

**MISSION STATEMENT
ENSURING CONTINUOUS IMPROVEMENT FOR EACH LEARNER**

The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.

MINUTES

The Wells-Ogunquit C.S.D. School Committee held their regular meeting on **November 7, 2012** at **6:30 p.m.** at the Office of the Superintendent of Schools, 1460 Post Road, Wells.

School Committee members attending included Russell Fox, Marc Saulnier, Diana Allen, Cory Thyng, and Sue Pollard. Administrators in attendance included Superintendent Elaine Tomaszewski, Ryan Fairchild, Jim Daly, Ken Spinney, Marianne Horne, Chris Chessie and Pat Hayden.

Visitors attending included Rick Kusturin, Michael Richards, Victoria Aldridge, Maryanne Foley, Linda Delaney, Reg Bennett, Bob Heleniak, Meghan Hubacz, Cheryl Walker, Nicole Kaszubinski, Cindy Mitchell, Lynn Mercier, Sarah Tavares, Chris Drobot, Will Gatchell and Ron Lamarre.

I. Call to Order/Reading of Mission Statement

Chair Fox called the meeting to order at 6:33 p.m. and read the District Mission Statement.

II. Pledge of Allegiance

Attendees recited the Pledge of Allegiance.

III. Adjustments to Agenda

Move item IX.F. – Consideration and approval of sabbatical leave request to IV.c.

Item IX.B. – add WHS Winter Guard

Delete item VII.D.2. District Report – Adult Community Education

IV. Recognition, education and/or school presentations

a. Recognition – Sundaes at the Beach

Chair Fox presented Sundaes at the Beach owner, Bob Heleniak, with a certificate recognizing the assistance Sundaes at the Beach has provided WOCSD and Project Graduation.

b. Wreaths Across America Student Council Trip

Lynn Mercier outlined the proposed trip to Washington, DC to participate in “Wreaths Across America” at Arlington National Cemetery. Superintendent Tomaszewski recommends approval of this trip.

Motion to approve the trip to Washington, DC to participate in “Wreaths Across America” as presented

Moved: Marc Saulnier Seconded: Diana Allen Vote: 5-0

c. Consideration and approval of sabbatical leave request

Meghan Hubacz explained her request for a half year sabbatical leave (1st semester of 2013-14) in order to complete her Doctorate. Superintendent Tomaszewski recommends approval of the sabbatical request.

Motion to approve the half year sabbatical request of Meghan Hubacz as presented and authorize the Superintendent to notify Ms. Hubacz of all requirements

Moved: Diana Allen Seconded: Sue Pollard Vote: 5-0

V. Public Comment

None

VI. Consideration and approval of minutes of the School Committee meetings held on:

- a. September 26, 2012
- b. October 3, 2012

Motion to approve minutes of September 26, 2012 and October 3, 2012 as presented

Moved: Marc Saulnier Seconded: Sue Pollard Vote: 5-0

VII. Superintendent’s Report

In her Superintendent’s Report, Superintendent Tomaszewski

- Briefly discussed her 2012-13 goals.
- Reported on our October 1 enrollment numbers. As of October 1, student counts are: WES – 450, WJHS – 452, WHS – 428 for a total of 1330 students.
- Thanked the custodians at each building for their immediate response to the power outages caused by “Superstorm Sandy”.

- Outlined her attendance at the MSSA Superintendent's Meeting on October 24.
- Stated Pamela Lachance has been hired as Bookkeeper and will begin on November 13 with out of district training.
- Shared the district now has a Facebook presence to increase communication.
- Distributed Maine School Law for Board Members to all School Committee members.
- Shared an invitation from Tom Fortier, Ogunquit Town Manager, to present to the Ogunquit Select Board on November 13. All School Committee members are also invited.

District Reports (all reports are posted on the district website: k12wocsd.net)

Chris Chessie – Wells Junior High School

Mr. Chessie shared NECAP results, stating 85% of students scored proficient or proficient with distinction in Science, 80% in math and 84% in reading. He noted the fall sports programs had great seasons, including the football team through the recreation center. Chris thanked Spiller Farm for their assistance with Farm to School and invited everyone to the school sponsored Thanksgiving Dinner on November 18.

Pat Hayden – Director of Instructional Improvement

Ms. Hayden reviewed samples of curriculum and outlined assessment data. She pointed out that even though we may not be making AYP, we are making growth as a district.

Four Year Old Program – Marianne Horne

Ms. Horne outlined the progress of the Four Year Old Program Committee. She also shared reasons this program is important and what the program would look like at Wells Elementary School.

VIII. Old Business

- A. Consideration and approval of 2nd Reading Policies
 - i. JKAA – Use of Physical Restraint and Seclusion
 - ii. KDB – Public's Right to Know/Freedom of Access

No comments have been received from the public or staff regarding these policies. Superintendent Tomaszewski recommends approval.

Motion to approve policies JKAA – Use of Physical Restraint and Seclusion and KDB – Public’s Right to Know/Freedom of Access

Moved: Cory Thyng

Seconded: Diana Allen

Vote: 5-0

B. FY '14 Budget

The December 5 School Committee meeting will begin at 4:00PM with a budget workshop followed by the regular meeting at 6:30PM.

Superintendent Tomaszewski asked for School Committee directive regarding the FY '14 budget. The School Committee’s directive is to start with a baseline of this year’s budget (\$21,333,394). Administrators should look at new initiatives and justify each. The School Committee asks the administrators to work together and prioritize.

C. Consideration and approval of Wells Public Library request for parcel of land

Superintendent Tomaszewski stated the Town of Wells is requesting the district transfer land to them for purposes of the library expansion. The request is now 1.87 acres. She recommends approval of this request providing it not interfere with our present use of the grounds.

Motion stating that the Superintendent of Schools be and hereby is authorized to execute an Option to Acquire Real Estate (the “Option”) between the Wells-Ogunquit Community School District (the “District”), as Optionor, and The Inhabitants of the Town of Wells (the “Town”), as Optionee, regarding the proposed transfer by the District of a portion of the District’s property situated on Route One in Wells, Maine adjacent to the Wells Public Library to the Town, together with such other documents as shall be required with respect to said transaction, following review and approval of the Option and such other documents by the District’s Attorneys, Drummond Woodsum & MacMahon.

Moved: Cory Thyng

Seconded: Diana Allen

Vote: 5-0

IX. New Business

A. Consideration and approval of stipend positions

- i. Stacy Chimento – WJHS Cheering Coach
- ii. Ronda Verges – WJHS Assistant Drama
- iii. Jackie Quinton – WHS Class of 2014 Co-Advisor
- iv. Roland AJ Dufort – WHS Boys JV Basketball Coach

Motion to accept the recommendation of the Superintendent to appoint Stacy Chimento as Wells Junior High School Cheering Coach

Moved: Cory Thyng

Seconded: Sue Pollard

Vote: 5-0

Motion to accept the recommendation of the Superintendent to appoint Ronda Verges as Wells Junior High School Assistant Drama Coach

Moved: Marc Saulnier Seconded: Sue Pollard Vote: 5-0

Motion to accept the recommendation of the Superintendent to appoint Jackie Quinton as Class of 2014 Co-Advisor

Moved: Cory Thyng Seconded: Diana Allen Vote: 5-0

Motion to accept the recommendation of the Superintendent to appoint Roland AJ Dufort as Wells High School Boys JV Basketball Coach

Moved: Marc Saulnier Seconded: Diana Allen Vote: 5-0

B. Consideration and approval of addition of stipend positions for WJHS and WHS Winter Guard

Chris Chessie and Jack Molloy are recommending we recognize two new stipend positions – WJHS Winter Guard and WHS Winter Guard

Motion to sponsor Wells Junior High School Winter Guard as a new extra-curricular activity with the stipulation all requirements of Procedure IGD-R be followed, and non-school funding be utilized for at least the first two years

Moved: Diana Allen Seconded: Marc Saulnier Vote: 5-0

Motion to sponsor Wells High School Winter Guard as a new extra-curricular activity with the stipulation all requirements of Procedure IGD-R be followed, and non-school funding be utilized for at least the first two years

Moved: Cory Thyng Seconded: Diana Allen Vote: 5-0

C. Consideration and approval of Architect and Engineering Services Agreement

Superintendent Tomaszewski introduced Lavallee Brensinger Architects as the firm chosen by the WHS Building Committee for the high school building project. Details of the contract are being worked out. She introduced members from the firm, Chris Drobat, Ron Lamarre and Will Gatchell.

Motion stating that the Superintendent of Schools be and hereby is authorized to enter into an architect contract with Lavallee Brensinger Architects for the Wells High School Additions and Renovations Project, provided said contract is in form acceptable to the Superintendent of Schools and the District's legal counsel

Moved: Diana Allen Seconded: Cory Thyng Vote: 5-0

D. Consideration and approval of Lease Agreement

As part of the FY '13 budget process, approval was obtained to enter into a three year lease-purchase agreement for computer hardware. Superintendent Tomaszewski recommends approval of the lease in the amount of \$9,950 for a three year period at a fixed interest rate of 2.649%.

Motion to approve a lease-purchase agreement for computer hardware between Gorham Leasing and WOCSD for a three year term at a fixed interest rate of 2.649%. The total amount financed will be \$28,006.87 with annual payments of \$9,950.

Moved: Marc Saulnier Seconded: Diana Allen Vote: 5-0

E. Consideration and approval of snow removal bid

Rick Kusturin four firms were sent the bid information and one returned a bid.

Motion to approve the recommendation of the Superintendent and award the 2012-2013 winter snow plowing bid to Dean C. Ramsdell Landscaping, using the Option 2, 3 inch requirements for FY '13 at \$32,500, FY '14 at \$35,850 and FY '15 at \$39,220.

Moved: Cory Thyng Seconded: Marc Saulnier Vote: 5-0

X. Committee Reports

WHS Building Committee: this committee has not met since the last meeting.

Finance Committee: Marc Saulnier shared the Finance Committee met to discuss capital improvements, food service and several other finance items.

Policy Committee: Cory Thyng noted the Policy Committee met on October 9 to discuss several policies. The next meeting will be November 20.

MSBA Fall Conference: Marc Saulnier and Russell Fox shared highlights from their attendance at the annual Fall Conference.

XI. Adjournment

To adjourn meeting at 8:20 p.m.

Moved: Diana Allen Seconded: Sue Pollard Vote: 5-0

Immediately following adjournment, the WOCSD School Committee entered into a workshop with the Wells High School Building Committee.

Respectfully submitted,

Elaine M. Tomaszewski, Secretary
Wells-Ogunquit C.S.D.