

MISSION STATEMENT
ENSURING CONTINUOUS IMPROVEMENT FOR EACH LEARNER

The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.

MINUTES

The Wells-Ogunquit C.S.D. School Committee held their regular meeting on **April 16, 2014** at **6:30 p.m.** at the Superintendent's Office, 1460 Post Road, Wells.

School Committee members attending included Marc Saulnier, Diana Allen, Cory Thyng, Helena Ackerson and Sarah Tavares. Administrators in attendance included Superintendent Ellen Schneider, Rick Kusturin, Pat Hayden, Jim Daly, Chris Chessie, Jack Molloy, Cheryl Mills, Marianne Horne, Eileen Sheehy and Michael Richards.

Visitors attending included Maryanne Foley, Lynn Mercier, Tyler Goodwin, Victoria Aldridge and Sandy Brennan.

1. Call to Order/Reading of Mission Statement

Chair Saulnier called the meeting to order at 6:30 p.m. and read the District Mission Statement.

2. Pledge of Allegiance

Attendees recited the Pledge of Allegiance.

3. Adjustments to Agenda

Add Item 8.B.v. Arlene Haskell – WHS Family Consumer Science Teacher – Retirement
Delete Item 10.C. Consideration and approval of termination of teaching contract

4. Recognition, education and/or school presentations

A. Maine Art Teacher of the Year – Sandra Brennan

Chair Saulnier recognized Sandra Brennan for being the recipient of the Maine Art Educator Award.

B. Consideration and approval of Odyssey of the Mind trip to the World Finals

Motion to approve the Odyssey of the Mind teams to attend the World Finals in Iowa on May 28-31, 2014

Moved: Diana Allen

Seconded: Sarah Tavares

Vote: 5-0

C. Consideration and approval of WHS Euro Challenge team trip to New York City

Motion to approve the WHS Euro Challenge team to travel to New York City to compete in the semifinal round on April 30

Moved: Sarah Tavares Seconded: Diana Allen Vote: 5-0

5. Public Comment

None

6. Consideration and approval of minutes of the School Committee meetings held on:

- a. March 5, 2014
- b. March 17, 2014

Motion to approve the minutes of March 5, 2014 and March 17, 2014 as presented

Moved: Diana Allen Seconded: Sarah Tavares Vote: 5-0

7. Committee Reports

WHS Building Committee: Helena Ackerson shared the WHS Building Committee met on April 14 where Ron Lamarre presented an updated floor plan. The next meeting is April 28.

Curriculum Committee: Helena Ackerson noted the Curriculum Committee met on April 8 to receive a presentation from Maureen DeFelice regarding the Begingergarten program.

Finance Committee: Diana Allen said the Finance Committee met tonight to discuss a retirement incentive and finance numbers.

Policy Committee: Cory Thyng said the Policy Committee met on March 25 to review sections A and C after receiving them back from MSMA.

8. Superintendent's Report

In her Superintendent's Report, Superintendent Schneider

- Listed the 3rd Trimester Intramurals she approved for Wells Junior High School. These include: Alison Graichen (Jazz Band), Saul Lindauer (Green Team), Matt Coleman (Strategy Gaming Club), Dawn Valente (Math Team), Lynn Mercier (Youth Enterprise 1 and Glee Club), Ellen Rodman (Walking Club), Gail Moulton (Cooking & Baking Club), Kim McDonough (Get Out and Play Club), Jane Garnsey (Art Club & Design to Scale), Bonnie Dill (Camp Chair Reading), Chris Milliken (8th Grade Ceiling Tile Legacy Project), and Seth Knapp (Homework Club).
- Noted that, due to snow days, the last day of school falls on Monday, June 23. It is typical, when this happens, for the School Committee to move the last day of school to Friday, June 20, 2014. The School Committee agreed. The last day of school will remain a half day.

- Shared she accepted the retirement/resignation notifications of Barbara Stirk, Victoria Asquini, Linda Tipping, Jake Levin and Arlene Haskell.
- Said she approved Josh Woodward for the volunteer position of WJHS Wrestling Coach.
- Noted she approved the stipend appointments of the following individuals: Cynthia McDonnell – WHS Boys & Girls Assistant Outdoor Track Coach; David Boyd – WHS JV Baseball Coach; and Erinn Stearns – WHS Musical Producer.
- Shared she has approved the transfer of David Boyd from Head Custodian at Wells Elementary School to the position of Maintenance Lead.
- Outlined articles in the current edition of *Board and Administrator*.
- Updated regarding the School Committee goal of creating a unified district-wide approach for applicable procedures and personnel matters. Ellen noted she has become familiar with the processes in place and stated that as a district we have centralized the process to screen and hire substitutes, we are collecting data on fundraisers, we are working to strengthen the district events calendar on the website, and we are planning professional development regarding teacher evaluation and proficiency based learning.
- Reviewed the April calendars submitted by each school. Noted the Literary Achievement Awards scheduled for May 8.

District Reports:

- Michael Richards – Director of Technology
Michael highlighted the Smarter Balanced practice assessment and said they are gearing up for the NWEA assessment. He is looking at programs to track asset management to assist with what SchoolDude already does for us. He and Pat Hayden have been browsing various software to track proficiency based diplomas. The Technology Plan will be revised next year.
- Marianne Horne – Wells Elementary School
Marianne highlighted Jump for Heart raised over \$14,000 at Wells Elementary School, 3rd and 4th graders took the Smarter Balanced Assessment and were very successful, and mentioned the various performances that the students have recently performed.

9. Old Business

A. Consideration and approval of 2014-2015 School Calendar

Motion to approve the 2014-2015 school calendar as presented

Moved: Cory Thyng

Seconded: Diana Allen

Vote: 5-0

10. New Business

- A. Consideration and approval of increasing school lunch prices by \$.10 at all schools

Motion to increase the school lunch prices by \$.10 at each building

Moved: Helena Ackerson Seconded: Diana Allen Vote: 5-0

- B. Consideration and approval of elimination of teaching positions within the district

Motion to accept the Superintendent's staff realignment proposal and that, as a result of that recommendation, the School Committee eliminate the following teaching positions in the School District pursuant to 20-A M.R.S.A. § 13201 due to changes in local conditions, effective as of June 30, 2014. The affected positions include Collaborative Content Coach at Wells Elementary School, Collaborative Content Coach at Wells Junior High School and the Family Consumer Science position at Wells High School.

Moved: Diana Allen Seconded: Sarah Tavares Vote: 5-0

- C. Deleted

- D. Consideration and approval of elimination of Library Educational Technician positions at Wells Junior High School and Wells Elementary School

Move to accept the Superintendent's staff realignment proposal and that, as a result of that recommendation, the School Committee eliminate the following support staff positions in the School District due to changes in local conditions, effective as of June 30, 2014. The affected positions include Library Educational Technician at Wells Junior High School and Library Educational Technician at Wells Elementary School.

Moved: Diana Allen Seconded: Sarah Tavares Vote: 5-0

- E. Consideration, approval and adoption of the FY 2015 proposed regular operating budget total

Move to approve adoption of the FY 2015 proposed regular operating budget total in the amount of \$23,195,168.35

Moved: Cory Thyng Seconded: Diana Allen Vote: 5-0

- F. Consideration, approval and adoption of the FY 2015 proposed Adult Community Education budget total

Move to approve adoption of the FY 2015 proposed Adult Community Education budget total in the amount of \$268,048.53

Moved: Cory Thyng Seconded: Helena Ackerson Vote: 5-0

- G. 1st Reading of Policies
1. Section A of the WOCSD Policy Manual as revised and updated by Maine School Management Association
 - a. New Policy – ACAD Hazing
 - b. New Policy – AEC Accountability-Reporting to the Public
 2. Section C of the WOCSD Policy Manual as revised and updated by the Maine School Management Association

Cory Thyng outlined the changes above to Sections A and C as revised by Maine School Management. There is no action necessary at this time.

H. Organizational Meeting

The School Committee chose to conduct nominations/votes for officers by voice.

1. Election of Chairperson
Chair Saulnier called for nominations for Chair. Diana Allen nominated Marc Saulnier, Sarah Tavares seconded, Chair Saulnier closed nominations. By hand vote, 4-0-1 (Saulnier abstained), Marc Saulnier was elected Chair.
2. Election of Vice Chairperson
Chair Saulnier called for nominations for Vice Chair. Sarah Tavares nominated Diana Allen, Cory Thyng seconded, Chair Saulnier closed nominations. By hand vote, 4-0-1 (Allen abstained), Diana Allen was elected Vice Chair.
3. Election of Secretary
Diana Allen nominated Ellen Schneider as Secretary, Sarah Tavares seconded. By hand vote, 5-0, Ellen Schneider was elected Secretary.
4. Election of Warrant Officers – Wells
Diana Allen nominated Marianne Goodine and Michelle Noble as Warrant Officers – Wells, Cory Thyng seconded. By hand vote, 5-0, Marianne Goodine and Michele Noble were elected Warrant Officers – Wells.
5. Election of Warrant Officer – Ogunquit
Diana Allen nominated Sharma Damren as Warrant Officer – Ogunquit, Cory Thyng seconded. By hand vote, 5-0, Sharma Damren was elected Warrant Officer – Ogunquit.
6. Election of Registration Officer
Helena Ackerson nominated Diane Norton as Registration Officer, Diana Allen seconded. By hand vote, 5-0, Diane Norton was elected Registration Officer.
7. Election of School Physician
Sarah Tavares nominated Dr. Jeffrey Cote as School Physician for the 2014-2015 school year, Diana Allen seconded. By hand vote, 5-0, Dr. Jeffrey Cote was elected School Physician.

8. Election of Attendance Officers

Sarah Tavares nominated Eileen Sheehy, Kenneth Spinney and Robert Griffin as Attendance Officers, Diana Allen seconded. By hand vote, 5-0, Eileen Sheehy, Kenneth Spinney and Robert Griffin were elected Attendance Officers.

11. Executive Session

A. Motion to enter Executive Session at 7:08 p.m. to discuss the Superintendent's evaluation pursuant to 1 M.R.S.A. § 405 (6) (A)

Moved: Diana Allen Seconded: Sarah Tavares Vote: 5-0

The Committee was declared out of Executive Session at 7:58 p.m. by Chair Saulnier.

There was no action as a result of Executive Session.

12. Adjournment

Motion to adjourn meeting at 8:00 p.m.

Moved: Diana Allen Seconded: Sarah Tavares Vote: 5-0

Respectfully submitted,

Ellen H. Schneider, Secretary
Wells-Ogunquit C.S.D.