

**MISSION STATEMENT
ENSURING CONTINUOUS IMPROVEMENT FOR EACH LEARNER**

The Wells-Ogunquit C.S.D. commits to ensuring that each student develops and applies the skills necessary for achievement by setting high academic and behavioral expectations, addressing individual needs and differences, and utilizing effective teaching strategies within a safe, respectful environment. The responsibility for education is shared by school, student, family and community.

MINUTES

The Wells-Ogunquit C.S.D. School Committee held their regular meeting on **October 20, 2010** at **6:30 p.m.** at the Office of the Superintendent. In addition, the Finance Sub-Committee met at 4:45 p.m. and the School Committee toured Wells Junior High School at 5:45 p.m.

School Committee members attending included Vice Chair Damon Russell, Matthew Chase, Russell Fox, Sue Pollard and Diana Allen. Chairperson David Johnson was excused. Administrators in attendance included Superintendent of Schools Elaine Tomaszewski, Jim Daly, Chris Chessie, Marianne Horne, Ken Spinney, and Pat Hayden.

Visitors attending included Director of Finance Scott Smith, John Bailey, Reg Bennett and Maryanne Foley.

I. Call to Order/Reading of Mission Statement

Vice Chairperson Russell called the meeting to order at 6:30 p.m. and read the District Mission Statement.

II. Pledge of Allegiance

Attendees recited the Pledge of Allegiance.

III. Adjustments to Agenda

None

IV. Recognition, education and/or school presentations

None

V. Public Comments

None

VI. Consideration and approval of minutes of the School Committee meeting held on October 6, 2010

Matt Chase requested the dollar amount (\$52,817) be added to the motion under the Federal Education Jobs Bill Update.

Motion to approve minutes of the School Committee meeting held on October 6, 2010 as amended

Moved: Matt Chase

Seconded: Sue Pollard

Vote: 5-0

VII. Superintendent's Report

A. Items for Information

1. October 8 Professional Development Workshop Day
2. Federal Education Jobs Bill Update
3. *Board and Administrator*
4. October 1 Enrollments

In her Superintendent's Report, Superintendent Tomaszewski

- Shared that staff participated in a district-wide professional development day on October 8. WHS workshops included curriculum templates associated with NEASC work, critical thinking skills and webpage development; WJHS workshops included Future Search work and 21st Century skills; WES workshops included technology in support of learning.
- Stated the motion at the October 6 meeting regarding adding the Public Information Officer to the Federal Education Jobs Bill was in fact a 3-3 vote, not a weighted vote. The no vote prevailed. Superintendent Tomaszewski went on to note that the Federal Education Jobs Bill has been re-submitted to include the WES Education Technician (Math Tutor), a section of Foreign Language at WHS and the Community Resource Coordinator hours.
- Reviewed the October issue of *Board and Administrator*.
- Reviewed the October 1 enrollment numbers, stating we currently have 1,398 students. This number is expected to fluctuate throughout the school year.

VIII. Old Business

Motion to reconsider the motion to include replacing the five hours per week for the Public Information Officer in the Federal Education Jobs Bill

Moved: Russell Fox

Seconded: Sue Pollard

Vote: 5-0

Motion to include replacing the five hours per week for the Public Information Officer in the Federal Education Jobs Bill

Moved: Sue Pollard Seconded: Matt Chase Vote: 5-0

A. WJHS Building Repair Update

Scott Smith explained two quotes have been received for the brickwork at the junior high. The quotes are from Maine Masonry and Coastal Masonry; reference checking is in progress. Scott mentioned the project will be leased over two years. When he has more information, an emergency meeting will be scheduled to allow the work to begin as soon as possible.

B. Budget Reserve Update

Superintendent Tomaszewski explained the district has not received \$250,000 in interest savings from the Maine Bond Bank refinancing because the bonds have not been refinanced. The Superintendent recommends placing \$250,000 of the FY'12 budget in "budget reserve" to offset the revenue. The Board will be informed as the year progresses if any changes occur.

Motion to place \$250,000 of the FY'12 budget in "budget reserve" as recommended

Moved: Matt Chase Seconded: Diana Allen Vote: 5-0

IX. New Business

- A. Consideration and approval of stipend positions
- i. Judith Moody – WJHS Girls Assistant Basketball Coach
 - ii. Julia Caron – WJHS Co-Cheering Coach

Motion to approve the stipend positions as presented

Moved: Sue Pollard Seconded: Diana Allen Vote: 5-0

- B. Consideration and approval of volunteer positions
- i. Jennifer Sanna – WJHS Cheering Coach
 - ii. Tatyana Wolterbeek – WJHS Assistant Soccer Coach
 - iii. Charles Auger – WJHS Assistant Basketball Coach

Motion to approve the volunteer positions as presented

Moved: Sue Pollard Seconded: Diana Allen Vote: 5-0

- C. 1st Reading of Policies
 - i. BC – Wells-Ogunquit Community School District By-Laws
 - ii. DJ – Bidding/Purchasing Requirements
 - iii. JO-E – WOCSD Annual Notice of Student Education Records and Information Rights

After discussion, Policy DJ was referred back to the Policy Committee for further revisions. It is possible Policy JO-E will not require proposed revisions depending on any further work by the legislature.

X. Committee Reports

- A. Finance Sub-Committee

Russell Fox reported for the Finance Committee. The Committee met this evening to review the Chart of Accounts, the Monthly Financial Statement, the ARRA budget, the Construction Services Budget, and information regarding the WJHS brickwork.

XI. Adjournment

To adjourn meeting at 7:14 p.m.

Moved: Russell Fox

Seconded: Diana Allen

Vote: 5-0

XII. Workshop Session

- A. 2011-2012 Budget Planning

Superintendent Tomaszewski provided a presentation on planning for the 2012 budget process. Among the items discussed were responsibilities for the School Committee, Superintendent and Administrators; proposed timeline; purpose; Future Search themes; survey results; dimensions of success; variables affecting the budget; budget development; and board direction.

Respectfully submitted,

Elaine M. Tomaszewski, Secretary
Wells-Ogunquit C.S.D.