

**MISSION STATEMENT
ENSURING CONTINUOUS IMPROVEMENT FOR EACH LEARNER**

The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.

MINUTES

The Wells-Ogunquit C.S.D. School Committee held their regular meeting on **March 16, 2011** at **6:30 p.m.** at the Office of the Superintendent. The Finance Sub-Committee met at 5:30 p.m.

School Committee members attending included David Johnson, Damon Russell, Russell Fox, Diana Allen, and Michael McDonald. Excused: John Eliopoulos. Administrators in attendance included Superintendent of Schools Elaine Tomaszewski, Karen Ropes, Jim Daly, Johanna Reinke, Chris Chessie, Pat Hayden, Cheryl Mills, Marianne Horne and Ken Spinney.

Visitors attending included Victoria Aldridge, Robert Sirpenski, Don Talbot, Marge Hall, Casey Sullivan, Wayne Haase, John Bailey, Tracie Durfee, Patty Brann, Keely Lambert, Doug Woods, John Daley, Robert Brann and Allison Brann.

I. Call to Order/Reading of Mission Statement

Chairperson Johnson called the meeting to order at 6:30 p.m. and read the District Mission Statement.

II. Pledge of Allegiance

Attendees recited the Pledge of Allegiance.

III. Adjustments to Agenda

Superintendent Tomaszewski asked to add a stipend for Bruce Peloquin – WJHS Baseball Coach under item VIII. A. ii.

IV. Recognition, education and/or school presentations

Tracie Durfee spoke on behalf of Wells Travel Soccer asking the School Committee for assistance with funding 7th grade soccer. Tracie stated a former School Committee agreed to fund the program a couple of years ago. Students Robert and Allison Brann also spoke on behalf of soccer, both stating how the program will or has helped them personally. Chair Johnson thanked the group for presenting and informed them they would discuss funding during the budget deliberations.

Don Talbot, Berry Talbot Royer, presented the district's annual audit report. Don reviewed several spreadsheets outlining various aspects of the report. Russell Fox thanked the auditors for presenting and noted the auditor's also presented to the Finance Sub-Committee.

V. Public Comments

None

VI. Consideration and approval of minutes of the School Committee meeting held on February 23, 2011 and March 2, 2011

Motion to approve minutes of the School Committee meeting held on February 23, 2011 and March 2, 2011 as presented

Moved: Russell Fox

Seconded: Mike McDonald

Vote: 4-0-1
(Russell abstained)

VII. Superintendent's Report

- A. Items for Information
 - 1. Quarterly Report of Activities
 - 2. Meeting with Commissioner of Education (tentative date)
- B. *Board and Administrator*
- C. District Reports
 - 1. Wells Junior High School
 - 2. Special Education

In her Superintendent's Report, Superintendent Tomaszewski

- Handed out a memo outlining activities she has been a part of in and around the schools.
- Discussed meeting the new Commissioner of Education, Stephen Bowen. She noted Commissioner Bowen will be holding regional meetings to hear from individuals. It appears the York County meeting will be April 11, possibly in Sanford. Superintendent Tomaszewski will keep the School Committee updated on this event. She handed out an e-mail from Maine School Management Association reminding School Committee's to submit questions for the Commissioner to address during these regional meetings.

- Reviewed the February issue of *Board and Administrator* highlighting specific topics regarding Board Room Violence, Superintendent's Five Key Responsibilities and Board Development.
- Informed the School Committee of the current dropout rate being .22%. She also mentioned the Class of 2010 saw a 91% graduation rate.
- Offered congratulations to Nathan Weston, WHS student, for receiving a bronze award in the Skills USA competition.
- Updated regarding the football tower, sharing the plans have been redesigned and the cost has gone from \$42,000 to \$56,000. It is volunteer funded. She mentioned fundraising has begun and the committee expects work will be complete in time for the fall football season. Chair Johnson noted the increase in cost is due to using steel for the structure instead of wood.

District Reports (all reports are posted on the District website):

Chris Chessie, Wells Junior High School Principal, provided a brief update regarding the report he previously submitted to the School Committee.

Karen Ropes, Director of Special Education, reviewed a presentation outlining referral and evaluation process; improved programming; dropout prevention; cost saving measures including a pilot of a paperless IEP meeting. Karen showed a video regarding Kurzweil in the Classroom and stated WOCSD is the Southern Maine training site for this program, saving the district several thousand dollars.

VIII. New Business

- A. Consideration and approval of stipend position
- i. Jim Lamb – WHS JV Baseball
 - ii. Bruce Peloquin – WJHS Baseball Coach

Motion to approve the stipend position as presented for Jim Lamb

Moved: Russell Fox Seconded: Damon Russell Vote: 5-0

Motion to approve the stipend position as presented for Bruce Peloquin

Moved: Diana Allen Seconded: Russell Fox Vote: 5-0

- B. Consideration and approval of volunteer position
 - i. Trevor Powers – WHS Volunteer Varsity Baseball

Motion to approve the volunteer position as presented

Moved: Michael McDonald Seconded: Damon Russell Vote: 5-0

- C. 1st Reading of 2011-2012 school calendar

Superintendent Tomaszewski reviewed the draft 2011-2012 school calendar, stating the calendar is being shared with staff and the collective bargaining units for feedback. Any feedback should be shared with the Superintendent. The calendar was tabled for second reading and adoption at the next regular meeting.

IX. Committee Reports

- A. Finance Sub-Committee

Russell Fox noted the Committee met this evening to discuss the Chart of Accounts, Monthly Financial Statement, and the FY '12 budget. The Committee also reviewed and discussed the District Audit Report with the auditors.

- B. Facilities Sub-Committee

Dave Johnson shared the Facilities Sub-Committee met on February 23, 2011 to discuss work to date, the architect study and discussed planning a tour of the buildings after winter. Superintendent Tomaszewski shared the Code Enforcer will work with the Town to have the school plans digitized for ease of preparing documents.

- C. YCCC Liaison

Diana Allen noted she recently met with Dean Kawpack at York County Community College. Topics included dual enrollment (118 students enrolled in Spring – 40 of them from Wells High School) and future expansions. Diana noted YCCC is currently at full capacity and has no funds to expand. Dean Kawpack told her the college has added days to allow for the increased student load.

D. Policy Sub-Committee

Damon Russell shared the Policy Sub-Committee met this morning to discuss policies regarding bullying, cell phone use, weapons, health and facilities use policy. Damon encouraged members to review all of these policies once submitted and provide feedback.

X. New Business

A. Consideration and approval of 2nd Reading Policies

- i. DD – Grants
- ii. DFF – Student Activities Funds
- iii. GBAA – Modifications of Policies/Practices for Students with Disabilities
- iv. JBAA – Modifications of Policies/Practices for Students with Disabilities
- v. KBAA – Modifications of Policies/Practices for Students with Disabilities

Motion to approve the policy revisions/additions as presented

Moved: Damon Russell

Seconded: Diana Allen

Vote: 5-0

Chair Johnson called for a five minute recess prior to beginning the budget discussion.

B. Deliberations on the FY '12 preliminary budget

The Principals and Special Education Director provided a review of new initiatives which include WES – 2nd Grade Classroom Teacher, WJHS – computer upgrades for Grades 5 & 6, WHS – Ed Tech III for Dropout Prevention/Credit Recovery and SPED – replace a Teacher that was removed from budget last year. Director of Finance/HR Robert Sirpenski provided a review of major cost increases which include three major items that are still unknown (salaries, benefits and fuel oil). Bob also reviewed the fixed cost which represent 91.4% of the preliminary budget. He also noted the new initiatives represent 1.5% of the preliminary budget.

Chair Johnson asked each member to provide their opinion regarding the budget. After hearing from all members (excluding one not in attendance), Chair Johnson scheduled an additional workshop on March 21 to further fine tune the preliminary budget.

XI. Executive Session

Motion to enter Executive Session at 8:30 p.m. to discuss labor negotiations between the Wells-Ogunquit CSD School Committee and the Wells-Ogunquit Teachers Association pursuant to 1 M.R.S.A. § 405 (6) (D). Superintendent Tomaszewski and Robert Sirpenski were invited to attend.

Moved: Diana Allen Seconded: Michael McDonald Vote: 5-0

The Committee was declared out of Executive Session at 9:01 p.m. by Chairperson Johnson. There was no action as a result of the Executive Session.

XII. Adjournment

To adjourn meeting at 9:02 p.m.

Moved: Michael McDonald Seconded: Diana Allen Vote: 5-0

Respectfully submitted,

Elaine M. Tomaszewski, Secretary
Wells-Ogunquit C.S.D.