

**MISSION STATEMENT
ENSURING CONTINUOUS IMPROVEMENT FOR EACH LEARNER**

The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.

MINUTES

The Wells-Ogunquit C.S.D. School Committee held their regular meeting on **April 4, 2012** at **6:30 p.m.** at the Office of the Superintendent of Schools, 1460 Post Road, Wells.

School Committee members attending included Damon Russell, Russell Fox, Marc Saulnier, Diana Allen, David Johnson and Les LaFond. Administrators in attendance included Superintendent of Schools Elaine Tomaszewski, Chris Chessie, Jim Daly, Marianne Horne, and Eileen Sheehy.

Visitors attending included Bruce Rudolph, Reg Bennett, Linda Angus-Delaney, Michael Richards, Cheryl Oakes, Morgan Brewster, Judy MacDonald, Tyler Goodwin, Cory Thyng, Pauline Brewster, Randy Roberts, Stephanie Craig, Cherie DiTomasso, Nancy Beisswanger, Mark Kafkas, Susita Hood, Janice Wooldridge, Michael Roberts, Tyler Seegel, Louis DiTomasso, Andrew Staples, Maureen Mahoney and Carrieanne Clawson.

I. Call to Order/Reading of Mission Statement

Chairperson Russell called the meeting to order at 6:32 p.m. and read the District Mission Statement.

II. Pledge of Allegiance

Attendees recited the Pledge of Allegiance.

III. Adjustments to Agenda

None

IV. Recognition, education and/or school presentations

A. Wells Elementary School PTSA Update

Maureen Mahoney and Carrieanne Clawson shared the numerous ways the PTSA supports Wells Elementary School. The newest effort is the “sun shade” on the playground. Additional examples are: contributing to lockdown kits, money to help with Nutrition Week at all three schools,

kindergarten planting bulbs, oranges for jump-a-thon, Starz 4 Broadway, laminator, Scholastic magazines for kindergarten students, \$500 scholarship, wishing tree, peanut free snacks and Teacher and Bus Driver Appreciation days. Maureen and Carrieanne said the PTSA fundraises. The School Committee thanked the PTSA for all they do for the children in our community.

B. Google Search Story Premiere

A high school student, Morgan Brewster, and her teacher, Cheryl Oakes, were filmed for a Google search story highlighting how use of technology opens doors to learning. It shows the power of seamlessly integrated technology, skilled teaching and supportive parents combined with a motivated student. Cheryl and Morgan shared the video with the School Committee.

VI. Public Comments

Jim Daly shared WHS highlights:

- Career Fair completely organized by the staff.
- Michael Curtis, freshman, placed 5th in the National Wrestling Tournament in Virginia Beach, VA.

Cherie DiTomasso stated she, along with several students and other parents, attended in support of Ms. Johanna Reinke regarding a rumor that Ms. Reinke is being forced to retire prior to benefit eligibility. Chair Russell said he will take this under advisement. Other School Committee members ask that this issue be looked into. NOTE: The concern was researched. There is no truth to the rumor. Ms. Reinke is eligible for full retirement benefits and district benefits which will be honored.

VI. Consideration and approval of minutes of the School Committee meetings held on:

- a. March 7, 2012
- b. March 21, 2012
- c. March 28, 2012

Motion to approve minutes of March 7, 2012 as presented

Moved: Russell Fox

Seconded: Diana Allen

Vote: 5-0-1

Abstention by LaFond

Motion to approve minutes of March 21, 2012 as presented

Moved: Diana Allen

Seconded: Marc Saulnier

Vote: 5-0-1

Abstention by LaFond

Motion to approve minutes of March 28, 2012 as presented

Moved: Diana Allen

Seconded: David Johnson

Vote: 5-0-1

Abstention by LaFond

VII. Superintendent's Report

In her Superintendent's Report, Superintendent Tomaszewski

- Noted she has accepted the retirement notifications for Michele Lazzara (WES) and Johanna Reinke (WJHS). Both will retire at the end of the 2011-2012 school year.
- Shared David Norton has been hired as a custodian at Wells Elementary School.
- Noted we hosted the Odyssey of the Mind state competition on March 24. The custodians at all three schools were complimented for their helpfulness throughout the day.
- Met two of the newest Wells Library trustees on March 26. They will show a brief video about the library at an upcoming School Committee meeting.
- Provided a legislative update, noting the Education Committee rejected a school choice bill opting instead to create a working group to come up with alternative school choice proposals. The same committee unanimously approved a bill requiring all school districts to implement a thorough evaluation process by 2015-2016 to give teachers and principals timely feedback on their work. It must include student data as part of the process.
- Stated district wide professional development day took place March 9 with presenters from the Department of Education. Work was around the Common Core standards in Literacy, Math, and Science, as well as vertical team work in all areas.
- Affirmed our annual Gifted and Talented application has been approved for the year.
- Reviewed the NEASC two year progress report regarding re-accreditation status at Wells High School. It was accepted, but the school remains on warning until all concerns have been resolved. The majority of concerns relate to the building/infrastructure and its negative impact on the Education Program.

- Shared the Field Study Committee will report at the next School Committee meeting.
- Acknowledged a recent site visit from the Maine Immunization Program. We were found to be in full compliance with all flu immunization clinic requirements. She thanked school nurses Pat Endsley, Charlotte Collins and Adrienne Zwetsloot for their work.
- Highlighted topics in the March edition of *Board and Administrator*.

District Reports (all reports are posted on the District website):

Marianne Horne, Wells Elementary School

- Thanked the PTSA for all they do including five years of fundraising for the recently constructed sun shade.
- Shared third and fourth graders are well above the state averages on the NECAP testing in both ELA and Math.
- Reported a committee has been researching the possibility of a 4-year old program for Wells Elementary School.
- Shared various classes have been visiting with senior citizens once per month.

Tyler Goodwin, School Nutrition Services

- Reported Wells Elementary School is officially a Healthier US Schools Challenge Silver Award winner.
- Shared March was National Nutrition Month with many events in all three schools geared toward good nutrition.
- Reiterated participation is slightly down.
- Shared he was interviewed by NPR regarding pink slime in beef. (This has been a safe practice for 20 years, but next year schools will have a choice of beef with or without pink slime.)
- Mentioned he is working with Spiller Farm to obtain fresh fruits and vegetables and Spiller Farm is considering having fields specifically for WOCSD.

Judy MacDonald, Health Coordinator

- Highlighted many ways students are working with students (Civil Rights Teams, YADDA Group, etc.).
- Explained a few grant opportunities being worked on.
- Stated the Maine Integrated Youth Health Survey (MIYHS) data will be presented at a future School Committee meeting.

VIII. New Business

A. Annual Affirmation of District Policies

Motion to affirm all current policies adopted by the WOCS D School Committee

Moved: David Johnson Seconded: Les LaFond Vote: 6-0

B. 1st Reading of Policies

- i. Policy JECB – Admission of Non-Resident Students
- ii. Policy JHCA – Head Lice

Motion to table policies until May meeting

Moved: Diana Allen Seconded: David Johnson Vote: 6-0

C. Organizational Meeting

The School Committee chose to conduct nominations/votes for officers by voice.

1. Election of Chairperson

Chair Russell called for nominations for Chairperson. David Johnson nominated Russell Fox, Marc Saulnier seconded, Damon Russell closed nominations. By hand vote, 6-0, Russell Fox was elected Chairperson.

2. Election of Vice Chairperson

Chair Russell called for nominations for Vice Chairperson. Russell Fox nominated Diana Allen, David Johnson seconded, Damon Russell closed nominations. By hand vote, 5-0-1 (abstention by Allen), Diana Allen was elected Vice Chairperson.

3. Election of Secretary

Russell Fox nominated Elaine Tomaszewski as Secretary, Diana Allen seconded. By hand vote, 6-0, Elaine Tomaszewski was elected Secretary.

4. Election of Warrant Officers – Wells

Les LaFond nominated Marianne Goodine and Elizabeth Littlefield as Warrant Officers – Wells, David Johnson seconded. By hand vote, 6-0, Marianne Goodine and Elizabeth Littlefield were elected Warrant Officers – Wells.

5. Election of Warrant Officer – Ogunquit
Marc Saulnier nominated Sharma Damren as Warrant Officer – Ogunquit, Les LaFond seconded. By hand vote, 6-0, Sharma Damren was elected Warrant Officer – Ogunquit.
6. Election of Registration Officer
David Johnson nominated Diane Norton as Registration Officer, Diana Allen seconded. By hand vote, 6-0, Diane Norton was elected Registration Officer.
7. Election of School Physician
David Johnson nominated Dr. Jeffrey Cote as School Physician for the 2012-2013 school year, Les LaFond seconded. By hand vote, 6-0, Dr. Jeffrey Cote was elected School Physician.
8. Election of Attendance Officers
Les LaFond nominated Eileen Sheehy, Kenneth Spinney and WJHS Assistant Principal (to be determined) as Attendance Officers, Diana Allen seconded. By hand vote, 6-0, Eileen Sheehy, Kenneth Spinney and WJHS Assistant Principal (to be determined) were elected Attendance Officers.

IX. Committee Reports

A. Finance Sub-Committee

Russell Fox shared the Finance Committee met prior to the School Committee meeting to review Food Service, YTD finances, accounts payable warrants, and accounts receivable.

B. Policy Sub-Committee

Damon Russell noted the Policy Committee met on March 14 to discuss several policies, most of which were brought for 1st reading this evening. The next policy meeting will be held on April 11.

C. SRTC Committee

Superintendent Tomaszewski reported the Sanford Regional Technical Center Advisory Committee met March 15. The committee's major focus was the combined 2012-2013 school calendar. Retention of students in programs and the Great Works Foundation were discussed. Ms. Tomaszewski explained the proposed firefighter and EMS courses will be delayed until the 2013-2014 school year.

X. New Business

- A. Consideration and approval of 2nd Reading of Policies
- i. Policy KG – Community Use of School Buildings and Facilities
 - ii. Policy JLA – Student Wellness
 - iii. Policy IJNDB – Student Computer and Internet Use
 - iv. Policy JICJ – Student Use of Cellular Telephones and Other Electronic Devices
 - v. Policy BDE – School Committee Committees

Motion to approve the listed policies as presented

Moved: David Johnson Seconded: Les LaFond Vote: 6-0

- B. 2012-2013 School Calendar

Superintendent Tomaszewski shared two early release days have been added to the proposed calendar. We have received a petition requesting the school year begin after Labor Day. Discussion took place regarding specific days and whether they could be moved or not.

Motion to table the 2012-2013 calendar until the May meeting

Moved: Les LaFond Seconded: Russell Fox Vote: 6-0

- C. High School Study Update

Bruce Rudolph stated the wetlands study has been completed and we should have the report in 3-4 weeks. The Ad Hoc Committee has obtained three more members. The group will tour Wells High School and will have their first meeting on April 11. On May 2, the group will present their findings to the School Committee.

- D. FY '13 Budget Deliberations

Superintendent Tomaszewski reviewed recommended cuts from the administrators, stating these cuts would take us to a flat budget and utilize the health insurance savings. Bruce Rudolph said in order to continue the Wells High School study, \$200,000 in savings from FY '12 will need to be transferred to FY '13. Bruce explained a vote from the School Committee is required and it will need to be listed as a separate warrant for approval from the public.

Motion to eliminate the Director of Instructional Improvement position

Motion: Russell Fox Seconded: David Johnson

Discussion took place regarding the Director of Instructional Improvement position including reasons members are looking to eliminate the position and reasons from other members and Superintendent on why the position should not be eliminated. Superintendent Tomaszewski stated if contractual items were to be discussed, the School Committee would need to enter into Executive Session.

Motion to enter Executive Session at 8:18 p.m. to discuss a contractual matter pursuant to 1 M.R.S.A. § 405 (A) (6). Superintendent Tomaszewski was invited to attend.

Moved: David Johnson Seconded: Marc Saulnier Vote: 6-0

The Committee was declared out of Executive Session at 8:44 p.m. by Chairperson Russell.

Action as a result of Executive Session:

Mr. Fox withdrew his motion

Discussion continued regarding the FY '13 budget and the proposed cuts. Superintendent Tomaszewski reviewed items noting a flat budget in FY '13 insures a tax increase for the next (FY '14) year and leaves very little in reserve for anything unanticipated.

School Committee members discussed items and determined a combination of reductions and use of health savings to propose a flat budget (see list attached).

Motion to accept reductions as amended

Motion: Les LaFond Seconded: Diana Allen Vote: 6-0

- E. Consideration and approval of adoption of the FY 2013 proposed regular operating budget total

Motion to approve adoption of the FY '13 proposed regular operating budget in the amount of \$21,333,394

Moved: Les LaFond Seconded: Diana Allen Vote: 6-0

- F. Consideration and approval of adoption of the FY 2013 proposed Adult Community Education budget total

Motion to approve adoption of the FY '13 proposed Adult Community Education budget in the amount of \$299,833

Moved: David Johnson Seconded: Marc Saulnier Vote: 6-0

Motion to transfer \$200,000 from FY '12 undesignated balance to capital reserve and to expend up to \$200,000 from this reserve account to further finance work for the Wells High School building

Moved: Marc Saulnier Seconded: David Johnson Vote: 6-0

XI. Adjournment

To adjourn meeting at 9:11 p.m.

Moved: Russell Fox Seconded: Marc Saulnier Vote: 6-0

Respectfully submitted,

Elaine M. Tomaszewski, Secretary
Wells-Ogunquit C.S.D.