

**MISSION STATEMENT
ENSURING CONTINUOUS IMPROVEMENT FOR EACH LEARNER**

The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.

MINUTES

The Wells-Ogunquit C.S.D. School Committee held their regular meeting on **June 20, 2012 at 6:30 p.m.** at the Office of the Superintendent of Schools, 1460 Post Road, Wells.

School Committee members attending included Russell Fox, Damon Russell, Marc Saulnier, Diana Allen, and Les LaFond. David Johnson was not in attendance. Administrators in attendance included Superintendent of Schools Elaine Tomaszewski, Chris Chessie, Jim Daly, Marianne Horne, Jack Molloy, Karen Ropes, Pat Hayden, Cheryl Mills and Eileen Sheehy.

Visitors attending included Bruce Rudolph, Linda Angus-Delaney, Michael Richards, Victoria Aldridge, Jennifer Colanton, Ryan Fairchild, Sarah Snow-Brine, Tyler Goodwin, Tim Roche, Cindy Roche and Ellen Rodman.

I. Call to Order/Reading of Mission Statement

Chairperson Fox called the meeting to order at 6:31 p.m. and read the District Mission Statement.

II. Pledge of Allegiance

Attendees recited the Pledge of Allegiance.

III. Adjustments to Agenda

Add VII.A.4. Bruce Rudolph – Director of Finance & Human Resources

Add VII.D. *Board and Administrator*

Add VIII.A-2.iii. Multi-age 3-4 Teacher – Melissa Stapleton

Add VIII.J-2 Consideration and approval of Property and Casualty insurance bid

Add VIII.J-3 Consideration and approval of Worker's Compensation insurance bid

Add IX.B. Update on WHS Building Project

Add X. Executive Session – to discuss assignment of employees

IV. Recognition, education and/or school presentations

A. Cheerleading Coach Recognition

Chair Fox recognized Sybil Coombs for her many years serving as Cheerleading Coach at Wells High School. Sybil was presented with a certificate of appreciation.

B. Football Team Recognition

Chair Fox officially recognized the Wells Warrior Football Team for becoming the Class B State Champions during the 2011-2012 school year. The team was presented with a plaque.

Chair Fox thanked Les LaFond, David Johnson and Damon Russell for their years of service to the WOCSD School Committee.

V. Public Comment

Sarah Snow-Brine, Wells resident

- Said she was shocked and angry about Option E; disappointed vote took place without any public comment.
- Has safety concerns regarding leasing.

Ellen Rodman, WOCSD staff

- Asked the School Committee to consider funding the position of Health Coordinator for next year. This position was grant funded and the funding was eliminated by the State.

Cheryl Mills, Adult Community Education Director

- Noticed Option E made no reference to Adult Community Education and hopes the program is not being overlooked.

VI. Consideration and approval of minutes of the School Committee meetings held on:

- a. June 6, 2012 (budget meeting)
- b. June 6, 2012 (workshop meeting)

Motion to approve minutes of June 6, 2012 (budget meeting) as presented

Moved: Diana Allen

Seconded: Marc Saulnier

Vote: 5-0

Motion to approve minutes of June 6, 2012 (workshop meeting) as presented

Moved: Damon Russell

Seconded: Diana Allen

Vote: 5-0

VII. Superintendent's Report

In her Superintendent's Report, Superintendent Tomaszewski

- Stated she has accepted the resignation of Jack Griffin (WJHS Spanish Teacher), Jessica Hunt (WES Grade 2 Teacher), Doreen Ramsdell (Bookkeeper), and Bruce Rudolph (Director of Finance & Human Resources).
 - The School Committee thanked Bruce for all of his work in the time he has been in the district.
- Verbally shared the updated Future Search goal accomplishments.
- Mentioned the district's Gifted and Talented application has been approved.
- We are unable to review the survey results at this time as David Silvernail was unable to attend the meeting.
- Discussed the state withdrawing funding for all Health Coordinator positions. She is networking for Judy MacDonald to assist her in finding new employment as her position was 100% grant funded.
- Highlighted topics in the June edition of *Board and Administrator*.

District Reports

Marianne Horne – Wells Elementary School Principal

Ms. Horne updated the School Committee regarding 4 year old program. She outlined the goals of the committee and explained the reasons a program is needed. She stated consideration of implementing the program will take place in the next budget.

School Committee discussion included:

- Consideration of age
- Funding
- Number of students

New Business

A. Consideration and approval of school lunch rates for 2012-2013

Tyler Goodwin provided an update regarding school lunch rates. The only increase is \$0.25 at the elementary school, needed to cover declining enrollments, new meal patterns (fresh fruits and vegetables) and an increase in food and labor costs.

Motion to accept the school lunch rates for 2012-2013 as presented

Moved: Marc Saulnier Seconded: Diana Allen Vote: 5-0

- A.2 Consideration and approval of employment
 - i. WJHS Assistant Principal – Robert Griffin
 - ii. Special Services Director – Ryan Fairchild
 - iii. Multi-age 3-4 Teacher – Melissa Stapleton

Superintendent Tomaszewski nominated Robert Griffin for the position of Assistant Principal.

Motion to approve the Superintendent's nomination of Robert Griffin for the position of Assistant Principal

Moved: Damon Russell Seconded: Diana Allen Vote: 5-0

Superintendent Tomaszewski nominated Ryan Fairchild for the position of Special Services Director.

Motion to approve the Superintendent's nomination of Ryan Fairchild for the position of Special Services Director

Moved: Les LaFond Seconded: Damon Russell Vote: 5-0

Superintendent Tomaszewski nominated Melissa Stapleton for the position of Multi-age 3-4 Teacher.

Motion to approve the Superintendent's nomination of Melissa Stapleton for the position of Multi-age 3-4 Teacher

Moved: Diana Allen Seconded: Marc Saulnier Vote: 5-0

- B. Consideration and approval of stipend position
 - i. Lillian Connelly – WES Special Education Team Leader

Superintendent Tomaszewski nominated Lillian Connelly for the stipend position of Special Education Team Leader.

Motion to appoint Lillian Connelly to the stipend position of Special Education Team Leader

Moved: Les LaFond Seconded: Diana Allen Vote: 5-0

- C. Consideration and approval of the 2012-2013 Tax Assessment warrants

Motion to approve and sign the 2012-2013 Tax Assessment Warrants as presented

Moved: Les LaFond Seconded: Diana Allen Vote: 5-0

D. Consideration and approval of bid award – Revenue Anticipation Note

Motion to approve the recommendation of the Superintendent and award the Revenue Anticipation Note bid to Camden National Bank at a rate of 0.87%

Moved: Diana Allen Seconded: Marc Saulnier Vote: 5-0

E. Consideration and approval of oil bid

Motion to accept the oil bid of \$2.8735/gallon from Dennis K. Burke for the period of July 1, 2012 through June 30, 2013

Moved: Les LaFond Seconded: Damon Russell Vote: 5-0

F. Consideration and approval of rubbish, recycling, food waste bid

Motion to approve the recommendation of the Superintendent and award the rubbish, recycling, food waste bid to Oceanside Rubbish for \$20,000/year for FY '13, FY '14 and FY '15

Moved: Les LaFond Seconded: Marc Saulnier Vote: 5-0

G. Consideration and approval of audit firm

Motion to approve the recommendation of the Superintendent and approve the firm of Berry, Talbot, Royer as auditors for 2012-2013

Moved: Marc Saulnier Seconded: Diana Allen Vote: 5-0

H. Consideration and approval of mechanical systems service and support contract

Motion to approve the recommendation of the Superintendent and award a one year contract extension for mechanical systems service and support to Honeywell in the amount of \$105,543 for the period July 1, 2012 through June 30, 2013

Moved: Diana Allen Seconded: Marc Saulnier Vote: 5-0

I. Consideration and approval of accounting software, remote hosting and applications support

Motion to approve the recommendation of the Superintendent and approve Tyler Technologies to provide remote hosting at the cost of \$11,500 per year with a three year agreement

Moved: Marc Saulnier Seconded: Damon Russell Vote: 5-0

J. Consideration and approval of line item transfer

Motion to authorize the Superintendent/designee to complete line item transfers as necessary for FY '12 and report same to the School Committee when they are completed

Moved: Les LaFond Seconded: Damon Russell Vote: 5-0

J-2 Consideration and approval of property and casualty insurance bid

Motion to accept the property and casualty insurance bid of \$43,395 from Keyes Insurance Agency/Trident Insurance for the period of July 1, 2012 through June 30, 2013

Moved: Diana Allen Seconded: Marc Saulnier Vote: 5-0

J-3 Consideration and approval of worker's compensation insurance bid

Motion to accept the worker's compensation insurance bid of \$50,456 from Sivigney-Lyons/Great Falls Insurance for the period of July 1, 2012 through June 30, 2013

Moved: Diana Allen Seconded: Marc Saulnier Vote: 5-0

K. Consideration and approval of submission of the NCLB (No Child Left Behind) application

Motion to authorize the Superintendent to submit the NCLB application for the district

Moved: Diana Allen Seconded: Damon Russell Vote: 5-0

L. Consideration and approval of authorization for the Superintendent of Schools to employ non-administrative staff during the summer months

Motion to authorize the Superintendent to employ non-administrative staff during the summer months as deemed necessary

Moved: Diana Allen Seconded: Damon Russell Vote: 5-0

M. Consideration and approval of setting date for School Committee August retreat

The dates of August 1 or August 8 were discussed. A date will be chosen after input from the three new members.

IX. Old Business

A. Consideration and approval of 2nd reading of job description revision

- i. Special Services Director

Superintendent Tomaszewski has received no comments regarding this job description.

Motion to approve the Special Services Director job description as presented

Moved: Les LaFond Seconded: Diana Allen Vote: 5-0

B. Update on WHS Building Project

Superintendent Tomaszewski stated the next step is to appoint a Building Committee. It is recommended the committee be comprised of approximately 15 people from various roles in the community. Chair Fox said the sooner the better to get the project moving. The School Committee authorized the Superintendent to move forward with the search for members of the committee.

X. Executive Session

To discuss assignment of employees pursuant to 1 M.R.S.A. § 405 (6) (A)

Motion to enter Executive Session at 7:55 p.m. to discuss assignment of employees pursuant to 1 M.R.S.A. § 405 (6) (A)

Moved: Damon Russell Seconded: Diana Allen Vote: 5-0

The Committee was declared out of Executive Session at 8:26 p.m. by Chairperson Fox.

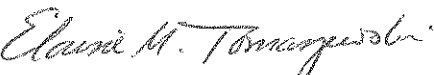
There was no action as a result of Executive Session

XI. Adjournment

To adjourn meeting at 8:26 p.m.

Moved: Les LaFond Seconded: Damon Russell Vote: 5-0

Respectfully submitted,


Elaine M. Tomaszewski, Secretary
Wells-Ogunquit C.S.D.

VOTES TO BE ADOPTED

Voted: That the offer of Camden National Bank to purchase revenue anticipation note(s) of Wells-Ogunquit Community School District in the original principal amount not to exceed Two Million Five Hundred Thousand Dollars (\$2,500,000) with an interest rate per annum on the outstanding principal amount thereof equal to 0.87%, be and the same hereby is accepted and approved.

Voted: That the School Committee of Wells-Ogunquit Community School District hereby authorizes a borrowing in the amount not to exceed Two Million Five Hundred Thousand Dollars (\$2,500,000) from Camden National Bank on behalf of the District, with interest on the principal amount thereof at a rate of 0.87% per annum, principal and interest to be paid no later than the scheduled maturity date on June 30, 2013, which borrowing is in anticipation of District revenues for the fiscal year ending June 30, 2013.

Voted: That under and pursuant to the provisions of Title 20-A M.R.S.A. Sections 1651, 1654 and 1702(1), the Chairperson of the School Committee and the Treasurer of the District be and they are hereby authorized to borrow in anticipation of revenues from Camden National Bank in the name and on behalf of the District the sum of up to Two Million Five Hundred Thousand Dollars (\$2,500,000) at the per annum interest rate of 0.87%, and that the Chairperson and the Treasurer be and they are hereby authorized to issue general obligation securities of the District in an aggregate principal amount not to exceed Two Million Five Hundred Thousand Dollars (\$2,500,000) and to execute and deliver a note or notes under the seal of the District attested by the Secretary, dated on or about July 1, 2012, in such form as the Chairperson and the Treasurer may approve; and that the appropriate officials of the District be and hereby are authorized to execute and deliver on behalf of the District such other documents and certificates as may be required in connection with such borrowing; and that no part of the proceeds of said borrowing shall be used, directly or indirectly, to acquire any securities and obligations, the acquisition of which would cause the notes to be "arbitrage bonds" or "private activity bonds" within the meaning of sections 148 or 141, respectively, of the Internal Revenue Code of 1986, as amended (the "Code"); and that the revenue anticipation notes issued pursuant hereto be designated as qualified tax-exempt obligations within the meaning of Section 265(b)(3) of said Code; and that the Chairperson and the Treasurer be and they are hereby authorized to covenant on behalf of the District to file any information report and pay any rebate due to the United States in connection with the issuance of said notes, to take all other lawful actions necessary to insure the interest on the notes will be excluded from the gross income of the owners thereof for purposes of federal income taxation and to refrain from taking any action which would cause interest on the notes to become includable in the gross income of the owners thereof.