

**MISSION STATEMENT  
ENSURING CONTINUOUS IMPROVEMENT FOR EACH LEARNER**

The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.

**MINUTES**

The Wells-Ogunquit C.S.D. School Committee held their regular meeting on **January 2, 2013** at **6:30 p.m.** at the Office of the Superintendent of Schools, 1460 Post Road, Wells.

School Committee members attending included Russell Fox, Marc Saulnier, Diana Allen, Cory Thyng, Sue Pollard and Sarah Tavares. Administrators in attendance included Superintendent Elaine Tomaszewski, Ryan Fairchild, Pat Hayden, Marianne Horne, Ken Spinney, Chris Chessie, and Cheryl Mills.

Visitors attending included Rick Kusturin, Michael Richards, Linda Delaney and Bill Richards.

**I. Call to Order/Reading of Mission Statement**

Chair Fox called the meeting to order at 6:31 p.m. and read the District Mission Statement.

**II. Pledge of Allegiance**

Attendees recited the Pledge of Allegiance.

**III. Adjustments to Agenda**

Add VII. A. vi. – School Safety Update

Add item IX. E. – Consideration and approval of additional WHS Building Committee member

a. Tracey Leach

Add Item IX. F. – School security upgrade

**IV. Recognition, education and/or school presentations**

a. Grade 8 Class Trip Request

Chris Chessie requested permission for the 8<sup>th</sup> grade class to travel to the Forks area for an overnight at “Adventure Bound” for their annual class trip.

Motion to approve the Grade 8 Class Trip request as presented

Moved: Sue Pollard

Seconded: Diana Allen

Vote: 6-0

**V. Public Comment**

None

**VI. Consideration and approval of minutes of the School Committee meetings held on:**

- a. December 5, 2012
- b. December 19, 2012

Motion to approve minutes of December 5, 2012 and December 19, 2012 as presented

Moved: Marc Saulnier

Seconded: Sue Pollard

Vote: 6-0

**VII. Superintendent's Report**

In her Superintendent's Report, Superintendent Tomaszewski

- January is School Committee Recognition month, Superintendent Tomaszewski thanked members of the School Committee for the work they do all year long on behalf of students. They were each presented with a framed picture of School Committee.
- Distributed copies of the book Inevitable to all School Committee members.
- Reviewed the approved list of 2<sup>nd</sup> trimester Intramural coaches/advisors for Wells Junior High School. The list included: Linda Gaidimas (Sewing Club), Rachel Kilbride (Sewing Club), Alison Graichen (Jazz Band), Eric Hopkins (Games Club), Saul Lindauer (Green Team), Ellen Rodman (Walking Club), Matt Coleman (Strategy Gaming Club), Bonnie Dill (Little House), Margaret Burman (Very Talented Artists), Lynn Mercier (Book Beat IV), and Dawn Valente (Math Team).
- Noted Charlotte Wilson has been granted a one year, unpaid leave absence for the 2013-2014 school year upon the birth of her baby.
- Stated the Governor has issued a curtailment order to reduce state spending in order to balance the FY '13 budget. Part of the \$35.5 million reduction includes a cut to state education subsidy. As a "minimum receiver", WOCS D will have a reduction of \$112,949.59. It is her recommendation that the School Committee obtain the amount through equal cuts to salary lines in each of the three buildings.
- Provided an update on school safety; the district has a comprehensive emergency plan updated annually. District administrators and the Wells Police Department will hold a meeting on January 8 to further discuss school safety. A public forum will be scheduled after that meeting.
- Stated Mary Raso has been hired for the position of Food Service Specialist at Wells Elementary School.

- Shared she has accepted the retirement request for Catherine Madden to be effective at the end of the 2012-2013 school year.
- Highlighted topics in the December edition of *Board and Administrator*.

District Reports (all reports are posted on the district website: k12wocsd.net)

Pat Hayden – Director of Instructional Improvement

Ms. Hayden updated regarding curriculum, common core, professional development, important legislation and a new wellness opportunity with York Hospital.

### **VIII. Old Business**

- A. Consideration and approval of 2<sup>nd</sup> Reading Policies
- i. JICJ-R – Student Use of Cellular Telephones and Other Electronic Devices
  - ii. IJNDB – Student Computer and Internet Use and Cyber Safety
  - iii. IJNDB-E-1 – Student Computer/Internet Use Acknowledgement Form
  - iv. IJNDB-R – Student Computer and Internet Use Rules
  - v. FF – Naming Rights

Motion to approve the policies as written

Moved: Cory Thyng                      Seconded: Diana Allen                      Vote: 6-0

### **IX. New Business**

- A. Committee Assignments

Chair Fox appointed member Sarah Tavares to the SRTC Advisory Committee.

- B. Consideration and approval of volunteer positions
- i. Shane Daly – WHS Wrestling Coach
  - ii. Adrian Ward – WHS Boys Lacrosse Coach
  - iii. Keith Borkowski – WES Odyssey of the Mind Volunteer
  - iv. Jennifer Marnell – WES Odyssey of the Mind Volunteer
  - v. Elizabeth Clough – WES Odyssey of the Mind Volunteer

Motion to accept the recommendation of the Superintendent to appoint Shane Daly to the volunteer position of WHS Wrestling Coach

Moved: Cory Thyng                      Seconded: Sue Pollard                      Vote: 6-0

Motion to accept the recommendation of the Superintendent to appoint Adrian Wood to the volunteer position of WHS Boys Lacrosse Coach

Moved: Diana Allen                      Seconded: Sue Pollard                      Vote: 6-0

Motion to accept the recommendation of the Superintendent to appoint Keith Borkowski to the volunteer position of WES Odyssey of the Mind

Moved: Diana Allen                      Seconded: Sue Pollard                      Vote: 6-0

Motion to accept the recommendation of the Superintendent to appoint Jennifer Marnell to the volunteer position of WES Odyssey of the Mind

Moved: Diana Allen                      Seconded: Sue Pollard                      Vote: 6-0

Motion to accept the recommendation of the Superintendent to appoint Elizabeth Clough to the volunteer position of WES Odyssey of the Mind

Moved: Diana Allen                      Seconded: Sue Pollard                      Vote: 6-0

C. Notification of appointment of Interim Superintendent

Chair Fox stated after interviewing several potential candidates on December 19, 2012, Dr. William (Bill) Richards was selected by the School Committee to act as Interim Superintendent of Schools until June 30, 2013.

D. 1<sup>st</sup> Reading of Policies

- i. JIH – Questioning and Searches of Students
- ii. JIH-R – Questioning and Searches of Students Procedure

The policies were tabled for 2<sup>nd</sup> reading at the next meeting.

E. Consideration and approval of additional WHS Building Committee member  
a. Tracey Leach

Motion to accept the Superintendent's recommendation and appoint Tracey Leach to the WHS Building Committee

Moved: Sue Pollard                      Seconded: Diana Allen                      Vote: 6-0

F. School Security Upgrade

Rick Kusturin reviewed the recommendation to enhance access control at Wells Junior High School. The recommendation was made to expend \$16,031 for security enhancements to Wells Junior High School.

Motion to approve expenditures in the amount of \$16,031 for security enhancements at Wells Junior High School

Moved: Diana Allen                      Seconded: Sue Pollard                      Vote: 6-0

## **X. Committee Reports**

WHS Building Committee: Marc Saulnier shared the committee met on December 12. Discussions included ensuring Adult Community Education was in close proximity to STEM classrooms. He said the committee chose to go with option 3. The committee will decide what to do with the remaining portion of the old building by the end of January.

Policy Committee: Cory Thyng said the committee met on December 19 to review several policies, including the ones presented for first reading earlier in the agenda.

Finance Committee: Marc Saulnier noted the committee met prior to the full School Committee meeting to discuss curtailment, security upgrades, security audit and corporate sponsorship.

SRTC Advisory Committee: Superintendent Tomaszewski stated the committee met on December 11 to discuss Sanford's construction project, school calendars (noting sending school may only have five dissimilar days), and the recruitment process.

Chair Fox took a moment to thank Superintendent Tomaszewski for time and many efforts during her tenure in the Wells-Ogunquit CSD. Superintendent Tomaszewski thanked the School Committee, administrators, Central Office and all staff and members of both communities for their support of education.

## **XI. Executive Session**

Motion to enter Executive Session at 7:39 p.m. to discuss search for Superintendent of Schools pursuant to 1 M.R.S.A. § 405 (6) (A).

Moved: Diana Allen      Seconded: Sue Pollard      Vote: 6-0

The Committee was declared out of Executive Session at 8:20 p.m. by Chair Fox.

There was no action as a result of Executive Session.

## **XII. Adjournment**

To adjourn meeting at 8:20 p.m.

Moved: Diana Allen      Seconded: Sarah Tavares      Vote: 6-0

Respectfully submitted,

Elaine M. Tomaszewski, Secretary  
Wells-Ogunquit C.S.D.