

**MISSION STATEMENT
ENSURING CONTINUOUS IMPROVEMENT FOR EACH LEARNER**

The Wells-Ogunquit C.S.D. commits to ensuring that each student develops and applies the skills necessary for achievement by setting high academic and behavioral expectations, addressing individual needs and differences, and utilizing effective teaching strategies within a safe, respectful environment. The responsibility for education is shared by school, student, family and community.

MINUTES

The Wells-Ogunquit C.S.D. School Committee held their regular meeting on **November 17, 2010** at **6:30 p.m.** at the Office of the Superintendent. In addition, the Finance Sub-Committee met at 5:30 p.m.

School Committee members attending included Chairperson David Johnson, Vice Chair Damon Russell, Russell Fox, and Diana Allen. Not in attendance: Sue Pollard. Administrators in attendance included Superintendent of Schools Elaine Tomaszewski.

Visitors attending included Director of Finance Scott Smith, Victoria Aldridge, John Bailey, Susan Pagliarulo, and Marc Saulnier.

I. Call to Order/Reading of Mission Statement

Chairperson Johnson called the meeting to order at 6:30 p.m. and read the District Mission Statement.

II. Pledge of Allegiance

Attendees recited the Pledge of Allegiance.

Chairperson Johnson stated that a retired elementary teacher, Nancy Tufts, passed away this past weekend after a courageous battle with cancer. After graduating college in 1974, Nancy began teaching at Wells Elementary School where she stayed until her retirement in 2005. Chairperson Johnson asked for a moment of silence.

III. Adjustments to Agenda

Add IV. A. – Recognition of WHS Football Team

Add IX. A. iii. – Russ Kramer – WHS Boys Freshman Basketball Coach

IV. Recognition, education and/or school presentations

Chairperson Johnson stated he would be sending a letter to the WHS Football Team congratulating them on making the playoffs. The team did a fine job representing Wells-Ogunquit CSD.

V. Public Comments

Vicki Aldridge suggested the School Committee acknowledge at the next televised meeting that Matt Chase has resigned from the School Committee since that occurred at a non-televised meeting.

VI. Consideration and approval of minutes of the School Committee meeting held on November 3, 2010

Motion to approve minutes of the School Committee meeting held on November 3, 2010 as presented

Moved: Damon Russell

Seconded: Russell Fox

Vote: 4-0

VII. Superintendent's Report

A. Items for Information

1. Notification of Employment
 - i. Tatyana Wolterbeek – WJHS Educational Technician III
 - ii. Rowena Woodman – WHS Computer Technician
2. Accolades
3. Superintendent Goals

In her Superintendent's Report, Superintendent Tomaszewski

- Noted we have hired an Educational Technician III at WJHS and a Computer Technician at WHS to fill positions caused by resignations.
- Noted that our Food Service Department was recognized on the Department of Education website for their Farm to School efforts. Superintendent Tomaszewski also shared that the Adult Education program has received a grant for a 55+ program. She also noted Jim Daly was contacted by the Gorham High School Principal to discuss how Wells-Ogunquit has raised the student SAT scores.
- Reviewed her goals for the 2010-2011 school year.
- Stated that the Wells Selectmen have elected Michael McDonald to take the vacant seat on the School Committee.

VIII. Old Business

None

IX. New Business

- A. Consideration and approval of stipend positions
 - i. Chris Milliken – Fall Drama Club Director
 - ii. Tatyana Wolterbeek – WJHS Softball Coach
 - iii. Russ Kramer – WHS Boys Freshman Basketball Coach

Motion to approve the stipend positions as presented

Moved: Russell Fox Seconded: Diana Allen Vote: 4-0

- B. Consideration and approval of volunteer positions
 - i. Renee Savage – WJHS Assistant Softball Coach

Motion to approve the volunteer positions as presented

Moved: Russell Fox Seconded: Diana Allen Vote: 4-0

- C. 1st Reading of Policies
 - i. DA – Fiscal Management Goals/Priority Objectives
 - ii. DB – Annual Budget
 - iii. DFA – Revenues from Investments
 - iv. DFF – Student Activities Funds
 - v. DH – Bonded Employees and Officers
 - vi. DI – Fiscal Accounting and Reporting
 - vii. DIE – Audits/Financial Monitoring
 - viii. DJC – Petty Cash Accounts
 - ix. DKC – Expense Authorization and Reimbursement
 - x. DKC-R – Expense Authorization and Reimbursement Administrative Procedure
 - xi. DM – Cash in School Buildings

The procedure for making revisions was discussed. The policies were tabled for second reading at the next School Committee meeting.

X. Committee Reports

- A. Policy Sub-Committee

Damon Russell shared that the Committee met on November 10 to review the “D” section of the policy manual. The Committee is recommending numerous policies for first reading.

- B. Finance Sub-Committee

Russell Fox reported the Committee met this evening to review the Chart of Accounts and the Monthly Financial Statement. It was stated the brickwork at Wells Junior High School would be complete by the end of November and the roofers will be able to finish by mid-December.

XI. Adjournment

To adjourn meeting at 6:47 p.m.

Moved: Russell Fox

Seconded: Damon Russell

Vote: 4-0

Respectfully submitted,

Elaine M. Tomaszewski, Secretary
Wells-Ogunquit C.S.D.