

**MISSION STATEMENT
ENSURING CONTINUOUS IMPROVEMENT FOR EACH LEARNER**

The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.

MINUTES

The Wells-Ogunquit C.S.D. School Committee held their regular meeting on **September 7, 2011 at 6:30 p.m.** at the Office of the Superintendent of Schools, 1460 Post Road, Wells. In addition, the Finance Sub-Committee met at 5:45 p.m.

School Committee members attending included Damon Russell, David Johnson, Russell Fox, Diana Allen, Marc Saulnier and John Eliopoulos. Administrators in attendance included Superintendent of Schools Elaine Tomaszewski, Pat Hayden, Jim Daly, Chris Chessie, Marianne Horne, Ken Spinney, Johanna Reinke, Cheryl Mills and Karen Ropes.

Visitors attending included Victoria Aldridge, Robert Sirpenski, Linda Delaney-Angus, Maryanne Foley, Reg Bennett and Dean Ramsdell.

I. Call to Order/Reading of Mission Statement

Chairperson Russell called the meeting to order at 6:30 p.m. and read the District Mission Statement.

II. Pledge of Allegiance

Attendees recited the Pledge of Allegiance.

III. Adjustments to Agenda

Under VII. B., add two stipend appointments

- iii. Andy Bridge – WHS Boys Assistant Soccer Coach
- iv. Tatyana Wolterbeek – WHS Girls Assistant Soccer Coach

Under Old Business, add VIII. E. – School Calendar

Under New Business, add IX. A. – consideration & approval of stipend position

- i. Caitlin Littlefield – WHS Girls Assistant Field Hockey Coach

IV. Recognition, education and/or school presentations

Superintendent Tomaszewski stated the district was selected as one of only 388 in the nation for the AP Achievement District Honor Roll. Chair Russell recognized Jim Daly and the high school for this achievement and presented a recognition plaque.

V. Public Comments

Dean Ramsdell said he worked on the new football field as a subcontractor and shared concerns, stating his belief the previous field was in bad shape from lack of maintenance. He expressed concern the same will happen with the new field. He suggested structured watering and fertilizing schedules be created and adhered to. The School Committee charged the Superintendent with creating and monitoring this schedule.

VI. Consideration and approval of minutes of the School Committee meetings held on July 6, 2011

Motion to approve minutes of the School Committee July 6, 2011 as presented

Moved: David Johnson

Seconded: Diana Allen

Vote: 6-0

VII. Superintendent's Report

- A. Notification of Employment During Summer Months
 - i. Rebecca Harris – WJHS Art Teacher
 - ii. Bailey Johnson – WJHS Ed Tech II
 - iii. Jason Brown – WHS Science Teacher
 - iv. Joanna Higgins – WES Grade 4 Teacher
 - v. Matthew Coleman – WJHS Grade 8 Language Arts
 - vi. Pierce Cole – WHS Science
 - vii. Morey Hallett – WJHS Ed Tech II
 - viii. Rachel Stockwell – WHS Special Education Teacher
 - ix. Melissa Stapleton – WES Ed Tech III (Title I Math)
 - x. Maureen McEnaney – WJHS Special Education Teacher
- B. Notification of Stipend Appointments
 - i. Douglas Wood – WJHS Assistant Girls Soccer Coach
 - ii. Brandon "Scott" Drysdale – WJHS Assistant Boys Soccer Coach
 - iii. Andy Bridge – WHS Boys Assistant Soccer Coach
 - iv. Tatyana Wolterbeek – WHS Girls Assistant Soccer Coach
- C. Correspondence
 - i. AP Achievement District Honor Roll
 - ii. ESEA/NCLB Compliance Visit

- iii. Special Education Monitoring Review
 - iv. Adult Education and Family Literacy Act grant
 - v. Report of the MSBA 2011 Nominating Committee
 - vi. Request to elect delegate to the MSBA Delegate Assembly
- D. *Board and Administrator*
- i. July edition
 - ii. August edition
- E. Student Enrollment
- F. Updates
- i. Summer Repairs
 - ii. Tropical Storm Irene review
 - iii. Architect Study
- G. Report of fertilization/mulching bid results

In her Superintendent's Report, Superintendent Tomaszewski

- Shared the list of staff hired during the summer months.
- Listed stipend positions that were appointed during the summer months.
- Reviewed correspondence regarding:
 - ESEA/NCLB Compliance Visit (October 14, 2011)
 - Special Education Monitoring Review
 - Adult Education and Family Literacy Act grant
 - Report of the MSBA 2011 Nominating Committee
 - Request to elect delegate to the MSBA Delegate Assembly
- Highlighted topics from the July and August editions of Board and Administrator.
- Shared opening day enrollment numbers at each school. The high school began the year with 432 students, the junior high with 449 and the elementary school with 478. She noted these numbers will likely change and an update will be provided in October when the state numbers are due.
- Bob Sirpenski provided an update stating repairs during the summer included outdoor lighting and playground fence at WES; football field, duct cleaning and garage/storage building at WHS; painted foundation and parking lot fence/gate at WJHS. Also, two dead trees have been removed. Bob also shared a picture of the football field, saying we are

doing everything possible to protect the field including watering, new fencing, gate and sideline mats. Bob reviewed a grounds upkeep summary showing a projected savings. He also outlined potential efficiency gains and went on to show savings on the oil price. Bob stated The Turf Doctor received the bid for Athletic Field Care, which includes core aeration, weed control, grub control and fertilization. The mulching/tree bids came in at \$7,000-\$12,000, which exceeded the School Committee's direction. Instead, this will be done in-house at a cost of \$2,108.

- Noted she attended two safety meetings with town officials prior to the town making the decision to open Wells Elementary School as a shelter from 9AM – 9PM on Sunday, August 28. Tyler Goodwin provided meals, snacks and beverages to approximately 13 adults prior to Chief Putnam closing the shelter at 5PM based on the improving forecast.
- Said the RFP has been posted on the district's website, in the Dodge Report, in the newspaper and with the Bureau of General Services (BGS). She said a committee will screen the proposals after the October 6 closing date.

VIII. Old Business

A. Committee Assignments

Chair Damon Russell appointed School Committee members to the various committees as follows:

Sanford Vo-Tech	No current member; Elaine Tomaszewski will update
Sick Bank (Support Staff)	David Johnson, John Eliopoulos
Curriculum Coordinating Council	Diana Allen
Policy Sub-Committee	Damon Russell, David Johnson
Finance Sub-Committee	Russell Fox, Marc Saulnier
Negotiators/ Teachers	Damon Russell, Marc Saulnier
Negotiators/ Support Staff	Russell Fox, Marc Saulnier
Negotiators/ Administrators	Damon Russell, David Johnson
YCCA Liaison	Diana Allen

B. School Committee meeting dates (amended)

Chair Russell reminded the School Committee at the Retreat they discussed holding one meeting per month. The Finance Sub-Committee would meet at an earlier time prior to the meeting.

Motion to hold one meeting per month and reassess in six months

Moved: Diana Allen Seconded: Marc Saulnier Vote: 6-0

C. RSU 21/WOCS High School Discussion

Superintendent Tomaszewski stated this group has met three times and has another meeting coming up to review work to date and make a formal recommendation to both Boards. School Committee members voiced they have heard from many constituents that they do not want to combine with Kennebunk; they like the “small town community”. Superintendent Tomaszewski said the Wells-Ogunquit CSD has made it clear that we would not want to make any decision such as this without surveying the community.

D. School Visits

Chair Russell asked if the School Committee wished to arrange individual visits to the schools or schedule a time to visit as a group. The consensus was individual members will schedule.

E. School Calendar

Russell Fox stated he wants school to begin after Labor Day. He, and other members, have heard negative responses regarding beginning prior to Labor Day. Superintendent Tomaszewski explained it is a function of when Labor Day falls in the calendar; if it falls late we start before, if it falls early we begin after. Chair Russell said we would keep all these points in mind when it comes time to create the 2012-2013 calendar. The School Committee asked the Superintendent to conduct a survey of parents and staff asking for feedback regarding starting school before vs. after Labor Day and early release vs. full days off for teacher professional development time.

IX. New Business

A. Consideration and approval of stipend position

- i. Caitlin Littlefield – WHS Girls Assistant Field Hockey Coach

Superintendent Tomaszewski recommended the above individual for a coaching position.

Motion to appoint the stipend position as presented for Caitlin Littlefield

Moved: Russell Fox

Seconded: John Eliopoulos

Vote: 6-0

X. Committee Reports

A. Finance Sub-Committee

Russell Fox shared the Finance Committee met to discuss YTD finances, athletic fields, ground care and other projects.

XI. Adjournment

To adjourn meeting at 8:46 p.m.

Moved: David Johnson

Seconded: Diana Allen

Vote: 6-0

Respectfully submitted,

Elaine M. Tomaszewski, Secretary
Wells-Ogunquit C.S.D.