael Richards for his constant support and assistance in overseeing the installation of this new technology. She noted that there was no interruption to instruction during the construction process.

The public is invited to tour the new building during open houses on Thursday, February 4<sup>th</sup> and Tuesday, February 9<sup>th</sup> – from 6:30-7:30pm.

Also of note – 44 seniors applied for Early Decision to over 100 colleges. This is double the number of applications from previous years.

### **WOACE – Adult Education**

Interim Adult Education Director, Crothers began her report by thanking her staff, Mary Angelini and Sue Cayford, for their assistance. She went on to explain that the Wells/Ogunquit Adult Education Department:

- offers *HiSet* (formerly GED) high school diploma equivalency
- college transitioning courses
- community enrichment classes
- is supporting the State of Maine Workforce Innovation Opportunity Act (WIOA) by participating in a curriculum standardization pilot program

From September through December 2015, the WOACE:

- became a *HiSet* administration site
- has had two graduates in the *HiSet* program (18 enrollees)

- transitioned to E-CASAS (paper to electronic)
- converted from open enrollment to semester-based classes
- is working with YCCC on an articulation agreement

### **Director of Instruction**

Director Schatzabel noted that:

- teachers are meeting with their principals for mid-year check-ins
- teachers are learning to document evidence of teaching practices in the *iObservation* tool
- teacher teams from each school have given feedback on each Student Learning Objective (SLO)
- the Steering Committee will meet on February 8<sup>th</sup>.
- on-site professional development for the math department is scheduled for Feb. 12<sup>th</sup>
- Southern Maine Partnership offering a series on assessment. Many of our faculty attending.
- Professional Development on February 12<sup>th</sup> will focus on Safety Care, Behavioral Strategies, Grade-Level Performance Indicators, Curriculum Work and Student Learning
- Maine Educational Assessment training will take place on Feb. 11<sup>th</sup>
- 2015-2016 NCLB report cards are available on the District website

### **Interim Director of Finance/HR**

Interim Director Moore reported that:

- Amount remaining of WHS Building Project is \$6,292,750.96
- Individual building and program budget figures have been received
- Salaries for teachers, ed techs, support staff, and administrators are being entered –using a guideline of 2% increase in salaries and 10% for insurance
- Negotiations with teachers (WOTA) and support staff (WOSSA) are ongoing – making good progress
- *Siemens Company* presented a service contract to operate the new natural gas boiler system in each building
- Working with *Symquest* on printing/photocopier proposal

- Purchased a 2015 Ford Transit van for District transportation needs
- Review of telecom billing revealed savings in unused lines
- Filed FY 14-15 audit with the Maine DOE
- LD 279 – possible \$977,000 State subsidy

### **Director of Special Services**

Reporting to the Committee, Dir. Fairchild began by showing a short video of the new robot in use at the Wells Elementary School. This innovative method of providing instruction is possible through the generosity of *Grahamtastics Connection* in Springvale and *Caron Engineering* in Wells.

Director Fairchild also noted that:

- Approximately 12.5% of District enrollment is “identified” as requiring special services
- IEP transition training was provided to high school special education teachers on Jan. 22<sup>nd</sup>

### **Director of Technology**

Dir. Richards reported on the technology updates at the new high school building:

- Each room equipped with built-in speakers providing audio for all devices
- Interactive projectors in classrooms
- Usage of technology in Student Commons
- VOIP phones in each classroom
- Access cards required for entry to building

### **WHS Building Committee-**

Mr. Gould noted that students are taking care of the new areas – they are very proud of their new environment! He provided numerous photos of the building’s interior and also several student testimonials.

In his presentation, he noted:

- Some corrective work still being done –(after 2 pm)
- Gym and locker area still being used

- Old lobby is now cafeteria serving area
- Phases 2 & 3 now beginning – gym, cafeteria seating, performing arts center

### **WHS Renovation – Phases 2 & 3**

Mr. Ron Lamarre, project architect, presented a timeline of Phases 2 & 3 of the Project.

- Tech area and Bridges room currently being demolished to begin pouring new concrete
- Tiles removed in previous first floor classroom areas
- Site work will begin in summer 2016

### **E. School Calendar of Events – February**

- calendars for each building's February events were issued

## **8. New Business**

### **A. Consideration and approval of stipend positions:**

- Noël Curcio and Alison Carignan – WHS Class Advisors – Class of 2019
- Lynn Mercier – WJHS 2<sup>nd</sup> Trimester Intramural Library/Book Club Advisor

**Motion to approve Noel Curcio and Alison Carignan as WHS Class Advisors for the Class of 2019 and Lynn Mercier as WJHS 2<sup>nd</sup> Trimester Intramural Library/Book Club Advisor.**

**Moved:** *Vennard*

**Seconded:** *Bradish*

**Vote:** 5-0

*(Student Rep votes not counted)*

## **9. Old Business**

### **A. Consideration and approval of policy adoption –**

*--Policy EFD – Charging of Meals*

Chair Ackerson explained the new policy regarding charging of meals through the WOCSD Nutritional Services

**Motion to adopt a policy entitled, “*Policy EFD – Charging of Meals*”, to incorporate standards for student charging of meals.**

**Moved:** *Bradish*

**Seconded:** *Pollard*

**Vote:** 5-0

*(Student Rep votes not counted)*

10. **Executive Session**

Chair Ackerson requested a motion to move into Executive Session -

- A. To discuss the Wells-Ogunquit Teacher Association (WOTA) and Wells-Ogunquit Support Staff Association (WOSSA) labor contracts pursuant to 1 M.R.S.A. § 405 (6) (D)
- B. To discuss the Superintendent's evaluation pursuant to 1 M.R.S.A. § 405 (6) (A)

**Motion to move to Executive Session to discuss the Wells-Ogunquit Teacher Association (WOTA) and Wells-Ogunquit Support Staff Association (WOSSA) labor contracts pursuant to 1 M.R.S.A. § 405 (6) (D)**

and ...

**to discuss the Superintendent's evaluation pursuant to 1 M.R.S.A. § 405 (6) (A)**

**Moved:** *Pollard*

**Seconded:** *Bradish*

**Vote:** 5-0

*(Student Rep votes not counted)*

The Committee moved into Executive Session at 8:07pm.

The Committee returned from Executive Session at 8:52pm.

- No action was taken following discussion of the labor contracts.
- The Committee voted unanimously to approve a one-year extension to the superintendent's contract.

11. **Adjournment**

-Chair Ackerson asked for a motion to adjourn the meeting.

**Motion to adjourn meeting at 8:53 pm.**

**Moved:** *Vennard*

**Seconded:** *Pollard*

**Vote:** 5-0

*(Student Rep votes not counted)*

Respectfully submitted,

James P. Daly, Secretary  
Wells/Ogunquit CSD School Committee