

**MISSION STATEMENT  
ENSURING CONTINUOUS IMPROVEMENT FOR EACH LEARNER**

The Wells-Ogunquit C.S.D. commits to ensuring that each scholar develops the social, academic, critical and creative thinking skills necessary to meet with success in college, career, citizenship and life. The responsibility for education is shared by student, family, school and community.

**MINUTES**

The Wells-Ogunquit C.S.D. School Committee held their regular meeting on **January 5, 2011** at **6:30 p.m.** at the Office of the Superintendent. In addition, the Finance Sub-Committee met at 5:30 p.m.

School Committee members attending included Chairperson David Johnson, Damon Russell, Russell Fox, Diana Allen, Michael McDonald and John Eliopoulos. Administrators in attendance included Superintendent of Schools Elaine Tomaszewski, Chris Chessie, Marianne Horne, Pat Hayden and Karen Ropes

Visitors attending included Victoria Aldridge, Jack Griffin, Robert Sirpenski, Susie Dugovic, and Maryanne Foley.

**I. Call to Order/Reading of Mission Statement**

Chairperson Johnson called the meeting to order at 6:30 p.m. and read the District Mission Statement.

**II. Pledge of Allegiance**

Attendees recited the Pledge of Allegiance.

**III. Adjustments to Agenda**

Add Executive Session as Item V.

**IV. Recognition, education and/or school presentations**

**A. Consideration and approval of Wells Junior High School 8<sup>th</sup> Grade Field Trip Request**

Jack Griffin and Susie Dugovic provided information on the proposed trip.

Motion to approve the 8<sup>th</sup> Grade Field Trip as presented

Moved: Russell Fox

Seconded: Diana Allen

Vote: 6-0

**V. Executive Session**

Motion to enter Executive Session at 6:40 p.m. to discuss employment under 1 M.R.S.A. §405(6)(A) and to invite Superintendent Tomaszewski to attend the executive session.

Moved: Damon Russell                      Seconded: Diana Allen                      Vote: 6-0

The Committee was declared out of Executive Session at 7:45 p.m. by Chairperson Johnson.

**VI. Public Comments**

None

**VII. Consideration and approval of minutes of the School Committee meeting held on January 5, 2011**

Motion to approve minutes of the School Committee meeting held on January 5, 2011 as presented

Moved: Damon Russell                      Seconded: Diana Allen                      Vote: 5-0-1  
(Eliopoulos abstained)

**VIII. Superintendent's Report**

- A. Items for Information
  - 1. New School Committee member
  - 2. Budget Calendar
  - 3. Letters from School Committee
  - 4. MSSA/MSBA Bulletin Regarding School Administration
  - 5. Future Search Presentation to Ogunquit Select Board
  - 6. MSSA Winter Convocation Updates
  
- B. MSBA Handbooks

In her Superintendent's Report, Superintendent Tomaszewski

- Introduced John Eliopoulos as the School Committee member from Ogunquit as appointed by the Ogunquit Select Board. John's term will expire on June 30, 2011.
  
- Shared the proposed budget calendar. The January 26 date for administrators to present to the Finance Committee did not work for the Finance Committee. The Finance Committee offered January 27, 28 or 31. This will be finalized and the School Committee will be informed.

- Shared that the letters from the School Committee to Scott Smith and Maida Magdon have been sent as requested at the last meeting.
- Reviewed a bulletin from MSMA outlining facts on school administration.
- Stated she has been asked to present regarding Future Search to the Ogunquit Select Board on February 1 at approximately 6:30. Any School Committee member should feel welcome to attend.
- Noted she recently attended the MSSA Winter Convocation where the changes to education were discussed. The new governor wants input on education.
- Mentioned the MSBA Handbooks have been received and distributed to School Committee members.
- Stated she has been notified that the will of Gertrude F. Ronco provides \$3,000 to the Richard A. Ronco Scholarship Fund for Wells High School and a sum of money sufficient to letter or sign the Wells High School, Richard A. Ronco Memorial Gym. She noted a bronze plaque exists in the Ronco gym now. Jim Daly and Jack Molloy are in the process of gathering a committee to develop the signage proposal.
- Corrected the Medicaid number she provided to Russ Fox at the last meeting. Originally she had said she thought the number was approximately \$16,000, but in fact the correct number is \$12,975. She noted this brings up the fact that if there are questions requiring specific answers, if they are asked prior to the School Committee meeting, accurate answers can be provided.

## **IX. Old Business**

- A. Consideration and approval of 2<sup>nd</sup> Reading Policies
  - i. DBG – Budget Adoption Process
  - ii. DFE – Gate Receipts and Admissions
  - iii. DID – Inventories
  - iv. DIDA – Fixed Assets
  - v. DJ – Bidding/Purchasing Requirements

Motion to approve the policy revisions/additions as presented

Moved: Damon Russell

Seconded: Diana Allen

Vote: 6-0

**X. New Business**

- A. Consideration and approval of employment – Director of Finance and Human Resources

Superintendent Tomaszewski shared the interview process, the candidate's qualifications and comments from the candidate's references. She mentioned the candidate is highly qualified for the position and nominated Robert Sirpenski for the position of Director of Finance and Human Resources.

Motion to approve the hiring of Robert Sirpenski as the Director of Finance and Human Resources and authorize the Superintendent to negotiate the contract

Moved: Russell Fox      Seconded: Mike McDonald      Vote: 6-0

- B. Consideration and approval of 2<sup>nd</sup> trimester Intramural coaches/advisors at Wells Junior High School

Superintendent Tomaszewski shared the list of 2<sup>nd</sup> trimmest Intramural coaches/advisors which included: Saul Lindauer (Green Club), Ken West (Floor Hockey and Ultimate Football), Renee Savage (Indoor Soccer), Jane Garnsey (Art Club and Design to Scale), Ellen Rodman (Walking), Dawn Valente (Math Team), Alison Graichen (Jazz Band), Eric Hopkins (Games Club), Lynn Mercier (Animal Stewardship Club), Rachel Kilbride (Sewing Club), Linda Gaidimas (Sewing Club), Bonnie Dill (Little House) and Colleen Forde (Very Talented Artists).

Motion to approve the 2<sup>nd</sup> trimester Intramural coaches/advisors as presented

Moved: Damon Russell      Seconded: Mike McDonald      Vote: 6-0

- C. Consideration and approval of volunteer position  
i. WHS Cheerleading Coach – Guy Pollino

Motion to approve the volunteer position as presented

Moved: Russell Fox      Seconded: Diana Allen      Vote: 6-0

**XI. Committee Reports**

A. Finance Sub-Committee

Russell Fox reported the Committee met this evening to review the Chart of Accounts and the Monthly Financial Statement and to discuss information regarding the FY '12 budget. Russell encouraged people to come ask questions during the review of the budget.

NOTE: The Policy Sub-Committee and the Facilities Sub-Committee meetings are in the process of being rescheduled. They were both postponed due to snow.

**XII. Adjournment**

To adjourn meeting at 8:05 p.m.

Moved: Damon Russell

Seconded: Diana Allen

Vote: 6-0

Respectfully submitted,

Elaine M. Tomaszewski, Secretary  
Wells-Ogunquit C.S.D.