



# WOCSD SCHOOL COMMITTEE

## MISSION STATEMENT

*The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.*

Page 32

## MINUTES

The Wells-Ogunquit C.S.D. School Committee held a special meeting on **October 21, 2015** at the Office of the Superintendent of Schools, 1460 Post Road, Wells.

School Committee members attending included: Helena Ackerson, Jason Vennard, Miranda Pollard, and Karen MacNeill. Stillman Bradish was absent.

Administrators in attendance included: Interim Dir. of Finance, Jay Moore.

### **1. Call to Order/Mission Statement**

- Chair Ackerson called the meeting to order at 4:30 pm.
- Chair Ackerson read the District Mission Statement.

### **2. Pledge of Allegiance**

- Chair Ackerson led the group in the Pledge of Allegiance.

### **3. Public Comments**

- There were no public comments.

### **4. Adjustments to the Agenda**

- There were no adjustments to the agenda.

### **5. Consideration and approval of minutes of the School Committee meeting held on October 2, 2015 and amended minutes of the meeting held on September 16, 2015.**

**Motion to approve the minutes of October 2, 2015 and amended minutes of September 16, 2015 as written:**

**Moved: Vennard**

**Seconded: Pollard**

**Vote: 4-0**

## 7. Superintendent's Report –

### A. Items for Information

#### i. FY'17 Budget Planning – Draft Timeline

-a draft timeline was presented indicating tentative completion dates for the various stages of the budget planning process

-Supt. Daly has met with all administrators relative to FY '17 Budget preparation – last year this did not begin until late December

-It was noted that the Dir. Finance has met with all building principals outlining the process. He also meets weekly with head custodians to monitor expenditures in this area.

### B. Notification of Employment

#### i. Food Service Specialist – WES

A new Food Service Specialist, **Ashley Cogliano**, has been hired at Wells Elementary School to fill a position vacated over the summer by the retirement of Patricia Haynes.

## 7. Old Business

### A. 2<sup>nd</sup> Reading Policy

#### i. BBBH – Student Board Members

-Supt. Daly stated he has met with Kevin Fox, WHS Student Council Adviser, in regard to students being part of the School Committee. Due to this proposal beginning after the start of the school year, it was determined that two students will be appointed to the positions. In the future, the student representatives will be elected from the junior and senior classes.

-A vote on this policy will take place at the November 9, 2015 regular School Committee meeting.

## 8. New Business

### A. Consideration and approval of stipend positions:

- i. Bruce Fearon – WJHS Science Instructional Leader (shared)
- ii. Robert Winn – WJHS Science Instructional Leader (shared)
- iii. Keri Georgitis – WJHS Science Instructional Leader (shared)
- iv. Deb Sheppard – WJHS Science Instructional Leader (shared)

- v. Alyse Trainor – WJHS Science Instructional Leader (shared)
- vi. Saul Lindauer – WJHS Science Instructional Leader (shared)
- vii. Shea Kimball – WJHS Grade 8 Girls Basketball Coach

-Supt. Daly read the above list of Wells Junior High stipend positions, recommending approval of the assignments.

**Motion to approve the superintendent's recommendation of stipend positions at Wells Junior High School as listed.**

**Moved: *Pollard*      Seconded: *Vennard*      Vote: 4-0**

## **9. Adjournment**

-Motion to adjourn special meeting at 4:39pm

Moved: *Vennard*      Seconded: *Pollard*      Vote: 4-0

**The Wells-Ogunquit CSD School Committee held a workshop on October 21, 2015 immediately following their special meeting.**

### **1. Call to Order/Reading of Mission Statement**

- Chair Ackerson called the workshop session to order at 4:42 pm.
- Chair Ackerson decided to forego reading of the Mission Statement.

### **2. School Committee Workshop**

#### A. Tentative Sub-Committee meeting dates schedule for 2015-2016

- discussion relative to finalizing meeting dates for the various sub-committees ensued
- next *Superintendent's Update* will include invitation to parents/community members to join committees

#### B. FY'17 Budget Planning

- Supt. Daly gave a presentation regarding FY'17 Budget development
- pertinent background information as to the Committee's responsibilities in the budget process was shared
- School Committee will receive a draft budget in January

### C. Policy Review

#### i. Policy ADC – Tobacco Use and Possession

- Reviewed with regard to including wording relative to e-cigarettes
- Supt. Daly recommended a first reading of a revised Policy ADC be held at the November 9, 2015 School Committee meeting

#### ii. Policy GCE – Substitute Teacher Employment

- Supt. Daly noted it is very difficult to find teacher substitutes
- concurrent issue throughout York County school districts
- review of policy to determine if daily rate of pay should be increased to attract more applicants
- policy last updated in 2001

### 3. Adjournment

- Motion to adjourn workshop at 6:02 pm

Moved: *Vennard*      Seconded: *Pollard*      Vote: 4-0

Respectfully submitted,

James P. Daly, Secretary  
Wells/Ogunquit CSD School Committee