

**MISSION STATEMENT
ENSURING CONTINUOUS IMPROVEMENT FOR EACH LEARNER**

The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.

MINUTES

The Wells-Ogunquit C.S.D. School Committee held their regular meeting on **June 19, 2013** at **6:30 p.m.** at the Office of the Superintendent of Schools, 1460 Post Road, Wells.

School Committee members attending included Russell Fox, Marc Saulnier, Diana Allen, Sarah Tavares and Cory Thyng. Administrators in attendance included Interim Superintendent Bill Richards, Pat Hayden, Ryan Fairchild, Chris Chessie and Jack Molloy.

Visitors attending included Rick Kusturin, Michael Richards, Jackie Proulx, Amanda Deshaies, Cassidy Healey, Victoria Aldridge, Curtis Dow, Jennifer Finch, Larry Downing, Tracy Smith, Lynn Mercier, Jasmine Loukola and Tim Finley.

I. Call to Order/Reading of Mission Statement

Chair Fox called the meeting to order at 6:30 p.m. and read the District Mission Statement.

II. Pledge of Allegiance

Attendees recited the Pledge of Allegiance.

III. Adjustments to Agenda

- Add Item IV.d. WHS Girls Lacrosse Field Trip Request
- Add Item VIII.A. 2nd Reading Policies (EGAD – Copyright Compliance; EGAD-R – Copyright Compliance Administrative Procedure; BBF – Ethics)
- Add Item VIII.C.vii. WES Grade 2 Teacher (1 year only) – Jennifer Sanna
- Add Item VIII.C.viii. WES Grade 4 Teacher (1 year only) – Roni Johnson

IV. Public Comment

Lynn Mercier, President of the Wells-Ogunquit Teachers Association, thanked Russ Fox for his many years of service to the Wells-Ogunquit CSD.

Vicki Aldridge, President of the Wells-Ogunquit Support Staff Association, thanked Russ Fox for his many years of service to the Wells-Ogunquit CSD.

V. Recognition, education and/or school presentations

a. PTSA Recognition

Chair Fox presented the Wells Elementary School PTSA with a plaque thanking and recognizing them for all of the support given to students of the district. Jennifer Finch, PTSA Treasurer, accepted the award.

b. Ogunquit Rotary Recognition

Chair Fox recognized the Ogunquit Rotary for their continued support of the district. Tracy Smith, President, accepted the award.

c. Consideration and approval of WHS Band Field Trip Request

Larry Downing outlined the proposed trip for the Wells High School band to attend a music festival in Williamsburg, Virginia. Two band students spoke about what the trip means to them.

Motion to approve the field trip request for the high school band to go to Williamsburg, Virginia

Moved: Marc Saulnier Seconded: Cory Thyng Vote: 5-0

d. Consideration and approval of WHS Girls Lacrosse Field Trip Request

Jackie Proulx outlined the proposed trip for the Wells High School Girls Lacrosse team to attend spring training at Walt Disney World in Orlando, Florida.

Motion to approve the field trip request for the high school Girls Lacrosse team to go to Disney for spring training

Moved: Diana Allen Seconded: Marc Saulnier Vote: 5-0

e. Cordjia Capital Projects Group

Curtis Dow explained the benefits of hiring an Owner's Representative for a building project. Marc Saulnier asked how the cost is calculated. Curtis said that they should give you a list of duties and corresponding prices. The School Committee expressed interest in exploring this further.

VI. Consideration and approval of minutes of the School Committee meetings held on:

- a. May 13, 2013
- b. May 15, 2013
- c. June 4, 2013
- d. June 5, 2013
- e. June 12, 2013

Motion to approve minutes of May 13, May 15, June 4, June 5 and June 12 as presented

Moved: Diana Allen

Seconded: Sarah Tavares

Vote: 5-0

VII. Superintendent's Report

In his Superintendent's Report, Superintendent Richards

- Updated the School Committee regarding the Safety Advisory Committee. The major topic was bullying. The School Resource Officer was in attendance and Michael Richards talked about cyber-bullying. Sarah Tavares suggests the School Committee discuss this further at the retreat in August.
- Explained there have not been any major revisions to the WJHS student handbook, therefore it does not need formal approval. Chris Chessie outlined the few changes.
- Notified the School Committee of several internal transfers of staff members.
- Highlighted articles in the June edition of *Board and Administrator*.

Instructional Changes at Wells Junior High School

Principal Chris Chessie updated the School Committee regarding several internal changes to programs at Wells Junior High School. Ryan Fairchild assisted in this explanation as many of the changes involve special education.

VIII. New Business

- A. Consideration and approval of 2nd Reading Policies
- i. EGAD – Copyright Compliance
 - ii. EGAD-R – Copyright Compliance Administrative Procedure
 - iii. BBF - Ethics

Motion to approve the 2nd reading policies as presented

Moved: Sarah Tavares

Seconded: Diana Allen

Vote: 5-0

- B. Consideration and approval of submission of the NCLB (No Child Left Behind) application

Pat Hayden explained the funds the district receives under No Child Left Behind.

Motion to approve the Director of Instructional Improvement to submit the NCLB application for the district

Moved: Diana Allen

Seconded: Marc Saulnier

Vote: 5-0

C. Consideration and approval of Introduction to Robotics Course Proposal

Pat Hayden reviewed the curriculum proposal for “Introduction to Robotics” at Wells High School. The proposal has gone through the proper approval process.

Motion to table until Jason Hludik can attend to answer questions

Moved: Cory Thyng Seconded: Diana Allen Vote: 5-0

D. Employment

i. Consideration and approval of nominations for additional Extended School Year Services personnel

Superintendent Richards nominated the following individuals to serve as Extended School Year Services personnel: Pamela Bean, Nancy Beisswanger, Jane Garnsey, Joan Lallas, Morey Hallett and Sarah Gilpatrick.

Motion to approve the Superintendent’s recommendation of the individuals named as additional Extended School Year Services personnel

Moved: Marc Saulnier Seconded: Sarah Tavares Vote: 5-0

ii. Consideration and approval of nominations for WES & WJHS Summer School Personnel

Superintendent Richards nominated the following individuals to serve as WES & WJHS Summer School personnel: Bonnie Esty, Michelle Boucher, Amy Boyce, Pam Lear, Donna Longley, Marcia Millian, Lucille Pisano, Nancy Talbot, Matt Coleman and Alex Whelan.

Motion to approve the Superintendent’s recommendation of the individuals named as Summer School personnel at Wells Elementary School and Wells Junior High School

Moved: Marc Saulnier Seconded: Cory Thyng Vote: 5-0

iii. WHS Chemistry/Physical Science Teacher

Superintendent Richards nominated Emily Neville for the position of Chemistry/Physical Science Teacher.

Motion to approve the Superintendent’s recommendation and hire Emily Neville for the position of Chemistry/Physical Science Teacher

Moved: Marc Saulnier Seconded: Diana Allen Vote: 5-0

iv. WHS Biology Teacher

Superintendent Richards nominated Elisa Allen for the position of Biology Teacher.

Motion to approve the Superintendent's recommendation and hire Elisa Allen for the position of Biology Teacher

Moved: Marc Saulnier Seconded: Diana Allen Vote: 5-0

v. WHS English/Social Studies Teacher

Superintendent Richards nominated Katelyn Lewia for the position of English/Social Studies Teacher.

Motion to approve the Superintendent's recommendation and hire Katelyn Lewia for the position of English/Social Studies Teacher

Moved: Marc Saulnier Seconded: Diana Allen Vote: 5-0

vi. WJHS Math Support Teacher

Superintendent Richards nominated Anne Gallo for the position of Math Support Teacher.

Motion to approve the Superintendent's recommendation and hire Anne Gallo for the position of Math Support Teacher

Moved: Diana Allen Seconded: Cory Thyng Vote: 5-0

vii. WES Grade 2 Teacher (1 year only)

Superintendent Richards nominated Jennifer Sanna for the position of Grade 2 Teacher (1 year only).

Motion to approve the Superintendent's recommendation and hire Jennifer Sanna for the position of Grade 2 Teacher (1 year only)

Moved: Diana Allen Seconded: Sarah Tavares Vote: 5-0

viii. WES Grade 4 Teacher (1 year only)

Superintendent Richards nominated Roni Johnson for the position of Grade 4 Teacher (1 year only).

Motion to approve the Superintendent's recommendation and hire Roni Johnson for the position of Grade 4 Teacher (1 year only)

Moved: Diana Allen Seconded: Sarah Tavares Vote: 5-0

E. Consideration and approval of stipend positions

i. 2013-2014 Extra/Co-Curricular Coaches/Advisors

Motion to approve the Superintendent's recommendation of individuals named for the stipend positions as listed

Moved: Marc Saulnier Seconded: Diana Allen Vote: 5-0

ii. WHS Girls Varsity Soccer – Jim Lamb

Motion to approve the Superintendent's recommendation of hiring Jim Lamb for the stipend position of Girls Varsity Soccer Coach

Moved: Marc Saulnier Seconded: Diana Allen Vote: 5-0

F. Consideration and approval of signing Field and Track Rehabilitation Bond Computation and Declaration of Votes

Motion to approve the Computation and Declaration of Votes dated June 11, 2013

Moved: Marc Saulnier Seconded: Diana Allen Vote: 5-0

G. Consideration and approval of the 2013-2014 Tax Assessment warrants

Motion to approve and sign the 2013-2014 Tax Assessment warrants as presented

Moved: Diana Allen Seconded: Marc Saulnier Vote: 5-0

H. Consideration and approval of a collective bargaining agreement between the Wells-Ogunquit Community School District School Committee and the Wells-Ogunquit Support Staff Association for the period beginning July 1, 2013 and ending June 30, 2016

Motion to approve a collective bargaining agreement between the Wells-Ogunquit Community School District School Committee and the Wells-Ogunquit Support Staff Association for the period beginning July 1, 2013 and ending June 30, 2016

Moved: Diana Allen Seconded: Sarah Tavares Vote: 5-0

I. Consideration and approval of a collective bargaining agreement between the Wells-Ogunquit Community School District School Committee and the Wells-Ogunquit Administrators Association for the period beginning July 1, 2013 and ending June 30, 2016

Motion to approve a collective bargaining agreement between the Wells-Ogunquit Community School District School Committee and the Wells-Ogunquit Administrators Association for the period beginning July 1, 2013 and ending June 30, 2016

Moved: Diana Allen

Seconded: Cory Thyng

Vote: 5-0

- J. Consideration and approval of authorization for the Superintendent of Schools to hire non-administrative staff during the summer months

Motion to authorize the Superintendent to employ non-administrative staff during the summer months

Moved: Marc Saulnier

Seconded: Diana Allen

Vote: 5-0

- K. Discuss setting date for School Committee August retreat

No date was chosen. Diana Allen asked that the Central Office choose several dates and survey the School Committee and Administrators. Location will be determined by the Superintendent.

- L. Consideration and approval of resignation of School Committee Chair Russell Fox

Russ Fox resigned as Chair. Vice Chair Allen presented Russ with a plaque thanking him for the years he has dedicated to the Wells-Ogunquit CSD.

Motion to accept Russell Fox's resignation as Chair of the Wells-Ogunquit Community School District School Committee

Moved: Cory Thyng

Seconded: Diana Allen

Vote: 5-0

School Committee members presented Russ Fox with a plaque to thank him for his many years of service.

School Committee members presented Bill Richards with a card and gift to thank him for his services as Interim Superintendent of Schools.

- M. Election of Chair

Chair Fox called for nominations for Chair. Sarah Tavares nominated Marc Saulnier, Diana Allen seconded, Chair Fox closed nominations. By hand vote, 4-0-1 (Saulnier abstained), Marc Saulnier was elected Chair.

IX. Old Business

- A. Budget line item transfers

Rick Kusturin reviewed the budget line item transfers the School Committee previously authorized him to complete.

X. Committee Reports

Policy Committee: Cory Thyng said there was no June Policy Committee meeting. Policy Committee will do further work on the bullying policies.

Finance Committee: Marc Saulnier met tonight to discuss the heating oil prices, food service, contingency fund status and Ledgemere contract.

WHS Building Committee: Marc Saulnier shared the Building Committee will meet next week. The Facebook page has gone live. A documentary film has been created to air in September.

SRTC Advisory Committee: Superintendent Richards

Teacher Evaluation Committee: Diana Allen said the first meeting was organizational and they all received a lot of reading to do on the subject.

XI. Adjournment

To adjourn meeting at 8:36 p.m.

Moved: Diana Allen

Seconded: Marc Saulnier

Vote: 5-0

Respectfully submitted,

William H. Richards, Secretary
Wells-Ogunquit C.S.D.