

**MISSION STATEMENT**  
**ENSURING CONTINUOUS IMPROVEMENT FOR EACH LEARNER**

The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.

**MINUTES**

The Wells-Ogunquit C.S.D. School Committee held their regular meeting on **January 4, 2012** at **6:30 p.m.** at the Office of the Superintendent of Schools, 1460 Post Road, Wells.

School Committee members attending included Damon Russell, Russell Fox, Marc Saulnier, Diana Allen, David Johnson and Les LaFond. Administrators in attendance included Superintendent of Schools Elaine Tomaszewski, Pat Hayden, Chris Chessie, Karen Ropes, Cheryl Mills, and Marianne Horne.

Visitors attending included Bruce Rudolph, Reg Bennett, Judy MacDonald, Dan Macleod, Susie Dugovic, Wayne Haase, Andre Mercier, Linda Angus-Delaney, and Steve Newton.

**I. Call to Order/Reading of Mission Statement**

Chairperson Russell called the meeting to order at 6:30 p.m. and read the District Mission Statement.

**II. Pledge of Allegiance**

Attendees recited the Pledge of Allegiance.

**III. Adjustments to Agenda**

Add IX.C. Consideration and approval of Grades 11 and 12 Technology Education Curriculum Proposal

Add IX.D. Consideration and approval of Grades 11 and 12 Technology Education Textbook Proposal

Chair Russell welcomed Les LaFond back to the School Committee to fill the seat vacated by John Eliopoulos. Mr. LaFond will fill this seat until the next regular election in June.

**IV. Recognition, education and/or school presentations**

A. Grade 8 Class Trip

Susie Dugovic and Dan Macleod provided information on the proposed trip.

Motion to approve the 8<sup>th</sup> Grade Class Trip as presented

Moved: Russell Fox

Seconded: Diana Allen

Vote: 6-0

B. School Committee Recognition

In light of January being School Committee Recognition month, Superintendent Tomaszewski thanked the members of the School Committee for the work they do all year long on behalf of the students. They were each presented with a Wells Football Championship shirt.

**V. Public Comments**

None

**VI. Consideration and approval of minutes of the School Committee meetings held on:**

- a. December 7, 2011

Motion to approve minutes of December 7, 2011 as presented

Moved: Russell Fox

Seconded: Marc Saulnier

Vote: 5-0-1

Abstention: LaFond

**VII. Superintendent's Report**

A. Notification of Retirement

- 1. Cynthia Guthro – WJHS Teacher

B. Items of Information

- 1. WJHS 2<sup>nd</sup> Trimester Intramurals
- 2. Joint Select Board Meeting
- 3. MaineToday.com article

C. *Board and Administrator*

D. Correspondence

- E. District Reports
1. Public Information Officer
  2. Health Coordinator
  3. State of the Schools

In her Superintendent's Report, Superintendent Tomaszewski

- Shared she has accepted the retirement request for Cindy Guthro to be effective at the end of the 2011-2012 school year.
- Reviewed approved list of 2<sup>nd</sup> trimester Intramural coaches/advisors for Wells Junior High School. The list included: Saul Lindauer (Green Team), Renee Savage (Wii Sports/Fit), Jane Garnsey (Graphic Novelists and Design to Scale), Ellen Rodman (Wellness Committee and Movie Club), Dawn Valente (Math Team), Alison Graichen (Jazz Band), Eric Hopkins (Games Club), Rachel Kilbride (Sewing Club), Linda Gaidimas (Sewing Club), Bonnie Dill (Little House), Maryellen McEvoy (What's Cooking), Don Abbott (Liberty's Kids), Matt Coleman (Photography Club), Rebecca Harris (Very Talented Artists), and Lynn Mercier (Puppet Theatre).
- Reminded School Committee members of the Joint Select Board Meeting scheduled for January 5 at the Dunaway Center. The meeting will be televised live in both Wells and Ogunquit.
- Shared a newspaper article regarding Louis DiTomesso, a member of the Wells Football Championship Team.
- Highlighted topics in the December edition of *Board and Administrator*.
- Shared a newsletter from York County Community College.

District Reports (all reports are posted on the District website):

Reg Bennett, Public Information Officer

Mr. Bennett showcased a compilation of the articles he has written and welcomed any feedback or suggestions.

Judy MacDonald, Health Coordinator

Ms. MacDonald shared the district was notified yesterday Wells Elementary School received the Silver Award for US Healthy Challenge. She highlighted the Healthy Maine Partnership, school health index, DITEP training and the fact WOCS D has recently received two grants.

State of the Schools

Superintendent Tomaszewski provided a presentation regarding goal updates, athletics, students, successes to celebrate, awards/accolades, challenges ahead and opportunities for growth.

**VIII. Old Business**

- A. 2012-2013 Budget
  - i. Update

Superintendent Tomaszewski stated we are on target with the budget timeline. The Administrators submitted their draft budgets by the December 21 deadline. They will now meet with her and the Director of Finance & HR to fine-tune the drafts. The preliminary budgets will be presented to the Finance Committee on February 7 and 8.

- B. Consideration and approval of 2<sup>nd</sup> Reading Policies
  - i. IKFD – Awarding of High School Diplomas to Veterans of World War II, the Korean Conflict and Vietnam War Era
  - ii. JRA – Student Education Records and Information

Motion to approve Policy IKFD as presented

Moved: David Johnson      Seconded: Les LaFond      Vote: 6-0

Motion to approve Policy JRA as presented

Moved: Les LaFond      Seconded: David Johnson      Vote: 6-0

**IX. New Business**

- A. Consideration and approval of stipend position
  - i. Chuck Chadbourne – WHS Boys Varsity Baseball

Superintendent Tomaszewski put forward the appointment as listed

Motion to accept the stipend position of Chuck Chadbourne as proposed by Superintendent Tomaszewski

Moved: Diana Allen

Seconded: Marc Saulnier

Vote: 5-0-1  
Abstention: Fox

- B. 1<sup>st</sup> Reading of Policies
- i. Policy JJIAA – Access to Public School Co-Curricular, Interscholastic & Extra-Curricular Activities
  - ii. Policy DKC – Expense Authorization and Reimbursement
  - iii. Policy IHBEA – Programs for Students with Limited English Proficiency
  - iv. Lau Plan

The policies were tabled for second reading and adoption at the next regular meeting.

- C. Consideration and approval of Grades 11 and 12 Technology Education Curriculum Proposal

Andre Mercier outlined the proposal. The only additional cost for this course is the textbooks.

Motion to approve the Grades 11 and 12 Technology Education Curriculum Proposal as presented

Moved: Diana Allen

Seconded: Les LaFond

Vote: 6-0

- D. Consideration and approval of Grades 11 and 12 Technology Education Textbook Proposal

Andre Mercier outlined the proposal, noting the cost of the textbooks would be approximately \$2,400.

Motion to approve the Grades 11 and 12 Technology Education Textbook Proposal as presented

Moved: Russell Fox

Seconded: Les LaFond

Vote: 6-0

**X. Committee Reports**

A. Policy Committee

Damon Russell shared the Policy Committee met on December 14 to discuss several policies, many of which are being submitted for 1<sup>st</sup> reading this evening.

B. Finance Sub-Committee

Russell Fox shared the Finance Committee met on December 21 and tonight to discuss YTD finances, substitutes, accounts payable warrants, athletic receipts, general issues and follow-up on questions from prior to the meeting.

**XI. Executive Session**

A. Motion to enter Executive Session at 7:52 p.m. to discuss an employee issue pursuant to 1 M.R.S.A. § 405 (A) (1). Superintendent Tomaszewski and the employee were invited to attend.

Moved: Diana Allen                      Seconded: David Johnson                      Vote: 6-0

The Committee was declared out of Executive Session at 8:20 p.m. by Chairperson Russell.

Motion to decline the request made by the individual

Moved: Les LaFond                      Seconded: David Johnson                      Vote: 6-0

**XII. Adjournment**

To adjourn meeting at 8:24 p.m.

Moved: David Johnson                      Seconded: Marc Saulnier                      Vote: 6-0

Respectfully submitted,

Elaine M. Tomaszewski, Secretary  
Wells-Ogunquit C.S.D.