



WOCSD SCHOOL COMMITTEE

MISSION STATEMENT

The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.

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MINUTES

The Wells-Ogunquit C.S.D. School Committee held its regular meeting on Wednesday, January 6, 2016 at the Office of the Superintendent of Schools, 1460 Post Road, Wells.

School Committee members attending included: Helena Ackerson, Jason Vennard, Miranda Pollard, Stillman Bradish and Student Representative, Anna Furness. Member, Karen McNeill, and Student Representative, Taryn Lambert, were absent.

Administrators in attendance included: Superintendent, James Daly; Interim Dir. of Finance, Jay Moore; Dir. of Technology, Michael Richards; Dir. of Special Services, Ryan Fairchild; Dir. of Instruction, Stacey Schatzabel; WHS Principal, Eileen Sheehy; WHS Asst. Principal, Josh Gould; WHS Dir Stu.Act, Jack Molloy; WJHS Principal, Chris Chessie; WES Principal, Marianne Horne; WES Asst. Principal, Ken Spinney; and Interim Adult Ed Director, Lisa Crothers.

Others attending were: Timothy Roche, Martin E. Ryan, Terry Oliver, Brad Goodale, and Maryanne Foley.

1. Call to Order/Mission Statement

- Chair Ackerson called the meeting to order at 6:30 pm.
- Chair Ackerson read the District Mission Statement.

2. Pledge of Allegiance

- Chair Ackerson led the group in the Pledge of Allegiance.

3. Adjustments to the Agenda

Adjustments to the agenda included:

- Section 7, Item A, No. iv– **ADD “January 2016”**
- Section 8, Item B - **CHANGE to Item “C”**
- Section 8, **ADD Item “B” - “Consideration and approval of WJHS Intramural Advisors for 2nd Trimester”**
- Section 9, **DELETE “Executive Session”** – postponed to February meeting

4. Recognition, education and/or school presentations-

A. Recognitions-

WHS Junior, Cullen Cummings, was recognized for receiving the *Sean Sheehy Wrestling Award* for being named the Outstanding Wrestler at the Atlantic Invitational Tournament held in December.

Terry Oliver, Town of Wells Road Commissioner, and Brad Goodale, Clerk of the Works (WHS Building Project) were presented with *Certificates of Recognition* for their continued support and efforts towards excellence relative to District goals. Supt. Daly thanked Mr. Oliver for his assistance in the construction of the new Access Road between high school fields and the junior high fields. Mr. Goodale was praised for going “above and beyond” in overseeing the construction of the new building.

B. Presentation – New WHS Scoreboards

Mr. Martin Ryan and Mr. Timothy Roche addressed the Committee relative to the new high school outdoor scoreboards. In his report, Mr. Ryan explained that the goal of purchasing new scoreboards was to enhance the newly refurbished field areas and to update the boards that are currently in use. He commented that the football field scoreboard is 36 years old and procuring replacement parts has become extremely difficult.

Two boards are included in the project. The board for Warrior Memorial field will be re-located to the right-center field from its current position. The Softball/WJHS Field Hockey board will be located in left-center field. Each board may be controlled by a wireless connection.

He noted that the company of Dave Ayotte and Associates will provide installation of the new boards and remove the existing boards. This project is being funded entirely on community donations – there will be no impact on the District budget.

5. Public Comments

- none

6. Consideration and approval of minutes of the School Committee meetings held on:

- A. December 2, 2015
- B. December 16, 2015

Motion to approve the minutes of December 2, 2015 and December 16, 2015 as written:

Moved: *Bradish*

Seconded: *Vennard*

Vote: 4-0

(MacNeill absent)

(Student Rep votes not counted)

7. **Superintendent's Report** –

Before beginning his report, Supt. Daly thanked Mr. Ryan, Mr. Roche, and all the scoreboard committee members working on the project. He expressed his appreciation for their dedication to our student athletic programs.

In his report, Superintendent Daly shared the following:

A. Items for Information

i. Enrollment Projections –NESDEC Report

The New England School Development Council (NESDEC) provided a report comparing historical and projected enrollment. Per the data, it is predicted that the District's enrollment will decrease over the next few years due to a low number of births and a lack of affordable housing in the area.

Supt. Daly commented that these projections are used as a tool in preparing the annual District budget.

ii. Board & Administrator publication– December 2015 /January 2016 -articles of interest for the Committee

iii. Superintendent's Update

-many holiday events had been held throughout the District including concerts and assemblies

-student organizations donated holiday food/gifts to families in need

-WHS is scheduled to move into the new building Jan. 15-18.

Supt. Daly thanked all the students and staff for their patience and flexibility during the construction process.

B. District Reports

Community Resource Coordinator –

In her report, Ms. Foley shared that the District is fortunate to have so many volunteers – including students, parents, grandparents, and community members.

Some service opportunities include: *Acorns to Oaks* mentoring program; recess supervision; classroom assistants; tutoring; office aides; and special event assistance.

Director of Instruction

Director Schatzabel noted that:

- the steering committee for Teacher Evaluation and Supervision met on 12/14/15
- Student Learning Objectives (SLOs) have been reviewed and feedback has been given to teachers
- Dept. of Education has released a submittal form to be completed this spring
- the Curriculum Coordinating Council (CCC) will meet in March
- Math Vertical Team met on 12/21/15 – to discuss math curriculum
- a new website page of documented curriculum has been established – (*go to the District website; under “Departments”, click on “Curriculum, Assessment, and Instruction”.*)
- No Child Left Behind*, (NCLB), has been replaced with the *Every Student Succeeds Act* (ESSA).

Interim Director of Finance/HR

Interim Director Moore reported that:

- Approximately \$7 million remain of the WHS Building Construction contract.
- Budget preparation ongoing – met with administrators prior to holiday break
- Negotiation meetings continue with WOTA and WOSSA
- Training for all head custodians relative to the new natural gas burners will be provided by Siemens
- Natural gas usage for December – Wells Elem \$7, 074.15; WJHS \$8,611.20; WHS \$1,066.91
- plans to purchase a 12-passenger van to facilitate transportation of athletic teams, field trips, etc.
- snow removal and roofing contracts are in place as we face winter weather

Director of Special Services

Reporting to the Committee, Dir. Fairchild began by sharing a video that explained using new technology to assist in individualized instruction. He has arranged for virtual attendance through the use of a “robot” -allowing home-bound students the opportunity to keep abreast of their classroom work. The cost of this pilot program will be absorbed by the company supplying the unit.

-Dept. of Education on-site review took place in December. A letter noting five (5) findings was received – allowing 30 days for resolution.

-On January 22, 2016, Roberta Lucas, the Federal Program Coordinator from the Department of Education, will provide a 2-hour training for our high school special education teachers focusing on post-secondary goals and transition.

Director of Technology

Technology updates included:

-introduction of many computer skill instruction at all levels to increase awareness of computer programming and other technology-based careers

-*Hour of Code* held last month in all buildings – allows students to gain knowledge of program development using problem solving and critical thinking skills

-partnership with UNUM offers opportunities for students to collaborate with engineers in learning technology-related skills as they apply in a business environment.

WHS Building Committee-

In his presentation, Mr. Gould noted there has been tremendous progress during the last month:

-security measures are online

-the exterior of the building looks complete

-Student Learning Commons complete

-number of items on punch list decreasing

-current work is 5 weeks behind schedule – may cause delays in upcoming phases

C. Notification of Resignations

i. Ronda Verges – WJHS Spring Play Director – effective 12/8/15.

ii. Nancy Geneseo – WOACE Evening Secretary – effective 12/23/15.

D. Notification of Retirement

i. Susan Brown – WES Grade 2 –effective end of 2015-2016 school year

E. School Calendar of Events – January

-calendars for each building's events for January were issued

8. **New Business**

A. **1st Reading Policy**

i. Policy EFD – Charging of Meals

B. **Consideration and approval of WJHS Intramural Advisors for 2nd Trimester:**

Alison Graichen	Jazz Band
Lynn Mercier	Word Warrior (Gr 7&8)
Rachel Stockwell	Word Warrior (Gr 5&6)
Linda Gaidimas	Sewing Club – Quilt
Bonnie Dill	Little House on the Prairie
Kerry Georgitis	STEM – Engineering Club
Alyse Trainor	Strategy Games
Anne Gallo	Math Homework Support
Morey Hallett	Warrior Lab
Gale Bernard	Cooking and Baking
Beth Goodwin	Computer Coding and Game Design
Emilio Casaneuva	Spanish Club
Chris Miliken	Art Club

Motion to approve the Superintendent's recommendation of individuals named as 2nd Trimester Intramural advisors at Wells Junior High School as listed.

Moved: *Vennard*

Seconded: *Bradish*

Vote: 4-0

(MacNeill absent)

(Student Rep votes not counted)

C. **National School Committee Recognition Month** – *January 2016*

In honor of National School Committee Recognition Month, and on behalf of the Wells-Ogunquit School District, Supt. Daly thanked all the school committee members for their efforts and support in ensuring that all students in the towns of Wells and Ogunquit are provided with exceptional educational opportunities. Each member was presented with a *Certificate of Appreciation* by Supt. Daly.

9. **Executive Session**

-postponed to February meeting

10. **Adjournment**

-Chair Ackerson asked for a motion to adjourn the meeting.

Motion to adjourn meeting at 7:58 pm.

Moved: *Vennard*

Seconded: *Bradish*

Vote: 4-0

(MacNeill absent)

(Student Rep votes not counted)

Respectfully submitted,

James P. Daly, Secretary
Wells/Ogunquit CSD School Committee