

**MISSION STATEMENT
ENSURING CONTINUOUS IMPROVEMENT FOR EACH LEARNER**

The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.

MINUTES

The Wells-Ogunquit C.S.D. School Committee held their regular meeting on **February 1, 2012** at **6:30 p.m.** at the Office of the Superintendent of Schools, 1460 Post Road, Wells.

School Committee members attending included Damon Russell, Russell Fox, Marc Saulnier, Diana Allen, David Johnson and Les LaFond. Administrators in attendance included Superintendent of Schools Elaine Tomaszewski, Johanna Reinke, Chris Chessie, Karen Ropes, Cheryl Mills, and Marianne Horne.

Visitors attending included Bruce Rudolph, Reg Bennett, Linda Angus-Delaney, Maryanne Foley, Donna Longley, Lynn Mercier and Dan Ellingson.

I. Call to Order/Reading of Mission Statement

Chairperson Russell called the meeting to order at 6:30 p.m. and read the District Mission Statement.

II. Pledge of Allegiance

Attendees recited the Pledge of Allegiance.

III. Adjustments to Agenda

None

IV. Recognition, education and/or school presentations

A. WHS Architect/Engineering Study Update

Dan Ellingson from Harriman Associates stated the firm is 80% complete with the study. They have interviewed staff, students, town officials, and looked at the facility itself. Their first look shows the building needs to grow by 30%. By the end of February, the firm will have a final report with numbers on the options to renovate, build new or maintain as is for 10 years.

B. Interactive Whiteboard Demonstration

Michael Richards provided a video that demonstrated the use of interactive whiteboards as they could be used in the classroom.

V. **Public Comments**

None

VI. **Consideration and approval of minutes of the School Committee meetings held on:**

- a. January 4, 2012

Motion to approve minutes of January 4, 2012 as presented

Moved: Les LaFond

Seconded: David Johnson

Vote: 6-0

VII. **Superintendent's Report**

A. Notification of Retirement

1. Karen Lucy – WES Literacy Support Teacher
2. Linda Logan – WES Special Education Teacher

B. Items of Information

1. Data Warehouse
2. SPED Collaborative Update
3. Wells Public Library Meeting

C. *Board and Administrator*

D. District Enrollment Report

E. District Reports

1. Wells High School
2. Special Services
3. Adult Education
4. Community Resource Officer

In her Superintendent's Report, Superintendent Tomaszewski

- Shared she has accepted the retirement requests for Karen Lucy and Linda Logan to be effective at the end of the 2011-2012 school year.

- Explained the Maine Department of Education has developed an Electronic Data Warehouse. The EDW is a central repository of data from multiple sources. It has the capability of maintaining large amounts of related, historical data to use in analyzing and reporting. This warehouse is scheduled to be live at the beginning of February.
- Noted the Special Education Collaborative meeting scheduled for January 27 was postponed due to anticipated weather and is being rescheduled for this month.
- Shared she and Bruce Rudolph met with the President and Vice President from the Wells Public Library. The explained they have been discussing plans for expanding the library and inquired about the piece of land directly behind the library building. No action is necessary at this point, but there may be a formal request for the land in the future.
- Reviewed an e-mail from a community member who expressed appreciation for the School Committee's long range vision and planning, and work with the Select Boards.
- Highlighted topics in the January edition of *Board and Administrator*. These topics included laying off personnel, confidentiality and what the Board and Superintendent should expect from one another.
- Provided a presentation regarding district enrollment numbers.

District Reports (all reports are posted on the District website):

Jim Daly, Wells High School

Mr. Daly was unable to attend the meeting; this report will be presented at the March meeting.

Karen Ropes, Special Services

Ms. Ropes outlined the district's special education statistics. She noted the department has improved required completion rate of paperwork. Computer use is up at the high school thanks to ARRA funds. She also reviewed a sample of the Coffee Shop website used internally by special education staff.

Cheryl Mills, Adult Community Education

Ms. Mills explained since sending the monthly report, registrations have gone from 319 to 403. They have 23 requests from former students for transcripts to be sent to post secondary institutions. The COAST Facilitator is currently training and retraining in-house intake staff on College Exploration. She also shared she recently was invited to participate in the Mobilize Maine Planning Committee.

Maryanne Foley, Community Resource Officer

Ms. Foley reviewed the student volunteer program, stating over 80 junior high students help at the elementary school. She said the Acorns to Oaks program is underway. She mentioned March 2 is Celebration of Reading and invited all School Committee members to participate. She also stated the Literary Achievement Awards will take place in March.

VIII. Old Business

A. Performance Contracting Update

Bruce Rudolph reported in 2009, the district executed a contract with Honeywell to implement \$290,000 guaranteed energy savings. Honeywell is short of their one year goal by \$4,930, which they will be issuing in a check to the district.

B. 2012-2013 Budget i. Update

Superintendent Tomaszewski reminded everyone the preliminary budgets will be presented to the Finance Committee on February 7 and 8. We are on schedule and all administrators have met with her and Bruce. *NOTE AFTER MEETING: presentations have been moved to February 15 and 16.*

C. Consideration and approval of 2nd Reading Policies

- i. Policy JJIAA – Access to Public School Co-Curricular, Interscholastic & Extra-Curricular Activities
- ii. Policy DKC – Expense Authorization and Reimbursement
- iii. Policy IHBEA – Programs for Students with Limited English Proficiency
- iv. Lau Plan

Motion to approve the listed policies as presented

Moved: Russell Fox

Seconded: Les LaFond

Vote: 6-0

IX. New Business

None

X. Committee Reports

A. Finance Sub-Committee

Russell Fox shared the Finance Committee met on January 18 and tonight to discuss YTD finances, accounts payable warrants, and follow-up on questions from prior to the meeting. Tonight the Committee received an audit update from the firm of Berry, Talbot & Royer.

B. SRTC Advisory Committee

Superintendent Tomaszewski stated she attended the Sanford Regional Technical Center's Advisory Committee meeting on January 19. Discussion included federal funding, which is being reduced by 20% next year for technical schools. They also discussed the capital assessment to the sending schools. The group is looking at beginning a firefighter & EMT program next year. Each sending district will only pay if they have students attending the program. The 2012-2013 calendar was discussed as well, but is not finalized at this point.

XI. Adjournment

To adjourn meeting at 7:41 p.m.

Moved: Les LaFond

Seconded: Diana Allen

Vote: 6-0

Respectfully submitted,

Elaine M. Tomaszewski, Secretary
Wells-Ogunquit C.S.D.