

**MISSION STATEMENT
ENSURING CONTINUOUS IMPROVEMENT FOR EACH LEARNER**

The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.

MINUTES

The Wells-Ogunquit C.S.D. School Committee held their regular meeting on **October 5, 2011 at 6:30 p.m.** at the Office of the Superintendent of Schools, 1460 Post Road, Wells.

School Committee members attending included Damon Russell, Russell Fox, Diana Allen, and Marc Saulnier. John Eliopoulos and David Johnson were excused. Administrators in attendance included Superintendent of Schools Elaine Tomaszewski, Jim Daly, Cheryl Mills, Johanna Reinke, Marianne Horne, Ken Spinney, Pat Hayden and Eileen Sheehy.

Visitors attending included Bruce Rudolph, Kevin O'Shaughnessy, Maryanne Foley, Reg Bennett and Linda Delaney-Angus.

I. Call to Order/Reading of Mission Statement

Chairperson Russell called the meeting to order at 6:30 p.m. and read the District Mission Statement.

II. Pledge of Allegiance

Attendees recited the Pledge of Allegiance.

III. Adjustments to Agenda

None

IV. Recognition, education and/or school presentations

None

V. Public Comments

None

VI. Consideration and approval of minutes of the School Committee meetings held on:

- a. September 7, 2011
- b. September 15, 2011

Motion to approve minutes of September 7, 2011 as presented

Moved: Russell Fox

Seconded: Marc Saulnier

Vote: 4-0

Motion to approve minutes of September 15, 2011 as presented

Moved: Russell Fox

Seconded: Diana Allen

Vote: 4-0

VII. Superintendent's Report

- A. Items of Information
 1. Updated Committee List
 2. *Board and Administrator*
 3. WJHS 1st trimester Intramural coaches/advisors
- B. Correspondence
- C. NCLB waiver information
- D. District Reports
 1. Wells High School
 2. Special Services
 3. Adult Education
- E. Introduction of 2012-2013 Budget

In her Superintendent's Report, Superintendent Tomaszewski

- Outlined the updated Committee list.
- Highlighted topics in the September edition of *Board and Administrator*.
- Reviewed approved list of 1st trimester Intramural coaches/advisors for Wells Junior High School. The list included: Saul Lindauer (Green Team); Ken West (Floor Hockey); Ken West (Flag Football); Renee Savage (Wii "r" Fit/Wii Sports); Jane Garnsey (Jewelry & Mask Making); Jane Garnsey (Nature Drawing); Ellen Rodman (Walking); Dawn Valente (Math Team); Alison Graichen (Jazz Band); Eric Hopkins (Games Club); Lynn Mercier (Gingerbread Houses); Rachel Kilbride (Sewing Club); Linda Gaidimas (Sewing Club); Maryellen McEvoy (Paper Beads & Crafts); Don Abbott (Liberty's Kids); Rebecca Harris (Very Talented Artists); Matt Coleman (8th grade Writing); Julie Esch (8th grade Writing)
- Noted a response has been sent to Mr. Haas after he inquired at the September meeting what was done in the schools to inform students of the specific actions and after effects of 9-11. In addition to this

correspondence, Superintendent Tomaszewski has shared with our principals a listing, provided by Town Manager Fortier, of opportunities within Ogunquit for our students. Next week, she will be meeting with the new Town Manager of Wells, Jon Carter.

- Updated the School Committee regarding a waiver under NCLB: the State of Maine must apply and accept conditions in four key areas which include standards and new assessments; new student achievement goals; principal and teacher evaluation; and reducing reporting requirements for districts. We look forward to being part of the discussions around the state's application for the waiver, to be submitted in February, 2012.
- Bruce Rudolph provided an update regarding the RFP for the WHS Architect Study. After the closing on October 6, selection of a firm will take place. A selection committee will be created and will bring a recommendation to the November meeting. Mr. Rudolph also mentioned a process will begin in November to review all the athletic fields.

District Reports (all reports are posted on the District website):

Jim Daly, Wells High School Principal

Mr. Daly reported the high school is off to a great start. Two students were recognized as Semi-Finalists in the National Merit Scholarship Program and one received a letter of commendation. Jim shared test scores have seen a 14.75% increase since 2007.

Karen Ropes, Director of Special Services

Ms. Ropes was unable to attend the meeting. Superintendent Tomaszewski reviewed the Special Services report. The School Committee requested Ms. Ropes attend the November meeting to provide the update.

Cheryl Mills, Director of Adult Community Education

Cheryl noted during the first two weeks of this year, the program received 251 registrations. In the past five years, 65 of the 93 graduates live in Wells, while 7 of them were former Wells High School students. Cheryl noted the program, along with York and the Kennebunks, has received a \$70,950 grant from FAME for the purpose of creating and increasing opportunities for adults to access and succeed in post-secondary education.

Introduction of 2012-2013 Budget

Superintendent Tomaszewski introduced the initial discussion regarding the FY '13 school budget. She outlined the responsibilities, a proposed timeline, purpose of the budget, district goals and reviewed survey results regarding last year's budget process. The Superintendent requested the School Committee provide feedback on the timeline, consideration of guidelines and any recommendations they have at the November meeting. Chair Russell pointed out many items in a school budget are fixed.

VIII. Old Business

A. RSU 21/WOCSD High School Update

Superintendent Tomaszewski noted the Joint RSU 21/WOCSD sub-committee on High School Reorganization held their final meeting and voted unanimously to maintain two high schools with the option to share programs and services when feasible for the benefit of students.

Motion to accept the recommendation of the Joint RSU 21/WOCSD sub-committee on High School Reorganization as presented

Moved: Russell Fox Seconded: Diana Allen Vote: 4-0

B. WHS Architect Selection Committee

Superintendent Tomaszewski stated the closing date for architect Request for Qualifications is October 6. The next step will be for a committee to review the information, select firms to interview, and after interviews are conducted, bring a recommendation to the Board. Superintendent Tomaszewski recommends the following individuals be appointed to said committee: Director of Finance & HR Bruce Rudolph, Board Chair Damon Russell, Board Member David Johnson, WHS Head Custodian Jere Pierce, WHS Principal Jim Daly, Activities Director Jack Molloy, and herself (ex officio).

Motion to act on the Superintendent's recommendation and appoint the individuals to the WHS architect selection committee as proposed

Moved: Russell Fox Seconded: Marc Saulnier Vote: 4-0

IX. New Business

- A. Consideration and approval of employment
 i. Melissa Stapleton – Explorations Teacher (1 year only)

Superintendent Tomaszewski nominated Melissa Stapleton to the position of Explorations Teacher

Motion to accept the Superintendent's nomination of Melissa Stapleton for the position of Explorations Teacher (1 year only)

Moved: Russell Fox Seconded: Diana Allen Vote: 4-0

B. Consideration and approval of stipend positions

- i. Jennifer Sanna – WJHS Winter Cheerleading Coach
- ii. Steve Kayser – WHS Freshman Class Co-Advisor
- iii. Dawn Witham – WJHS Freshman Class Co-Advisor
- iv. Andre Mercier – WHS Math Team
- v. Rebecca Follansbee – WHS Writers Bloc

Superintendent Tomaszewski recommended the appointment of these individuals as listed

Motion to accept the stipend positions as recommended by Superintendent Tomaszewski

Moved: Diana Allen Seconded: Russell Fox Vote: 4-0

X. Committee Reports

A. Finance Sub-Committee

Russell Fox shared the Finance Committee met to discuss YTD finances, athletic fields, grounds care, buildings, WHS architect and transportation.

XI. Adjournment

To adjourn meeting at 7:23 p.m.

Moved: Diana Allen Seconded: Marc Saulnier Vote: 4-0

Respectfully submitted,

Elaine M. Tomaszewski, Secretary
Wells-Ogunquit C.S.D.