

MISSION STATEMENT
ENSURING CONTINUOUS IMPROVEMENT FOR EACH LEARNER

The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.

MINUTES

The Wells-Ogunquit C.S.D. School Committee held their regular meeting on **June 15, 2011** at **6:30 p.m.** at the Office of the Superintendent. In addition, the Finance Sub-Committee met at 5:30 p.m.

School Committee members attending included Damon Russell, David Johnson, Russell Fox, Diana Allen, Michael McDonald and John Eliopoulos. Administrators in attendance included Superintendent of Schools Elaine Tomaszewski, Pat Hayden, Jim Daly, Chris Chessie and Jack Molloy.

Visitors attending included Victoria Aldridge, Robert Sirpenski, Linda Delaney-Angus, Marc Saulnier, Linda Gaidimas, Tyler Goodwin, Celeste Beaulieu, Maryanne Foley, Jane Keane, Tim Roche, Cindy Roche, John Bailey and Rachel Kilbride.

I. Call to Order/Reading of Mission Statement

Chairperson Russell called the meeting to order at 6:30 p.m. and read the District Mission Statement.

II. Pledge of Allegiance

Attendees recited the Pledge of Allegiance.

III. Adjustments to Agenda

Move IX. E. – Consideration and approval of school lunch rates for 2011-2012 to Item IV. a.

Add IV. b. – Consideration and approval of Wells High School Football Camp field trip

Add IV. c. – Presentation by Wells Junior High School staff

Add IX. M. – Consideration and approval of laptop computers proposal

Add Executive Sessions to discuss negotiations and the Superintendent's contract

IV. Recognition, education and/or school presentations

- a. Consideration and approval of school lunch rates for 2011-2012

Tyler Goodwin, Food Service Director, explained the only increase being requested is \$.10 at Wells Elementary School. This proposed increase is mandated by the government.

Motion to approve the school lunch rates for 2011-2012 as presented

Moved: Michael McDonald Seconded: Diana Allen Vote: 5-1
(Fox)

- b. Consideration and approval of Wells High School Football Camp field trip

Tim Roche provided information on the proposed trip.

Motion to approve the Wells High School Football trip to Camp Winaukee in Moultonboro, NH in August 2011 as presented

Moved: David Johnson Seconded: Diana Allen Vote: 5-0-1
(Fox)

- c. Presentation by Wells Junior High School staff

Cindy Roche and Rachel Kilbride presented Linda Gaidimas with the Golden Apple Award and a quilt as a gift for her work and dedication. Chair Russell then presented Linda a congratulatory letter from the School Committee.

V. Public Comments

None

VI. Consideration and approval of minutes of the School Committee meeting held on May 18, 2011, June 1, 2011 and June 1, 2011 Budget Meeting

Motion to approve minutes of the School Committee meeting held on May 18, 2011, June 1, 2011 and June 1, 2011 Budget Meeting as presented

Moved: Russell Fox Seconded: Michael McDonald Vote: 6-0

VII. Superintendent's Report

- A. Notification of Retirement

1. Andy Dufort – WJHS Grade 7 Social Studies Teacher

- B. Items for Information
 - 1. A. Burleigh Oxtou Award for Excellence
 - 2. Graduations
 - 3. June Budget Meeting
 - 4. Future Search Update
 - 5. Special Services Director Schedule
 - 6. Activities Report
- C. *Board and Administrator*
- D. District Reports
 - 1. Health Coordinator
 - 2. Community Resource Officer
 - 3. Public Information Officer
 - 4. Collaborative Content Coaches

In her Superintendent's Report, Superintendent Tomaszewski

- Shared Andy Dufort has submitted his intent to retire after 39 years teaching in the District.
- Noted Dave Boyd, Head Custodian at Wells Elementary School, has been nominated for an excellence award by the Educational Plant Maintenance Association of Maine. He is one of three finalists.
- Reviewed the Wells High School graduation on June 12 and the Adult Community Education graduation on June 13 and thanked Mr. Daly, Ms. Sheehy, Mr. Molloy and Ms. Mills for the success of both events.
- Reiterated the Budget Validation Referendum passed yesterday in both Wells and Ogunquit. She noted both John Eliopoulos and Diana Allen were re-elected in Ogunquit and welcomed Mark Saulnier as the new Wells member beginning July 1.
- Shared she recently met with staff from the three schools to continue the Future Search work. Each group worked on SWOT (strengths, weaknesses, opportunity, threats) and a small writing group will write goals based on this work.
- Noted Karen Ropes has requested to work a more flexible schedule, working four days per week. Superintendent Tomaszewski has approved this request and will monitor to be sure district needs are met. If not, it will be adjusted.
- Outlined activities she has been a part of in and around the schools.

- Reviewed the May & June issues of *Board and Administrator* given to School Committee members.
- Noted she and Diana Allen, along with other York County Board members and school personnel, attended a meeting with Commissioner Bowen where he shared his views.
- Circulated a book created by Cheryl Oakes showcasing the field trip to Maine Huts and Trails.

District Reports (all reports are posted on the District website):

- School Health Coordinator Judy McDonald could not attend. Superintendent Tomaszewski reviewed her report noting Judy has met with all Wellness Committees.
- Community Resource Coordinator Maryanne Foley provided an update stating it has been an incredible year for our volunteers as they have accomplished a lot. Maryanne noted over 50 WJHS students have worked with WES students and the Acorn to Oaks program was a success.
- Public Information Officer Reg Bennett could not attend. Superintendent Tomaszewski reviewed his report.
- Collaborative Content Coaches Linda Gaidimas, Celeste Beaulieu and Jane Keane presented assessment data for elementary and junior high students. The data showed most students are above the 70th percentile (proficient or proficient with distinction) in both Reading and Math.

VIII. Old Business

A. Wells Warrior Memorial Field Update

Bob Sirpenski updated the School Committee noting the Superintendent requested feedback from parents/community and received 29 responses; 25 were in favor. Bob's recommendation is to wait until May 2012 to re-sod the field when there is more time to be sure it roots properly. Discussion ensued regarding safety concerns and funds.

After much discussion, a motion was made to solicit project bids now, not to exceed \$55,000 – the School Committee wishes to have a committee created to look at the other fields

Moved: David Johnson

Seconded: Diana Allen

Vote: 6-0

B. Oil Bid/Pricing Update

Bob Sirpenski explained Wells-Ogunquit CSD is participating in a bid with several other districts through Maine PowerOptions. This bid has two options; standard fixed price at \$3.321/gallon or index price with a \$0.045/gallon markup. Bob said if we choose the index price with markup now, we can lock in at a fixed rate later in the year if the prices significantly come down.

Motion to authorize the Director of Finance & HR to accept the index price with markup as recommended

Moved: David Johnson Seconded: Diana Allen Vote: 6-0

IX. New Business

A. 1st Reading Policy
 i. Policy GBGAA – Bloodborne Pathogens

The policy was tabled for second reading and adoption at the next regular meeting.

B. Consideration and approval of stipend positions
 i. Karla Pattershall – WHS Varsity Field Hockey Coach
 ii. 2011-2012 Extra/Co-Curricular Coaches/Advisors

Motion to approve the stipend position as presented for Karla Pattershall

Moved: David Johnson Seconded: John Eliopoulos Vote: 6-0

Motion to approve the Superintendent's recommendation of individuals named for the stipend positions as listed

Moved: David Johnson Seconded: Diana Allen Vote: 6-0

C. Consideration and approval of employment
 iii. Kristen Thompson – WHS Social Studies
 iv. Dawn Witham – WHS English
 v. Andre Mercier – WHS Math

The Superintendent nominated each individual for the position.

Motion to accept the nomination of Kristen Thompson as presented

Moved: Diana Allen Seconded: David Johnson Vote: 6-0

Motion to accept the nomination of Dawn Witham as presented

Moved: Diana Allen Seconded: David Johnson Vote: 6-0

Motion to accept the nomination of Andre Mercier as presented

Moved: David Johnson Seconded: Diana Allen Vote: 6-0

- D. Consideration and approval of Wells Elementary School outdoor lighting proposal

Bob Sirpenski reviewed bid results and explained the district should realize a +/- \$9,000 rebate from Efficiency Maine as long as the project is approved prior to beginning.

Motion to accept the recommendation of the Superintendent and award the bid for the outdoor lighting at Wells Elementary School to Electric Light Company for the bid of \$27,900

Moved: Russell Fox Seconded: John Eliopoulos Vote: 6-0

- E. Consideration and approval of school lunch rates for 2011-2012

See IV. a.

- F. Consideration and approval of extension of administrative contract – Johanna Reinke

Superintendent Tomaszewski nominated Johanna Reinke to the position of Wells Junior High School Assistant Principal and recommended extension of her contract one year beyond that which exists

Moved: Diana Allen Seconded: David Johnson Vote: 6-0

- G. Consideration and approval of extension of administrative contract – Elaine Tomaszewski

School Committee chose to discuss in Executive Session

- H. Consideration and approval of the 2011-2012 Tax Assessment warrants

Motion to approve and sign the 2011-2012 Tax Assessment Warrants as presented

Moved: Michael McDonald Seconded: John Eliopoulos Vote: 6-0

I. Consideration and approval of bid award – Revenue Anticipation Note

Motion to approve the recommendation of the Superintendent and award the Revenue Anticipation Note bid, as presented, to Sanford Institute For Savings at a rate of 1.60% - please see attachment for full motion

Moved: Russell Fox Seconded: Diana Allen Vote: 6-0

J. Consideration and approval of submission of the NCLB (No Child Left Behind) application

Pat Hayden explained the NCLB application which includes Title IA, Title IIA and Title III.

Motion to authorize the Superintendent to submit the NCLB application for the district

Moved: Diana Allen Seconded: David Johnson Vote: 6-0

K. Consideration and approval of authorization for the Superintendent of Schools to employ staff during the summer months

Motion to authorize the Superintendent of Schools to employ staff during the summer months as deemed necessary

Moved: Michael McDonald Seconded: John Eliopoulos Vote: 6-0

David Johnson requested an amendment to exclude Administrators.

Motion to authorize the Superintendent of Schools to employee staff, excluding Administrators, during the summer months as deemed necessary

Moved: David Johnson Seconded: Russell Fox Vote: 6-0

L. Consideration and approval of setting date for School Committee August retreat

The School Committee, through consensus, determined the August retreat date of August 10 (John Eliopoulos will not be in attendance). The time will be set at a later time.

M. Consideration and approval of laptop computers proposal

Motion to accept the recommendation of the Superintendent and award the bid for the laptop computers to Higgins for the bid of \$58,425

Moved: David Johnson Seconded: John Eliopoulos Vote: 6-0

X. Committee Reports**A. Policy Sub-Committee**

Damon Russell noted the Committee met on June 8 to discuss the Bloodborne Pathogens policy as recommended for 1st Reading and reaffirmed numerous Special Education policies. The Committee will have several Special Education policies to bring forward in August for 1st Reading.

B. Finance Sub-Committee

Russell Fox noted the Committee met this evening to discuss May YTD Financials, a facilities update, an insurance claim update, the Revenue Anticipation Note bid and received an athletic field update. Russ also said he discussed with the Committee having everyone use the same budget process for next year.

XI. Executive Session

Motion to enter Executive Session at 8:14 p.m. to discuss labor negotiations between the Wells-Ogunquit CSD School Committee and the Wells-Ogunquit Teachers Association pursuant to 1 M.R.S.A. § 405 (6) (D). Superintendent Tomaszewski and Robert Sirpenski were invited to attend.

Motion: David Johnson Seconded: Diana Allen Vote: 6-0

The Committee was declared out of Executive Session at 8:30 p.m. by Chairperson Russell. There was no action as a result of the Executive Session.

Motion to enter Executive Session at 8:31 p.m. to discuss the contract of the Superintendent of Schools pursuant to 1 M.R.S.A. § 405 (6) (A). Superintendent Tomaszewski was invited to attend.

Motion: Russell Fox Seconded: Diana Allen Vote: 6-0

The Committee was declared out of Executive Session at 8:55 p.m. by Chairperson Russell.

Motion to extend contract of Elaine Tomaszewski by one year beyond which exist with salary and benefits as recommended

Motion: Mike McDonald Seconded: John Eliopoulos Vote: 5-1
(Fox)

XII. Adjournment

To adjourn meeting at 8:57 p.m.

Moved: David Johnson

Seconded: Michael McDonald

Vote: 6-0

Respectfully submitted,

Elaine M. Tomaszewski, Secretary
Wells-Ogunquit C.S.D.

VOTES TO BE ADOPTED (Item IX. I.)

Voted: That the offer of Sanford Institution For Savings to purchase revenue anticipation note(s) of Wells-Ogunquit Community School District in the original principal amount not to exceed Two Million Five Hundred Thousand Dollars (\$2,500,000) with an interest rate per annum on the outstanding principal amount thereof equal to 1.60%, be and the same hereby is accepted and approved.

Voted: That the School Committee of Wells-Ogunquit Community School District hereby authorizes a borrowing in the amount not to exceed Two Million Five Hundred Thousand Dollars (\$2,500,000) from Sanford Institute for Savings on behalf of the District, with interest on the principal amount thereof at a rate of 1.60% per annum, principal and interest to be paid no later than the scheduled maturity date on June 30, 2012, which borrowing is in anticipation of District revenues for the fiscal year ending June 30, 2012.

Voted: That under and pursuant to the provisions of Title 20-A M.R.S.A. Sections 1651, 1654 and 1702(1), the Chairperson of the School Committee and the Treasurer of the District be and they are hereby authorized to borrow in anticipation of revenues from Sanford Institution For Savings in the name and on behalf of the District the sum of up to Two Million Five Hundred Thousand Dollars (\$2,500,000) at the per annum interest rate of 1.60%, and that the Chairperson and the Treasurer be and they are hereby authorized to issue general obligation securities of the District in an aggregate principal amount not to exceed Two Million Five Hundred Thousand Dollars (\$2,500,000) and to execute and deliver a note or notes under the seal of the District attested by the Secretary, dated on or about July 1, 2011, in such form as the Chairperson and the Treasurer may approve; and that the appropriate officials of the District be and hereby are authorized to execute and deliver on behalf of the District such other documents and certificates as may be required in connection with such borrowing; and that no part of the proceeds of said borrowing shall be used, directly or indirectly, to acquire any securities and obligations, the acquisition of which would cause the notes to be "arbitrage bonds" or "private activity bonds" within the meaning of sections 148 or 141, respectively, of the Internal Revenue Code of 1986, as amended (the "Code"); and that the revenue anticipation notes issued pursuant hereto be designated as qualified tax-exempt obligations within the meaning of Section 265(b)(3) of said Code; and that the Chairperson and the Treasurer be and they are hereby authorized to covenant on behalf of the District to file any information report and pay any rebate due to the United States in connection with the issuance of said notes, to take all other lawful actions necessary to insure the interest on the notes will be excluded from the gross income of the owners thereof for purposes of federal income taxation and to refrain from taking any action which would cause interest on the notes to become includable in the gross income of the owners thereof.